



SOUTH DAKOTA 9-1-1 COORDINATION BOARD

**MEETING MINUTES FOR MAY 15, 2024
1:00 PM MOUNTAIN TIME**

VIA TEAMS

Board Members Present: Boyd, Bryan, DeNeui, Leon, Serr, Sutton, Tooley, Toomey, and Wollmann.

Board Members Absent: Olson (Leon departed at the start of the executive session)

Staff Present: Jason Husby, State 9-1-1 Coordinator, Dawn Hill (DPS), Dan Lusk (DPS),

Others Present: Bob Mercer (Keloland), Drew Duncan (Verizon)

I. Call to Order and Roll Call

The meeting was called to order at 1:00 PM Mountain Time by DeNeui. Roll call was taken and a quorum was present.

II. Adoption of Agenda

Motion to approve the meeting agenda as presented.

Moved by: Toomey Seconded by: Sutton

Discussion: None

Vote: 9 yeas, 0 nays. Motion carried unanimously.

III. Approval of Meeting Minutes

Motion to approve the March 14, 2024 meeting minutes as presented.

Moved by: Leon Seconded by: Wollmann

Discussion: None

Vote: 9 yeas, 0 nays. Motion carried unanimously.

IV. Condition Statement and Status Report

Husby provided copies of the most recent Condition Statement and Collections Report as informational documents to the Board. Prior to the June meeting, he plans to have details regarding where the fund has been running regarding revenue versus costs. DeNeui said she would like to see the grant project funds separated from the expenditures. Husby will remove the PSAP grant projects from the expenditures so the Board can tell what the surcharge has been covering versus approximately where it will be with the surcharge increase.

V. Administrative Rules Process Update

Husby gave an update on the Admin Rules review. He showed board members an outline of the process and where it is at. He also asked for feedback on areas of priority for the board that he could add to the outline. DeNeui said she spent time reviewing the rules but didn't get her assigned subcommittees together before this meeting. Serr asked if we want to add administrative rules? Husby said the items in the working draft were just suggestions to discuss. DeNeui recommended the subcommittees continue to review the existing

administrative rules as assigned and send their suggestions for changes to Husby prior to the next board meeting for discussion.

VI. GIS Project Update and Draft Explanation Letter

Husby discussed the GIS funding the board had approved previously. He would like to send a letter to PSAPs/cities/counties advising them of the guidelines for the GIS funding the board is providing. Current administrative rule designates the counties as being responsible for GIS maintenance. The draft has not been approved by legal counsel yet. Toomey agreed it is important to share our expectations and provide guidance. Serr suggested the draft be revised to include more information about what the program is and what the board is trying to accomplish with the funding. Husby agreed and will revise the draft with more in-depth information about the GIS Project.

VII. Request for PSAP Grant Funding Amendment from Union County Sheriff's Office

Union County Sheriff's Office did not spend all the money allotted to them for approved projects under the PSAP Grant Funding. The original allocation was for new radio consoles and other equipment for a total of \$119,253.10. They have purchased all of their approved equipment and have a remaining balance of \$3,966.17. They would like to use the remaining funds to purchase new computers for the PSAP. They have received a quote from RTI for \$5,285.00 for the hardware alone. Additionally, Clay County has a remaining balance of \$216.66, which they do not plan to spend. Husby suggested the Clay County balance be transferred to Union County and added to their remaining balance so they can purchase computers in their project amendment request. This would close out both balances.

Motion to approve amendment request from Union County Sheriff's Office and move the \$216.66 project fund balance from Clay County to Union County to purchase computers for the PSAP.

Moved by: Serr Seconded by: Sutton

Discussion: None

Vote: 9 yeas, 0 nays. Motion carried unanimously.

VIII. Executive Session per SDCL 1-25-2 (4)

Motion to go into Executive Session per SDCL 1-25-2 (4). Executive session to include board members, legal counsel, and DPS staff (Husby, Lusk, and Hill).

Moved by: Sutton Seconded by: Tooley

Discussion: None

Vote: 9 yeas, 0 nays. Motion carried unanimously.

The board went into executive session at 1:34PM Mountain Time and resumed the public meeting at 2:32PM Mountain Time.

VI. Public Comment

There was no public comment.

VII. Adjourn

Motion to adjourn the meeting.

Moved by: Toomey Seconded by: Boyd

Discussion: None

Vote: 8 yeas, 0 nays. Motion carried unanimously.

Meeting adjourned at 2:33 PM Mountain Time.