



MISSOURI DEPARTMENT OF  
**REVENUE**  
Request to Obtain Interactive Driver Records

Please select one:  New  Modification  Cancel

Account Information

Account Name (Must match Security Access Code when applicable) Date (MM/DD/YYYY)

Physical Address City State ZIP Code

Mailing Address City State ZIP Code

Assigned Department of Revenue Security Code  
(Personal information will be redacted if security code is not provided.)

Authorized User Listing (see attached)

Account Manager Telephone Number

E-mail Address Fax Number

Signature

Under penalties of perjury, I declare that the information I have provided and any attached supplement is true, complete, and correct. I also certify that the willful and unauthorized access, use or disclosure of information obtained from any Department record may result in award of damages under Title 18 U.S.C. Section 2724, and imposition of penalties as otherwise provided by law. In addition, I acknowledge that I have read and understand the security requirements and terms of access outlined on page two of this form.

Signature(s) of individual, partner(s) (all required), authorized member or corporate officer, news agent, or government agent

Printed Name(s)

Title of Corporate Officer, News Agent, or Government Agent

Your account and personal identification numbers will be mailed to the address provided above.  
Once you have received this information, you may begin ordering driving records.

Form-5454 (Revised 09-2016)

**Mail to:** Driver License Bureau  
DL Record Center  
P.O. Box 2167  
Jefferson City, MO 65105-2167

**Phone:** (573) 526-2407  
**Fax:** (573) 526-7367  
**E-mail:** [dlrecords@dor.mo.gov](mailto:dlrecords@dor.mo.gov)



For additional information visit <http://dor.mo.gov/drivers/records.php>

Requestor understands and agrees as follows:

1. Requester shall maintain the security and integrity of the information received. A violation of Driver's Privacy Protection Act (DPPA) or of any provision set forth herein, whether by omission or commission, shall be grounds for action by the Department and may result in termination of the security access code.
2. Requester shall ensure compliance with all security provisions set forth herein. If non-compliance is suspected or confirmed, the Requester shall immediately notify the Department by telephone at (573) 751-2633. Requester shall prepare and submit within three business days a written notification of any such non-compliance to the Department at the following address:  
Missouri Department of Revenue, General Counsel, PO BOX 475, Jefferson City, MO 65105-0475.
3. Requester shall maintain a current list of persons and entities authorized to access Department record information, or to whom such information may be disclosed. This list shall be available to the Department upon request.
4. Requester shall not use, sell, retain, distribute, provide, or transfer any restricted record information or portion of such information accessed except as authorized by the Department and as set forth in the DPPA and Missouri law.
5. If Requester resells or discloses personal information covered by the DPPA, Requester must ensure that all recipients of the requested records are authorized under the DPPA and the recipients understand their responsibilities under DPPA. Requester must keep, for a period of five years, records identifying each person or entity that receives such information and the permitted purpose for which the information is to be used, and must make such records available to the Department upon request.
6. Requester understands that [Section 302.183.2, RSMo](#), prohibits the sale of data derived from a person's driver's license application for commercial purposes, which includes purposes motivated primarily by financial gain such as, but not limited to, surveys, marketing or solicitations, without the express consent of the person to whom such information pertains. Requester shall not sell personal information for commercial purposes without such consent.
7. The Department reserves the right to audit Requester's compliance with DPPA. Any such audit shall be performed at reasonable times and in a reasonable manner as determined by the Department.
8. Requester shall not disclose its Department assigned security access code to anyone other than a Department representative or an authorized individual who is in the direct employ of Requester.
9. Requester understands that false or misleading statements herein are cause for denial or termination of any access request. Requester authorizes the Director of Revenue, or the Director's designee, to investigate any matter or statement contained in this request.
10. Requester understands that according to provisions of the Missouri Revised Statutes and the DPPA, any person holding a security access code who directly or indirectly obtains information from the Department using false representations or distributes restricted or confidential information to any person or uses the information for a reason not authorized or specified in this request is liable, subject to penalty, and may be denied further access.
11. Requester understands that if this request is approved, authorization for DPPA access shall be for a term of one (1) year, commencing the day and year the security access code is activated, unless otherwise terminated at the sole discretion of the Department. Requester further understands that this authorization may be renewed for successive one (1) year term(s) upon further request and upon approval by the Department.
12. Requester understands and agrees that the Department shall not be liable for any damages, including but not limited to actual, direct, incidental or consequential damages, arising out of or in any way connected with Requester's access or use of motor vehicle or driver license record information and that Requester shall indemnify and hold harmless the Department from any claim, loss, cost or expense, including attorney fees, in relation thereto.