



South Dakota
Department of
Social Services

South Dakota Board of
Social Work Examiners
810 N. Main Street, Suite 298
Spearfish, SD 57783
Phone: 605.642.1600

Email: office@sdlicensing.com

Web: <https://dss.sd.gov/licensingboards/socialwork/social.aspx>

**DRAFT MEETING AGENDA
VIDEO CONFERENCE**

South Dakota Board of Social Work Examiners
September 27, 2024-12:00PM CDT/11:00AM MDT

The public is invited to attend the meeting via Microsoft Teams at the following link:

https://teams.microsoft.com//meetup-join/19%3ameeting_NTFIMDA1MmMtZDg0OS00OGI1LTliYjYtYzU0MDczYzgzZWZh%40thead.v2/0?context=%7b%22Tid%22%3a%22e69efb98-56ef-4797-a76b-e1ec658a639c%22%2c%22Oid%22%3a%22ee0a24e7-6d2c-4495-ade5-4377098865d2%22%7d

If members of the public would like to be sent the Microsoft Teams invitation to the meeting instead of using the above link, please contact the Board office prior to the meeting at office@sdlicensing.com.

Member Listing:

1. Susan Kornder, CSW-PIP, President
2. Kelli Willis, CSW-PIP, Member
3. Sharon Stratman, SW, Member
4. Chantelle Blue Arm, CSW-PIP, Member
5. Rachel Gangle, CSW-PIP, Member
6. Bonnie Untereiner-Bjork, Lay Member, Secretary/Treasurer
7. Amber Zandstra, Lay Member
8. Vicki Isler, Ed.D., BCBA-D-Applied Behavior Analyst Committee
9. Amber Bruns, MS, BCBA-Applied Behavior Analyst Committee
10. Lisa Stanley, DVM, Lay Member-Applied Behavior Analyst Committee

Purpose: The Board protects the health and safety of the consumer public by licensure of qualified persons, enforcement of the statutes, rules and regulations governing the practice of social work, including the appropriate resolution of complaints.

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1. Call to Order/Welcome
 2. Roll Call
 3. Public Hearing to Adopt Proposed Rules
 4. Corrections or additions to the agenda
 5. Approval of the agenda

6. Public Comment
7. Approval of the minutes from July 19, 2024
8. FY Financial Update
9. ABA Updates
10. SW Compact Update- Willis
11. ASWB Annual Meeting of the Delegate Assembly- November 8-9, 2024- San Diego, CA
12. Schedule next meetings(s)
13. Any other business coming in between date of mailing and date of meeting
14. Executive Session Pursuant to SDCL 1-25-2
 - a. Complaints/investigations
 - b. CSW-PIP Contract approvals
15. Complaints/Investigations-Vote
16. CSW-PIP Contract Approvals-Vote
17. Adjourn

FORM 6

South Dakota Board of Social Work Notice of Public Hearing to Adopt Rules

A public hearing will be held at South Dakota Board of Social Work Office, located at 521 S. 32nd St., Suite B, in Spearfish, SD 57783 and by videoconference on September 27, 2024 at 11:00 a.m (MDT)/ 12 p.m (CDT) to consider the amendment of proposed Administrative Rules of South Dakota numbered

§§ 20:59:01:01 to 20:59:01:02.01, inclusive, 20:59:01:04.01, 20:59:01:07, 20:59:01:08, 20:59:01:10, 20:59:01:10.02 to 20:59:01:10.04, inclusive, 20:59:01:10.06, 20:59:01:10.07, 20:59:01:11, 20:59:01:14, 20:59:02:03.01, 20:59:04:02, 20:59:04:04, 20:59:04:06, 20:59:05:01 to 20:59:05:10, inclusive, 20:59:06:01, and 20:59:07:01.

The effect of the rules will be to update language that is no longer applicable or antiquated, clarify application requirements, combine relevant sections for clarity, add a multistate licensing category and fee pursuant to the adoption of the Social Work Licensure Compact, update supervision requirements for CSW-PIP candidates, update continuing education requirements and adopt the most recent version of the NASW code-of-ethics.

The reason for adopting the proposed rules is to provide clarity in the application process, update rules to include the new licensing category, update supervision requirements of CSW-PIP candidates to ensure candidates are receiving supervision by trained professionals relevant to the practice of Social Work and to ensure Social Workers at all levels are receiving continuing education in the area of social work ethics.

Persons interested in presenting amendments, data, opinions, and arguments for or against the proposed rules may appear in-person or via video conference at the hearing, or mail or e-mail them to the South Dakota Board of Social Work, 810 N. Main St. #298, Spearfish, SD 57783, DSSAdminRules@state.sd.us or by going to <http://rules.sd.gov>. The link to join via video conference is: https://teams.microsoft.com/l/meetup-join/19%3ameeting_NTFIMDA1MmMtZDg0OS00OGI1LTliYjYtYzU0MDczYzgzZWZh%40thread_v2/0?context=%7b%22id%22%3a%22e69efb98-56ef-4797-a76b-e1ec658a639c%22%2c%22oid%22%3a%22ee0a24e7-6d2c-4495-ade5-4377098865d2%22%7d The deadline to submit any such written comments for consideration is September 23, 2024.

After the written comment period, the South Dakota Board of Social Work will consider all written and oral comments it receives on the proposed rules. The South Dakota Board of Social Work may modify or amend a proposed rule at that time to include or exclude matters that are described in this notice.

For Persons with Disabilities: This hearing will be located at a physically accessible place. Please contact the South Dakota Board of Social Work at least 48 hours before the public hearing if you have special needs for which special arrangements can be made by calling 605-642-1600.

Copies of the proposed rules may be obtained without charge from:

Teresa Schulte

and/or

<http://rules.sd.gov>

Administrative Rules and/or emailing a request to: DSSAdminRules@state.sd.us
Department of Social Services
811 East 10th Street
Sioux Falls, SD 57103

Published at the approximate cost of \$_____.



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OFFICIAL BOARD MINUTES

Video Conference

July 19, 2024-11:00AM MDT / 12:00 PM CDT

Members Present: Susan Kornder, President
Kelli Willis, Member
Chantelle Blue Arm, Member (joined at 12:12 pm MDT)
Rachel Gangle, Member
Amber Zandstra, Lay Member
Bonnie Untereiner-Bjork, Secretary/Treasurer
Sharon Stratman, Member

Members Absent: None

Others Present: Brooke Tellinghuisen-Geddes, Executive Secretary; Katie Funke, Executive Assistant; Tracy Mercer, Special Projects Coordinator, DSS; Greg Tishkoff, Legal Counsel, DSS; Stephen Gemar, Attorney General's Office

Call to Order/Welcome: Kornder called the meeting to order at 12:02 p.m. CDT.

Roll Call: Kornder requested Tellinghuisen-Geddes call the roll. Kornder, yes; Stratman, yes; Willis, yes; Gangle, yes; Blue Arm, absent; Bjork, yes; Zandstra, yes. A quorum was present.

Corrections or additions to the agenda: None.

Approval of the agenda: Bjork made a motion to approve the agenda. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote.

Public Comment: None.

Approval of the Minutes from Board meeting May 31, 2024: Willis made a motion to approve the minutes from May 31, 2024. Bjork seconded the motion. **MOTION PASSED** by unanimous voice vote.

FY Financial Update: Tellinghuisen-Geddes reported fiscal year-to-date figures as of May 31, 2024: expenses of \$118,520.36; revenue of \$174,351.51 and a cash balance of \$424,307.09.

ABA Updates: No updates were provided.

Administrative Rules Update: Tellinghuisen-Geddes and Tishkoff advised that the rules are moving through the process and are waiting for approval from BFM and the Governor's office, but had received approval from DSS finance.

SW Compact Update: The board was provided with a document from the compact outlining the implementation timeline. The inaugural meeting will be held virtually on September 17, 2024 and the compact data system development will be ongoing throughout 2025.

SW Compact Commissioner Appointment: Willis volunteered to serve as the Compact Commissioner. Bjork made a motion to elect Willis as the SW Compact Commissioner. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote.

ASWB Annual Meeting of the Delegate Assembly- November 8-9- San Diego, CA: Kornder is planning on attending this meeting as the delegate.

Schedule Next Meeting: The next meeting is scheduled for September 27, 2024 at 11 a.m. MDT/12 p.m. CDT via Microsoft Teams. This meeting is also planned to serve as the public hearing for the administrative rules.

Any other business coming in between date of mailing and date of meeting: No other business was reported.

Executive Session Pursuant to SDCL 1-25-2: Bjork made a motion to enter executive session at 12:12 p.m. CDT. Willis seconded the motion. **MOTION PASSED** by unanimous voice vote. All others exited the meeting. The Board exited executive session at 12:21 p.m. CDT.

Complaints/Investigations: Kornder recommended the board accept the agreed disposition and stayed suspension as resolution for #297 and #299, as presented. Stratman made a motion to accept the agreed disposition and stayed suspension for complaints #297 and #299, as presented. Gangle seconded the motion. **MOTION PASSED** by roll call vote: Kornder, abstain; Stratman, yes; Willis, yes; Gangel, yes; Blue Arm, yes; Bjork, yes; Zandstra, yes.

CSW-PIP Supervision Contracts: Willis made a motion to approve the following contracts. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote.

Bartel, M.: Supervision with Sedlacek beginning July 1, 2024;

Druzbacky, C.: Supervision with Madigan beginning June 18, 2024;

Zimmerman, C.: Supervision with Birner beginning June 18, 2024;

McCoy, E.: Supervision with Laidlaw beginning July 1, 2024;

Druzbacky, C.: Supervision with Arens-Beauchamp beginning May 3, 2024;

Morris, A.: Supervision with Rickel beginning May 15, 2024;

Thompson, A.: Supervision with Soulek beginning June 7, 2024;

Hilton, M.: Supervision with Schumacher beginning June 7, 2024;

Hilton, M: Supervision with Grim beginning June 7, 2024;
Conemac, A: Supervision with Steffen beginning June 3, 2024;
Nelson, J: Supervision with Lohff beginning May 28, 2024;
Cannot, N: Supervision with Starr beginning May 24, 2024;
Chavez, A.: Supervision with Thompson beginning May 16, 2024;
Mendoza: Supervision with Walton beginning May 6, 2024;
Capell, A.: Supervision with Johnson beginning May 6, 2024;
Mask, S.: Supervision with Witt beginning June 1, 2024;
Jensen, J.: Supervision with Witt beginning June 1, 2024;
McAuley, E.: Supervision with Laidlaw beginning June 1, 2024;

Gangle made a motion to approve the following contract. Stratman seconded the motion. **MOTION PASSED** by roll call vote: Kornder, abstain; Stratman, yes; Willis, yes; Gangel, yes; Blue Arm, yes; Bjork, yes; Zandstra, yes.

Jasperson, A.: Supervision with Kornder beginning June 10, 2024;

Willis made a motion to adjourn at 12:26 p.m. CDT. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote.

Respectfully submitted,



Brooke Tellinghuisen Geddes
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

BOARD OF SOCIAL WORK EXAMINERS
 REVENUE SUMMARY
 FOR MONTH ENDING 06/30/24

COMP ACCOUNT	BDGT YEAR	GRANT YEAR	CENTER	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
6503 4293000	0	0	0893000	719		2024	12	\$ 186,315.00	\$ 19,370.00
6503 4920045			0893000	719		2024	12	\$ 7,406.51	\$ -
								\$ 193,721.51	\$ 19,370.00

BOARD OF SOCIAL WORK EXAMINERS
 EXPENDITURE SUMMARY REPORT
 FOR MONTH ENDING 06/30/24

COMP	ACCOUNT	BDGT GRANT	ACCOUNT	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
		YEAR	DESCRIPTION						
6503	5101030	0	BOARD & COMM MBR'S FEES	0893000	719	2024	12	\$ 1,920.00	\$ 300.00
6503	5102010	0	OASI-EMPLOYER'S SHARE	0893000	719	2024	12	\$ 152.23	\$ 22.95
6503	5203030	0	AUTO-PRIV (IN-ST.) H/RTE	0893000	719	2024	12	\$ 1,098.03	\$ -
6503	5203140	0	TAXABLE MEALS/IN-STATE	0893000	719	2024	12	\$ 70.00	\$ -
6503	5204020	0	DUES & MEMBERSHIP FEES	0893000	719	2024	12	\$ 250.00	\$ -
6503	5204090	0	MANAGEMENT CONSULTANT	0893000	719	2024	12	\$ 98,029.21	\$ 458.01
6503	5204130	0	OTHER CONSULTING	0893000	719	2024	12	\$ 8,240.63	\$ 1,160.00
6503	5204190	0	COMPUTER SERVICES-PRIVATE	0893000	719	2024	12	\$ 10.67	\$ -
6503	5204201	0	BFM CENTRAL SERVICES	0893000	719	2024	12	\$ 3,329.13	\$ -
6503	5204204	0	RECORDS MGMT SERVICES	0893000	719	2024	12	\$ 298.75	\$ -
6503	5204207	0	HUMAN RESOURCES SERVICES	0893000	719	2024	12	\$ 805.38	\$ -
6503	5204510	0	RENTS-OTHER	0893000	719	2024	12	\$ 3,600.00	\$ -
6503	5204530	0	TELECOMMUNICATIONS SRVCS	0893000	719	2024	12	\$ 309.05	\$ -
6503	5204590	0	INS PREMIUMS & SURETY BDS	0893000	719	2024	12	\$ 1,372.56	\$ -
6503	5204740	0	BANK FEES AND CHARGES	0893000	719	2024	12	\$ 12.75	\$ 0.60
6503	5205320	0	PRINTING-COMMERCIAL	0893000	719	2024	12	\$ 963.53	\$ -
								\$ 120,461.92	\$ 1,941.56

