



South Dakota
Department of
Social Services

South Dakota Board of
Social Work Examiners
810 N. Main Street, Suite 298
Spearfish, SD 57783
Phone: 605.642.1600

Email: office@sdlicensing.com

Web: <https://dss.sd.gov/licensingboards/socialwork/social.aspx>

**DRAFT MEETING AGENDA
VIDEO CONFERENCE**

South Dakota Board of Social Work Examiners
March 29, 2024-12:00PM CDT/11:00AM MDT

The public is invited to attend the meeting via Microsoft Teams at the following link:
https://teams.microsoft.com/join/19%3ameeting_OGI5MWE5MTYtMWU4MS00MGVhLTliNzItNGEwYWUyM2FiMTg1%40thread.v2/0?context=%7b%22Tid%22%3a%22e69efb98-56ef-4797-a76b-e1ec658a639c%22%2c%22Oid%22%3a%22ee0a24e7-6d2c-4495-ade5-4377098865d2%22%7d

If members of the public would like to be sent the Microsoft Teams invitation to the meeting instead of using the above link, please contact the Board office prior to the meeting at office@sdlicensing.com.

Member Listing:

1. Michael Forgy, CSW-PIP, President
2. Susan Kornder, CSW-PIP Secretary/Treasurer
3. Kelli Willis, CSW-PIP, Member
4. Sharon Stratman, SW, Member
5. Chantelle Blue Arm, CSW-PIP, Member
6. Vacant, Lay Member
7. Bonnie Untereiner-Bjork, Lay Member
8. Vicki Isler, Ed.D., BCBA-D-Applied Behavior Analyst Committee
9. Amber Bruns, MS, BCBA-Applied Behavior Analyst Committee
10. Lisa Stanley, DVM, Lay Member-Applied Behavior Analyst Committee

Purpose: The Board protects the health and safety of the consumer public by licensure of qualified persons, enforcement of the statutes, rules and regulations governing the practice of social work, including the appropriate resolution of complaints.

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1. Call to Order/Welcome
 2. Roll Call
 3. Introductions-New Board Members
 4. Corrections or additions to the agenda
 5. Approval of the agenda
 6. Public Comment at 12:05 p.m. - *5 minutes for the public to address the Board*

7. Approval of the minutes from January 19, 2024
8. FY Financial Update
9. ABA Updates
10. Compact Legislation-Update
11. Legislative Updates-Other
12. Administrative Rules Updates
13. ASWB 2024 Education Meeting- May 3-4, 2024, Arlington, Virginia
14. Schedule next meetings(s)
15. Any other business coming in between date of mailing and date of meeting
16. Executive Session Pursuant to SDCL 1-25-2
 - a. Complaints/investigations
 - b. CSW-PIP Contract approvals
 - c. Out-of-State PIP Report
17. CSW-PIP Contract Approvals
18. Adjourn



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OFFICIAL BOARD MINUTES

Video Conference

January 19, 2024-11:00AM MST / 12:00 PM CST

Members Present: Karen Chesley, President
Michael Forgy, Secretary/Treasurer (joined at 12:07 PM CST)
Jennifer Gray, Member
Susan Kornder, Member
Sharon Stratman, Member
Bonnie Untereiner-Bjork, Lay Member

Members Absent: None

Others Present: Brooke Tellinghuisen-Geddes, Executive Secretary; Katie Funke, Executive Assistant; Vicki Isler, Amber Bruns (joined at 12:05 PM CST), Lisa Stanley (joined at 12:10 PM CST), ABA Advisory Committee Members; Tracy Mercer, Special Projects Coordinator, DSS; Greg Tishkoff, Legal Counsel, DSS.

Call to Order/Welcome: Chesley called the meeting to order at 12:05 a.m. CST.

Roll Call: Chesley requested Tellinghuisen-Geddes call the roll. Chesley, yes; Forgy, absent; Gray, yes; Kornder, yes; Stratman, yes; Bjork, yes. A quorum was present.

Corrections or additions to the agenda: None.

Approval of the agenda: Bjork made a motion to approve the agenda. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote.

Public Comment: None.

Approval of the Minutes from Board meeting November 17, 2023: Stratman made a motion to approve the minutes from November 17, 2023. Gray seconded the motion. **MOTION PASSED** by unanimous voice vote.

FY Financial Update: Tellinghuisen-Geddes reported fiscal year-to-date figures as of November 30, 2023: expenses of \$66,646.65; revenue of \$84,991.51 and a cash balance of \$395,336.56.

ABA Updates: No updates were provided.

Election of Officers: Chesley made a motion to elect Forgy as President and Kornder as Secretary/Treasurer. Stratman seconded the motion. **MOTION PASSED** by roll-call vote. Chesley, yes; Forgy, yes; Gray, yes; Kornder, yes; Stratman, yes; Bjork, yes.

Compact Legislation: Tishkoff advised that HB 1015 (an act to adopt the social work licensure compact) passed the House Health and Human Service Committee with 13 yes's and 0 no's. He advised that the Governor's office as well as DSS are supportive of the legislation.

Legislative Updates-Other: Tishkoff made the Board aware of SB 57 which is an act to create uniform procedures for consideration of criminal histories and convictions in professional or occupational licensure and would impact this board.

Administrative Rules Updates: Tellinghuisen Geddes advised that no further progress on the administrative rules have been made as it had been decided to wait until after session to see if further changes need to be incorporated into the rules package.

ASWB 2024 Education Meeting- May 3-4, 2024, Arlington, Virginia: Gray would like to attend this meeting. The Board office will work with Gray and ASWB to arrange travel and registration.

Schedule Next Meeting: The next meeting is scheduled for March 29, 2024 at 11 a.m. MST/12 p.m. CST via Microsoft Teams.

Any other business coming in between date of mailing and date of meeting: No other business was reported.

Executive Session Pursuant to SDCL 1-25-2: Forgy made a motion to enter executive session at 12:30 p.m. CST. Chesley seconded the motion. **MOTION PASSED** by unanimous voice vote. All others exited the meeting. The Board exited executive session at 12:41 p.m. CST.

Complaints/Investigations: The Board office reported two pending complaints.

Vote on Executive Secretary Contract: Stratman made a motion to approve the Executive Secretary Contract at the current rate with a cost-of-living increase consistent with the state cost-of-living increase, if granted. Bjork seconded the motion. **MOTION PASSED** by unanimous voice vote.

CSW-PIP Supervision Contracts: Chesley made a motion to approve the following contracts. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote.

Hulke, M.: Supervision with Sedlacek beginning November 13, 2023;

Cope, E.: Supervision with Sedlacek beginning November 13, 2023;

Huber, M.: Supervision with Johnson beginning February 1, 2024;

Schraver, S.: Supervision with Johnson beginning December 14, 2023;

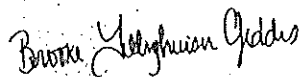
Hooyer, A.: Supervision with Kyle beginning January 1, 2024;

Schnell, M.: Supervision with Schaap beginning December 18, 2023;
Deming, T.: Supervision with Kent beginning December 7, 2023;
Gregory, T.: Supervision with Wilcox beginning December 4, 2023;
Lawrence, A.: Supervision with Hamilton beginning September 11, 2023;
Artichoker, M.: Supervision with Mathis beginning November 28, 2023;
Hinrichs, K.: Supervision with Vining beginning January 3, 2024;
Gayer, M.: Supervision with Ling beginning November 27, 2023;
Sobolik, N.: Supervision with Anderson beginning November 22, 2023;
Fischer, K.: Supervision with Radermacher beginning December 1, 2023;
Andino, K.: Supervision with Bice beginning November 10, 2023;
Dahl, A.: Supervision with Soulek beginning November 9, 2023;
Struckman, S.: Supervision with Stangeland beginning December 1, 2023;
Huber, M.: Supervision with Sedlacek beginning February 1, 2024;

CSW-PIP Applicant Approval Report: Funke reported that the following individuals have been licensed by endorsement as CSW-PIP's: Courtney Adcox, Tammy Angel, Chelsey Carter, Kathleen Dunford Cicchese, Tavi Hawn, Shaira Shah, Alexa Toczek, Beth Wernke and Elle White.

Forgy made a motion to adjourn at 12:44p.m. CST. Bjork seconded the motion. **MOTION PASSED** by unanimous voice vote.

Respectfully submitted,



Brooke Tellinghuisen Geddes
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

**BOARD OF SOCIAL WORK EXAMINERS
REVENUE SUMMARY
FOR MONTH ENDING 01/31/24**

COMP	ACCOUNT	BDCY	GRANT	CENTER	FUND	SUB	FISCAL	FISCAL	YTD	MTD
		YEAR	YEAR	SRC	FUND	YEAR	MONTH	AMOUNT	AMOUNT	
6503	4920045	0	0	0893000	719	2024	07	\$ 7,406.51	\$ -	
6503	4293000	0	0	0893000	719	2024	07	\$ 134,275.00	\$ 16,240.00	
								\$ 141,681.51	\$ 16,240.00	

**BOARD OF SOCIAL WORK EXAMINERS
EXPENDITURE SUMMARY REPORT
FOR MONTH ENDING 01/31/24**

COMP	ACCOUNT	BDGT YEAR	GRANT YEAR	ACCOUNT DESCRIPTION	CENTER	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
6503	5101030	0	0	BOARD & COMM MBR'S FEES	0893000	719		2024	07	\$ 900.00	\$ -
6503	5102010	0	0	OASL-EMPLOYERS SHARE	0893000	719		2024	07	\$ 74.20	\$ -
6503	5203030	0	0	AUTO-PRIV (IN-ST.) H/R/IE	0893000	719		2024	07	\$ 1,098.03	\$ -
6503	5203140	0	0	TAXABLE MEALS/IN-STATE	0893000	719		2024	07	\$ 70.00	\$ -
6503	5204020	0	0	DUES & MEMBERSHIP FEES	0893000	719		2024	07	\$ 250.00	\$ 250.00
6503	5204090	0	0	MANAGEMENT CONSULTANT	0893000	719		2024	07	\$ 72,649.91	\$ 15,875.67
6503	5204130	0	0	OTHER CONSULTING	0893000	719		2024	07	\$ 4,341.25	\$ 647.50
6503	5204201	0	0	BFM CENTRAL SERVICES	0893000	719		2024	07	\$ 1,568.88	\$ -
6503	5204204	0	0	RECORDS MGMT SERVICES	0893000	719		2024	07	\$ 217.50	\$ 72.50
6503	5204207	0	0	HUMAN RESOURCES SERVICES	0893000	719		2024	07	\$ 452.58	\$ 145.48
6503	5204510	0	0	RENTS-OTHER	0893000	719		2024	07	\$ 2,700.00	\$ 600.00
6503	5204530	0	0	TELECOMMUNICATIONS SRVCS	0893000	719		2024	07	\$ 309.05	\$ -
6503	5204740	0	0	BANK FEES AND CHARGES	0893000	719		2024	07	\$ 11.37	\$ 4.14
6503	5205320	0	0	PRINTING-COMMERCIAL	0893000	719		2024	07	\$ 505.37	\$ -
6503	5205328	0	0	PRINTING-COMMERCIAL	0893000	719		2024	07	\$ 164.05	\$ 164.05
										\$ 85,312.19	\$ 17,759.34

