

# **Dietrich School District No. 314**

**5810**

## **PERSONNEL**

### Compensatory Time and Overtime for Non-Salaried Classified Employees

Non-salaried classified employees who work more than forty (40) hours in a given work week may receive overtime pay of one and one-half (1 1/2) times the normal hourly rate unless the District and the employee agree to the provisions of compensation time at a rate of one and one-half (1 1/2) times all hours worked in excess of forty (40) hours in any work week. No overtime is authorized for any classified employee without the specific approval of the Superintendent, except as the Superintendent shall otherwise prescribe.

A non-salaried classified employee may not volunteer work time in any capacity within the district.

A non-exempt employee who works overtime without authorization may be subject to disciplinary action.

Legal Reference: 29 USC 201, et seq.      Fair Labor Standards Act

#### Policy History:

Adopted on: June 2015

Revised on: January 2017