



South Dakota
Department of
Social Services

South Dakota Board of
Social Work Examiners
810 N. Main Street, Suite 298
Spearfish, SD 57783
Phone: 605.642.1600

Email: office@sdlicensing.com

Web: <https://dss.sd.gov/licensingboards/socialwork/social.aspx>

**DRAFT MEETING AGENDA
VIDEO CONFERENCE**

South Dakota Board of Social Work Examiners
January 19, 2024-12:00PM CST/11:00AM MST

The public is invited to attend the meeting via Microsoft Teams at the following link:
https://teams.microsoft.com/l/meetup-join/19%3ameeting_YzY5ODA5ZTEtMmVjYi00MjJjLWl1ODAtMWY3YjE4MDk5YTM1%40thread.v2/0?context=%7b%22id%22%3a%22e69efb98-56ef-4797-a76b-e1ec658a639c%22%2c%22oid%22%3a%22ee0a24e7-6d2c-4495-ade5-4377098865d2%22%7d

If members of the public would like to be sent the Microsoft Teams invitation to the meeting instead of using the above link, please contact the Board office prior to the meeting at office@sdlicensing.com.

Member Listing:

1. Karen Chesley, CSW-PIP, President
2. Michael Forgy, CSW-PIP, Secretary/Treasurer
3. Jennifer Gray, CSW-PIP, Member
4. Sharon Stratman, SW, Member
5. Susan Kornder, CSW-PIP, Member
6. Vacant, Lay Member
7. Bonnie Untereiner-Bjork, Lay Member
8. Vicki Isler, Ed.D., BCBA-D-Applied Behavior Analyst Committee
9. Amber Bruns, MS, BCBA-Applied Behavior Analyst Committee
10. Lisa Stanley, DVM, Lay Member-Applied Behavior Analyst Committee

Purpose: The Board protects the health and safety of the consumer public by licensure of qualified persons, enforcement of the statutes, rules and regulations governing the practice of social work, including the appropriate resolution of complaints.

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1. Call to Order/Welcome
 2. Roll Call
 3. Corrections or additions to the agenda
 4. Approval of the agenda
 5. Public Comment at 12:05 p.m. - 5 minutes for the public to address the Board
 6. Approval of the minutes from November 17, 2023

7. FY Financial Update
8. ABA Updates
9. Election of Officers
10. Compact Legislation
11. Legislative Updates-Other
12. Administrative Rules Updates
13. ASWB 2024 Education Meeting- May 3-4, 2024, Arlington, Virginia
14. Schedule next meetings(s)
15. Any other business coming in between date of mailing and date of meeting
16. Executive Session Pursuant to SDCL 1-25-2
 - a. Complaints/investigations
 - b. Executive Secretary Contract Renewal
 - c. CSW-PIP Contract approvals
 - d. Out-of-State PIP Report
17. Vote on Executive Secretary Contract
18. CSW-PIP Contract Approvals
19. Adjourn



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OFFICIAL BOARD MINUTES

Video Conference

November 17, 2023-11:00AM MST / 12:00 PM CST

Members Present: Karen Chesley, President
Michael Forgy, Secretary/Treasurer
Jennifer Gray, Member
Susan Kornder, Member
Sharon Stratman, Member (joined at 12:33 PM CST)
Bonnie Untereiner-Bjork, Lay Member

Members Absent: None

Others Present: Carol Tellinghuisen, Executive Secretary; Brooke Tellinghuisen-Geddes, Executive Assistant; Katie Funke, Administrative Assistant; Amber Bruns, Lisa Stanley, ABA Advisory Committee Members; Tracy Mercer, Special Projects Coordinator, DSS; Greg Tishkoff, Legal Counsel, DSS; Dave Mendel, NASW.

Call to Order/Welcome: Chesley called the meeting to order at 12:05 a.m. CST.

Roll Call: Chesley requested Tellinghuisen-Geddes call the roll. Chesley, yes; Forgy, yes; Gray, yes; Kornder, yes; Stratman, absent; Bjork, yes. A quorum was present.

Corrections or additions to the agenda: None.

Approval of the agenda: Forgy made a motion to approve the agenda. Kornder seconded the motion. **MOTION PASSED** by unanimous voice vote.

Public Comment: None.

Approval of the Minutes from Board meeting September 22, 2023: Bjork made a motion to approve the minutes from September 22, 2023. Forgy seconded the motion. **MOTION PASSED** by unanimous voice vote.

FY Financial Update: Tellinghuisen-Geddes reported fiscal year-end figures as of September 30, 2023: expenses of \$40,064.10; revenue of \$25,676.51 and a cash balance of \$354,088.35.

ABA Updates: Bruns provided updates on USD's Behavior Analyst program and advised there will be a Master's in Health Science with an Applied Behavior Analyst emphasis program in the fall of 2024 among other updates pertaining to USD.

Legislative Updates: The Board discussed draft legislation on a Social Work Compact they were made aware of. The board office will wait for further direction from the department on support or opposition and hope to have further updates at the January meeting.

Administrative Rules Updates: The Board discussed mandatory continuing education in ethics. All agreed that six of the thirty hour continuing education hours should be in Social Work Ethics. This will be added to the working draft of administrative rules updates the Board hopes to bring next year.

ASWB 2024 Education Meeting- May 3-4, 2024, Arlington, Virginia: Kornder hopes to attend this meeting.

Schedule Next Meeting: The next meeting is scheduled for January 19, 2024 at 11 a.m. MST/12 p.m. CST.

Any other business coming in between date of mailing and date of meeting: No other business was reported.

Executive Session Pursuant to SDCL 1-25-2: Forgy made a motion to enter executive session at 12:34 a.m. CST. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote. All others exited the meeting. The Board exited executive session at 1:02 p.m. CST.

Complaints/Investigations: There are no pending complaints.

CSW-PIP Supervision Contracts: Forgy made a motion to approve the following contracts. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote.

Johnson, T.: Supervision with Soulek beginning October 26, 2023;

Johnson, K.: Supervision with Satterwhite beginning October 25, 2023;

Renes, M.: Supervision with Gangle beginning October 16, 2023;

Renes, M.: Supervision with Gasca beginning October 16, 2023;

Hermann, K.: Supervision with Laidlaw beginning October 11, 2023;

Ruud, K.: Supervision with Robideau beginning October 10, 2023;

McCloud, M.: Supervision with Robideau beginning October 10, 2023;

Chase, Y.: Supervision with Karely beginning October 9, 2023;

Goldammer, M.: Supervision with Bartman beginning September 28, 2023;

Harris, L.: Supervision with Johnson beginning October 9, 2023;

Mazour, C.: Supervision with Schroeder beginning September 26, 2023;

Vissia, S.: Supervision with Zimmerman beginning September 25, 2023;

Rasmussen, A.: Supervision with Evans beginning November 1, 2023;
Cannot, N.: Supervision with Edison beginning October 20, 2023;
Brink, C.: Supervision with Caricato beginning September 25, 2023;
Kringstad, N.: Supervision with Hamilton beginning September 18, 2023;
Meyer, E.: Supervision with Mouw beginning October 2, 2023;
Youngberg, C.: Supervision with Griem beginning September 18, 2023;
Mehlbrech, M.: Supervision with Lueth beginning September 5, 2023;
Nichols, T.: Supervision with Lohff beginning August 30, 2023;
Schieffer, K. Supervision with Wildhaber beginning October 1, 2023;
Struckman, S.: Supervision with Stangeland beginning December 1, 2023.

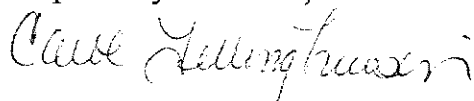
Forgy made a motion to approve the following contracts upon sufficient response to board questions regarding method of supervision. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote.

Schriver, S.: Supervision with Sedlacek beginning November 14, 2023;
Hulke, M.: Supervision with Johnson beginning November 1, 2023;
Youngberg, C.: Supervision with Johnson beginning October 9, 2023;
Cope, E.: Supervision with Johnson beginning November 1, 2023;
Youngberg, C.: Supervision with Sedlacek beginning October 18, 2023.

CSW-PIP Applicant Approval Report: Tellinghuisen Geddes reported that the following individuals have been licensed by endorsement as CSW-PIP's: Holly Butler, Jordyn Lindaman, Kathleen Raml, Alexander Simmons and Kennethya Smith-Johnson.

Forgy made a motion to adjourn at 1:04 p.m. CST. Kornder seconded the motion. **MOTION PASSED** by unanimous voice vote.

Respectfully submitted,



Carol Tellinghuisen
Executive Secretary

any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

1-26

BOARD OF SOCIAL WORK EXAMINERS
 EXPENDITURE SUMMARY REPORT
 FOR MONTH ENDING 11/30/23

COMP	ACCOUNT	BDGT GRANT YEAR	ACCOUNT DESCRIPTION	CENTER	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	FISCAL	YTD AMOUNT	MTD AMOUNT
6503	5204090	0	MANAGEMENT CONSULTANT	0893000	719		2024	05		\$ 56,774.24	\$ 15,925.11
6503	5204130	0	OTHER CONSULTING	0893000	719		2024	05		\$ 3,113.75	\$ 580.00
6503	5204201	0	BFM CENTRAL SERVICES	0893000	719		2024	05		\$ 1,568.88	\$ 811.04
6503	5204204	0	RECORDS MGMT SERVICES	0893000	719		2024	05		\$ 145.00	\$ -
6503	5204207	0	HUMAN RESOURCES SERVICES	0893000	719		2024	05		\$ 307.10	\$ -
6503	5205320	0	PRINTING-COMMERCIAL	0893000	719		2024	05		\$ 505.37	\$ -
6503	5101030	0	BOARD & COMM MBR'S FEES	0893000	719		2024	05		\$ 600.00	\$ -
6503	5102010	0	OASI-EMPLOYER'S SHARE	0893000	719		2024	05		\$ 51.25	\$ -
6503	5204510	0	RENTS-OTHER	0893000	719		2024	05		\$ 2,100.00	\$ 600.00
6503	5204530	0	TELECOMMUNICATIONS SRVCS	0893000	719		2024	05		\$ 309.05	\$ (989.00)
6503	5204740	0	BANK FEES AND CHARGES	0893000	719		2024	05		\$ 3.98	\$ 2.09
6503	5203030	0	AUTO-PRIV (IN-ST.) H/RTE	0893000	719		2024	05		\$ 1,098.03	\$ -
6503	5203140	0	TAXABLE MEALS/IN-STATE	0893000	719		2024	05		\$ 70.00	\$ -
										\$ 66,646.65	\$ 16,929.24

BOARD OF SOCIAL WORK EXAMINERS
 REVENUE SUMMARY
 FOR MONTH ENDING 11/30/23

COMP ACCOUNT	BDGT YEAR	GRANT YEAR	CENTER	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
6503 4293000	0	0	0893000	719	2024	05	05		\$ 77,585.00	\$ 34,345.00
6503 4920045			0893000	719	2024	05	05		\$ 7,406.51	\$ -
									\$ 84,991.51	\$ 34,345.00