



eFile and eServe

HOW TO DELEGATE ACCESS TO AN APPEAL IN BRB?

1. Click on the **BRB** tile from the main dashboard.

Dashboard

Help ?

The dashboard contains the following tiles:

- eFile & eServe with the Administrative Review Board (ARB)
- eFile & eServe with the Benefits Review Board (BRB)** (highlighted with a red border)
- eFile & eServe with the Employees' Compensation Appeals Board (ECAB)
- eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)
- People's Trusted Law Firm
- My Profile

2. Click on the approved Docket Number link with user type **AoR**. The user is navigated to the appeal details page.

BRB Dashboard

File a New Appeal - BRB Access Appeals Help ?

Accessed Appeals

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings. Showing 3 of 3 records View More ?

Docket Number	eFile Case Number	Claimant Name	Initial Access	User Type	Organization
BRB-2011-0660	EFS-BRB-2007-050015	Mr. FNAME101332 MNAME100233 Boroski	09/03/20 - 06:15:11 EST	Observer	Org - Jacky, Address - Jacky 1
BRB-2012-0196	EFS-BRB-1201-050010	FNAME89513 MNAME88575 Armani	08/21/20 - 12:39:22 EST	AoR	Org - Jacky, Address - Jacky 1
BRB-2012-0191	EFS-BRB-1201-050007	FNAME132105 MNAME130515 Mikhail	08/21/20 - 12:37:12 EST	AoR	Org - Jacky, Address - Jacky 1

* All times displayed in US Eastern Timezone



- Click on the 'Delegate Access' button. The user is navigated to the 'Organization Members' page.

Summary

eFile Case Number	EFS-BRB-1610-064098
Docket Number	BRB-2017-0002
Board	BRB
Case Type	BLA
Claimant Name
Employer Name	r.....
Appeal Date	10/06/2016
Decision Date	09/13/2016
proSe	TRUE

[Submit a New Filing](#) [Delegate Access](#) [Manage Attorney of Record](#)

- From the **Organization Members** table displayed, click on the **Delegate** link under the 'Actions' table header against the user to be delegated.

Organization Members

Organization: Boards Delegation Testing Help ?

Name Email [Search](#)

Name	Email	User Type	Actions
Dion - John	diontester001@gmail.com	Attorney	Delegate
Angel George	angeltester001@gmail.com	Attorney	Delegate

- Delegate user confirmation will be displayed. Also, the "Delegate" link against delegated members changes to "Remove Delegation".

Organization Members

Del User Nine has been delegated to this appeal.

Organization: Boards Delegation Testing Help ?

Name Email [Search](#)

Name	Email	User Type	Actions
Dion - John	diontester001@gmail.com	Attorney	Remove Delegation
Angel George	angeltester001@gmail.com	Attorney	Delegate



6. On the **Appeal Details** page, the delegated member will be displayed in the **Delegated User** table.

Delegated Users

Showing 1 of 1 records [View More](#)

Name	Address	Delegated By	Organization
Dion John	200 Constitution Avenue, NW, Washington, United States, California, 20211-1111	Emma Sunny	Boards Delegation Testing, 200 Constitution Avenue, NW