



European Committee
of the Regions

Data Protection Notice

Invitation of journalists to CoR events

1. Introduction

The European Committee of the Regions (CoR) is committed to respecting and protecting your personal data in accordance with [Regulation \(EU\) 2018/1725 \(EUDPR\)](#).

Your personal data are collected and processed when inviting you to a CoR event, notably for the arrangement of travel and accommodation, by the CoR and its contractors.

2. Who is responsible for the processing of personal data?

The CoR is responsible (as controller) for the processing of personal data. The responsible service (delegated controller) is unit D1, press and media relations, (pressecdr@cor.europa.eu).

The contractors are ICF Next and its Travel agency IP Travel, who process your personal data on behalf of the controller. The processors' contact is CoRmeetings2024@iservice-europa.eu. They comply with the GDPR rules as set out in their [privacy policy](#).

3. What is the purpose of the processing?

The CoR invites journalists to attend its meetings and events and to accompany members in the course of their work, as well as eventually organise your travel and/or your accommodation. For these purposes, the CoR requires your personal data via the registration form will be processed in order to:

- receive notifications and information about the event to which you are invited;
- facilitate booking your travel arrangements and accommodation;
- provide access to the venue of the event (badge);
- based on your consent, to be added into the CoR Contact Management Database so to receive press releases and news, as well as to be informed about other CoR activities.

4. What is the legal basis for the processing?

The legal basis for the processing of your personal data is Article 5.1.a of the EUDPR, according to which "processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body". Additionally, some of your personal data are processed based on your consent according to Article 5.1.(d) of the EUDPR.

5. What personal data are processed?

- Name, date of birth, email address, nationality, phone number, location
- Data necessary for the registration to the event and collected for communication purposes: First Name, Last Name, Email, Phone number, Location, Title of the media, Job Title.
- Data for accreditation/access to the venue: First Name, Last Name, Identification card number.

- Data collected for travel arrangements and accommodation: First Name, Last Name, date of birth, email address, nationality, phone number, location, ID or press card number.

We will never share your personal data for direct marketing purposes.

6. Who are the recipients or categories of recipients of your personal data?

The following organisations or individuals will have access to all or parts of your data on a need-to-know basis:

- Relevant CoR staff members (all data collected);
- IP Travel and ICF Next, the contractors assisting in the organisation of the travel and accommodation (all data relevant for travel requirements).

7. Are your personal data transferred to a third country or international organisation?

Your personal data are not transferred to non-EU Member States or to international organisations, except when an event is organised outside of the EU.

8. How can you exercise your rights?

You have the right to access your personal data, to rectify any inaccurate or incomplete personal data, to restrict (under certain conditions) the processing of your personal data, to request the deletion of your personal data (if processed unlawfully) and, where applicable, the right to data portability. You have the right to object to the processing of your data on grounds relating to your particular situation, at any time. You also have the right to withdraw your consent at any time. Please note that withdrawal of consent will not have retroactive effect.

You can direct your queries to presscdr@cor.europa.eu. Your query will be dealt without undue delay and in any event within one month of receipt of the request. That period may be extended by two further months where necessary.

You have the right of recourse to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under the EUDPR have been infringed as a result of the processing of your personal data by the CoR.

9. How long are your personal data kept for?

Your data related to the organisation of the specific travel and/or accommodation to an event will be retained only for the time needed to fulfil to this end. and for a maximum period of 12 months.

Data relating to financial transactions are retained for a period of 5 years following the discharge of the financial exercise and will be automatically removed at the end of the respective period or when no longer needed.

Your personal data provided in order to receive press releases and news and to be informed about other CoR activities are, by default, kept for an indefinite period, either in an active or inactive status in the CoR Contact Management Database. Data is no longer used after you opt out of all CoR content. Data is deleted without undue delay and in any event within one month upon receipt of your request to do so (see further also the specific Data protection notice on the [CoR contact Management Database](#))

10. Are the personal data collected used for automated decision-making, including profiling?

The CoR will not use your personal data to make automated decisions about you. "Automated decisions" are defined as decisions made without human intervention.

11. Will your personal data be further processed for a purpose other than that for which data have been obtained?

Your personal data will not be further processed for a different purpose, other than the ones mentioned above.

12. Who do I contact if I have queries or complaints?

If you have any further questions about the processing of your personal data, please contact first of all the data controller, pressecdr@cor.europa.eu

You may also contact the CoR data protection officer (data.protection@cor.europa.eu) and/or the European Data Protection Supervisor (edps@edps.europa.eu) at any time.