



South Dakota  
Department of  
**Social Services**

South Dakota Board of  
Social Work Examiners  
810 N. Main Street, Suite 298  
Spearfish, SD 57783  
Phone: 605.642.1600

Email: [office@sdlicensing.com](mailto:office@sdlicensing.com)

Web: <https://dss.sd.gov/licensingboards/socialwork/social.aspx>

**DRAFT MEETING AGENDA  
VIDEO CONFERENCE**

South Dakota Board of Social Work Examiners  
May 31, 2024-12:00PM CDT/11:00AM MDT

The public is invited to attend the meeting via Microsoft Teams at the following link:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_Y2MxMDBjZTAfYmY4My00ODU3LTkxOWEtZGM0ZDhiNDVhZDc2%40thread.v2/0?context=%7b%22Tid%22%3a%22e69efb98-56ef-4797-a76b-e1ec658a639c%22%2c%22Oid%22%3a%22ee0a24e7-6d2c-4495-ade5-4377098865d2%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_Y2MxMDBjZTAfYmY4My00ODU3LTkxOWEtZGM0ZDhiNDVhZDc2%40thread.v2/0?context=%7b%22Tid%22%3a%22e69efb98-56ef-4797-a76b-e1ec658a639c%22%2c%22Oid%22%3a%22ee0a24e7-6d2c-4495-ade5-4377098865d2%22%7d)

If members of the public would like to be sent the Microsoft Teams invitation to the meeting instead of using the above link, please contact the Board office prior to the meeting at [office@sdlicensing.com](mailto:office@sdlicensing.com).

**Member Listing:**

1. Susan Kornder, CSW-PIP Secretary/Treasurer
2. Kelli Willis, CSW-PIP, Member
3. Sharon Stratman, SW, Member
4. Chantelle Blue Arm, CSW-PIP, Member
5. Rachel Gangle, CSW-PIP, Member
6. Amber Zandstra, Lay Member
7. Bonnie Untereiner-Bjork, Lay Member
8. Vicki Isler, Ed.D., BCBA-D-Applied Behavior Analyst Committee
9. Amber Bruns, MS, BCBA-Applied Behavior Analyst Committee
10. Lisa Stanley, DVM, Lay Member-Applied Behavior Analyst Committee

**Purpose:** The Board protects the health and safety of the consumer public by licensure of qualified persons, enforcement of the statutes, rules and regulations governing the practice of social work, including the appropriate resolution of complaints.

- 
1. Call to Order/Welcome
  2. Roll Call
  3. Introductions-New Board Members
  4. Corrections or additions to the agenda
  5. Approval of the agenda

6. Public Comment
7. Approval of the minutes from March 29, 2024
8. FY Financial Update
9. ABA Updates
10. Election of Officers
11. SD HPAP- Midwest Health Management Services, LLC
12. ASWB Annual Meeting of the Delegate Assembly- November 8-9, 2024- San Diego, CA
13. Schedule next meetings(s)
14. Any other business coming in between date of mailing and date of meeting
15. Executive Session Pursuant to SDCL 1-25-2
  - a. HPAP Agreement
  - b. Board Development
  - c. Administrative Rules
  - d. Complaints/investigations
  - e. CSW-PIP Contract approvals
16. HPAP Agreement- Ratify
17. Administrative Rules- Vote
18. CSW-PIP Contract Approvals-Vote
19. Adjourn



South Dakota  
Department of  
**Social Services**

South Dakota Board of  
Social Work Examiners  
810 N. Main Street, Suite 298  
Spearfish, SD 57783  
Phone: 605.642.1600

Email: [office@sdlicensing.com](mailto:office@sdlicensing.com)

Web: <https://dss.sd.gov/licensingboards/socialwork/social.aspx>

**OFFICIAL BOARD MINUTES**

**Video Conference**

**March 29, 2024-11:00AM MDT / 12:00 PM CDT**

Members Present: Michael Forgy, President  
Susan Kornder, Secretary/Treasurer  
Kelli Willis, Member  
Sharon Stratman, Member  
Bonnie Untereiner-Bjork, Lay Member

Members Absent: Chantelle Blue Arm, Member

**Others Present:** Brooke Tellinghuisen-Geddes, Executive Secretary; Vicki Isler, Amber Bruns, Lisa Stanley, ABA Advisory Committee Members; Dave Mendel, NASW; Tracy Mercer, Special Projects Coordinator, DSS; Greg Tishkoff, Legal Counsel, DSS.

**Call to Order/Welcome:** Forgy called the meeting to order at 12:01 p.m. CDT.

**Roll Call:** Forgy requested Tellinghuisen-Geddes call the roll. Forgy, yes; Kornder, yes; Willis, yes; Blue Arm, absent; Stratman, yes; Bjork, yes. A quorum was present.

**Introductions-New Board Members:** Willis introduced herself as a new member of the South Dakota Board of Social Work.

**Corrections or additions to the agenda:** None.

**Approval of the agenda:** Kornder made a motion to approve the agenda. Bjork seconded the motion. **MOTION PASSED** by unanimous voice vote.

**Public Comment:** None.

**Approval of the Minutes from Board meeting January 19, 2024:** Stratman made a motion to approve the minutes from January 19, 2024. Bjork seconded the motion. **MOTION PASSED** by unanimous voice vote.

**FY Financial Update:** Tellinghuisen-Geddes reported fiscal year-to-date figures as of January 31, 2024: expenses of \$85,312.19; revenue of \$141,681.51 and a cash balance of \$432,854.61.

**ABA Updates:** Bruns advised there was a South Dakota Special Education Conference that was held and provided licensees with continuing education. She also advised that Minnesota is

looking at licensing BCBA's. Isler advised she is attending a national conference in May for BCBA's.

**Compact Legislation-Update:** Tellinghuisen-Geddes advised that the compact would come into effect once it's enacted in seven states. Currently, four member states (including SD) have enacted the compact legislation and four bills are waiting for Governor's signatures in other states. Once it is enacted in seven states, the compact commission will be convened to establish the initial rules and bylaws. The contact for the Counsel of State Governments advised they are targeting middle of 2025 for the compact to be stood up and operational.

**Legislative Updates-Other:** There were no further legislative updates since the last meeting.

**Administrative Rules Updates:** The board discussed updates to the administrative rules and reviewed draft language changes. Stratman made a motion to proceed with initiating the administrative rules process to make the necessary changes. Willis seconded the motion. **MOTION PASSED** by unanimous voice vote.

**ASWB 2024 Education Meeting- May 3-4, 2024, Arlington, Virginia:** There are no board members or staff attending this meeting. The Board office will keep the board updated on future meeting dates to hopefully have a board member attend.

**Schedule Next Meeting:** The next meeting is scheduled for May 31, 2024 at 11 a.m. MST/12 p.m. CST via Microsoft Teams.

**Any other business coming in between date of mailing and date of meeting:** No other business was reported.

**Executive Session Pursuant to SDCL 1-25-2:** Stratman made a motion to enter executive session at 12:29 p.m. CDT. Bjork seconded the motion. **MOTION PASSED** by unanimous voice vote. All others exited the meeting. The Board exited executive session at 12:35 p.m. CDT.

**Complaints/Investigations:** The Board office reported three pending complaints.

**CSW-PIP Supervision Contracts:** Kornder made a motion to approve the following contracts. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote.

Flom, K.: Supervision with Theesfeld beginning February 12, 2024;

McMillan, A.: Supervision with Grueneich beginning March 5, 2024;

Zetina, S.: Supervision with Ray beginning February 23, 2024;

Guthmiller, A.: Supervision with Gangle beginning January 10, 2024;

Pourier, A.: Supervision with Finn beginning December 29, 2023;

Mehlbrech, M.: Supervision with Smykle beginning February 5, 2024;

Magorien, S.: Supervision with Rodrigues beginning February 9, 2024;

Cady, S.: Supervision with Salis beginning March 1, 2024;

Jensen, A.: Supervision with Johnson beginning February 28, 2024;

Huber, M.: Supervision with Auch beginning March 5, 2024;


Donnell, B.: Supervision with Bossert beginning January 22, 2024;

Child, G.: Supervision with Dunford Cicchese beginning January 18, 2024;

Morlock, S.: Supervision with Reich beginning April 1, 2024;

Bjork made a motion to adjourn at 12:36p.m. CDT. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote.

Respectfully submitted,



Brooke Tellinghuisen Geddes  
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

BOARD OF SOCIAL WORK EXAMINERS  
 REVENUE SUMMARY  
 FOR MONTH ENDING 03/31/24

COMP	ACCOUNT	BDCY	GRANT	YEAR	CENTER	FUND	SUB	FISCAL	FISCAL	MONTH	YTD	MTD
		YEAR	YEAR		SRC	FUND		YEAR	MONTH		AMOUNT	AMOUNT
6503	4920045				0893000	719		2024	09		\$ 7,406.51	\$ -
6503	4293000	0	0		0893000	719		2024	09		\$ 147,665.00	\$ 7,800.00
											\$ 155,071.51	\$ 7,800.00

BOARD OF SOCIAL WORK EXAMINERS  
 EXPENDITURE SUMMARY REPORT  
 FOR MONTH ENDING 03/31/24

COMP	ACCOUNT	BDGT		GRANT		ACCOUNT DESCRIPTION	CENTER	FUND		SUB FUND	FISCAL YEAR	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
		YEAR	YEAR	SRC	FUND									
6503	5101030	0	0	0	0	BOARD & COMM/MBR'S FEES	0893000	719		2024	09	\$ 1,380.00	\$ -	
6503	5102010	0	0	0	0	OASI-EMPL OYERS SHARE	0893000	719		2024	09	\$ 110.92	\$ -	
6503	5203030	0	0	0	0	AUTO-PRIV (IN-ST) H/RTE	0893000	719		2024	09	\$ 1,098.03	\$ -	
6503	5203140	0	0	0	0	TAXABLE MEALS/IN-STATE	0893000	719		2024	09	\$ 70.00	\$ -	
6503	5204020	0	0	0	0	DUES & MEMBERSHIP FEES	0893000	719		2024	09	\$ 1,230.00	\$ -	
6503	5204090	0	0	0	0	MANAGEMENT CONSULTANT	0893000	719		2024	09	\$ 81,279.07	\$ 421.41	
6503	5204130	0	0	0	0	OTHER CONSULTING	0893000	719		2024	09	\$ 5,501.25	\$ 1,160.00	
6503	5204190	0	0	0	0	COMPUTER SERVICES-PRIVATE	0893000	719		2024	09	\$ 10.67	\$ -	
6503	5204201	0	0	0	0	BFM CENTRAL SERVICES	0893000	719		2024	09	\$ 2,562.69	\$ 993.81	
6503	5204204	0	0	0	0	RECORDS MGMT SERVICES	0893000	719		2024	09	\$ 217.50	\$ -	
6503	5204207	0	0	0	0	HUMAN RESOURCES SERVICES	0893000	719		2024	09	\$ 685.32	\$ 232.74	
6503	5204510	0	0	0	0	RENTS-OTHER	0893000	719		2024	09	\$ 3,000.00	\$ -	
6503	5204530	0	0	0	0	TELECOMMUNICATIONS SRVCS	0893000	719		2024	09	\$ 309.05	\$ -	
6503	5204740	0	0	0	0	BANK FEES AND CHARGES	0893000	719		2024	09	\$ 11.75	\$ 0.12	
6503	5205320	0	0	0	0	PRINTING-COMMERCIAL	0893000	719		2024	09	\$ 963.53	\$ -	
													\$ 98,429.78	\$ 2,308.08

BOARD OF SOCIAL WORK EXAMINERS  
 CASH CENTER BALANCE  
 FOR MONTH ENDING 03/31/24

COMP ACCOUNT	BDGT GRANT	CENTER	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	CASH BALANCE
6503	1140000	0893000	719		2024	09	\$ 425,117.67
							\$ 425,117.67





# Midwest Health Management Services

[Home](#)

[HPAP](#)

[PWBP](#)

[Our Team](#)

[Contact](#)

[Links](#)

## Health Professionals Assistance Program

“I feel that I needed this to begin my sobriety and it helped me grow and be accountable for my actions. It wasn't easy being in this program but I wanted to be sober and have my career. My spiritual journey continues.”

~ Client  
Testimonial



Board of Nursing Application Forms

Board of Addiction and Prevention Professionals Application Forms

Board of Pharmacy Application Forms

Board of Examiners in Optometry Application Forms

Board of Dentistry Application Forms

Board of Nursing Facility Administrators Application Forms

Board of Examiners for Counselors & Marriage and Family Therapists

### Why We Are Needed

We expect a lot from our health professionals. They have demanding positions, and when making decisions that will affect the health and well-being of their patients, there is no room for error. However, they are human, and can succumb to stress and burnout, emotional or mental illness, and behavioral issues and addictions like everyone else. The difference is, healthcare occupations are considered “safety sensitive” positions, and if health professionals are experiencing potentially impairing illnesses, it may directly impact the safety of the patients they care for.

## Who We Serve

Health professionals who are experiencing symptoms of mental health or substance use illnesses are individuals who have dedicated their lives to helping others and are now in need of care themselves. If left untreated or if under-treated, these illnesses can place even the finest clinicians and their patients at risk. SD regulatory boards acknowledge a primary concern for public safety. Each Health Board may conduct a HPAP in accordance with SDCL 36-2A.

Midwest Health Management Services (MWHMS) holds agreements with the SD Boards of Nursing, Dentistry, Pharmacy, Optometry, Nursing Facility Administrators, and Addiction & Prevention Professionals to operate their HPAP programs.

Regulated health professionals who hold or are eligible to hold SD licensure as a health professional may be eligible to participate. Most referrals come from employers and licensing boards; however, in an effort to encourage early intervention and improved outcomes, MWHMS encourages self-referrals, referrals from families or peers, or referrals from medical or treatment agencies. If you call MWHMS about a colleague, your contact will be held in the strictest confidence. We can serve as a resource to help determine appropriate next steps.

In addition to voluntary participation, HPAP also provides a track for mandatory disciplinary participation when a health professional's mental health or substance use disorder requires recovery management and/or practice limitations.

## What HPAP Provides

- Access to early intervention, which increases the likelihood of successful treatment and decreases the likelihood of clinical skills being compromised.
- Assistance with obtaining the appropriate level of treatment and continued care.
- Enhanced public safety by reducing the risk associated with potentially impairing health conditions.
- Access to qualified licensed professionals who provide case management with compassion and dignity.
- Intervention and recovery management that can save a career, a reputation, or even a life.
- Access to education on health and wellbeing for professionals in safety sensitive positions

Sponsor/Recovery Coach Report Form

Medication Report Form

Like 2 people like this. [Sign Up](#) to see what your friends like.

**T: 1-605-275-4711** 

CHAPTER [36-2A](#)  
HEALTH PROFESSIONALS ASSISTANCE PROGRAM

- [36-2A-1](#) Definitions.
- [36-2A-1.1](#) Health professional assistance program--Relation to sanctions.
- [36-2A-2](#) Health professional assistance program--Standards.
- [36-2A-3](#) Repealed
- [36-2A-4](#) Repealed
- [36-2A-5](#) Repealed
- [36-2A-6](#) Application to program--Admission evaluation.
- [36-2A-7](#) Eligibility.
- [36-2A-8](#) Denial of admission.
- [36-2A-9](#) Participation components.
- [36-2A-10](#) Repealed
- [36-2A-11](#) Repealed
- [36-2A-12](#) Confidentiality of participants' records.
- [36-2A-13](#) Immunity for reports and actions related to duties.
- [36-2A-14](#) Promulgation of rules.
- [36-2A-15](#) Repealed
- [36-2A-16](#) Physician wellness program defined--Students eligible.
- [36-2A-17](#) Physician wellness program--Confidentiality--Exemption.
- [36-2A-18](#) Physician wellness program--Statewide association.
- [36-2A-19](#) Physician wellness program--Civil liability.

**[36-2A-1. Definitions.](#)**

Terms used in this chapter mean:

- (1) "Board," a licensing board authorized in title 36;
- (2) "Health professionals assistance program," or "program," a confidential program designed to monitor and manage the treatment and continuing care of a health professional who may be unable to practice with reasonable skill or safety, or whose practice poses a risk to the public, if the professional's mental health or substance use related issue or disorder is not appropriately managed;
- (3) "Impaired," the inability of a licensee to practice with reasonable skill or safety, or whose practice poses a risk to the public as a result of unmanaged or undermanaged mental health or substance use related issue or disorder;
- (4) "Program personnel," persons or entities providing services for or on behalf of a licensing board's health professionals assistance program.

**Source:** SL 1996, ch 227, § 1; SL 2013, ch 171, § 1; SL 2021, ch 170, § 1.

**[36-2A-1.1. Health professional assistance program--Relation to sanctions.](#)**

A board may use the program as an alternative to, or in conjunction with, other sanctions that may be imposed by the board.

**Source:** SL 2021, ch 170, § 2.

**[36-2A-2. Health professional assistance program--Standards.](#)**

A board may conduct, or contract for services with an entity to conduct, a health professionals assistance program to protect the public from impaired persons regulated by the board. The program does not affect a board's authority to discipline violators of a board's practice act.

A health professionals assistance program shall include the following standards:

- (1) Program personnel qualified to manage mental health and substance use related issues and disorders;
- (2) Admission criteria;
- (3) Criteria for denial of admission pursuant to § [36-2A-8](#);
- (4) Program participation components;
- (5) Termination criteria; and
- (6) Successful discharge criteria.

**Source:** SL 1996, ch 227, § 2; SL 2013, ch 171, § 2; SL 2021, ch 170, § 3.

---

[36-2A-3](#). Repealed.

**Source:** SL 1996, ch 227, § 3; SL 2013, ch 171, § 3; SL 2021, ch 170, § 4.

---

[36-2A-4](#). Repealed.

**Source:** SL 1996, ch 227, § 4; SL 2013, ch 171, § 4; SL 2021, ch 170, § 5.

---

[36-2A-5](#). Repealed.

**Source:** SL 1996, ch 227, § 5; SL 2013, ch 171, § 5; SL 2021, ch 170, § 6.

---

**[36-2A-6](#). Application to program--Admission evaluation.**

An applicant that meets admission criteria shall be allowed access to the program by self-referral, board referral, or referral from another person or agency. Program personnel shall advise the applicant of the program requirements and the implications of noncompliance and shall secure an agreement with the applicant that includes participation components before the applicant enters the program. An applicant who refuses to cooperate with the program admission process may be reported to the applicable board.

**Source:** SL 1996, ch 227, § 6; SL 2013, ch 171, § 6; SL 2021, ch 170, § 7.

---

**[36-2A-7](#). Eligibility.**

Admission to the program is available to any person who meets the admission criteria and:

- (1) Holds licensure as a health care professional in this state;
- (2) Is eligible for and in the process of applying for licensure as a health care professional in this state; or
- (3) Is enrolled as a student in a program leading to licensure as a health care professional.

**Source:** SL 1996, ch 227, § 7; SL 2013, ch 171, § 7; SL 2021, ch 170, § 8.

---

**[36-2A-8](#). Denial of admission.**

Admission to the program may be denied if the applicant:

- (1) Is not eligible for licensure in this state;
- (2) Diverted controlled substances for other than personal use;

- (3) Creates too great a risk to the public by participating in the program as determined by program personnel; or
- (4) Has engaged in sexual misconduct that meets the criteria for denial of admission.

**Source:** SL 1996, ch 227, § 8; SL 2013, ch 171, § 8; SL 2021, ch 170, § 9.

---

### **36-2A-9. Participation components.**

The program participation components may include requirements for treatment and continuing care, work-site monitoring, practice restrictions, random drug screening, support group participation, filing of reports, compliance documentation, and other requirements as necessary to manage mental health or substance use related issues or disorders and for successful completion of the program.

**Source:** SL 1996, ch 227, § 9; SL 2013, ch 171, § 9; SL 2021, ch 170, § 10.

---

### **36-2A-10. Repealed.**

**Source:** SL 1996, ch 227, § 10; SL 2013, ch 171, § 10; SL 2021, ch 170, § 11.

---

### **36-2A-11. Repealed.**

**Source:** SL 1996, ch 227, § 11; SL 2013, ch 171, § 11; SL 2021, ch 170, § 12.

---

### **36-2A-12. Confidentiality of participants' records.**

All records of program participants are confidential and are not subject to discovery or subpoena. Only authorized program personnel may have access to participant records unless the participant voluntarily provides for written release of the information. A board may only have access to records of participants who were referred by the board, who refused to cooperate with the program, or who have been terminated by the program.

**Source:** SL 1996, ch 227, § 12; SL 2013, ch 171, § 12; SL 2021, ch 170, § 13.

---

### **36-2A-13. Immunity for reports and actions related to duties.**

Any person, agency, institution, facility, or organization making reports to the board or health professionals assistance program regarding an individual suspected of practicing while impaired or reports of a participant's progress or lack of progress in the program is immune from civil liability for submitting a report in good faith to the program. Members, agents, and staff of the board and program personnel acting in good faith are immune from civil liability for any actions related to their duties under this chapter.

**Source:** SL 1996, ch 227, § 13; SL 2013, ch 171, § 13; SL 2021, ch 170, § 14.

---

### **36-2A-14. Promulgation of rules.**

Each board conducting a health professionals assistance program may promulgate rules, pursuant to chapter [1-26](#), pertaining to:

- (1) Program structure;
- (2) Admission criteria;

- (3) Criteria for denial of admission;
- (4) Required participation components;
- (5) Termination of participation and discharge criteria;
- (6) Confidentiality and retention of program records;
- (7) Program evaluation criteria; and
- (8) Participation fees.

**Source:** SL 1996, ch 227, § 14; SL 2013, ch 171, § 14; SL 2021, ch 170, § 15.

---

**36-2A-15.** Repealed.

**Source:** SL 1996, ch 227, § 15; SL 2013, ch 171, § 15; SL 2021, ch 170, § 16.

---

**36-2A-16.** Physician wellness program defined--Students eligible.

The term, "physician wellness program," as used in §§ [36-2A-16](#) to [36-2A-19](#), inclusive, means a program of evaluation, counseling, or other modality to address an issue related to career fatigue or wellness in a person licensed to practice medicine or osteopathy under chapter [36-4](#) or a physician assistant licensed under chapter [36-4A](#).

A student enrolled at the school of medicine at the University of South Dakota is eligible to participate in a physician wellness program.

**Source:** SL 2021, ch 171, § 1; SL 2024, ch 151, § 1, eff. Mar. 18, 2024.

---

**36-2A-17.** Physician wellness program--Confidentiality--Exemption.

Any record of a person's participation in a physician wellness program is confidential and not subject to discovery, subpoena, or a reporting requirement to the applicable board, unless the person voluntarily provides for written release of the information or the disclosure is required to meet the licensee's obligation to report a criminal charge or action, or unprofessional or dishonorable conduct, as defined in §§ [36-4-30](#), [36-4-30.1](#), and [36-4A-38](#).

**Source:** SL 2021, ch 171, § 2.

---

**36-2A-18.** Physician wellness program--Statewide association.

Any statewide association, exempt from taxation under 26 U.S.C. § 501(c)(6) and that primarily represents health care professionals licensed to practice medicine or osteopathy under chapter [36-4](#), may establish a physician wellness program.

**Source:** SL 2021, ch 171, § 3.

---

**36-2A-19.** Physician wellness program--Civil liability.

Any person, agency, institution, facility, or organization employed by, contracting with, or operating a physician wellness program, when acting in good faith, is immune from civil liability for any action related to their duties in connection with a physician wellness program.

**Source:** SL 2021, ch 171, § 4.