



**Secretary of State
Business Programs Division**

Business Entities

1500 11th Street, Sacramento, CA 95814
P.O. Box 944260, Sacramento, CA 94244-2600

Business Entities Submission Cover Sheet

For fastest service, file online at bizfileOnline.sos.ca.gov.

Instructions:

- Complete and include this form with your paper submission. This form will not be made part of the filed document.
- Make all **checks or money orders** payable to the Secretary of State.
- In-person submissions (excluding Statements of Information): \$15 special handling fee. Do not include a \$15 special handling fee when submitting documents by mail.
- All submissions are reviewed in the date order of receipt, with online submissions given priority. For updated processing time information, visit www.sos.ca.gov/business/be/processing-dates.
- To obtain a certified copy, include certification fees with your submission.

Note: All correspondence related to your submission will be sent to the name and address on your check or money order.

Contact Person (Please type or print legibly):

First Name: _____ Last Name: _____

Phone Number: _____ Email: _____

Entity Information (Please type or print legibly):

Entity Name: _____

Entity Number (if applicable): _____

Comments: _____

Amendment to Registration of a Limited Liability Partnership (LLP)

To change information of record for your LLP, fill out this form, and submit for filing along with:

- A **\$30** filing fee.
- *If your LLP is a registered foreign LLP and the name of that LLP has changed, include a valid certificate by an authorized public official of the jurisdiction where the LLP was organized, certifying that the LLP is in good standing and that the name was changed according to the laws of that jurisdiction.*
- A separate, non-refundable **\$15** service fee also must be included, **if you drop off the completed form.**

Items 3–6: **Only** fill out the information that is changing. Attach extra pages if you need to include any other matters.

This Space For Office Use Only

For questions about this form, go to www.sos.ca.gov/business-programs/business-entities/filing-tips.

① **LLP's File No.** (issued by CA Secretary of State)

② **LLP's Exact Name** (on file with CA Secretary of State)

If you don't know the file number, leave Item 1 blank.

New LLP Name

③

Proposed New LLP Name

The new name **must** end with: Registered Limited Liability Partnership, Limited Liability Partnership, L.L.P., LLP, R.L.L.P., or RLLP.

New LLP Address

④

a. _____
Street Address of Principal Office *City (no abbreviations)* *State* *Zip*

b. _____
Mailing Address of Principal Office, if different from 4a *City (no abbreviations)* *State* *Zip*

New Agent/Address for Service of Process (The agent must be a CA resident or an active [1505](#) corporation in CA.)

⑤

a. _____
Agent's Name

b. _____ **CA**
*Agent's Street Address (if agent is **not** a corporation)* *City (no abbreviations)* *State* *Zip*

New Type of Business

⑥ The business in which the LLP is engaged is (*check only one box*):

- The practice of Architecture
 The practice of Engineering
 The practice of Land Surveying
 The practice of Law
 The practice of Public Accountancy
 Related to: _____

List the name of the LLP to which your LLP is related, exactly as it appears on the records of the California Secretary of State. A related LLP is a California registered LLP that practices public accountancy or law, or is a foreign LLP.

Read and sign below: This form must be signed by an authorized person. If you need more space, attach extra pages that are 1-sided and on standard letter-sized paper (8 1/2" x 11"). All attachments are part of this amendment.

 _____

Sign here *Print your name here* *Your business title*

Make check/money order payable to: **Secretary of State**

Upon filing, we will return one (1) uncertified copy of your filed document for free, and will certify the copy upon request and payment of a \$5 certification fee.