



eFile and eServe

HOW TO SUBMIT A NEW FILING TO AN APPEAL IN ECAB?

1. Click on the ECAB tile from the main dashboard.

Dashboard

The dashboard displays four eFile & eServe tiles, each with a blue icon and text. The ECAB tile is highlighted with a red border. A 'Help' link is visible in the top right corner of the dashboard area.

- Tile 1: eFile & eServe with the Administrative Review Board (ARB)
- Tile 2: eFile & eServe with the Benefits Review Board (BRB)
- Tile 3: eFile & eServe with the Employees' Compensation Appeals Board (ECAB)
- Tile 4: eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)

Below the top row of tiles is a 'My Profile' tile with a person icon.

2. Click on the approved <Docket Number> link. The user is navigated to the appeal details page.



eFile and eServe

ECAB Dashboard

[File a New Appeal - ECAB](#)

[Request Access to Appeals](#)

[Help ?](#)

Access Requests

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.

Showing 1 of 1 records

[View More +](#)

Docket Number	Claimant Name	Employer Name	eFile Number	Case Type	Status	Last Updated On	Details
ECAB-2023-0022			ECAB-2207-0023007675	FECA	Submission Accepted as a Filing	07/06/2022 - 13:02 EST	View

* All times displayed in US Eastern Timezone

- Click on the 'Submit a New Filing' button. The user is navigated to the 'New Filing to Boards' page

Appeal Details

Summary

eFile Case Number	EFS-ECAB-2205-214600
Docket Number	ECAB-2023-0022
Board	ECAB
Case Type	FECA
Claimant Name	
Employer Name	
Appeal Date	05/28/2022
Decision Date	-
proSe	FALSE

[Submit a New Filing](#)

- The user selects the 'Filing Category' and its 'Filing Type' and uploads the mandatory field and clicks on the 'Submit to DOL' button.



New Filing to ECAB

[Help](#)

Your profile will be sent with the request. Please make sure that your profile is current and accurate. You can do this through the My Profile menu in the Dashboard.

Docket Number

Filing Category *

File *

 No file chosen

Only files with the following extensions are allowed: pdf and size should be less than 200MB

- The filing request is listed in the 'Filings' table with the **'Submission Received and Pending Review'** status along with a confirmation message.

Appeal Details

The new filing has been submitted to the appeal.

[Help](#)

Summary

eFile Case Number	EFS-ECAB-2205-214600
Docket Number	ECAB-2023-0022
Board	ECAB
Case Type	FECA
Claimant Name	
Employer Name	
Appeal Date	05/28/2022
Decision Date	-
proSe	FALSE

[Submit a New Filing](#)

Case Status Details

[Refresh](#)

Entry Type	Action Name	Event Date
There are no statuses to show.		

* All times displayed in US Eastern Timezone

Filings

Showing 1 of 1 records [View More](#)

Filing Category	Filing Type	eFile Number	Filed Documents	Filed By	Status	Submitted On	Last Updated On	Details
Motion	Other	ECAB-2207-0023007676	Processing please wait.	Jacob McGrath	Submission Received and Pending Review	07/06/2022 - 13:16 EST	07/06/2022 - 13:16 EST	View

* All times displayed in US Eastern Timezone



eFile and eServe

- Click on the **'View'** link under the 'Details' table header. The user is navigated to the view details page.

Filings

Showing 1 of 1 records [View More](#)

Filing Category	Filing Type	eFile Number	Filed Documents	Filed By	Status	Submitted On	Last Updated On	Details
Motion	Other	ECAB-2207-0023007676	Processing please wait.	Jacob McGrath	Submission Received and Pending Review	07/06/2022 - 13:16 EST	07/06/2022 - 13:16 EST	View

* All times displayed in US Eastern Timezone

- The user is displayed with a details popup and can click on the document links which are submitted by the user.

Filing Details

eFile Number	ECAB-2207-0023007676
eFile Case Number	EFS-ECAB-2205-214600
Filing Category	Motion
Filing Type	Other
Filed Documents	260067-Document-to-be-filed-0-42.pdf
Status	Submission Received and Pending Review
Submitted On	07/06/2022 - 13:16 EST
Filing Party	Jacob McGrath
Submitted By:	Jacob McGrath

Status Update Log

eFile Number	eFile Status	Comment	Updated On
ECAB-2207-0023007676	Submission Received and Pending Review	New filing has been submitted.	07/06/2022 - 13:16 EST