

Overview

Introduction

The Campus Budget Office (CBO) has the ability to set global salary adjustments by Salary Admin Plan. The adjustment is made to all employees within a Salary Admin Plan by inputting a % rate and an effective date.

For the FY15 Forecast and FY16 Operating Budget, the CBO input any known increases for collective bargaining units and then applied a 3% increase to all other eligible salary admin plans.

Content Overview

- Overview of the impact of Global Salary Adjustments.
- Details on the Global Salary Adjustments provided in the FY15 Forecast and FY16 Operating Budget for planning purposes only.

Security Access

CalPlanning Planners will be able to view and update planned salary increases via HCP. All CalPlanning users can report on Compensation Expenses at a summarized level of detail via CalRptg.

Questions

If you have any questions, please email calplanhelp@berkeley.edu.

Global Salary Increase Overview

The Campus Budget Office has the ability to set global salary adjustments by Salary Admin Plan. The adjustment is made to all employees within a Salary Admin Plan by inputting a % rate and an effective date. The increases are made for planning purposes only.

Some important notes on Global Increases in CalPlanning:

- Salary adjustments applied centrally overwrite an employee’s planned salary with the adjusted value using effective dating. It does not update or change the step or grade of the appointment.
- As there are no employees in a Pooled Position, global salary adjustments do not impact their planned salary rates.
- Effective dated increases can be overwritten by a Planner in HCP. For example, if a global salary increase of 3% is applied to an employee on 1/1/16, and a Planner enters a 5% adjustment with an effective date equal to the Global Salary Adjustment effective date, or earlier, the employee will only receive a 5% increase.

FY15 Forecast – Global Salary Increase Rates

After the HCP Refresh, the FY15 Forecast was updated with the following planned increase:

Salary Admin Plan	Description	Rate	Effective Date	Date Input in CalPlanning
EX	Patient Care Technical Unit	4%	4/12/15	2/02/15

FY16 Operating Budget – Global Salary Increase Rates

After the FY16 Operating Budget was made available, a 3% increase was applied to all employees in HCP with the exception of known collective bargaining increases. In those cases, rates and dates were reviewed and summarized based on contract language.

Salary Admin Plan	Description	Rate	Effective Date	Date Input in CalPlanning
A02	Ladder Ranks-Academic Year	3%	07/01/15	03/10/15
A04	Ladder Ranks-Fiscal Year	3%	07/01/15	03/10/15
A06	Ladder Ranks-Acad Year-BME	3%	07/01/15	03/10/15
A08	Ladder Ranks-Fiscal Year-BME	3%	07/01/15	03/10/15
A15	Ladder Ranks-Acad Year-Law	3%	07/01/15	03/10/15
A24	Ladder Ranks-Acting-Acad Year	3%	07/01/15	03/10/15

Salary Admin Plan	Description	Rate	Effective Date	Date Input in CalPlanning
A26	Ladder Ranks-Acting-Fiscal Yea	3%	07/01/15	03/10/15
A28	Ladder Ranks-Acting-Acad Yr-BM	3%	07/01/15	03/10/15
A30	Ladder Ranks-Acting-Fis Yr-BME	3%	07/01/15	03/10/15
A38	Supervisor of PE-Academic Year	3%	07/01/15	03/10/15
A40	Academic Standard Table	3%	07/01/15	03/10/15
A43	Unit 18-Academic Standard Tabl	3%	07/01/15	03/10/15
A44	Lecturer SOE-Standard Table	3%	07/01/15	03/10/15
A50	NonSen Instr BU-Supvr Teach Ed	3%	07/01/15	03/10/15
A57	Grad Student Asst Researcher	3%	07/01/15	03/10/15
A58	Graduate Student Researcher	3%	07/01/15	03/10/15
A68	Military Assistant	3%	07/01/15	03/10/15
A74	Librarian-Uncovered	3%	07/01/15	03/10/15
A75	Librarian-Covered	3%	07/01/15	03/10/15
A76	Asst/Assoc Univ Librarian	3%	07/01/15	03/10/15
A80	Coop Extension Advisor	3%	07/01/15	03/10/15
A82	Coord Pub Prog/Cont Ed Spec	3%	07/01/15	03/10/15
A89	Field Program Supervisor	3%	07/01/15	03/10/15
A90	Professional Researcher-Acad Y	3%	07/01/15	03/10/15
A91	Professional Researcher-Fiscal	3%	07/01/15	03/10/15
A92	Professional Researcher-BME-AY	3%	07/01/15	03/10/15
A93	Professional Researcher-BME-FY	3%	07/01/15	03/10/15
A94	Specialist in Coop Extension	3%	07/01/15	03/10/15
A95	Project Scientist	3%	07/01/15	03/10/15
A96	Project Scientist-BME	3%	07/01/15	03/10/15
A99	Deans	3%	07/01/15	03/10/15
AHA	Acad Housing Allowance	n/a	n/a	n/a
BX	Academic Student Employee	4%	10/01/15	03/10/15
BXR	Reader-Berkeley	3%	07/01/15	03/10/15
BXT	Tutor-Berkeley	3%	07/01/15	03/10/15
BYA	By-Agreement Titles	3%	07/01/15	03/10/15
CX	Clerical Unit	4%	07/05/15	03/10/15
EX	Patient Care Technical Unit	2%	07/05/15	03/10/15
		4%	04/10/16	03/10/15
GS	Printing Trades Unit	3%	07/01/15	03/10/15
GSI	Graduate Student Instructor	3%	07/01/15	03/10/15
HX	Hospital Residual Profess Unit	5%	01/01/16	03/10/15
KB	Skilled Crafts Unit	3%	07/01/15	03/10/15
MSP	Manager & Senior Prof	3%	07/01/15	03/10/15

Salary Admin Plan	Description	Rate	Effective Date	Date Input in CalPlanning
NON	Non-Employee	n/a	n/a	n/a
NX	Registered Nurses Unit	2%	07/01/15	03/10/15
		4%	01/03/16	03/10/15
PA	Police Officers Unit	7%	07/01/15	03/10/15
		2%	10/01/15	03/10/15
PSS	PSS - Non-Rep (99 and XXUnc)	3%	07/01/15	03/10/15
RX	Research Barg Unit	3%	10/01/15	03/10/15
SLCG	Senior Leadership Comp Group	3%	07/01/15	03/10/15
SMG	Senior Management Group	3%	07/01/15	03/10/15
SX	Service Unit	2%	07/05/15	03/10/15
		3%	10/11/15	03/10/15
TX	Technical Unit	3%	10/11/15	03/10/15
WOS	Without Salary	n/a	n/a	n/a
N/A	Not Defined	n/a	n/a	n/a
N/A	No Salary Admin Plan	n/a	n/a	n/a