



May 2, 2024

Dear Kelley Phoenix Jackson

Congratulations! After careful consultation and consideration the St. Louis Public Schools is pleased to extend this offer of employment for the following position:

Chief Communication Officer

Position Title

811 - Deputy Superintendent

Position Location

This position traditionally works 12 months. Based on the information you have provided thus far, your anticipated salary will be:

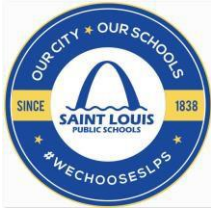
\$200,000.00	\$7,692.31	EX1
<i>Salary Annual Salary</i>	<i>Bi-Weekly Salary</i>	<i>Salary Schedule (Level/Step)</i>

Your total compensation will include a medical benefits package (medical, dental, vision), a \$40,000 term life insurance policy (with no pre-existing illness exclusion or physical), and a short and long term disability plan paid for by the District. This benefits package is active on the first day of the month following your start date.

Please note that this offer and/or specified salary will be adjusted if additional information (**such as official transcripts, service verifications, previous employee verification forms, etc.**) **is not presented** within 30 days of your employment. Additional, job tenure and salary adjustments will be contingent upon your performance and consistent with the provisions of the District's policies and procedures.

You are scheduled to begin employment with the district for the **2024/2025 school year**. Your anticipated start date will be 07/01/2024. If you are not able to report to work on this date, please enter the date you are able to begin on page 2. Shortly after you accept this offer and return your signed offer letter, you will receive additional information from a member of the Human Resources team regarding your next steps.

***This offer of employment is contingent upon successful completion of a TB test, Family Care Safety Registry Background Screening, FBI background check,** and approval by the Board of Education of the City of St. Louis. In addition, you are required to submit evidence that you are legally entitled to work in the United States, hold a valid Missouri substitute teaching certification and provide official transcripts supporting your level of education. This offer is void if you do not consent to a background check and if you cannot legally work in the United States.



Acknowledgements:

Placement Policy

Please be advised that all employees of St. Louis Public Schools (referred to as “the District”) are hired as employees of the District and are assigned to various locations based upon the needs of the District at that time. We make every effort to accurately identify the location to which an employee will be assigned for the entire school year prior to extending an offer of employment. However, periodically, we make adjustments of employees’ assigned locations as student enrollment and student mobility shifts within the District. When such events arise, you will receive a personal face to face communication with a Human Resources representative who will provide the details of your new assignment. Additionally, in the event this happens within the school year and you are a classroom teacher, you will be given three days to set up your classroom at your new location.

Grant Funded Positions

During select school years, the District receives funding from various grants that enables us to create specialized positions and programs that focus on student achievement growth and other school and learner-centered initiatives. Receiving this funding directly impacts our ability to retain staff employed in grant-funded positions from year to year. As a result, there are times when it is necessary to eliminate positions when the funding supporting the position has been diminished. The Human Resources department is committed to providing staff with early notification should this occur; additionally, we will make efforts to assist you in identifying comparable positions in the District should this situation arise.

By signing below, you acknowledge and accept these terms of employment with St. Louis Public Schools. Please sign this document within **48 hours** of receipt. After you have accepted or declined this employment offer, you will receive a copy via email.

As always, should you have any questions regarding this offer, please do not hesitate to contact me via email at Staffing@slps.org.

With much enthusiasm!

DocuSigned by:
Laterica Williams

73EF9E052AA5447...
St. Louis Public Schools
Human Resources
314-345-2379

- I hereby agree to the terms of the above employment offer and can begin on the date indicated.
- I hereby agree to the terms of the above employment offer and can begin on _____
- I do not accept the terms of the above employment offer.

This offer will expire within 48 hours of receipt. Any acceptance postmarked after this date will be considered invalid.

Kelley Phoenix Jackson
Printed Name

DocuSigned by:

EF07385C479D415 *Signature*

May 3, 2024
Date