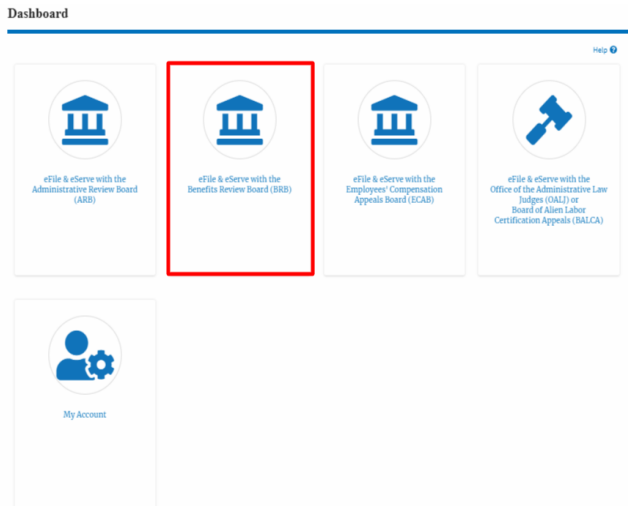




eFile and eServe

HOW TO DELEGATE ACCESS TO AN APPEAL IN BRB?

1. Click on the BRB tile from the main dashboard.



2. Click on the approved <Docket Number> link. The user is navigated to the appeal details page.

BRB Dashboard

File a New Appeal - BRB Request Access to Appeals Help

My Access Requests

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings. Showing 1 of 1 records View More

Docket Number	eFile Number	Case Type	Status	Last Updated On	Details
BRB-2012-0191	BRB-2009-S10201	LDA	APPROVED	09/14/2020 - 05:08 EST	View

* All times displayed in US Eastern Timezone

3. Click on the 'Delegate Access' button. The user is navigated to the 'Organization Members' page.

Appeal Details

Summary

eFile Case Number	EFS-BRB-1201-050007
Docket Number	BRB-2012-0191
Board	BRB
Case Type	LDA
Claimant Name	FNAME132105 MNAME130515 Mikhail
Appeal Date	01/12/2012
Decision Date	12/06/2011
probe	FALSE

Submit a New Filing Remove From My Dashboard Delegate Access



eFile and eServe

- From the Organization members table displayed, click on the **Delegate** link under 'Actions' table header against the user to be delegated.

Organization Members

Organization: Boards Delegation Testing Help ?

Name	Email
<input type="text" value="Enter Name"/>	<input type="text" value="Enter Email"/>

[Search](#)

Name	Email	User Type	Actions
Dion - John	diontester001@gmail.com	Attorney	Delegate
Angel George	angeltester001@gmail.com	Attorney	Delegate

- Delegate user confirmation will be displayed. Also, the "Delegate" link against delegated member changes to "Remove Delegation".

Organization Members

- Dion John has been delegated to this appeal.
- An email notification has been sent to Dion John at diontester001@gmail.com.

Organization: Boards Delegation Testing Help ?

Name	Email
<input type="text" value="Enter Name"/>	<input type="text" value="Enter Email"/>

[Search](#)

Name	Email	User Type	Actions
Dion - John	diontester001@gmail.com	Attorney	Remove Delegation
Angel George	angeltester001@gmail.com	Attorney	Delegate

- In the Appeal details page, the delegated member will be displayed in the Delegated User table.

Delegated Users

Showing 1 of 1 records [View More](#)

Name	Address	Delegated By	Organization
Dion John	200 Constitution Avenue, NW, Washington, United States, California, 20211-1111	Emma Sunny	Boards Delegation Testing, 200 Constitution Avenue, NW