



Colorado Division of Fire Prevention & Control

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Informational Memorandum 16-02

TO: Colorado Fire and Emergency Services
FROM: Colorado Division of Fire Prevention & Control, Professional Qualification and Training Section
DATE: May 9, 2016
RE: Reciprocity Process

Current criteria for individuals seeking direct reciprocity for IFSAC accredited certifications has been allowed for candidates who can show proof of testing and have received the certification within 2 NFPA cycles of the most current DFPC certification cycle. On April 30, 2016, IFSAC adopted the following language into their by-laws:

12.7.1.1 No entity shall issue an IFSAC seal and number for any level for which the individual has not successfully completed a level appropriate examination administered by the issuing entity.

12.7.1.1.1 Entities shall have written policy that requires examination for all certificates and seals issued by the entity.

As of **July 1, 2016**, the CDFPC Policy and Procedure Manual will reflect this change as shown below:

- 7.9.1: Applicants possessing a valid IFSAC or Pro Board Fire Service Professional Qualifications System (Pro Board) accredited certification shall be granted a "Letter of Recognition" by CDFPC after fulfilling the following requirements:
- 7.9.2.1: The applicant must be a current resident of Colorado (proof of Colorado Driver's license) or affiliated with a Colorado Emergency Services Agency.
 - 7.9.2.2: Pay a non-refundable processing fee for level(s) of recognition desired.
 - 7.9.2.3: Possess a valid accredited certificate from IFSAC or Pro Board by providing a copy of the eligible certificate with IFSAC or Pro Board seal.
 - 7.9.2.4: Provide proof of certification that must be accredited under the current or previous edition of the applicable standard. The date that the certification was issued cannot exceed 2 NFPA cycles from date of issue.
 - 7.9.2.5: The applicant's certification must have been received through a testing process and not a grandfathering or historical recognition process.
 - 7.9.2.6: An applicant that is issued a "Letter of Recognition" will allow the applicant to test into the State of Colorado certification system at his/her current level or next highest level.
 - 7.9.2.7.1: This "Letter of Recognition" is valid for two years from the time of issue.
 - 7.9.2.7.2: Once candidate has begun certification testing process, their certification testing must be completed within one year.
 - 7.9.2.7: The applicant meets all requirements set forth by the State of Colorado certification policies and procedures.
 - 7.9.2.9: The applicant must pass both the written and psychomotor examinations, when required for the certification level they are requesting. The examinations must be administered by a Colorado State certified proctor.
 - 7.9.2.9.1: For firefighter I, II and Fire Officer I Levels, the applicant must also successfully complete a live burn practical examination that must be administered by a Colorado State certified proctor.