

Maryland Department of Legislative Services

Responses to Written Questions Regarding Invitation to Submit Proposal for Study of State Park System

Last Updated: September 28, 2022

Under [Chapter 39 of 2022](#) (the Great Maryland Outdoors Act), the Maryland Department of Legislative Services (DLS) is required to hire a consultant to conduct an independent study of the State park system. DLS issued a request for proposals (RFP) on September 1 and will be accepting proposals until October 3. The RFP is posted on the [DLS' website](#).

The RFP included a request to send any questions to DLS by September 15. To ensure fairness in the RFP process, DLS is providing all potential vendors with a response for each question that was received by the deadline for questions. Below are the questions that DLS received, including questions received after the deadline, as well as the agency's response.

- **Question 1:** Can you provide an anticipated budget or budget range for the project?

Answer: Costs will be evaluated in context with the proposed scope of work. However, DLS anticipates allocating no more than \$250,000 for the study.

- **Question 2:** Can you provide a sense of the relative level of detail you are looking for with regard to elements such as park access, capacity, and facilities? Would you like an assessment of these aspects at the system level only or would you like to investigate these issues at the individual park or site level?

Answer: In terms of the level of review for the study, we anticipate the assessment will primarily be at the system-wide level, with a smaller set of around 10 parks to be assessed in greater detail as identified collaboratively by the Department of Legislative Services, the Department of Natural Resources, and the consultant awarded the contract.

- **Question 3:** Is there a page limit for proposal submissions?

Answer: There are no page limits for submissions.

- **Question 4:** What are the deliverable items the consultant must provide on completion of the study?

Answer: Chapter 39 requires the consultant to submit a report of its findings and recommendations to the Parks and Recreation Commission. Additionally, the invitation to submit proposals states that the consultant must also present an overview of the consultant's findings and recommendations to both the Parks and Recreation Commission and the Department of Natural Resources.

Additional questions may be sent to Jeremy D. Baker at: Jeremy.D.Baker@mlis.state.md.us

The deadline to submit proposals is **Monday, October 3.**