



South Dakota Board of Examiners in Optometrist
Meeting Minutes
 May 20, 2024
 6:00 PM (CST)
 Virtual Meeting

DRAFT MINUTES
 HAVE NOT BEEN
 APPROVED BY THE
 BOARD

Board Members		Board Staff Present	
Ashley Crouch, OD	Present	Deni Martin, Executive Secretary	
Jamie Farmen, Consumer Member	Present	Megan Borchert, Board General Counsel	
Brian Gill, OD	Present	Guests	
Angela Hase, OD, President	Present	Deb Mortenson, SD Optometric Society	
Scott Schirber, OD*	Present	Ashley Crabtree, OD	
*Arrived at 6:48pm (CST)			

Attendance: President Hase called the meeting to order at 6:05pm on May 20, 2024.

1. Approval of Agenda:

Board Action: B Gill moved to approve the agenda, seconded by A Crouch. Vote:

Crouch	YES	Hase	YES
Farmen	YES	Schirber	ABSENT
Gill	YES	4 YES, MOTION CARRIED	

2. Conflict of Interest: All board members reported no conflict with agenda items.

3. Public Comment: No public comment; however, South Dakota Optometric Society representatives were welcome to provide comment and ask questions throughout the meeting.

4. Approval Minutes:

Board Action: A Crouch moved to approve the minutes from the in-person meeting on March 18, 2024, seconded by J Farmen. Vote:

Crouch	YES	Hase	YES
Farmen	YES	Schirber	ABSENT
Gill	YES	4 YES, MOTION CARRIED	

5. Financial Reports:

Board Action: D Martin presented the treasurer’s report found on pages 6-8 of the agenda packet. A Crouch moved to accept treasurer’s report, seconded by B Gill. Vote:

Crouch	YES	Hase	YES
Farmen	YES	Schirber	ABSENT
Gill	YES	4 YES, MOTION CARRIED	

6. New Business

A. Petition for Advanced Procedures Course: Pages 9-19 contain a petition for advanced procedures. The petitioner has requested partial credit towards the 32-hour course requirement advanced procedures because she completed a portion of that course in December 2023 and would have the intention of finishing the remaining portion in the future. B Gill moved to deny this petition for advanced procedures course from applicant finding that the 18 hours fails to comply with HB 1099 and relevant parts. The course is not 32 hours in duration and does not include content related to each procedure set forth in HB 1099, section 1, subsection 9. Also, petitions must be complete and contain all of the sections contained in the statute prior to them being brought forth to the board for review, seconded by J Farmen. Vote:

Crouch	YES	Hase	YES
Farmen	YES	Schirber	ABSENT
Gill	YES	4 YES, MOTION CARRIED	

8. Old Business

A. Licensing: No action taken.

B. Contracts: A Hase provided the update that, although Scott Kennedy's contract was approved at the previous meeting, he does not wish to continue service as board investigator so that contract will not be completed. No action taken.

C. SDCL 36-7 (Expansion of Procedures Update):

As a result of the expanded scope of practice becoming effective on July 1, 2024, Deni Martin reported on the progress of the implementation advanced procedures website, database and applications. A Crabtree and D Mortenson, representing the South Dakota Optometric Society, inquired regarding if this Board would allow advanced procedures applicants to demonstrate competency via electronic devices (telehealth). Per the language set forth in HB 1099, indicating that demonstration of competency must be in the presence and under the direct supervision of proctor, A Crouch moved that language be added to the application that outlines all practice eyes require the physical presence of an authorized proctor, the proctor and applicant must be physically in the same location while demonstrating competency in the advanced procedures, seconded by B Gill. Vote:

Crouch	YES	Hase	YES
Farmen	YES	Schirber	ABSENT
Gill	YES	4 YES, MOTION CARRIED	

D Martin asked for clarification from the board regarding the approval process for advanced procedures applications. With the general applications, the board president has been granted the authority to approve applications and have those approvals be ratified at the following meeting. A Crouch moved to use this same process for advanced procedures applications, seconded by J Farnen. Vote:

Crouch	YES	Hase	YES
Farnen	YES	Schirber	ABSENT
Gill	YES	4 YES, MOTION CARRIED	

*6:48pm- S Schirber joined the meeting.

*7:14pm- D Mortenson left the meeting.

D. Administrative Rule Review:

A Hase reported that, there is a need for this board to complete a review of all of its administrative rules a result of the American Optometric Association recommendations regarding telehealth and implementation of the expanded procedures statute becoming effective on July 1, 2024. Pages 56-75 of the agenda packet contains a rough draft of some potential changes that the board may want to consider. No action was taken; however, the board would like D Martin and M Borchert to work with the South Dakota Optometric Society to continue discussion regarding these potential updates. Tabled until next meeting.

9. Time and Place of Next Meetings:

- Monday, August 19, 2024- In-Person Meeting**
 Americinn- Conference Room
 312 Island Drive, Fort Pierre, SD 57532
 8:00am (CST)

11. Adjournment:

Board Action: A Crouch moved to adjourn meeting at 7:29pm, seconded by J Farnen.

Vote:

Crouch	YES	Hase	YES
Farnen	YES	Schirber	YES
Gill	YES	5 YES, MOTION CARRIED	