



## HOW DO YOU REMOVE A MEMBER FROM THE ORGANIZATION?

1. Navigate from the My Accounts menu and My Organizations sub-menu, and click on the name of the organization you wish to manage.

### My Organizations

[Add Organization](#) [Search Organizations](#) [Help](#)

Organization	Type	Website	Contact Name	Contact Email	Contact Number	Address	Actions
People's Choice Law Firm	Public		Claire Cooper		9879879876	554004 NE.444 ST , Ohio , United States	

2. Click on the "Members" button.



### Organization Details



Organization Name	People's Choice Law Firm
Address	554004 NE.444 ST
Country	United States
State	Ohio
City	Cincinnati
Zipcode	45201
Organization Email	
Organization Type	Public
Website	
Administrator 1 Name	Claire Cooper
Administrator 1 Email	
Administrator 1 Contact Number	9879879876
Administrator 2 Name	
Administrator 2 Email	
Administrator 2 Contact Number	



# eFile and eServe

- Click on the “Remove” link next to the Member to be removed, a confirmation pop-up will be displayed. Confirm and see confirmation of removal.

## All Members

- ✓ Removed Joseph Joseph from Wingstein and Dragger Attorneys of Law.
- An email notification has been sent to Joseph Joseph at rahultester002@gmail.com.
- An email notification has been sent to the organization administrator(s).

- [Details](#)
[Cases](#)
[Appeals](#)
[Members](#)
[Mailboxes](#)

Name	People's Choice Law Firm
Website	
Organization Email	
Contact Name	Claire Cooper
Contact Number	9879879876
Organization Type	Public
Address	554004 NE.444 ST , United States

- [Add Members](#)
[Edit Organization](#)
[Manage Administrators](#)

## Administrators

Name	Email	User Type	User Role	Created On
Tiju Issac	tijutester123@gmail.com	Attorney	Public	10/14/2020 - 02:05 EST

## Active Members

Name or Email

Name	Email	User Type	User Role	Created On	Actions
Carol Max	caroltester001@gmail.com	Attorney	Trusted	07/14/2020 - 03:57 EST	<a href="#">Edit</a>   <a href="#">Remove</a>
Tiju Issac	tijutester123@gmail.com	Attorney	Public	10/14/2020 - 02:05 EST	

## Join Requests

Name or Email

Name	Email	User Type	User Role	Created On	Actions
There are no join requests to this organization.					

Note: Red colored emails show a mismatch with the organization domain.

## Pre-Approved Members

Email

Email	Status	Created On	Actions
digger@gmail.com	PENDING	10/14/2020	<a href="#">Remove</a>