



## eFile and eServe

### HOW TO ACCESS APPEALS IN ARB?

1. Click on the **ARB** tile from the main dashboard.

#### Dashboard

Help ?

eFile & eServe with the Administrative Review Board (ARB)

eFile & eServe with the Benefits Review Board (BRB)

eFile & eServe with the Employees' Compensation Appeals Board (ECAB)

eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)

People's Trusted Law Firm

My Profile

2. Click on the **Access Appeals** button.

Dashboard ARB Dashboard

#### ARB Dashboard

File a New Appeal - ARB

Access Appeals



3. Search any appeal using the relevant string and filters and click on the **'Add to Dashboard'** button that is displayed only if one of the appeals is selected.

## Search Appeals

Search Appeals Help ?

Search using Agency (OWCP, OALJ) Case Number, Docket Number, Claimant Name or eFile Case Number.

▼ Advanced Filter

**OALJ Case Number**  **Docket Number**  **eFile Case Number**

You can further filter the appeals using Docket Number, OALJ Number, eFile Case Number.

Multiple appeals can be selected

## Search Results

Select Cases	Docket Number	OALJ Case Number	Claimant Name	eFile Case Number
<input checked="" type="checkbox"/>	ARB-2011-0031		Marc M. Twyman	EFS-ARB-1103-050112

4. A confirmation page will be displayed. Select the organization and click on the **Submit** button.

## Access an Appeal

Help ?

Docket Number	
<input checked="" type="checkbox"/>	ARB-2011-0031

**eFiler's Organization**

5. The accessed appeal will be shown in your **'Accessed Appeals'** table with the **'Observer'** user type along with a confirmation message.



# eFile and eServe

## ARB Dashboard

The appeal(s) has been added to your list of appeals, [ARB-2011-0031]

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## Accessed Appeals

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.

Showing 4 of 4 records [View More](#)

Docket Number	eFile Case Number	Claimant Name	Initial Access	User Type	Organization
<a href="#">ARB-2011-0031</a>	EFS-ARB-1103-050112	Marc M. Twyman	09/15/20 - 02:37:16 EST	Observer	Org - Jacky, Address - Jacky 1
<a href="#">ARB-2020-0014</a>	EFS-ARB-1911-072172	Ms. Board Tester	09/10/20 - 08:40:19 EST	Observer	Org - Jacky, Address - Jacky 1
<a href="#">ARB-2020-0013</a>	EFS-ARB-1911-071088	Ms. Shannon Hadley	09/10/20 - 08:39:21 EST	Observer	Org - Jacky, Address - Jacky 1
<a href="#">ARB-2011-0076</a>	EFS-ARB-1108-082600	Latonya Milton	08/24/20 - 01:26:35 EST	AoR	Org - Jacky, Address - Jacky 1

\* All times displayed in US Eastern Timezone

6. Click on the **View More** button to view all the access requests.

## ARB Dashboard

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7. All the requested appeals will be listed on the page.

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[Help](#)

Docket Number/eFile Case Number

[Apply](#)

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