



# **U.S DEPARTMENT OF LABOR**

## User Guides for Public Individuals

Version 3.0

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## eFile and eServe

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## eFile and eServe

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## MAIN MENU AND DASHBOARD



## eFile and eServe

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The Department of Labor's (DOL) eFile and eServe system is an Integrated gateway for filing and serving documents with DOL. The Department of Labor (DOL) handles roughly 14.7 million pages of paper each year in support of the adjudicatory processes in the Office of Administrative Law Judges (OALJ) and the Adjudicatory Boards (the Boards).

The Office of the Chief Information Officer (OCIO), in partnership with its DOL customer agencies, has worked collaboratively to implement an enterprise-level eFile/eServe solution. The solution leverages capabilities such as single sign-on, document management, and automated email notifications. The eFile and eServe solution integrate seamlessly with OALJ's CaseTracking System, the Boards' DOL Appeals system, and the OWCP Imaging System (OIS).

When a user logs in to the eFile and eServe system, the first page they are presented with is the Main Menu and Dashboard. This is the starting point for all navigations on the site.

The main dashboard features a set of tiles that lets the user navigate to different parts and functionalities that the site offers.

Users can access cases, file new cases, submit filings to cases, and view servings with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA).

Similarly, users can access appeals, file new appeals, submit filings to appeals and view servings with the Administrative Review Board (ARB), the Benefits Review Board (BRB), and the Employees' Compensation Appeals Board (ECAB).

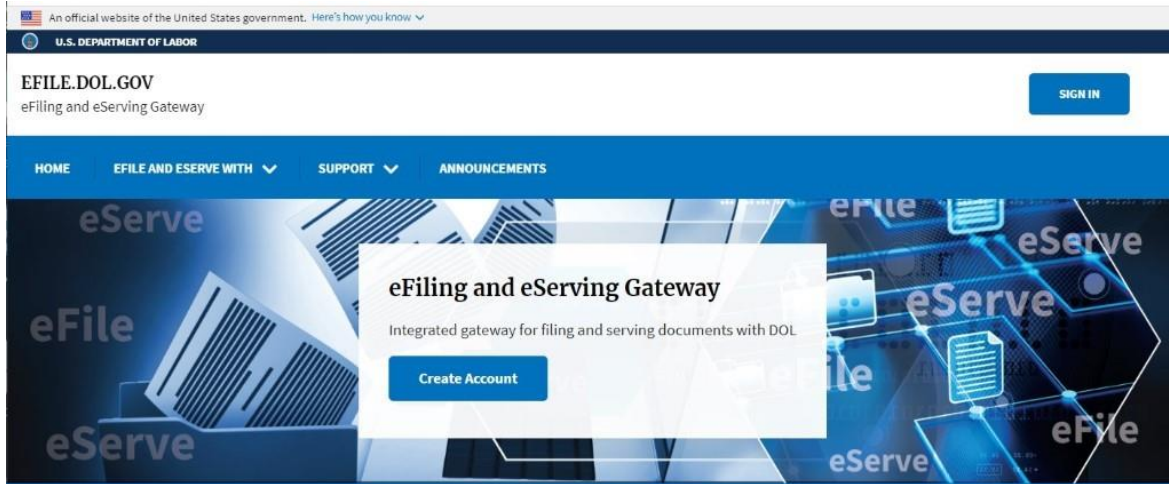
Additionally, users can manage their profiles, create or join organizations, and create mailboxes that help in managing the cases and appeals that they are working on as part of a company, organization, or group.



## eFile and eServe

### HOW TO NAVIGATE THROUGH THE HEADER MENUS?

1. Click on the **HOME** menu to navigate to the **eFile and eServe Homepage**.



2. Click on **DASHBOARD** to display the dropdown menu.



# eFile and eServe

HOME **DASHBOARD** MY ACCOUNT SUPPORT ARE YOU A LEGAL ASSISTANT? CONTACT HELP DESK

Dashboard

## Dashboard

Help

eFile & eServe with the Administrative Review Board (ARB)

eFile & eServe with the Benefits Review Board (BRB)

eFile & eServe with the Employees' Compensation Appeals Board (ECAB)

eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)

People's Choice Law Firm

My Profile

3. To navigate to the dashboard for OALJ and BALCA, click on the sub-menu **OALJ and BALCA Dashboard** from the **DASHBOARD** header menu.



## eFile and eServe

HOME DASHBOARD MY ACCOUNT SUPPORT ARE YOU A LEGAL ASSISTANT? CONTACT HELP DESK

DASHBOARD

- ARB Dashboard
- BRB Dashboard
- ECAB Dashboard
- OALJ and BALCA Dashboard

Help

eFile & eServe with the Administrative Review Board (ARB)

eFile & eServe with the Benefits Review Board (BRB)

eFile & eServe with the Employees' Compensation Appeals Board (ECAB)

eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)

People's Choice Law Firm

My Profile

4. To navigate to the ARB Appeals dashboard, click on the sub-menu **ARB Dashboard** from the **DASHBOARD** header menu.





# eFile and eServe

HOME **DASHBOARD** MY ACCOUNT SUPPORT ARE YOU A LEGAL ASSISTANT? CONTACT HELP DESK

DASHBOARD

- ARB Dashboard
- BRB Dashboard**
- ECAB Dashboard
- OALJ and BALCA Dashboard

Help

eFile & eServe with the Administrative Review Board (ARB)

eFile & eServe with the Benefits Review Board (BRB)

eFile & eServe with the Employees' Compensation Appeals Board (ECAB)

eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)

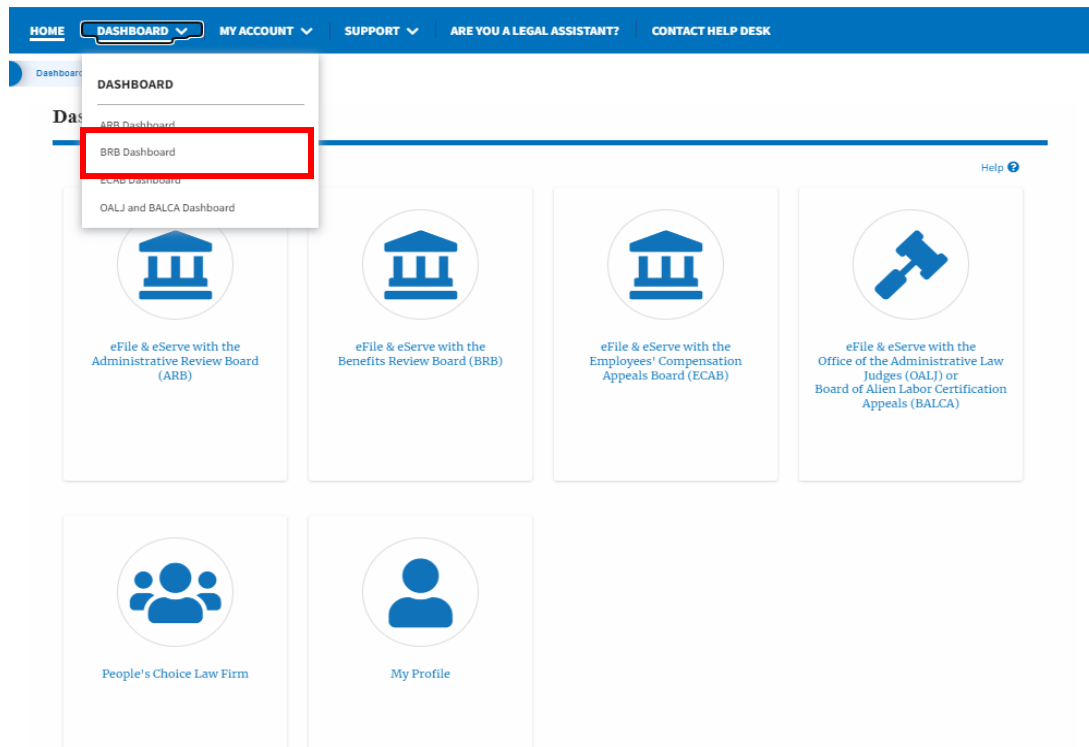
People's Choice Law Firm

My Profile

5. To navigate to the BRB Dashboard, click on the sub-menu **BRB Dashboard** from the **DASHBOARD** header menu.



# eFile and eServe



6. To navigate to the ECAB Dashboard, click on the sub-menu **ECAB Dashboard** from the **DASHBOARD** header menu.



# eFile and eServe

The screenshot shows the eFile and eServe dashboard interface. At the top, there is a blue navigation bar with the following menu items: HOME, DASHBOARD (selected), MY ACCOUNT (dropdown), SUPPORT (dropdown), ARE YOU A LEGAL ASSISTANT?, and CONTACT HELP DESK. A dropdown menu is open under 'MY ACCOUNT', listing: DASHBOARD, ARB Dashboard, BRB Dashboard, ECAB Dashboard (highlighted with a red box), and OALJ and BALCA Dashboard. Below the navigation bar, the dashboard features several tiles. The top row includes: 'eFile & eServe with the Administrative Review Board (ARB)', 'eFile & eServe with the Benefits Review Board (BRB)', 'eFile & eServe with the Employees' Compensation Appeals Board (ECAB)', and 'eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)'. The bottom row includes: 'People's Choice Law Firm' and 'My Profile'. A 'Help' icon is visible in the top right corner of the dashboard area.

7. Click on the header menu **My Account** to access the My Account dropdown.





# eFile and eServe

HOME DASHBOARD MY ACCOUNT SUPPORT ARE YOU A LEGAL ASSISTANT? CONTACT HELP DESK

Dashboard

## Dashboard

Help

- eFile & eServe with the Administrative Review Board (ARB)
- eFile & eServe with the Benefits Review Board (BRB)
- eFile & eServe with the Employees' Compensation Appeals Board (ECAB)
- eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)
- People's Choice Law Firm
- My Profile

- Click on the sub-menu **My Profile** from the **MY ACCOUNT** header menu to access the 'My Profile' page.



## eFile and eServe

The screenshot displays the eFile and eServe dashboard. At the top, a blue navigation bar contains the following links: HOME, DASHBOARD, MY ACCOUNT (highlighted with a red box), SUPPORT, ARE YOU A LEGAL ASSISTANT?, and CONTACT HELP DESK. Below the navigation bar, a dropdown menu for MY ACCOUNT is open, showing two options: My Profile (highlighted with a red box) and My Organizations. The main content area is titled 'Dashboard' and features a grid of six service tiles. The top row contains four tiles: 'eFile & eServe with the Administrative Review Board (ARB)', 'eFile & eServe with the Benefits Review Board (BRB)', 'eFile & eServe with the Employees' Compensation Appeals Board (ECAB)', and 'eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)'. The bottom row contains two tiles: 'People's Choice Law Firm' and 'My Profile'. A 'Help' icon is visible in the top right corner of the dashboard area.

9. Click on the sub-menu **My Organizations** menu from the **MY ACCOUNT** header menu to access the 'My Organizations' page.



# eFile and eServe

HOME | DASHBOARD ▾ | **MY ACCOUNT ▾** | SUPPORT ▾ | ARE YOU A LEGAL ASSISTANT? | CONTACT HELP DESK

Dashboard

**MY ACCOUNT**

- My Profile
- My Organizations**

Help ⓘ

**eFile & eServe with the Administrative Review Board (ARB)**

**eFile & eServe with the Benefits Review Board (BRB)**

**eFile & eServe with the Employees' Compensation Appeals Board (ECAB)**

**eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)**

**People's Choice Law Firm**

**My Profile**

10. Click on the header menu **Support** to access the Support drop.









# eFile and eServe

HOME | DASHBOARD ▾ | MY ACCOUNT ▾ | **SUPPORT ▾** | ARE YOU A LEGAL ASSISTANT? | CONTACT HELP DESK

Dashboard

## Dashboard

Help ⓘ

 <p>eFile &amp; eServe with the Administrative Review Board (ARB)</p>	 <p>eFile &amp; eServe with the Benefits Review Board (BRB)</p>	 <p>eFile &amp; eServe with the Employees' Compensation Appeals Board (ECAB)</p>	 <p>eFile &amp; eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)</p>
 <p>People's Choice Law Firm</p>	 <p>My Profile</p>		

11. Click on the sub-menu **Frequently Asked Questions (FAQ)** from the **SUPPORT** header menu to access the 'FAQ' page.



# eFile and eServe

The screenshot shows the eFile and eServe dashboard. At the top, there is a navigation bar with links for HOME, DASHBOARD, MY ACCOUNT, SUPPORT, ARE YOU A LEGAL ASSISTANT?, and CONTACT HELP DESK. The SUPPORT menu is open, showing options: Frequently Asked Questions (FAQ), User Guides, Video Tutorials, Webinars, and Contact. The 'Frequently Asked Questions (FAQ)' option is highlighted with a red box. Below the navigation bar, the dashboard is titled 'Dashboard' and features several service tiles: 'eFile & eServe with the Administrative Review Board (ARB)', 'eFile & eServe with the Benefits Review Board (BRB)', 'eFile & eServe with the Employees' Compensation Appeals Board (ECAB)', 'eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)', 'People's Choice Law Firm', and 'My Profile'. A 'Help' icon is visible in the top right corner of the dashboard area.

12. Click on the sub-menu **Video Tutorials** from the **SUPPORT** header menu to access the 'Video Tutorials' page.





# eFile and eServe

The screenshot shows the eFile and eServe dashboard. At the top, there is a navigation bar with links for HOME, DASHBOARD, MY ACCOUNT, SUPPORT, ARE YOU A LEGAL ASSISTANT?, and CONTACT HELP DESK. The SUPPORT menu is open, showing options: Frequently Asked Questions (FAQ), User Guides, Video Tutorials, Webinars, and Contact. The 'User Guides' option is highlighted with a red box. Below the navigation bar, the dashboard features several tiles: 'eFile & eServe with the Administrative Review Board (ARB)', 'eFile & eServe with the Benefits Review Board (BRB)', 'eFile & eServe with the Employees' Compensation Appeals Board (ECAB)', 'eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)', 'People's Choice Law Firm', and 'My Profile'. A 'Help' icon is visible in the top right corner of the dashboard area.

13. Click on the sub menu **User Guides** from the **SUPPORT** header menu to access the 'User Guides' page.



# eFile and eServe

The screenshot shows the eFile and eServe dashboard. At the top, there is a blue navigation bar with the following links: HOME, DASHBOARD, MY ACCOUNT, SUPPORT, ARE YOU A LEGAL ASSISTANT?, and CONTACT HELP DESK. The 'SUPPORT' link is highlighted with a red box. Below the navigation bar, the 'Dashboard' page is visible. A 'SUPPORT' dropdown menu is open, listing the following options: Frequently Asked Questions (FAQ), User Guides (highlighted with a red box), Video Tutorials, Webinars, and Contact. The main content area of the dashboard features several cards with icons and text:

- eFile & eServe with the Administrative Review Board (ARB)**: Icon of a classical building.
- eFile & eServe with the Benefits Review Board (BRB)**: Icon of a classical building.
- eFile & eServe with the Employees' Compensation Appeals Board (ECAB)**: Icon of a classical building.
- eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)**: Icon of a gavel.
- People's Choice Law Firm**: Icon of three stylized people.
- My Profile**: Icon of a single stylized person.

A 'Help' link with a question mark icon is located in the top right corner of the dashboard area.

14. Click on the sub menu **Contact** from the **SUPPORT** header menu to access the 'Contact' page.



# eFile and eServe

The screenshot shows the eFile and eServe dashboard. At the top, there is a navigation bar with links for HOME, DASHBOARD, MY ACCOUNT, SUPPORT, ARE YOU A LEGAL ASSISTANT?, and CONTACT HELP DESK. The SUPPORT menu is open, showing options: Frequently Asked Questions (FAQ), User Guides, Video Tutorials, Webinars, and Contact. The 'Webinars' option is highlighted with a red box. Below the navigation bar, the dashboard is titled 'Dashboard' and features a grid of service tiles. The tiles include: 'eFile & eServe with the Administrative Review Board (ARB)', 'eFile & eServe with the Benefits Review Board (BRB)', 'eFile & eServe with the Employees' Compensation Appeals Board (ECAB)', 'eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)', 'People's Choice Law Firm', and 'My Profile'. A 'Help' icon is visible in the top right corner of the dashboard area.

15. Click on the sub-menu **Webinars** from the **SUPPORT** header menu to access the Recordings of the webinars conducted.



# eFile and eServe

The screenshot shows the eFile and eServe dashboard. At the top, there is a blue navigation bar with the following items: HOME, DASHBOARD (with a dropdown arrow), MY ACCOUNT (with a dropdown arrow), SUPPORT (with a dropdown arrow), ARE YOU A LEGAL ASSISTANT?, and CONTACT HELP DESK. Below the navigation bar, the 'SUPPORT' dropdown menu is open, showing the following options: Frequently Asked Questions (FAQ), User Guides, Video Tutorials, Webinars (highlighted with a red box), and Contact. The main dashboard area is titled 'Dashboard' and contains several tiles. The top row has four tiles: 'eFile & eServe with the Administrative Review Board (ARB)', 'eFile & eServe with the Benefits Review Board (BRB)', 'eFile & eServe with the Employees' Compensation Appeals Board (ECAB)', and 'eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)'. The bottom row has two tiles: 'People's Choice Law Firm' and 'My Profile'. A 'Help' icon is visible in the top right corner of the dashboard area.

16. Click on the sub-menu **Are you a Legal Assistant** from the header menu to access the instructions and links to user guides for Legal Assistants.




# eFile and eServe

HOME | DASHBOARD ▾ | MY ACCOUNT ▾ | SUPPORT ▾ | **ARE YOU A LEGAL ASSISTANT?** | CONTACT HELP DESK


Dashboard

## Dashboard


Help ?




eFile & eServe with the  
Administrative Review Board  
(ARB)




eFile & eServe with the  
Benefits Review Board (BRB)




eFile & eServe with the  
Employees' Compensation  
Appeals Board (ECAB)



eFile & eServe with the  
Office of the Administrative Law  
Judges (OALJ) or  
Board of Alien Labor Certification  
Appeals (BALCA)



People's Choice Law Firm



My Profile

17. Click on **Contact Help Desk** from the header menu to access the 'Contact' page directly.



# eFile and eServe

HOME | DASHBOARD ▾ | MY ACCOUNT ▾ | SUPPORT ▾ | ARE YOU A LEGAL ASSISTANT? | CONTACT HELP DESK

Dashboard

## Dashboard

Help ?



eFile & eServe with the  
Administrative Review Board  
(ARB)



eFile & eServe with the  
Benefits Review Board (BRB)



eFile & eServe with the  
Employees' Compensation  
Appeals Board (ECAB)



eFile & eServe with the  
Office of the Administrative Law  
Judges (OALJ) or  
Board of Alien Labor Certification  
Appeals (BALCA)



People's Choice Law Firm



My Profile









## eFile and eServe

### HOW TO NAVIGATE THROUGH THE TILES?

1. Click on the **OALJ or BALCA** tile from the main dashboard page to access the 'OALJ or BALCA' dashboard.

#### Dashboard

The dashboard displays five tiles arranged in two rows. The top row contains three tiles with a building icon, and the bottom row contains two tiles with a group of people icon and a single person icon. The tile for 'eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)' is highlighted with a red border. A 'Help' link is visible in the top right corner of the dashboard area.

 eFile & eServe with the Administrative Review Board (ARB)	 eFile & eServe with the Benefits Review Board (BRB)	 eFile & eServe with the Employees' Compensation Appeals Board (ECAB)	 eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)
 People's Choice Law Firm	 My Profile		

2. Click on the **ARB** tile from the main dashboard page to access the 'ARB' dashboard.



# eFile and eServe

## Dashboard

Help ?

The dashboard contains six tiles arranged in two rows. The top row has four tiles, and the bottom row has two tiles. The first tile in the top row is highlighted with a red border. Each tile features a blue icon and text describing the service.

- Tile 1 (highlighted):** eFile & eServe with the Administrative Review Board (ARB)
- Tile 2:** eFile & eServe with the Benefits Review Board (BRB)
- Tile 3:** eFile & eServe with the Employees' Compensation Appeals Board (ECAB)
- Tile 4:** eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)
- Tile 5:** People's Choice Law Firm
- Tile 6:** My Profile

3. Click on the **BRB** tile from the main dashboard page to access the 'BRB' dashboard.

## Dashboard

Help ?

The dashboard contains six tiles arranged in two rows. The top row has four tiles, and the bottom row has two tiles. The second tile in the top row is highlighted with a red border. Each tile features a blue icon and text describing the service.

- Tile 1:** eFile & eServe with the Administrative Review Board (ARB)
- Tile 2 (highlighted):** eFile & eServe with the Benefits Review Board (BRB)
- Tile 3:** eFile & eServe with the Employees' Compensation Appeals Board (ECAB)
- Tile 4:** eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)
- Tile 5:** People's Choice Law Firm
- Tile 6:** My Profile

4. Click on the **ECAB** tile from the main dashboard to access the 'ECAB' dashboard.





# eFile and eServe

## Dashboard

Help ?

 eFile & eServe with the Administrative Review Board (ARB)	 eFile & eServe with the Benefits Review Board (BRB)	 eFile & eServe with the Employees' Compensation Appeals Board (ECAB)	 eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)
 People's Choice Law Firm	 My Profile		

- Click on the **Organization Name** tile from the main dashboard page to access the corresponding Organization's dashboard

## Dashboard

Help ?

 eFile & eServe with the Administrative Review Board (ARB)	 eFile & eServe with the Benefits Review Board (BRB)	 eFile & eServe with the Employees' Compensation Appeals Board (ECAB)	 eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)
 People's Choice Law Firm	 My Profile		









## eFile and eServe

- Click on the **My Profile** tile from the dashboard to access the “My Profile” page

### Dashboard

Help ?

 eFile & eServe with the Administrative Review Board (ARB)	 eFile & eServe with the Benefits Review Board (BRB)	 eFile & eServe with the Employees' Compensation Appeals Board (ECAB)	 eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)
 People's Choice Law Firm	 My Profile		



## eFile and eServe

### OVERVIEW OF HELP AND WHERE TO FIND THEM

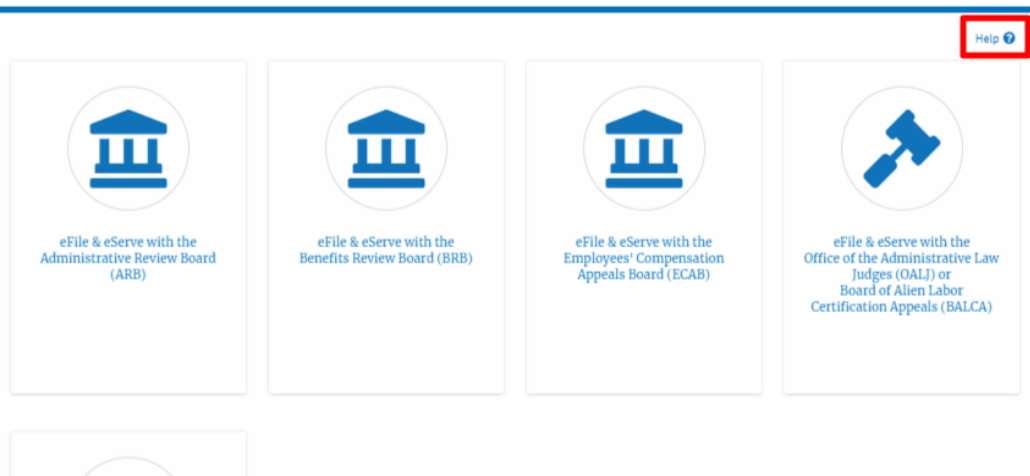
1. Login to your account and navigate to any page in the portal.  
Note: All pages have this feature.

#### Dashboard



2. Click on the Help link provided at the right top of the main content page.


#### Dashboard



3. To the right of the page, the help popup will be displayed.




# eFile and eServe

  
XXXXXXXXXXXX


[LOGOUT](#)

MY ACCOUNT ▾SUPPORT ▾


---



eFile & eServe with the Benefits Review Board (BRB)



eFile & eServe with the Employees' Compensation Appeals Board (ECAB)



eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)

[Help ?](#)

### Help on 'Main Dashboard'

**Main Dashboard**

The Main Dashboard can be viewed only when logged in. It has 5 tiles:

- eFile & eServe with the Administrative Review Board (ARB)
- eFile & eServe with the Benefits Review Board (BRB)
- eFile & eServe with the Employees' Compensation Appeals Board (ECAB)
- eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)
- My Account

**Step 1:** Click on the "eFile & eServe with the Administrative Review Board (ARB)" tile to go to the ARB appeals dashboard.

**Step 2:** Click on the "eFile & eServe with the Benefits Review Board (BRB)" tile to go to the BRB appeals dashboard.

**Step 3:** Click on the "eFile & eServe with the Employees' Compensation Appeals Board (ECAB)" tile to go to the ECAB appeals dashboard.

**Step 4:** Click on the "eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)" tile to go to the OALJ and BALCA cases dashboard.

**Step 5:** Click on the "My Account" tile to go to the My Account page.

**Step 6: Dropdown Bar**

Clicking the "Dashboard" dropdown give quick links to OALJ & BALCA Cases and ARB, BRB, ECAB Appeals dashboards.

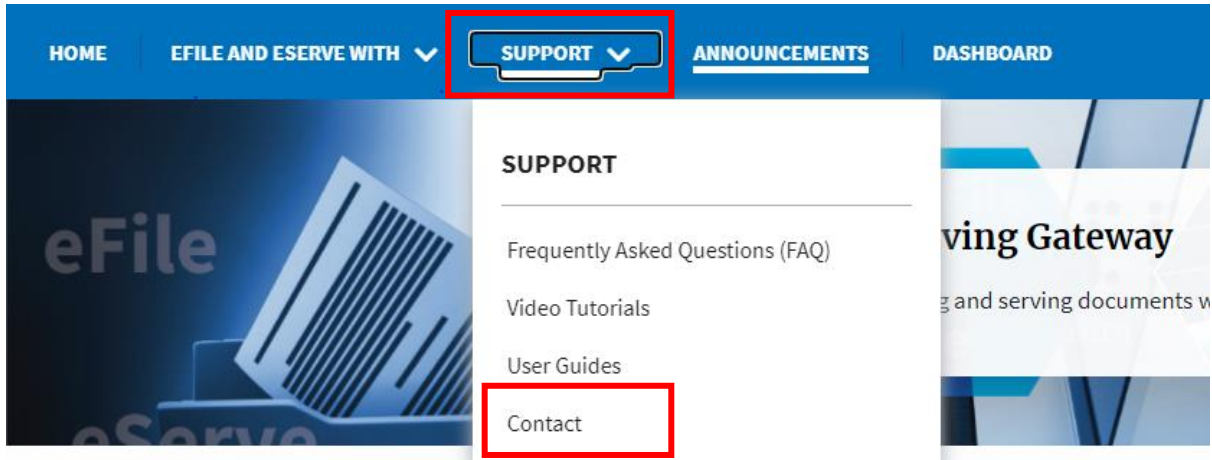
Clicking the "My Account" dropdown gives quick links to "My Profile" and "My Organizations" pages.



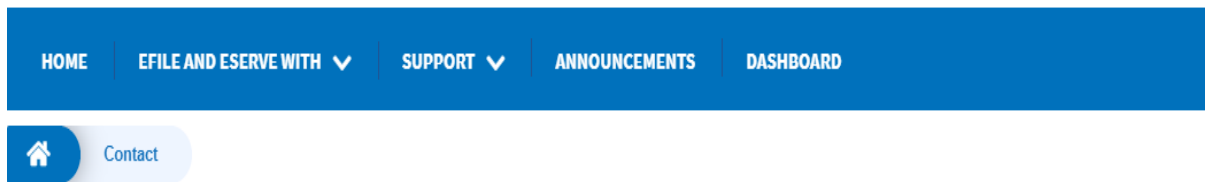
## eFile and eServe

### HOW TO CONTACT THE SUPPORT TEAM FOR LOGIN RELATED ISSUES

1. From the main menu, click on the **Support tab** and select the **Contact** submenu.



2. For issues with account creation, signing in, changing Login.gov settings, two-factor authentication, and more, please click on the hyperlink provided [contact the Login.gov team](#).



#### Login.gov Help Desk

For issues with account creation, signing in, changing Login.gov settings, two-factor authentication and more, please contact Login.gov.

[Contact the Login.gov team](#)

And you will be redirected to the concerned site



## eFile and eServe

### HOW TO CONTACT THE SUPPORT TEAM FOR EFILE AND ESERVE SITE-RELATED ISSUES

1. From the main menu, click on the **Support tab** and select the **Contact** submenu.
2. Start filling out the form by entering your First Name, Last Name and Email ID.

HOME EFILE AND ESERVE WITH SUPPORT ANNOUNCEMENTS DASHBOARD

Contact

For help with an issue you are experiencing, please complete the form below, including as much detail as possible and we will get back within one business day.

First Name Last Name

Email \* Confirm Email \*

3. Next, select your User type and Area of the Site that you need help with.

User Type

Public User

- None -

Public User

DOL User

Court Reporter



## eFile and eServe

**Area of the Site**

- None

- None -

Office of the Administrative Law Judges and Board of Alien Labor Certification Appeals

Administrative Review Board

Benefits Review Board

Employees' Compensation Appeals Board

Organization

Delegation

My Profile

Logout

4. Fill in your questions, concerns, and comment in the box provided. Also provide any additional info you may have to convey to the support team like a type of login, email address, profile, data, etc. Provide as much information as possible to aid in quick redressal.

HOME | EFILE AND ESERVE WITH ▼ | SUPPORT ▼ | ANNOUNCEMENTS | DASHBOARD

Home Contact

**Your Questions & Comments \***

**Additional Information**

Type of login used, email address, profile data, etc.

<https://efstest2.mindpetal.com/announcements>



## eFile and eServe

5. Once you have filled in all the details above click on the **Submit** button beneath the form. Use the **Reset** button to clear the form.

The screenshot displays the 'eFile and eServe' web application interface. At the top, a blue navigation bar contains the following menu items: HOME, EFILE AND ESERVE WITH (with a dropdown arrow), SUPPORT (with a dropdown arrow), ANNOUNCEMENTS, and DASHBOARD. Below this, a secondary blue bar features a home icon and the text 'Contact'. The main content area is a light gray box titled 'Additional Information'. It contains a large text input field with the placeholder text 'Type of login used, email address, profile data, etc.'. Below the input field, the same placeholder text is repeated. At the bottom right of the form, there are two blue buttons: 'Submit' and 'Reset'. The 'Submit' button is highlighted with a red rectangular border.





# OALJ AND BALCA DASHBOARD AND FLOWS



## eFile and eServe

---

The OALJ and BALCA dashboard displays the Office of the Administrative Law Judges (OALJ) or the Board of Alien Labor Certification Appeals (BALCA) cases.

Using the OALJ and BALCA dashboard, users can file new cases, access cases, view case details, submit filings to cases, view filings from other parties to the case, view servings from OALJ, etc.

In the case details page, users with access can see the parties on the case, the filings, and the servings to the case.

To access existing open or closed cases, use the Request Access to Cases button to search and request access to the case by submitting the necessary documents. The request will be sent to OALJ for processing and could be approved or rejected. The accessed cases are displayed in the My Access Requests table.

To file a new case, use the File a New Case button to submit the new case. The new case is filed by selecting the appropriate program area, sub-area, originating agency, role in the case, and relevant documents. The new case is sent to OALJ for docketing. Once approved, filings can be done on the case.

Filings can be done on cases by selecting the individual case and using the Submit a New Filing button to fill in the details. The new filing is submitted to OALJ for processing.

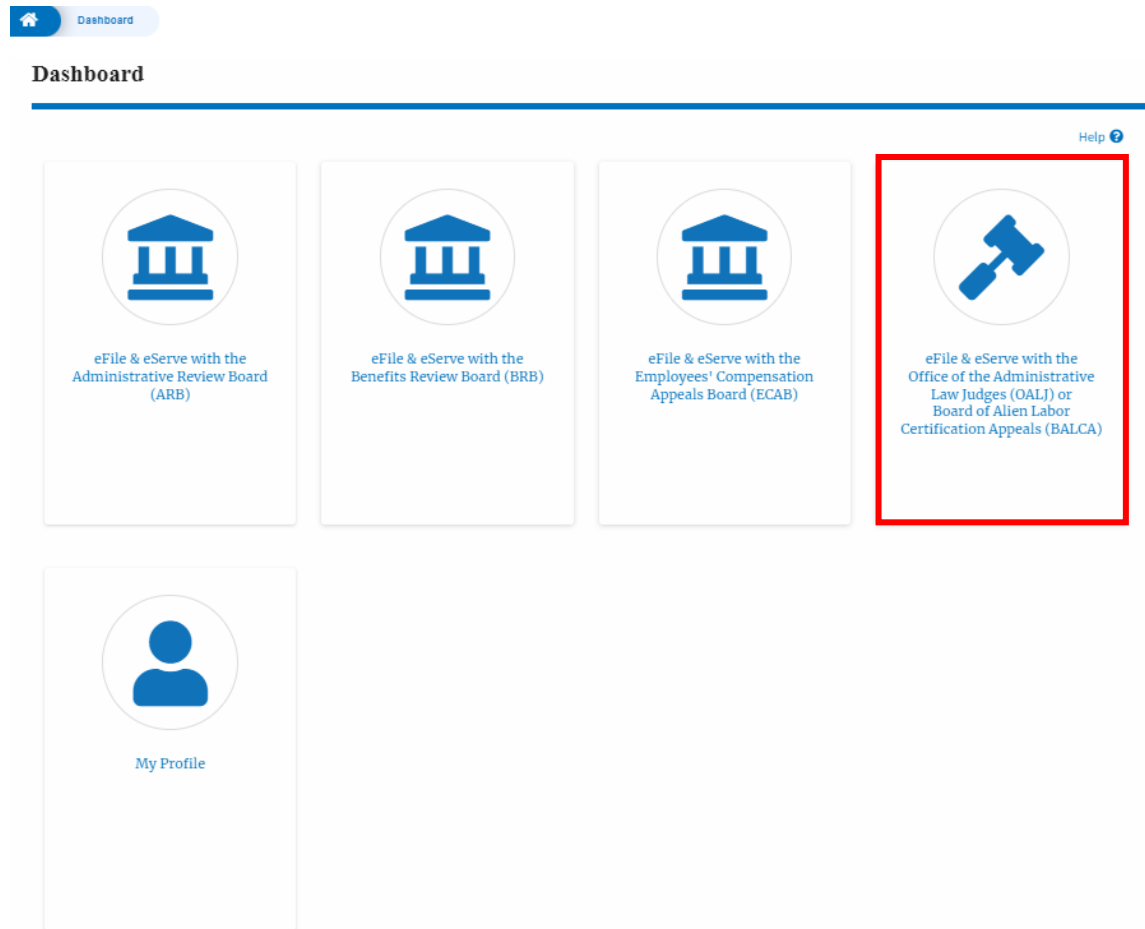
Servings to cases are sent from OALJ and will be available in the servings table for each case.



## eFile and eServe

### HOW TO VIEW OALJ/BALCA DASHBOARD?

1. Click on the OALJ or BALCA tile from the main dashboard page to access the 'OALJ or BALCA' dashboard.

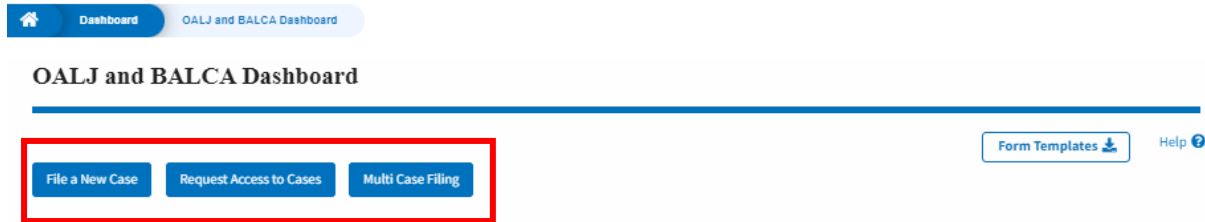


2. OALJ/BALCA Dashboard includes buttons '**File a New Case**', '**Request Access to Cases**', and '**Multi Case Filing**'.

Note: Multi Case Filing button will only appear if at least one submitted/approved case is listed in the Request Access to Cases table.



## eFile and eServe



- a. The File a New Case button lets users file a new case with OALJ
  - b. The Request Access to Cases button lets the user request access to cases from OALJ.
  - c. The Multi Case Filing button lets users file a common filing to multiple cases at the same time
3. OALJ/BALCA Dashboard includes tables '**My Access Requests**', and '**New Cases**'.
- a. My Access Requests table lists all the cases that the user has requested access to
  - b. The New Cases table lists all the new cases that the user has submitted.



# eFile and eServe

## OALJ and BALCA Dashboard

[File a New Case](#) [Request Access to Cases](#) [Multi Case Filing](#)

[Form Templates](#) [Help](#)

### Access Requests

The following are the cases you have access to. Click on the OALJ Case Number link to access case filings and servings and to submit new filings.

Showing 5 of 7 records [View More](#)

OALJ Case Number	Claimant Name	Employer Name	eFile Number	Office / Assigned Judge	Status	Last Updated On	Details
<a href="#">2021SCA00001</a>	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	Submission Received and Pending Review	06/16/2022 - 16:03 EST	<a href="#">View</a>
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	Submission Received and Pending Review	06/16/2022 - 13:48 EST	<a href="#">View</a>
<a href="#">2022DBA00028</a>	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	REVOKED	06/16/2022 - 13:42 EST	<a href="#">View</a>
<a href="#">2022DBA00027</a>	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	Submission Received and Pending Review	06/16/2022 - 10:50 EST	<a href="#">View</a>
<a href="#">2022DBA00027</a>	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	REVOKED	06/16/2022 - 10:48 EST	<a href="#">View</a>

All times displayed in US Eastern Timezone

### New Cases

The following are the cases you have created. Click on the OALJ Case Number link to access case filings and servings and to submit new filings.

Showing 1 of 1 records [View More](#)

OALJ Case Number	Claimant Name	Employer Name	eFile Number	Originating Agency	Reference Number	Office / Assigned Judge	Status	Last Updated On	Details
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	123-123	[REDACTED]	Submission Accepted as a Filing	06/17/2022 - 10:48 EST	<a href="#">View</a>

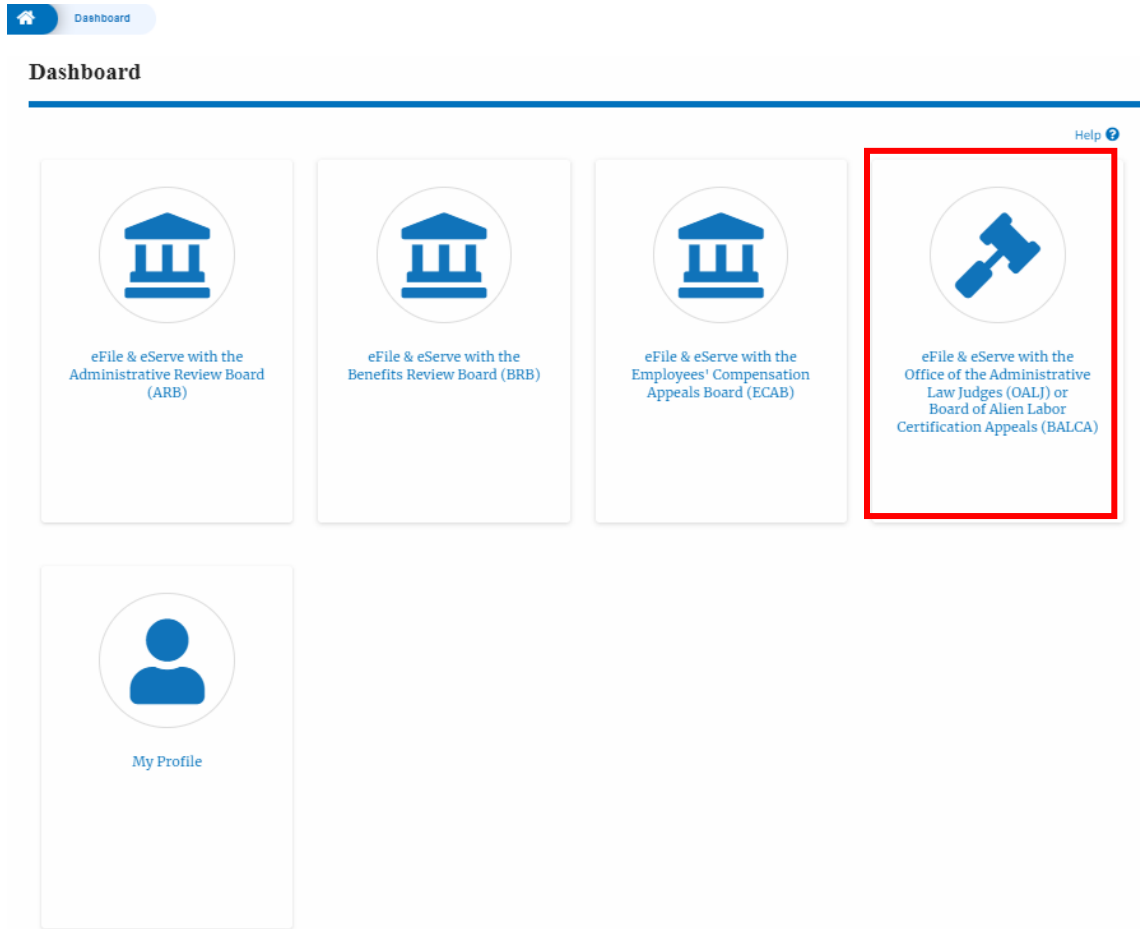
All times displayed in US Eastern Timezone



## eFile and eServe

### HOW TO REQUEST ACCESS TO CASES?

1. Click on the **eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)** tile from the main dashboard.



2. Click on the **Request Access to Cases** button.

### OALJ and BALCA Dashboard





## eFile and eServe

3. Search any case and click on the **Add to Request** button that is displayed only if one of the cases is selected.

Dashboard OALJ and BALCA Dashboard Search Cases

### Search Cases

Help

**Search Cases**

  
You can search using OALJ Case Number, Claimant Name, Employer Name, Agency Reference Number

**Advanced Filter**  
You can further filter the search using Case Number, Claimant Name, Employer Name, Agency Reference Number.

Search Clear Selection and Filters Clear Filters **Add to Request** Proceed to Submission

### Search Results

Select Cases	Case Number	Claimant Name	Employer Name	Office	Assigned Judge	Decision Date	Parties with Access
<input checked="" type="checkbox"/>	2012LHC02015					11/25/2014	Parties with Access

**Add to Request** Proceed to Submission

4. Request access to the case by filling out the mandatory fields and selecting the required organization and clicking on the **Submit to DOL** button.



# eFile and eServe

## Request Access to Cases

[Back to Search](#) [Reset](#) [Form Templates](#) [Help](#)

[Instructions for Filing Under Seal](#) [Instructions for Filing by Amicus Curiae](#)

Your profile will be sent with the request. Please make sure that your profile is current and accurate. You can do this through the My Profile link under My Account in the main menu.

### Selected Cases

	OALJ Case Number	Decision Date	Claimant Name	Agency Reference Number
<input checked="" type="checkbox"/>	2012LHC02015	11/25/2014	BARY LARRY W.	08-135254

**Role in the Case \***

- Select a value -

**Notice of Appearance/Request to Access Consolidated Case(s) \***

[Choose File](#) No file chosen

Only files with the following extensions are allowed: pdf, jpg, jpeg, doc, docx, xls,xlsx, txt, rtf and size should be less than 200MB

The Certificate of Service may be included as part of the filed document or may be uploaded separately using the Certificate of Service upload field. Note that the filing will be rejected if the Certificate of Service is not included in the submission in one of these two ways.

**Certificate of Service for 2012LHC02015**

[Choose File](#) No file chosen

Only files with the following extensions are allowed: pdf, jpg, jpeg, doc, docx, xls,xlsx, txt, rtf and size should be less than 200MB

[Submit to DOL](#) [Cancel](#)





## eFile and eServe

- The requested case will be shown in your **My Access Requests** table with the SUBMITTED status along with a confirmation message.

Dashboard OALJ and BALCA Dashboard

**OALJ and BALCA Dashboard**

Request to access the case has been submitted. [2012LHC02015]

Form Templates Help

File a New Case Request Access to Cases Multi Case Filing

**Access Requests**

The following are the cases you have access to. Click on the OALJ Case Number link to access case filings and servings and to submit new filings.

Showing 5 of 8 records View More

OALJ Case Number	Claimant Name	Employer Name	eFile Number	Office / Assigned Judge	Status	Last Updated On	Details
<a href="#">2012LHC02015</a>	08-135254 BARY LARRY W.	GLOBAL AMERICAN TERMINALS & JEFFBOAT, INC	OALJ-2206-0023007575	CINCINNATI / SILVAIN, JR.,PETER	Submission Received and Pending Review	06/20/2022 - 16:22 EST	<a href="#">View</a>
<a href="#">2012LHC02001</a>	WACE AND HOURS BUREAU	ETOWHOLE DALEY	OALJ-1206-	NATIONAL OFFICE (HO)	Submission Received and Pending Review	06/16/2022 - 16:22 EST	<a href="#">View</a>

- Click on the **View More** button to view all the access requests.

Form Templates Help

File a New Case Request Access to Cases Multi Case Filing

**Access Requests**

The following are the cases you have access to. Click on the OALJ Case Number link to access case filings and servings and to submit new filings.

Showing 5 of 8 records **View More**

OALJ Case Number	Claimant Name	Employer Name	eFile Number	Office / Assigned Judge	Status	Last Updated On	Details
<a href="#">2012LHC02015</a>	08-135254 BARY LARRY W.	GLOBAL AMERICAN TERMINALS & JEFFBOAT, INC	OALJ-2206-0023007575	CINCINNATI / SILVAIN, JR.,PETER	Submission Received and Pending Review	06/20/2022 - 16:22 EST	<a href="#">View</a>

- All the requested cases will be listed on the **My Access Requests** page.



# eFile and eServe

## Access Requests

The following are the cases you have access to. Click on the OALJ Case Number link to access case filings and servings and to submit new filings.

[Help](#)

<b>Case Number or eFile Number</b> <input type="text" value="Search Case Number or eFile Number"/>	<b>Office</b> <input type="text" value="Search Office"/>	<b>Assigned Judge</b> <input type="text" value="Search Assigned Judge"/>	<b>Claimant Name</b> <input type="text" value="Search Claimant Name"/>
<b>Employer Name</b> <input type="text" value="Search Employer Name"/>	<b>Status</b> <input type="text" value="- Any -"/>	<input type="button" value="Apply"/>	

OALJ Case Number	Claimant Name	Employer Name	eFile Number	eFile Case Number	Office / Assigned Judge	Status	Last Updated On	Details
2012LHC02015	08-135254 BARY LARRY W.	GLOBAL AMERICAN TERMINALS & JEFFBOAT, INC	OALJ-2206-0023007575	EFS-OALJ-2206-215298	CINCINNATI / SILVAIN, JR.,PETER	Submission Received and Pending Review	06/20/2022 - 16:22 EST	<a href="#">View</a>

- Click on the **View** link under the **Details** column header to view the access request details.

## Access Requests

The following are the cases you have access to. Click on the OALJ Case Number link to access case filings and servings and to submit new filings.

[Help](#)

<b>Case Number or eFile Number</b> <input type="text" value="Search Case Number or eFile Number"/>	<b>Office</b> <input type="text" value="Search Office"/>	<b>Assigned Judge</b> <input type="text" value="Search Assigned Judge"/>	<b>Claimant Name</b> <input type="text" value="Search Claimant Name"/>
<b>Employer Name</b> <input type="text" value="Search Employer Name"/>	<b>Status</b> <input type="text" value="- Any -"/>	<input type="button" value="Apply"/>	

OALJ Case Number	Claimant Name	Employer Name	eFile Number	eFile Case Number	Office / Assigned Judge	Status	Last Updated On	Details
2012LHC02015	08-135254 BARY LARRY W.	GLOBAL AMERICAN TERMINALS & JEFFBOAT, INC	OALJ-2206-0023007575	EFS-OALJ-2206-215298	CINCINNATI / SILVAIN, JR.,PETER	Submission Received and Pending Review	06/20/2022 - 16:22 EST	<a href="#">View</a>

- The user has displayed the details in a popup and can download them by clicking on the documents which are submitted by the user.



## eFile and eServe

### Access Request Details

OALJ Case Number:	2012LHC02015
eFile Case Number:	EFS-OALJ-2206-215298
eFile Number:	OALJ-2206-0023007575
Role in the Case:	Claimant/Complainant/Prosecuting Party (Self-represented)
Certificate of Service:	No document uploaded
Notice of Appearance:	<a href="#">260005-Notice-of-Appearence1-76.pdf</a>
Status:	Submission Received and Pending Review
Submitted On:	06/20/2022 - 16:22 EST
Filing Party:	Hunde Keba
Submitted By:	Hunde Keba

### Status Update Log

eFile Number	eFile Status	Comment	Updated On
OALJ-2206-0023007575	Submission Received and Pending Review	Request to access the case has been submitted.	06/20/2022 - 16:22 EST




## eFile and eServe


### HOW TO FILE A NEW CASE?


1. Click on the **eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)** tile from the main dashboard.


#### Dashboard


Help

  
eFile & eServe with the  
Administrative Review Board  
(ARB)

  
eFile & eServe with the  
Benefits Review Board (BRB)

  
eFile & eServe with the  
Employees' Compensation  
Appeals Board (ECAB)

  
eFile & eServe with the  
Office of the Administrative  
Law Judges (OALJ) or  
Board of Alien Labor  
Certification Appeals (BALCA)

  
My Profile

2. Click on the **File a New Case** button.



### OALJ and BALCA Dashboard

File a New Case

Request Access to Cases



Multi Case Filing

3. File a new case by filling out the mandatory fields and selecting the required organization and clicking on the **Submit to DOL** button after selecting the redaction box.



## eFile and eServe

### New Case to OALJ or BALCA

[Form Templates](#)  [Help](#) 

Instructions for Filing Under Seal

Instructions for Filing by Amicus Curiae


Your profile will be sent with the request. Please make sure that your profile is current and accurate. You can do this through the My Profile menu in the Dashboard.

**IMPORTANT NOTICE:** EFILE.DOL.GOV filings are visible to other registered efilers in a case. If you need to file a document with OALJ or the Boards that should not be viewed by other parties, you **MUST NOT FILE USING THE EFILE.DOL.GOV GATEWAY**. Rather, consult the following [guide](#) for such confidential filings

**Filing Type \***

Request for Hearing or Request for Administrative Review

**Program Area \***

- Select a value - 

Requests for Black Lung Act, Longshore Act, and Defense Base Act cases **MUST** be submitted to OWCP (Black Lung & Longshore) and not directly with OALJ. Cases for PERMANENT Alien Labor Certification **MUST** be submitted to OFLC.

**Program Sub Area**

- None -

**Originating Agency \***

- None -

**Sub Agency**

- None -

**Agency Reference Number**

Enter Agency Reference Number



## eFile and eServe

### Your Role in the Case \*

- Select a value -

#### Decision Document From Originating Agency (e.g., OWCP, OSHA, Wage and Hour Division, Etc.)

Only files with the following extensions are allowed: pdf, jpg, jpeg, doc, docx, xls, xlsx, txt, rtf and size should be less than 200MB

#### Add a File \*

Choose Files No file chosen

### Certificate of Service

Choose File No file chosen

The Certificate of Service may be included as part of the filed document or may be uploaded separately using the file upload field above. Note that the submission will be rejected if the Certificate of Service is not included in the submission in one of these two ways. Only files with the following extensions are allowed: pdf, jpg, jpeg, doc, docx, xls, xlsx, txt, rtf. Size of the file should be less than 200MB

### IMPORTANT NOTICE FOR REDACTION RESPONSIBILITY

All filers must redact filings in compliance with 29 C.F.R. § 18.31. This regulation generally requires redaction of:

- Social Security numbers
- Taxpayer-identification numbers
- Dates of birth
- Names of minor children
- Financial account numbers

This requirement applies to all documents being filed, including exhibits and attachments



I understand that I must comply with the redaction rules. I have read this notice.

Submit to DOL

Cancel

4. The requested case will be shown in your New Cases table with the SUBMITTED status.



# eFile and eServe

## New Cases

The following are the cases you have created. Click on the OALJ Case Number link to access case filings and servings and to submit new filings.

Showing 2 of 2 records [View More](#)

OALJ Case Number	Claimant Name	Employer Name	eFile Number	Originating Agency	Reference Number	Office / Assigned Judge	Status	Last Updated On	Details
Pending Assignment			OALJ-2206-0023007576	Wage and Hour Division (WHD)	123-123		Submission Received and Pending Review	06/20/2022 - 16:41 EST	<a href="#">View</a>

5. Click on the **View More** button to view all the new cases.

## New Cases

The following are the cases you have created. Click on the OALJ Case Number link to access case filings and servings and to submit new filings.

Showing 2 of 2 records [View More](#)

OALJ Case Number	Claimant Name	Employer Name	eFile Number	Originating Agency	Reference Number	Office / Assigned Judge	Status	Last Updated On	Details
Pending Assignment			OALJ-2206-0023007576	Wage and Hour Division (WHD)	123-123		Submission Received and Pending Review	06/20/2022 - 16:41 EST	<a href="#">View</a>

6. All the requested cases will be listed on the **New Cases** page.

## New Cases

The following are the cases you have created. Click on the OALJ Case Number link to access case filings and servings and to submit new filings.

[Help](#)

<b>Case Number or eFile Number</b> <input type="text" value="Search Case Number or eFile Number"/>	<b>Originating Agency</b> <input type="text" value="Search Originating Agency"/>	<b>Agency Reference Number</b> <input type="text" value="Search Agency Reference Number"/>	<b>Office / Assigned Judge</b> <input type="text" value="Search Office / Assigned Judge"/>
<b>Status</b> - Any -	<b>Access Status</b> - Any -	<b>Claimant Name</b> <input type="text" value="Search Claimant Name"/>	<b>Employer Name</b> <input type="text" value="Search Employer Name"/>
<b>Case Type</b> -Any-	<input type="button" value="Apply"/>		

OALJ Case Number	Claimant Name	Employer Name	eFile Number	Originating Agency	Reference Number	Office / Assigned Judge	Status	Access Status	Last Updated On	Details
Pending Assignment			OALJ-2206-0023007576	Wage and Hour Division (WHD)	123-123		Submission Received and Pending Review	SUBMITTED	06/20/2022 - 16:41 EST	<a href="#">View</a>





## eFile and eServe

- Click on the **View** link under the **Details** column header for navigating to the **Case Details** page.

### New Cases

The following are the cases you have created. Click on the OALJ Case Number link to access case filings and servings and to submit new filings.

[Help](#)

<b>Case Number or eFile Number</b>	<b>Originating Agency</b>	<b>Agency Reference Number</b>	<b>Office / Assigned Judge</b>
<input type="text" value="Search Case Number or eFile Number"/>	<input type="text" value="Search Originating Agency"/>	<input type="text" value="Search Agency Reference Number"/>	<input type="text" value="Search Office / Assigned Judge"/>
<b>Status</b>	<b>Access Status</b>	<b>Claimant Name</b>	<b>Employer Name</b>
<input type="text" value="- Any -"/>	<input type="text" value="- Any -"/>	<input type="text" value="Search Claimant Name"/>	<input type="text" value="Search Employer Name"/>
<b>Case Type</b>	<input type="button" value="Apply"/>		
<input type="text" value="- Any -"/>			

OALJ Case Number	Claimant Name	Employer Name	eFile Number	Originating Agency	Reference Number	Office / Assigned Judge	Status	Access Status	Last Updated On	Details
Pending Assignment			OALJ-2206-0023007576	Wage and Hour Division (WHD)	123-123		Submission Received and Pending Review	SUBMITTED	06/20/2022 - 16:41 EST	<a href="#">View</a>

- The user is displayed the case details in a popup and can download them by clicking on the document links which are submitted by the user.



## eFile and eServe

### Case Details

×

OALJ Case Number:	Pending Assignment
eFile Case Number:	[REDACTED]
eFile Number:	[REDACTED]
Filing Type:	Request for Hearing or Request for Administrative Review
Originating Agency:	Wage and Hour Division (WHD)
Reference Number:	123-123
Your Role in the Case:	Claimant/Complainant/Prosecuting Party (Self-represented)
Certificate of Service:	No Document Uploaded
Notice of Appearance:	<a href="#">260007-Notice-of-Appearance1-63.pdf</a>
Declaion Document from Originating Agency:	<a href="#">260006-Notice-of-Appearance1-7.pdf</a>
Case Status:	Submission Received and Pending Review
Access Status:	Submission Received and Pending Review
Submitted On:	06/20/2022 - 16:41 EST
Last Updated On:	06/20/2022 - 16:41 EST
Filing Party:	[REDACTED]
Submitted By	[REDACTED]

### Status Update Log

eFile Number	eFile Status	Comment	Updated On
OALJ-2206-0023007576	Submission Received and Pending Review	New case has been submitted.	06/20/2022 - 16:40 EST



## eFile and eServe

### UNDERSTANDING THE COMPONENTS IN THE CASE DETAILS PAGE.

1. Click on the **eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)** tile from the main dashboard.

#### Dashboard

The dashboard features a top navigation bar with a "Help" icon. Below the bar are five tiles. The first three tiles have a blue icon of a classical building and are labeled: "eFile & eServe with the Administrative Review Board (ARB)", "eFile & eServe with the Benefits Review Board (BRB)", and "eFile & eServe with the Employees' Compensation Appeals Board (ECAB)". The fourth tile has a blue icon of a gavel and is labeled "eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)". This tile is highlighted with a red border. The fifth tile has a blue icon of a person and is labeled "My Profile".

2. In the OALJ dashboard, click on the approved <OALJ Case Number> link from the My **Access Requests** or **New Cases** table. The user is navigated to the case details page.



## eFile and eServe

### Access Requests

The following are the cases you have access to. Click on the OALJ Case Number link to access case filings and servings and to submit new filings.

Showing 1 of 1 records [View More](#)

OALJ Case Number	Claimant Name	Employer Name	eFile Number	Office / Assigned Judge	Status	Last Updated On	Details
<a href="#">2022DBA00027</a>			OALJ-2207- 000007666		Submission Accepted as a Filing	07/05/2022 - 05:40 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

3. The user will be directed to the case details page.



# eFile and eServe

## Case Details

### Summary

[Help](#)

eFile Case Number	EFS-OALJ-2206-214704
OALJ Case Number	2022DBA00027
Agency Reference #	123-123
Case Type	
Case Type Group	
ALJ Decision Date	
Claimant Name	
Employer Name	
Office	
Assigned Judge	
Status	OPEN
Docketed Date	06/13/2022 - 18:22 EST

[Submit a New Filing](#)

### Filings

Showing 3 of 3 records [View More](#)

Filing Category	Filing Type	Filed Documents	eFile Number	Status	Filed By	Last Updated On	Details
Notice or Report	Notice of Appearance	<a href="#">260060 Document to be filed 0 4.pdf</a>	OALJ 2207 0023007665	IN_PROGRESS	Jacob McGrath	07/05/2022 - 05:40 EST	<a href="#">View</a>
Notice or Report	Notice of Appearance	<a href="#">259977 Document to be filed 0 2.pdf</a>	OALJ 2206 0023007554	Submission Accepted as a Filing	Hunde Keba	06/16/2022 - 05:58 EST	<a href="#">View</a>
Notice or Report	Notice of Appearance	<a href="#">259419 Notice of Appearance1 68.pdf</a>	OALJ 2206 0023007551	Submission Accepted as a Filing	John Smith	06/16/2022 - 05:22 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

### Documents Served by OALJ

File type	Description	File Name	eFile Number	Issued On	Served On	Accessed On	Notified On
No documents have been served to this case.							

\* All times displayed in US Eastern Timezone

### Parties with Access

Showing 3 of 3 records [View More](#)

Name	Address	Role in the Case	Organization
Jacob McGrath	300 K Street N. W.Suite 600 N, Washington, United States, District of Columbia, 20001	Claimant/Complainant/Prosecuting Party (Self Represented)	
John Smith	1200 S FERN ST ARLINGTON, VA, Arlington, United States, Ohio, 22202 2862	Attorney For Respondent/Defendant/Employer	Broadway Secondary, 554004 NE.444 ST
Att User Three	1200 S FERN ST ARLINGTON, VA, Arlington, United States, Ohio, 22202 2862	Attorney For Respondent/Defendant/Employer	Broadway Secondary, 554004 NE.444 ST

- The case details page includes a summary section that gives a summary of the case details.



## eFile and eServe

### Case Details

#### Summary

Help ?

eFile Case Number	EFS-OALJ-2206-214704
OALJ Case Number	2022DBA00027
Agency Reference #	123-123
Case Type	
Case Type Group	
ALJ Decision Date	
Claimant Name	
Employer Name	
Office	
Assigned Judge	
Status	OPEN
Docketed Date	06/13/2022 - 18:22 EST

Submit a New Filing

5. The case details page includes the button Submit a New Filing and Representative's Withdrawal of Appearance.
  - a. 'Submit a New Filing' button is to bring up the form to submit a new filing related to the case.

### Case Details

#### Summary

Help ?

eFile Case Number	EFS-OALJ-2206-214704
OALJ Case Number	2022DBA00027
Agency Reference #	123-123
Case Type	
Case Type Group	
ALJ Decision Date	
Claimant Name	
Employer Name	
Office	
Assigned Judge	
Status	OPEN
Docketed Date	06/13/2022 - 18:22 EST

Submit a New Filing

6. The case details page includes tables Filings, Documents served by OALJ, and Parties with Access
  - a. Filings table lists all the Filings you have done related to this case.
  - b. Documents served by OALJ table lists all the servings issued by OALJ on the case.
  - c. Parties with Access table lists all the parties that have access to this case.



# eFile and eServe

## Filings

Showing 3 of 3 records [View More](#)

Filing Category	Filing Type	Filed Documents	eFile Number	Status	Filed By	Last Updated On	Details
Notice or Report	Notice of Appearance	<a href="#">Noa_28.pdf</a>	OALJ-2010-510591	IN_PROGRESS	Thomas Mathew	10/15/2020 - 09:01 EST	<a href="#">View</a>
Notice or Report	Notice of Withdrawal	<a href="#">NoW_6.pdf</a>	OALJ-2010-510553	APPROVED	Devin Hamburg	10/13/2020 - 06:56 EST	<a href="#">View</a>
Motion or Response or Reply to a Motion	Motion to Stay	<a href="#">File 2_19.pdf</a>	OALJ-2007-500420	APPROVED	Devin Hamburg	07/22/2020 - 09:47 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

## Documents Served by OALJ

File type	Description	File Name	eFile Number	Issued On	Served On	Accessed On	Notified On
No documents have been served to this case.							

\* All times displayed in US Eastern Timezone

## Parties with Access

Showing 3 of 3 records [View More](#)

Name	Address	Role in the Case	Organization
Devin Hamburg	4573 Elk Street, CAT, United States, California, 92661	Claimant/Complainant/Prosecuting Party (Self-Represented)	Devin Hamburg & Associates LLC, 3765 Hidden Valley Road
Maria Holden	4398 Barfield Lane, STARK TOWn, United States, Illinois, 99501	Amicus Curiae	Devin Hamburg & Associates LLC, 3765 Hidden Valley Road
Thomas Mathew	7786 County Ave. Harleysville, PA 19438, Haley, United States, Delaware, 87454	Attorney For Claimant/Complainant/Prosecuting Party	Wingstein and Dragger Attorneys at Laws, 56 Constitution Ave



## eFile and eServe

### HOW TO SUBMIT A NEW FILING TO OALJ?

1. Click on the **eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)** tile from the main dashboard.



2. Click on the submitted/approved <OALJ Case Number> link. The user is navigated to the case details page.

### OALJ and BALCA Dashboard

The screenshot shows the 'OALJ and BALCA Dashboard' with a 'Form Templates' button and a 'Help' icon. Below are three buttons: 'File a New Case', 'Request Access to Cases', and 'Multi Case Filing'. Under 'Access Requests', there is a note: 'The following are the cases you have access to. Click on the OALJ Case Number link to access case filings and servings and to submit new filings.' Below this is a table with 8 columns: 'OALJ Case Number', 'Claimant Name', 'Employer Name', 'eFile Number', 'Office / Assigned Judge', 'Status', 'Last Updated On', and 'Details'. The table shows one record with case number 2012LHC02015, status 'Submission Received and Pending Review', and last updated on 06/20/2022 - 16:22 EST. A 'View More' button is visible in the top right of the table area.

OALJ Case Number	Claimant Name	Employer Name	eFile Number	Office / Assigned Judge	Status	Last Updated On	Details
2012LHC02015					Submission Received and Pending Review	06/20/2022 - 16:22 EST	View

3. Click on the **Submit a New Filing** button. The user is navigated to **New Filing on the OALJ** page.





## eFile and eServe

### Summary

eFile Case Number	<b>EFS-OALJ-2206-215298</b>
OALJ Case Number	<b>2012LHC02015</b>
Agency Reference #	<b>08-135254</b>
Case Type	<b>LHC</b>
Case Type Group	<b>LONGSHORE</b>
ALJ Decision Date	<b>11/25/2014 - 00:00 EST</b>
Claimant Name	<b>08-135254 BARY LARRY W.</b>
Employer Name	<b>GLOBAL AMERICAN TERMINALS &amp; JEFFBOAT, INC</b>
Office	<b>CINCINNATI</b>
Assigned Judge	<b>SILVAIN, JR., PETER</b>
Status	<b>CLOSED</b>
Docketed Date	<b>09/05/2012 - 12:09 EST</b>



[Submit a New Filing](#)

4. The user selects the **Filing Category** and its **Filing Type** and uploads the mandatory field and clicks on the **Submit to the DOL** button.



# eFile and eServe

## New Filing to OALJ

[Form Templates](#)  [Help](#) 

[Instructions for Filing Under Seal](#) [Instructions for Filing by Amicus Curiae](#)

**IMPORTANT NOTICE:** EFILE.DOL.GOV filings are visible to other registered efilers in a case. If you need to file a document with OALJ or the Boards that should not be viewed by other parties, you **MUST NOT FILE USING THE EFILE.DOL.GOV GATEWAY**. Rather, consult the following [guide](#) for such confidential filings

**Case Number**

**Filing Category \***

**Filing Type \***

**Additional Comments \***



## eFile and eServe

The following parties will be electronically notified of this filing:

Name	Email
[REDACTED]	[REDACTED]

The following organizations will be electronically notified of this filing:

Organizations
[REDACTED]

### IMPORTANT NOTICE FOR REDACTION RESPONSIBILITY

All filers must redact filings in compliance with 29 C.F.R. § 18.31. This regulation generally requires redaction of:

- Social Security numbers
- Taxpayer-identification numbers
- Dates of birth
- Names of minor children
- Financial account numbers

This requirement applies to all documents being filed, including exhibits and attachments



I understand that I must comply with the redaction rules. I have read this notice.

Submit to DOL

Cancel

5. The filing request is listed in the **Filings** table with the **SUBMITTED** status along with a confirmation message.



# eFile and eServe

## Case Details

✓ The new filing has been submitted to the case.

[Help](#)

## Summary

eFile Case Number	[REDACTED]
OALJ Case Number	2012LHC02015
Agency Reference #	[REDACTED]
Case Type	LHC
Case Type Group	LONGSHORE
ALJ Decision Date	11/25/2014 - 00:00 EST
Claimant Name	[REDACTED]
Employer Name	[REDACTED]
Office	CINCINNATI
Assigned Judge	[REDACTED]
Status	CLOSED
Docketed Date	09/05/2012 - 12:09 EST

[Submit a New Filing](#)

## Filings

Showing 2 of 2 records [View More](#)

Filing Category	Filing Type	Filed Documents	eFile Number	Status	Filed By	Last Updated On	Details
Motion for Reconsideration	Motion for Reconsideration of Case Decision	Processing please wait.	OALJ-2206-0023007578	Submission Received and Pending Review	[REDACTED]	06/20/2022 - 17:46 EST	<a href="#">View</a>

6. Click on the **View More** button to view all the filings under the case.

## Filings

Showing 2 of 2 records [View More](#)

Filing Category	Filing Type	Filed Documents	eFile Number	Status	Filed By	Last Updated On	Details
Motion for Reconsideration	Motion for Reconsideration of Case Decision	Processing please wait.	OALJ-2206-0023007578	Submission Received and Pending Review	[REDACTED]	06/20/2022 - 17:46 EST	<a href="#">View</a>

7. All the filings under the case will be listed on the **Filings** page.



# eFile and eServe

## Filings

Help

**eFile Number**  **Filing Category**  **Filing Type**  **Status**

Apply

Filing Category	Filing Type	Filed Documents	eFile Number	Status	Filed By	Submitted On	Last Updated On	Details
Motion for Reconsideration	Motion for Reconsideration of Case Decision	260008-Document-to-be-filed-0-56.pdf	OALJ-2206-0023007578	Submission Received and Pending Review		06/20/2022 - 17:46 EST	06/20/2022 - 17:46 EST	<a href="#">View</a>
Notice or Report	Notice of Appearance	260005-Notice-of-Appearance1-76.pdf	OALJ-2206-0023007577	Submission Accepted as a Filing		06/20/2022 - 17:18 EST	06/20/2022 - 17:28 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

8. Click on the **View** link under the **Details** column header to view the filing details.

## Filings

Help

**eFile Number**  **Filing Category**  **Filing Type**  **Status**

Apply

Filing Category	Filing Type	Filed Documents	eFile Number	Status	Filed By	Submitted On	Last Updated On	Details
Motion for Reconsideration	Motion for Reconsideration of Case Decision	260008-Document-to-be-filed-0-56.pdf	OALJ-2206-0023007578	Submission Received and Pending Review		06/20/2022 - 17:46 EST	06/20/2022 - 17:46 EST	<a href="#">View</a>
Notice or Report	Notice of Appearance	260005-Notice-of-Appearance1-76.pdf	OALJ-2206-0023007577	Submission Accepted as a Filing		06/20/2022 - 17:18 EST	06/20/2022 - 17:28 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

9. The user is displayed with the details in a popup and can download the documents which are submitted by the user.



## eFile and eServe

### Filing Details

eFile Number	OALJ-2206-0023007578
eFile Case Number	EFS-OALJ-2206-215298
Filing Category	Motion for Reconsideration
Filing Type	Motion for Reconsideration of Case Decision
Additional Comments	test
Filed Documents	<a href="#">260008-Document-to-be-filed-0-56.pdf</a>
Status	Submission Received and Pending Review
Submitted On	06/20/2022 - 17:46 EST
Filing Party	
Submitted By	

### Status Update Log

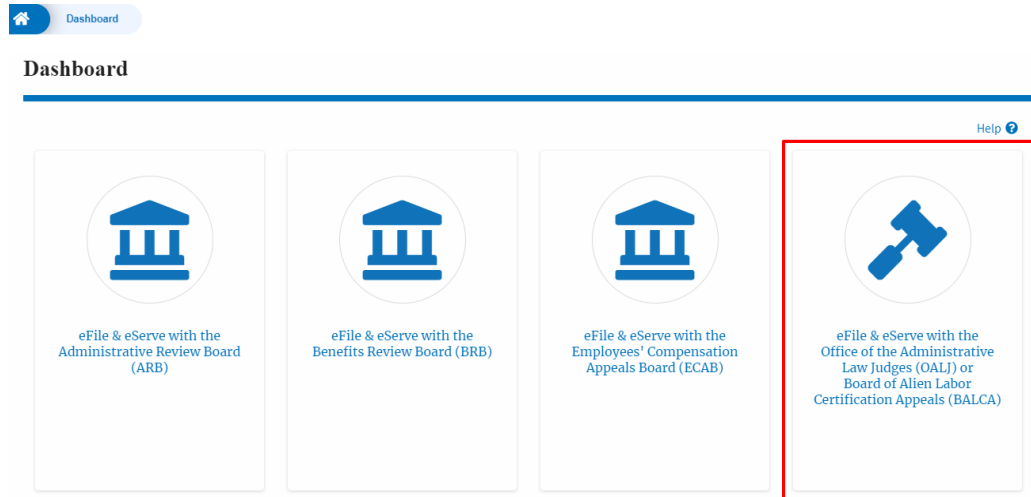
eFile Number	eFile Status	Comment	Updated On
OALJ-2206-0023007578	Submission Received and Pending Review	New filing has been submitted.	06/20/2022 - 17:46 EST



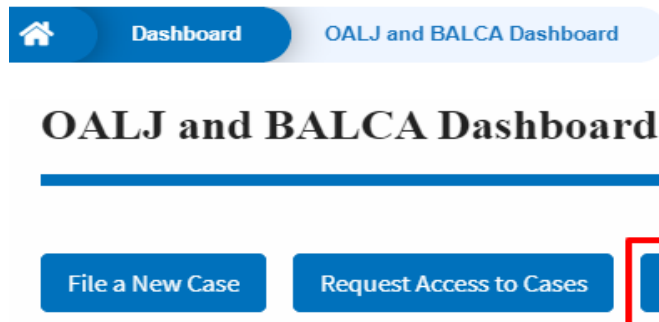
## eFile and eServe

### HOW TO SUBMIT MULTI-CASE FILINGS TO OALJ?

1. Click on the **eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)** tile from the main dashboard.



2. Click on the **Multi Case Filing** button. The user is navigated to the case details page.



3. Select the case number and click on the **Add Filing** button. The user is navigated to **New Filing on the OALJ** page.



# eFile and eServe

## Multi Case Filing

OALJ Case Number Help

<b>Fiscal Year</b>	<b>Case Type</b>	<b>Case Number</b>
<input type="text" value="Eg: 2019"/>	<input type="text" value="-Any-"/>	<input type="text" value="Eg: 01234"/>

Select Cases	OALJ Case Number	Case Type	Claimant Name	Case Status
<input checked="" type="checkbox"/>	2020BAT02107			Open

4. The user selects the **Filing Category** and its **Filing Type** and uploads the mandatory field and clicks on the **Submit to the DOL** button.





# eFile and eServe

## New Filing to OALJ

Reset & Back to Search

[Help ?](#)

**IMPORTANT NOTICE:** EFILE.DOL.GOV filings are visible to other registered efilers in a case. If you need to file a document with OALJ or the Boards that should not be viewed by other parties, you **MUST NOT FILE USING THE EFILE.DOL.GOV GATEWAY**. Rather, consult the following [guide](#) for such confidential filings

	OALJ Case Number	Case Type	Claimant Name
<input checked="" type="checkbox"/>	2020BAT02107		

**Filing Category \***

- Select a value -

**Filing Type \***

-Select a value-

**Additional Comments \***



## eFile and eServe

### Certificate of Service for 2020BAT02107\*

No file chosen

Only files with the following extensions are allowed: pdf, jpg, jpeg, png, doc, xls, xlsx, txt, docx, rtf and size should be less than 200MB

#### IMPORTANT NOTICE FOR REDACTION RESPONSIBILITY

All filers must redact filings in compliance with 29 C.F.R. § 18.31. This regulation generally requires redaction of:

- Social Security numbers
- Taxpayer-identification numbers
- Dates of birth
- Names of minor children
- Financial account numbers

This requirement applies to all documents being filed, including exhibits and attachments



I understand that I must comply with the redaction rules. I have read this notice.





## eFile and eServe

5. A confirmation message is showing on the New Filing to OALJ page.

### New Filing to OALJ

✓ The new filing has been submitted to the case.

[Reset & Back to Search](#)

[Form Templates](#)  [Help](#) 

[Instructions for Filing Under Seal](#) [Instructions for Filing by Amicus Curiae](#)

**IMPORTANT NOTICE:** EFILE.DOL.GOV filings are visible to other registered efilers in a case. If you need to file a document with OALJ or the Boards that should not be viewed by other parties, you **MUST NOT FILE USING THE EFILE.DOL.GOV GATEWAY**. Rather, consult the following [guide](#) for such confidential filings

6. Click on **OALJ and BALCA Dashboard** breadcrumb to go back to the dashboard.

[Dashboard](#) **[OALJ and BALCA Dashboard](#)** [New Filing to OALJ](#)

### New Filing to OALJ

7. Click on the <OALJ Case Number> to go to the case details page.



## OALJ and BALCA Dashboard

File a New Case

Request Access to Cases

Multi Case Filing

### My Access Requests

The following are the cases you have access to. Click on the OALJ Case Number

OALJ Case Number	eFile Number	Claimant Name
2020BAT02107	OALJ-2007-500472	

8. The filing is listed in the **Filings** table.

### Filings

Showing 1 of 1 records [View More](#)

Filing Category	Filing Type	Filed Documents	eFile Number	Status	Filed By	Last Updated On	Details
Motion or Response or Reply to a Motion	Motion to Stay	Processing please wait.	OALJ-2009-510205	SUBMITTED	Barey Barry	09/14/2020 - 05:39 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

9. Click on the **View More** button to view all the filings under the case.

### Filings

Showing 1 of 1 records [View More](#)

Filing Category	Filing Type	Filed Documents	eFile Number	Status	Filed By	Last Updated On	Details
Motion or Response or Reply to a Motion	Motion to Stay	Processing please wait.	OALJ-2009-510205	SUBMITTED	Barey Barry	09/14/2020 - 05:39 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

10. All the filings under the case will be listed on the **Filings** page.



# eFile and eServe

## Filings

Help ?

**eFile Number**  **Filing Category**  **Filing Type**  **Status**

Apply

Filing Category	Filing Type	Filed Documents	eFile Number	Status	Filed By	Submitted On	Last Updated On	Details
Motion or Response or Reply to a Motion	Motion to Stay	<a href="#">download_42.jpeg</a>	OALJ-2009-510205	SUBMITTED	Barey Barry	09/14/2020 - 05:39 EST	09/14/2020 - 05:39 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

11. Click on the **View** link under the **Details** column header to view the filing details.

## Filings

Help ?

**eFile Number**  **Filing Category**  **Filing Type**  **Status**

Apply

Filing Category	Filing Type	Filed Documents	eFile Number	Status	Filed By	Submitted On	Last Updated On	Details
Motion or Response or Reply to a Motion	Motion to Stay	<a href="#">download_42.jpeg</a>	OALJ-2009-510205	SUBMITTED	Barey Barry	09/14/2020 - 05:39 EST	09/14/2020 - 05:39 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

12. The user is displayed with the details in a popup and can download the documents which are submitted by the user.



## eFile and eServe

### Filing Details

eFile Number	OALJ-2009-510205
eFile Case Number	EFS-OALJ-2009-208942
Filing Category	Motion or Response or Reply to a Motion
Filing Type	Motion to Stay
Additional Comments	Test additional comments.
Filed Documents	<a href="#">download_42.jpeg</a>
Certificate of Service	<a href="#">Test_97.pdf</a>
Status	SUBMITTED
Filed By	Barey Barry
Submitted On	09/14/2020 - 05:39 EST

### Status Update Log

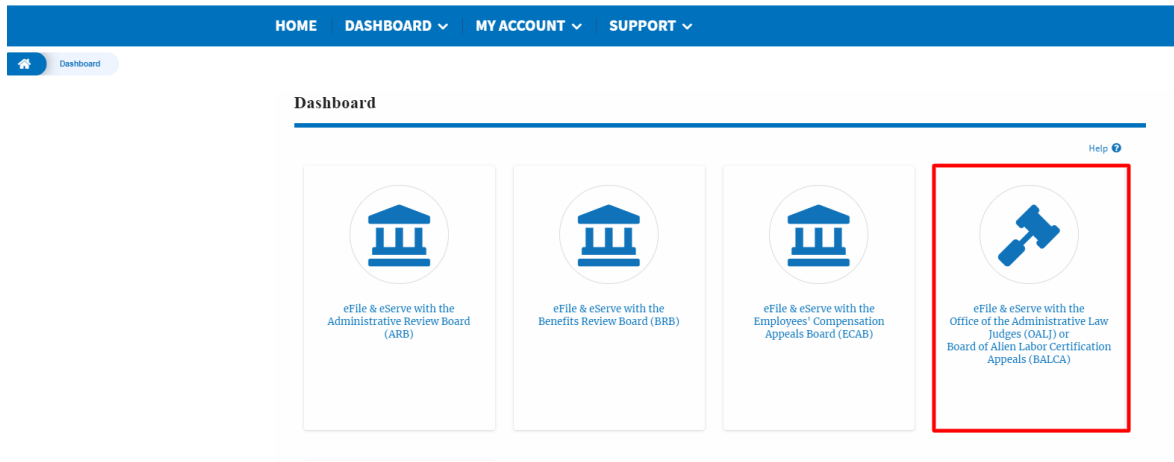
eFile Number	eFile Status	Comment	Updated On
OALJ-2009-510205	SUBMITTED	New filing has been submitted.	09/14/2020 - 05:39 EST



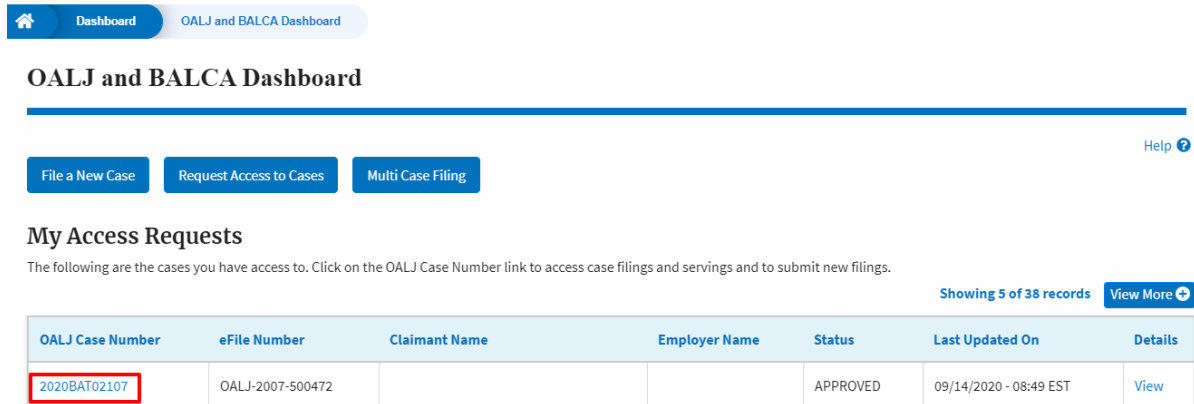
# eFile and eServe

## HOW TO ACCESS SERVED DOCUMENTS?

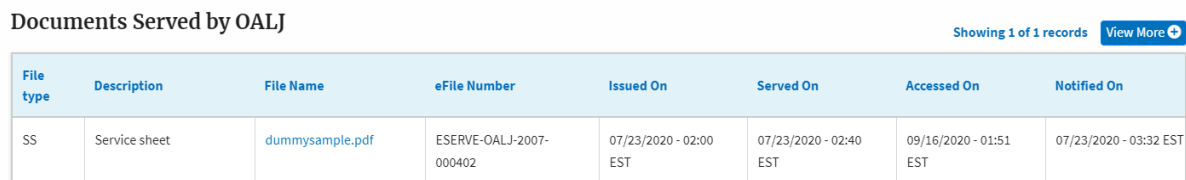
1. Click on the **eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)** tile from the main dashboard.



2. Click on the approved <OALJ Case Number> link. The user is navigated to the case details page.



3. The **OALJ Issued Documents** table is showing the served documents list.



\* All times displayed in US Eastern Timezone



## eFile and eServe

- Click on the **View More** button to navigate to the **Documents Served by the OALJ** page.

### Documents Served by OALJ

Showing 1 of 1 records [View More](#)

File type	Description	File Name	eFile Number	Issued On	Served On	Accessed On	Notified On
SS	Service sheet	dummysample.pdf	ESERVE-OALJ-2007-000402	07/23/2020 - 02:00 EST	07/23/2020 - 02:40 EST	09/16/2020 - 01:51 EST	07/23/2020 - 03:32 EST

\* All times displayed in US Eastern Timezone

- Click on the <file name> to access the served document.

eFile Number	File Name	Description	
<input type="text" value="Search eFileNumber"/>	<input type="text" value="Search File Name"/>	<input type="text" value="Search Description"/>	<input type="button" value="Apply"/>

File type	Description	File Name	eFile Number	Issued On	Served On	Accessed On	Notified On
SS	Service sheet	dummysample.pdf	ESERVE-OALJ-2007-000402	07/23/2020 - 02:00 EST	07/23/2020 - 02:40 EST		07/23/2020 - 03:32 EST

\* All times displayed in US Eastern Timezone

- The Accessed On is showing in the column.

File type	Description	File Name	eFile Number	Issued On	Served On	Accessed On	Notified On
SS	Service sheet	dummysample.pdf	ESERVE-OALJ-2007-000402	07/23/2020 - 02:00 EST	07/23/2020 - 02:40 EST	09/16/2020 - 01:51 EST	07/23/2020 - 03:32 EST

\* All times displayed in US Eastern Timezone





## BOARDS DASHBOARDS



## eFile and eServe

---

The Boards dashboard displays the ARB, BRB, and ECAB appeals.

Using the Individual dashboards, users can file new appeals, access appeals, view appeal details, submit filings to appeals, view servings from the Boards, etc.

In the appeal details page, users with access can see the parties on the appeal, the filings, and the servings to the appeal.

To access existing appeals, use the Request Access to Appeals button within the appropriate dashboard to search and request access to the appeal by submitting the necessary documents. The request will be sent to the appropriate Board for processing and could be approved or rejected. The accessed appeals are displayed in the My Access Requests table.

To file a new appeal, use the File a New Appeal button within the appropriate dashboard. The new appeal is filed by selecting the appropriate case details, party details, role in the appeal, and relevant documents. The new appeal is sent to the appropriate Board for docketing. Once approved, filings can be done on the appeal.

Filings can be done on appeals by selecting the individual appeal and using the Submit a New Filing button to fill in the details. The new filing is submitted to the appropriate Board for processing.

Servings to appeals are sent from the Boards and will be available in the servings table for each appeal.



# ARB DASHBOARD AND FLOWS



## eFile and eServe

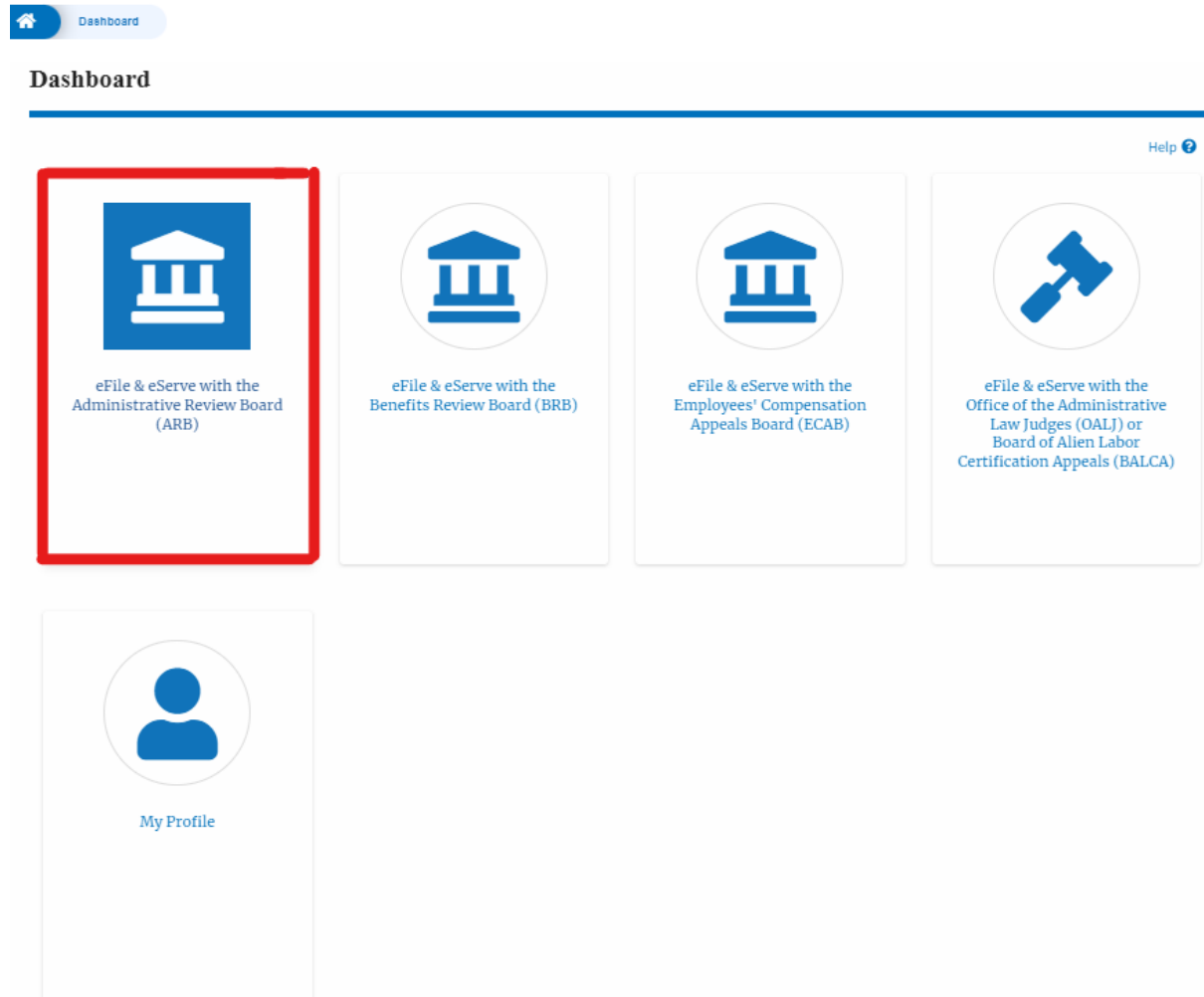
---



## eFile and eServe

### HOW TO VIEW ARB DASHBOARD?

1. Click on the ARB tile from the main dashboard page to access the 'ARB dashboard'.



2. ARB Dashboard includes buttons File a New Appeal - ARB and Request Access to Appeals.



## eFile and eServe

### ARB Dashboard

File a New Appeal - ARB   Request Access to Appeals   Help ?

My Access Requests

Docket Number	eFile Number	Case Type	Status	Last Updated On	Details
---------------	--------------	-----------	--------	-----------------	---------

- a. The File a New Appeal - ARB button lets users file a new appeal with ARB
  - b. The Request Access to Appeals button lets the user request access to appeals from ARB.
3. ARB Dashboard includes tables **My Access Requests**, **New Appeals**, and **Appeals in Draft State**.
- a. The My Access Requests table lists all the appeals that the user requested access to
  - b. The New Appeals table lists all the appeals that were submitted by the user.
  - c. The Appeals in Draft State table lists all the appeals that were saved as a draft during the new appeal process.



# eFile and eServe

## ARB Dashboard

[File a New Appeal - ARB](#)

[Request Access to Appeals](#)

[Help](#) ?

### Access Requests

Docket Number	Claimant Name	Employer Name	eFile Number	Case Type	Status	Last Updated On	Details
There are no appeals in your account. You can request to access your appeal or you can file a new appeal using the buttons above.							

\* All times displayed in US Eastern Timezone

### New Appeals

Docket Number	Claimant Name	Employer Name	eFile Number	Case Type	Status	Last Updated On	Details
There are no appeals you have filed through the system.							

\* All times displayed in US Eastern Timezone

### Appeals in Draft State

eFile Case Number	eFile Number	Case Type	Draft Saved On	Actions
There are no appeals in draft state to display.				

\* All times displayed in US Eastern Timezone



## eFile and eServe

### HOW TO ACCESS APPEALS IN ARB?

1. Click on the ARB tile from the main dashboard.

#### Dashboard

Help ?

eFile & eServe with the Administrative Review Board (ARB)

eFile & eServe with the Benefits Review Board (BRB)

eFile & eServe with the Employees' Compensation Appeals Board (ECAB)

eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)

My Profile

2. Click on the **Request Access to Appeals** button.



#### ARB Dashboard

File a New Appeal - ARB

Request Access to Appeals





## eFile and eServe

3. Search any appeal and click on the **'Add to Request'** button that is displayed only if one of the appeals is selected.

Dashboard ARB Dashboard Search Appeals

### Search Appeals

Help ?

**Search Appeals**

ARB-2023-0010

Search using Agency (OWCP, OALJ) Case Number, Docket Number, Claimant Name, Employer Name or eFile Case Number.

Advanced Filter

**OALJ Case Number** ? Search OALJ Case Number

**Docket Number** Search Docket Number

**OWCP Number** Search OWCP Number

**Claimant Name** Search Claimant Name

**Employer Name** Search Employer Name

**eFile Case Number** Search eFile Case Number

You can further filter the appeals using Docket Number, OALJ Number, eFile Case Number.

Search Clear Selection and Filters Clear Filters **Add to Request**

Only one appeal can be selected

### Search Results

Select Cases	Docket Number	Claimant Name	Employer Name	OALJ Case Number	eFile Case Number	Parties with Access
<input checked="" type="checkbox"/>	ARB-2023-0010			2010BLA12345	EFS-ARB-2203-214348	<a href="#">Parties with Access</a>

**Add to Request**

4. Request access to an appeal by filling out the mandatory fields and selecting the required organization and clicking on the **'Submit to DOL'** button.



## Request Access to an Appeal

[Back to Search](#) [Reset](#) [Help ?](#)

	Docket Number	Case Type	OALJ Case Number
<input checked="" type="checkbox"/>	ARB-2023-0010	BLA	2010BLA12345

Your profile will be sent with the request. Please make sure that your profile is current and accurate. You can do this through the My Profile menu in the Dashboard.

**Case Type \***

DBA - Davis Bacon Act

**OALJ Case Number ?**

Enter OALJ Case Number

ex.2013BLA12345 or 2013-BLA-12345

**Decision Date (Lower Court) \***

07/01/2022

MM/DD/YYYY

**Notice of Appearance**

[Choose File](#) No file chosen

Boards requires that attorneys and non-attorney representatives can make a first filing in a case only if they also file a notice of appearance compliant with 29 CFR 18.22. Having a notice of appearance filed together with the first filing will expedite Board's ability to make a timely determination on permission to efile for previously unknown attorneys and non-attorney representatives. Only files with the following extensions are allowed: pdf and size should be less than 200MB

[Submit to DOL](#) [Cancel](#)

- The requested appeal will be shown in your 'My Access Requests' table with the 'Submission received and pending review' status along with a confirmation message.



# eFile and eServe

## ARB Dashboard

Request to access the appeal has been submitted. [ARB-2023-0010]

Help ?

File a New Appeal - ARB Request Access to Appeals

## Access Requests

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.

Showing 1 of 1 records View More +

Docket Number	Claimant Name	Employer Name	eFile Number	Case Type	Status	Last Updated On	Details
ARB-2023-0010			ARB-2207-0023007667	DBA - Davis Bacon Act	Submission Received and Pending Review	07/05/2022 - 13:30 EST	View

\* All times displayed in US Eastern Timezone

6. Click on the **View More** button to view all the access requests.

## Access Requests

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.

Showing 1 of 1 records View More +

Docket Number	Claimant Name	Employer Name	eFile Number	Case Type	Status	Last Updated On	Details
ARB-2023-0010			ARB-2207-0023007667	DBA - Davis Bacon Act	Submission Received and Pending Review	07/05/2022 - 13:30 EST	View

\* All times displayed in US Eastern Timezone

7. All the requested appeals will be listed on the page.

## My Access Requests

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.

Help ?

Case Number or eFile Number:  Case Type:  Status:

Docket Number	eFile Case Number	eFile Number	Case Type	Status	Submitted On	Last Updated On	Organization	Details
ARB-2011-0031	EFS-ARB-1103-050111	ARB-2009-S10195	SOX - Sarbanes-Oxley Act whistleblower	SUBMITTED	09/14/2020 - 01:09 EST	09/14/2020 - 01:09 EST	Alex's organization, Address 1	View

\* All times displayed in US Eastern Timezone



## eFile and eServe

- Click on the **View** link under the **Details** table header. The user is navigated to the appeal's view details page.

### ARB Dashboard

[File a New Appeal - ARB](#) [Request Access to Appeals](#) Help ?

#### My Access Requests

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.

Showing 1 of 1 records [View More](#)

Docket Number	eFile Number	Case Type	Status	Last Updated On	Details
<a href="#">ARB-2011-0031</a>	ARB-2009-510195	SOX - Sarbanes-Oxley Act whistleblower	SUBMITTED	09/14/2020 - 01:09 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

- The user is displayed with a details popup and can click on the document links which are submitted by the user.

#### Access Request Details

Docket Number	ARB-2011-0031
eFile Case Number	EFS-ARB-1103-050111
eFile Number	ARB-2009-510195
Board	Administrative Review Board
Case Type	SOX - Sarbanes-Oxley Act whistleblower
Status	SUBMITTED
Submitted On	09/14/2020 - 01:09 EST
Decision Date (Lower Court)	09/02/2020
Notice of Appearance	<a href="#">Noa_2.pdf</a>
OALJ Case Number	2017SOX05142
Organization:	Alex's organization, Address 1

#### Status Update Log

eFile Number	eFile Status	Comment	Updated On
ARB-2009-510195	SUBMITTED	Request to access the appeal has been submitted.	09/14/2020 - 01:09 EST



## eFile and eServe

### Access Request Details



Docket Number	ARB-2023-0010
eFile Case Number	EFS-ARB-2203-214348
eFile Number	ARB-2207-0023007667
Board	Administrative Review Board
Case Type	DBA - Davis Bacon Act
Status	Submission Received and Pending Review
Submitted On	07/05/2022 - 13:30 EST
Decision Date (Lower Court)	07/01/2022
Notice of Appearance	No document uploaded
OALJ Case Number	N/A
Filing Party:	Jacob McGrath
Submitted By:	Jacob McGrath

### Status Update Log

eFile Number	eFile Status	Comment	Updated On
ARB-2207-0023007667	Submission Received and Pending Review	Request to access the appeal has been submitted.	07/05/2022 - 13:30 EST



## eFile and eServe

### HOW TO FILE A NEW APPEAL IN ARB?

1. Click on the ARB tile from the main dashboard.

#### Dashboard

Help ?

eFile & eServe with the Administrative Review Board (ARB)

eFile & eServe with the Benefits Review Board (BRB)

eFile & eServe with the Employees' Compensation Appeals Board (ECAB)

eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)

My Profile

2. Click on the **File a New Appeal - ARB** button.

Dashboard ARB Dashboard

### ARB Dashboard

File a New Appeal - ARB Request Access to Appeals

3. Click on the **Continue** button from the popup displayed.



## eFile and eServe

### Confirmation

Are you filing an appeal to the Administrative Review Board (ARB) of the Department of Labor?

Please click "Continue" to continue your filing.

Continue

Cancel

4. Fill out all the mandatory fields on each page of the wizard and click the Next button.

**Note:** Fields in pages may change according to each selection on the previous page.

### New Appeal

0%

Help ?

Please select your role on this Appeal. If you are a representative, please select the Attorney option from the drop down list. If you are not sure what option to select from the list, please select the option you feel is the closest match, and it will be corrected by the Administrative Review Board's staff if necessary upon their review. Please click "Next" to continue your filing.

**Your Role on this Appeal \***

- Select your role on this appeal -

**Are you filing on Behalf of a Deceased Party?**

Yes

No

Save Draft   Cancel   Next



## New Appeal



### Help

Please select the type of case from the listing below. If you are unsure, please look at the written decision that you are appealing to find the case type that applies to your case. Please click "Next" to continue your filing.

### Case Type \*

Previous

Save Draft

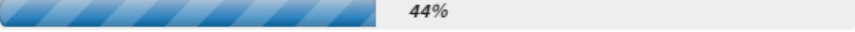
Cancel

Next





## New Appeal

 44%

▼ [Help](#)

Please enter the date of the decision being appealed. This can be found on the decision document that you are appealing. Please also upload the decision being appealed in Adobe PDF format.

**Decision Date \***

**Do you have a decision file to upload?**

Yes

No

**Petition for Review File \***

Files must be submitted in PDF format and should be no larger than 200MB. To upload a file please click choose file and find and select the file from your computer

[Previous](#) [Save Draft](#) [Cancel](#) [Next](#)



## New Appeal

66%

### ▼ Help

If you are appealing an order from the Office of Administrative Law Judges (OALJ), please enter the OALJ Case Number found on the decision document issued by the OALJ.

OALJ Case Number format should be in this form: YYYYXXNNNNN (no hyphens) Example: 2020-BLA-05735 should be entered as 2020BLA05735

If the OALJ Case Number is in a different format, change it to the above format. Example: 19-BLA-5735 Must Be entered as 2019BLA05735

If need to enter more OALJ Case Numbers, when answering the question, "Do you have more OALJ Case Numbers?," the field will display additional space for the entry. Please enter as many OALJ Case Numbers as needed on this form.

Please click "Next" to continue your filing.

### OALJ Case Number \*

Enter OALJ Case Number

ex.2013BLA12345

### Do you have additional OALJ Case Numbers?

Yes

No

Previous

Save Draft

Cancel

Next



Dashboard

ARB Dashboard

New Appeal

## New Appeal

77%

### Help

Please enter all the parties that are associated with this appeal.

**\*\*\*The Board strongly recommends that you first use the Search button found below to find the parties that may have already been registered in EFS. If the party is not found, then use the Add New Party button making sure contact details are entered correctly. It is extremely important that you make sure all party contact details are accurate. Please note that the provided contact details will be used from here on to conduct service of Board filings on your behalf.\*\*\***

You can search and add parties who are already users of this system. If you do not find the party you are looking for in the search results you can add new parties to the system.

You can click the "Add New Party" button to enter these new parties. It is your responsibility to make sure the information that you provide is accurate as this information will be used for the electronic service of documents that will be performed in this case per current Board regulations.

If you have changed the OALJ or OWCP numbers, please remove the previously retrieved parties manually and then click on the "Reload Parties" button to fetch the parties from the changed OALJ or OWCP numbers.

### Search for Parties

*You can search the existing users of this system and add them as parties to your appeal*



# eFile and eServe

[Home](#) [Dashboard](#) [ARB Dashboard](#) [New Appeal](#)

**First Name / Company Name**

**Last Name / Company Name**

**Email Address**

**Case Parties**

*Your profile information will always be loaded as the first party in the appeal. The information is taken from the profile information in your account.*

Ashley Ann Cooper  
Cincinnati, US-OH  
Role: Complainant



## New Appeal



### Help

Please review the information below to ensure that the attorneys of record are assigned to the correct parties. Please click "Next" to continue your filing.

### Party Details

Name	Role
Jacob McGrath	Complainant

### Petitioner in this Appeal \*

[Previous](#)   [Save Draft](#)   [Cancel](#)   [Next](#)



## eFile and eServe

100%

**Terms & Conditions**

**\*\*\*Note: The filing will be sent to the Board only when the 'Submit to ARB' button is clicked.\*\*\***

This system is solely for the use of parties with cases pending before the Adjudicatory Boards (ARB, BRB & ECAB) of the U.S. Department of Labor.

The Board reserves the right, in our sole discretion, to modify, alter or otherwise update these Terms & Conditions of Use at any time. By using this site after

Accept Above Terms & Conditions

[Previous](#) [Save Draft](#) [Cancel](#) [Preview](#) [Submit to ARB](#)

**Save Draft Notice**

Please note that if you click on the "Save Draft" button at any point during the filing process, the filing is NOT officially filed/sent until you click on the "Submit to ARB" button. Once you click the "Submit to ARB" button to send the document to the Board and complete your filing, you will receive email notifications to confirm initial receipt and let you know about the processing of your appeal.

5. On the final page of the wizard, accept the Terms & Conditions and click on the **'Submit to ARB'** button.



## eFile and eServe

Accept Above Terms & Conditions

Previous
Save Draft
Cancel
Preview
Submit to ARB

- The new appeal will be shown in your **'New Appeals'** table with the **'Submission Received and Pending Review'** status along with a confirmation message.

### ARB Dashboard

✔ New appeal request has been submitted.

[Help ?](#)

File a New Appeal - ARB
Request Access to Appeals

### Access Requests

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.

Showing 1 of 1 records [View More +](#)

Docket Number	Claimant Name	Employer Name	eFile Number	Case Type	Status	Last Updated On	Details
<a href="#">ARB-2023-0010</a>			ARB-2207-0023007667	DBA - Davis Bacon Act	Submission Received and Pending Review	07/05/2022 - 13:30 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

### New Appeals

The following are the appeals you have created. Click on the eFile Case Number link to view case status, access filings and servings and to submit new filings.

Showing 1 of 1 records [View More +](#)

Docket Number	Claimant Name	Employer Name	eFile Number	Case Type	Status	Last Updated On	Details
<a href="#">Pending Assignment</a>			ARB-2207-0023007669	DBA - Davis Bacon Act	Submission Received and Pending Review	07/06/2022 - 02:10 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

- Click on the View link under the Details table header. The user is navigated to the appeal's view details page.



## eFile and eServe

### Appeal Details

Docket Number	Pending Assignment
eFile Number	ARB-2207-0023007669
eFile Case Number	EFS-ARB-2207-215340
Board	ARB
Case Type	DBA - Davis Bacon Act
Decision Date (Lower court)	07/01/2022
Decision File	Document not uploaded
OALJ Case Number	NA
Petition for Review File	<a href="#">260063-Document-to-be-filed-0-44.pdf</a>
Your Role in this Appeal	Complainant
Status	Submission Received and Pending Review
Access Status	Submission Received and Pending Review
Submitted On	07/06/2022 - 02:10 EST
Filing Party	Jacob McGrath
Submitted By	Jacob McGrath

### Parties on Appeal

The table lists all the parties on this appeal.

Name	Address	Role in the Case
Jacob McGrath	300 K Street N. W. Suite 600-N, Washington, US-DC, 20001	Complainant

### Status Update Log

eFile Number	eFile Status	Comment	Updated On
ARB-2207-0023007669	Submission Received and Pending Review	New appeal has been submitted.	07/06/2022 - 02:10 EST



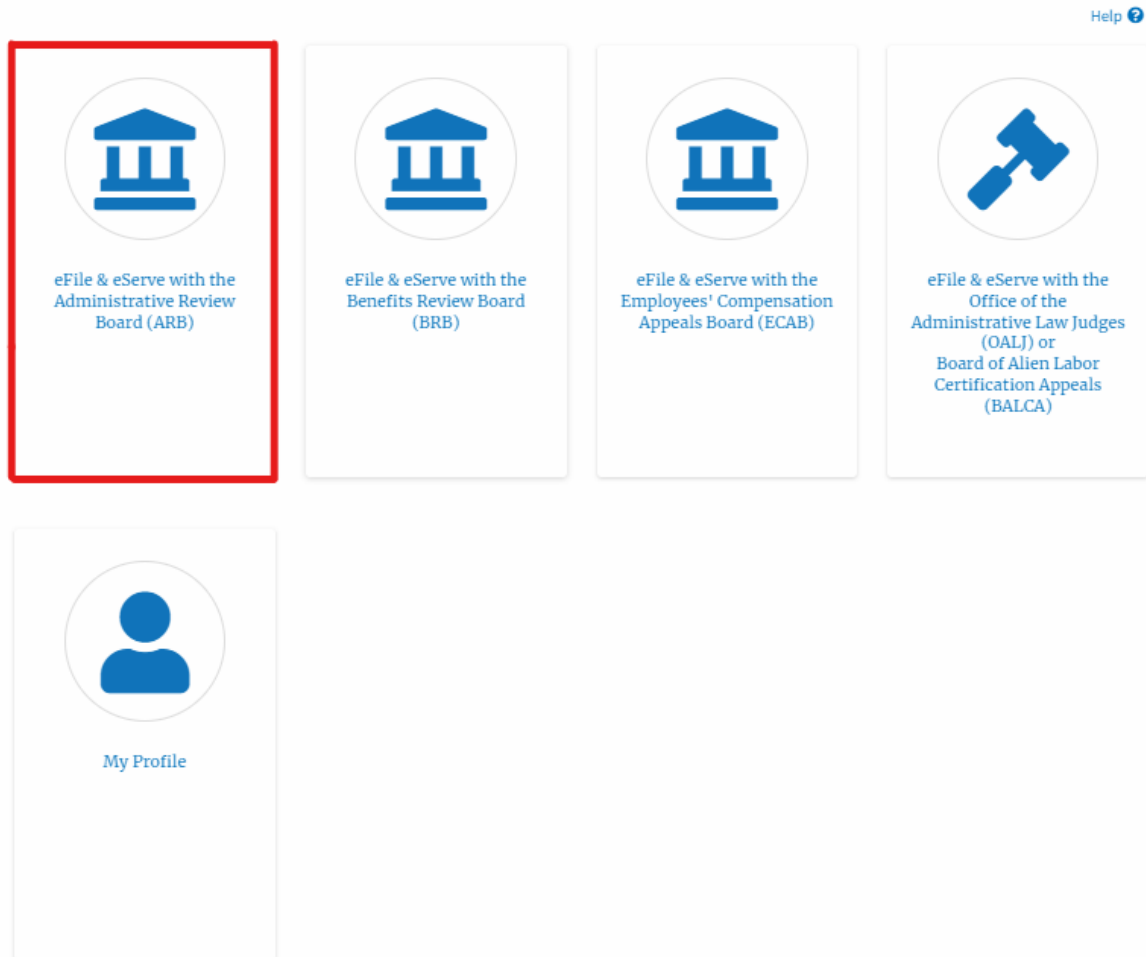


## eFile and eServe

### WHAT ARE THE COMPONENTS IN ARB - APPEAL DETAILS PAGE?

1. Click on the ARB tile from the main dashboard.

#### Dashboard



2. In the ARB Dashboard, click on the approved <Docket Number> link in the **My Access Requests** or **New Appeals** table. The user is navigated to the appeal details page.



# eFile and eServe

## ARB Dashboard

[File a New Appeal - ARB](#)

[Request Access to Appeals](#)

[Help](#)

## Access Requests

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.

Showing 1 of 1 records [View More](#)

Docket Number	Claimant Name	Employer Name	eFile Number	Case Type	Status	Last Updated On	Details
<a href="#">ARB-2023-0010</a>			ARB-2207-0023007667	DBA - Davis Bacon Act	Submission Accepted as a Filing	07/06/2022 - 02:26 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

- The user will be directed to the appeal details page.



# eFile and eServe

Dashboard **AJMS Dashboard** Appeal Details

## Summary

eFile Case Number	EFS-ARB-2203-214348
Docket Number	ARB-2023-0010
Board	ARB
Case Type	BLA
Claimant Name	
Employer Name	
Appeal Date	03/30/2022
Decision Date	-
proSe	FALSE

[Submit a New Filing](#)

## Case Status Details [Refresh](#)

Entry Type	Action Name	Event Date ▼
There are no statuses to show.		

\* All times displayed in US Eastern Timezone

## Filings

Filing Category	Filing Type	eFile Number	Filed Documents	Filed By	Status	Submitted On	Last Updated On	Details
No documents have been filed to this appeal.								

\* All times displayed in US Eastern Timezone

## Documents Served by ARB

eFile Number	File Name	Description	File Type	Issued On	Served On	Accessed On	Notified On
No documents have been served to this appeal.							

\* All times displayed in US Eastern Timezone

## Parties with Access

The table shows all the parties in the appeal who have access to this appeal

Showing 2 of 2 records [View More](#)

Name	Address	User Type	Organization
Claire Cooper	101010 NE, Cincinnati, United States, Ohio, 45201	eFiler	People's Law Firm, 444004 NE.444 ST
Jacob McGrath	300 K Street N. W.Suite 600 N, Washington, United States, District of Columbia, 20001	Individual	

## Parties on Appeal

The table lists all the parties on this appeal.

Showing 2 of 2 records [View More](#)

Name	Address	Role in the Case
Keekez Nair	101010 NE, Cincinnati, US OH, 45201	Complainant
MSNS Inc	1200 S FERN ST ARLINGTON, VA, Arlington, US OH, 22202-2862	Employer

- The appeal details page includes a summary section that gives a summary of the appeal details.



### Appeal Details

---

#### Summary

eFile Case Number	<b>EFS-ARB-2203-214348</b>
Docket Number	<b>ARB-2023-0010</b>
Board	<b>ARB</b>
Case Type	<b>BLA</b>
Claimant Name	
Employer Name	
Appeal Date	<b>03/30/2022</b>
Decision Date	-
proSe	<b>FALSE</b>

[Submit a New Filing](#)

5. The appeal details page includes the button **Submit a New Filing**.
  - a. 'Submit a New Filing' button is to bring up the form to submit a new filing related to the appeal.



### Appeal Details

---

#### Summary

eFile Case Number	EFS-ARB-2203-214348
Docket Number	ARB-2023-0010
Board	ARB
Case Type	BLA
Claimant Name	
Employer Name	
Appeal Date	03/30/2022
Decision Date	-
proSe	FALSE

[Submit a New Filing](#)

6. The appeal details page includes tables **Case Status Details**, **Filings**, **Documents Served by ARB**, **Parties with Access**, and **Parties in this Appeal**
  - a. **Case Status Details** table shows the various events that have happened to the case since it was docketed
  - b. The **Filings** table lists all the filings that have been submitted to the appeal.
  - c. **Documents Served by ARB** table lists all the serving issued by the ARB on the appeal.
  - d. **Parties with Access** table lists all the parties that have access to this appeal.
  - e. **Parties on Appeal** table list all the parties that are added to the appeal.



# eFile and eServe

## Case Status Details

[Refresh](#)

Entry Type	Action Name	Event Date
There are no statuses to show.		

\* All times displayed in US Eastern Timezone

## Filings

Filing Category	Filing Type	eFile Number	Filed Documents	Filed By	Status	Submitted On	Last Updated On	Details
No documents have been filed to this appeal.								

\* All times displayed in US Eastern Timezone

## Documents Served by ARB

eFile Number	File Name	Description	File Type	Issued On	Served On	Accessed On	Notified On
No documents have been served to this appeal.							

\* All times displayed in US Eastern Timezone

## Parties with Access

The table shows all the parties in the appeal who have access to this appeal

Showing 2 of 2 records [View More](#)

Name	Address	User Type	Organization
Claire Cooper	101010 NE, Cincinnati, United States, Ohio, 45201	eFiler	People's Law Firm, 444004 NE.444 ST
Jacob McGrath	300 K Street N. W.Suite 600-N, Washington, United States, District of Columbia, 20001	Individual	

## Parties on Appeal

The table lists all the parties on this appeal.

Showing 2 of 2 records [View More](#)

Name	Address	Role in the Case
Keekz Nair	101010 NE, Cincinnati, US-OH, 45201	Complainant



## eFile and eServe

### HOW TO SUBMIT A NEW FILING TO AN APPEAL IN ARB?

1. Click on the ARB tile from the main dashboard.

**Dashboard**

Help ?

The dashboard features four main tiles for eFile & eServe services:

- eFile & eServe with the Administrative Review Board (ARB)** (highlighted with a red border)
- eFile & eServe with the Benefits Review Board (BRB)
- eFile & eServe with the Employees' Compensation Appeals Board (ECAB)
- eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)

Below these tiles is a 'My Profile' section with a user icon.

2. Click on the approved <Docket Number> link. The user is navigated to the appeal details page.

**ARB Dashboard**

Help ?

[File a New Appeal - ARB](#) [Request Access to Appeals](#)

**Access Requests**

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.

Showing 1 of 1 records [View More](#) +

Docket Number	Claimant Name	Employer Name	eFile Number	Case Type	Status	Last Updated On	Details
<a href="#">ARB-2023-0010</a>			ARB-2207-0023007667	DBA - Davis Bacon Act	Submission Accepted as a Filing	07/06/2022 - 02:26 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone



- Click on the 'Submit a New Filing' button. The user is navigated to the 'New Filing to Boards' page

### Appeal Details

---

#### Summary

eFile Case Number	<b>EFS-ARB-2203-214348</b>
Docket Number	<b>ARB-2023-0010</b>
Board	<b>ARB</b>
Case Type	<b>BLA</b>
Claimant Name	
Employer Name	
Appeal Date	<b>03/30/2022</b>
Decision Date	-
proSe	<b>FALSE</b>

[Submit a New Filing](#)

- The user selects the 'Filing Category' and its 'Filing Type' and uploads the mandatory field and clicks on the 'Submit to DOL' button.





## New Filing to ARB

[Help](#)

Your profile will be sent with the request. Please make sure that your profile is current and accurate. You can do this through the My Profile menu in the Dashboard.

**Docket Number**

**Filing Category \***

**File \***

 No file chosen

Only files with the following extensions are allowed: pdf and size should be less than 200MB

**IMPORTANT NOTICE FOR REDACTION RESPONSIBILITY**

All filers must redact filings in compliance with 29 C.F.R. § 18.31. This regulation generally requires redaction of:

- Social Security numbers
- Taxpayer-identification numbers
- Dates of birth
- Names of minor children
- Financial account numbers

This requirement applies to all documents being filed, including exhibits and attachments

I understand that I must comply with the redaction rules. I have read this notice.

5. The filing request is listed in the 'Filings' table with the 'Submission Received and Pending Review' status along with a confirmation message.



# eFile and eServe

## Appeal Details

The new filing has been submitted to the appeal.

[Help](#)

## Summary

eFile Case Number	EFS-ARB-2203-214348
Docket Number	ARB-2023-0010
Board	ARB
Case Type	BLA
Claimant Name	
Employer Name	
Appeal Date	03/30/2022
Decision Date	-
proSe	FALSE

[Submit a New Filing](#)

## Case Status Details

[Refresh](#)

Entry Type	Action Name	Event Date
There are no statuses to show.		

\* All times displayed in US Eastern Timezone

## Filings

Showing 1 of 1 records [View More](#)

Filing Category	Filing Type	eFile Number	Filed Documents	Filed By	Status	Submitted On	Last Updated On	Details
Motion	Change of Address	ARB-2207-0023007670	Processing please wait.	Jacob McGrath	Submission Received and Pending Review	07/06/2022 - 02:47 EST	07/06/2022 - 02:47 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

- Click on the **'View'** link under the 'Details' table header. The user is navigated to the view details page.



# eFile and eServe

## Filings

Showing 5 of 5 records [View More](#)

Filing Category	Filing Type	eFile Number	Filed Documents	Filed By	Status	Submitted On	Last Updated On	Details
Brief	Intervener Brief	ARB-2009-510199	Processing please wait.	Emma Sunny	SUBMITTED	09/14/2020 - 03:35 EST	09/14/2020 - 03:35 EST	<a href="#">View</a>
Motion	Notice of Entry of Appearance	ARB-2007-500642	<a href="#">SampleTestFileA_3.pdf</a>	Bosco Tester	REJECTED	07/28/2020 - 04:10 EST	07/28/2020 - 04:41 EST	<a href="#">View</a>
Brief	Amicus Brief	ARB-2007-500645	<a href="#">SampleTestFileD_1.pdf</a>	Bosco Tester	APPROVED	07/28/2020 - 04:31 EST	07/28/2020 - 04:41 EST	<a href="#">View</a>
Brief	Rebuttal Brief	ARB-2007-500641	<a href="#">TestBriefFileA_6.pdf</a>	Emma Sunny	REJECTED	07/28/2020 - 03:43 EST	07/28/2020 - 03:48 EST	<a href="#">View</a>
Motion	Motion to Dismiss	ARB-2007-500636	<a href="#">TestMotionFileA_3.pdf</a>	Emma Sunny	APPROVED	07/28/2020 - 03:12 EST	07/28/2020 - 03:37 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

- The user is displayed with a details popup and can click on the document links which are submitted by the user.

Filing Details	
eFile Number	ARB-2207-0023007670
eFile Case Number	EFS-ARB-2203-214348
Filing Category	Motion
Filing Type	Change of Address
Filed Documents	<a href="#">260064-Documents-to-be-filed-0-40.pdf</a>
Status	Submission Received and Pending Review
Submitted On	07/06/2022 - 02:47 EST
Filing Party	Jacob McGrath
Submitted By:	Jacob McGrath

## Status Update Log

eFile Number	eFile Status	Comment	Updated On
ARB-2207-0023007670	Submission Received and Pending Review	New filing has been submitted.	07/06/2022 - 02:47 EST



## eFile and eServe

### HOW TO ACCESS SERVINGS IN ARB?

1. Click on the ARB tile from the main dashboard.

#### Dashboard

Help ⓘ

eFile & eServe with the Administrative Review Board (ARB)

eFile & eServe with the Benefits Review Board (BRB)

eFile & eServe with the Employees' Compensation Appeals Board (ECAB)

eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)

My Profile

2. Click on the approved <Docket Number> link. The user is navigated to the case details page.



# eFile and eServe

## ARB Dashboard

[File a New Appeal - ARB](#)

[Request Access to Appeals](#)

[Help](#)

### Access Requests

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.

Showing 1 of 1 records [View More](#)

Docket Number	Claimant Name	Employer Name	eFile Number	Case Type	Status	Last Updated On	Details
<a href="#">ARB-2023-0010</a>			ARB-2207-0023007667	DBA - Davis Bacon Act	Submission Accepted as a Filing	07/06/2022 - 02:26 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

- The **Documents Served by ARB** table is showing the served documents list.

### Documents Served by ARB

Showing 1 of 1 records [View More](#)

eFile Number	File Name	Description	File Type	Issued On	Served On	Accessed On	Notified On
ESERVE-ARB-2009-000504	<a href="#">ARB_eserve.pdf</a>	ARB test Serving	TEST_SERVE	09/24/2020 - 01:50 EST	09/24/2020 - 02:00 EST		09/25/2020 - 07:14 EST

- Click on the **View More** button to navigate to the **Documents Served by ARB** page.

### Documents Served by ARB

Showing 1 of 1 records [View More](#)

eFile Number	File Name	Description	File Type	Issued On	Served On	Accessed On	Notified On
ESERVE-ARB-2009-000504	<a href="#">ARB_eserve.pdf</a>	ARB test Serving	TEST_SERVE	09/24/2020 - 01:50 EST	09/24/2020 - 02:00 EST		09/25/2020 - 07:14 EST

- Click on the <file name> to access the served document.

### Documents Served by ARB

[Help](#)

eFile Number	File Name	Description	File Type
<input type="text" value="Search eFile Number"/>	<input type="text" value="Search File Name"/>	<input type="text" value="Search Description"/>	<input type="text" value="Search File Type"/>

[Apply](#)

eFile Number	File Name	Description	File Type	Issued On	Served On	Accessed On	Notified On
ESERVE-ARB-2009-000501	<a href="#">ARB_eserve.pdf</a>	ARB test Serving	TEST_SERVE	09/24/2020 - 01:50 EST	09/24/2020 - 02:00 EST		09/24/2020 - 02:32 EST



## eFile and eServe

6. The Accessed-On date will be displayed in the column.

### Documents Served by ARB

[Help](#)

eFile Number	File Name	Description	File Type
<input type="text" value="Search eFile Number"/>	<input type="text" value="Search File Name"/>	<input type="text" value="Search Description"/>	<input type="text" value="Search File Type"/>

Apply

eFile Number	File Name	Description	File Type	Issued On	Served On	Accessed On	Notified On
ESERVE-ARB-2009-000501	<a href="#">ARB_eserve.pdf</a>	ARB test Serving	TEST_SERVE	09/24/2020 - 01:50 EST	09/24/2020 - 02:00 EST	10/20/2020 - 01:39 EST	09/24/2020 - 02:32 EST



## BRB DASHBOARD AND FLOWS



## eFile and eServe

---



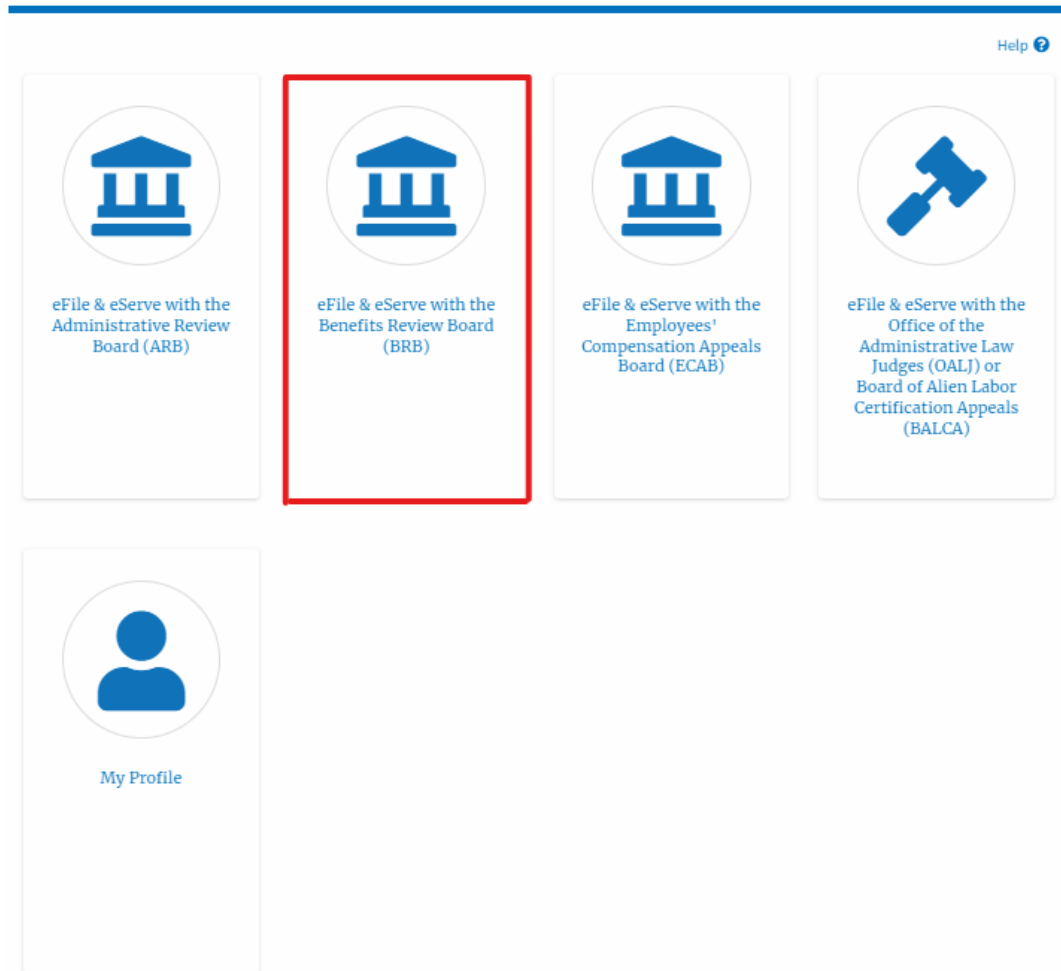


## eFile and eServe

### HOW TO VIEW BRB DASHBOARD?

1. Click on the BRB tile from the main dashboard page to access the 'BRB' dashboard.

#### Dashboard



2. BRB Dashboard includes buttons File a New Appeal - BRB and Access Appeals.
  - a. The File a New Appeal - BRB button lets users file a new appeal with BRB
  - b. The Request Access to Appeals button lets the user request access to appeals from BRB.



# eFile and eServe

## BRB Dashboard

File a New Appeal - BRB

Request Access to Appeals

Help

### My Access Requests

Docket Number	eFile Number	Case Type	Status	Last Updated On	Details
---------------	--------------	-----------	--------	-----------------	---------

3. BRB Dashboard includes tables **My Access Requests**, **Appeals Delegated to Me**, **New Appeals**, and **Appeals in Draft State**.

- The My Access Requests table lists all the appeals that the user requested access to
- The New Appeals table lists all the appeals that were submitted by the user.
- The Appeals in Draft State table lists all the appeals that were saved as a draft during the new appeal process.

## BRB Dashboard

File a New Appeal - BRB

Request Access to Appeals

Help

### Access Requests

Docket Number	Claimant Name	Employer Name	eFile Number	Case Type	Status	Last Updated On	Details
There are no appeals in your account. You can request to access your appeal or you can file a new appeal using the buttons above.							

\* All times displayed in US Eastern Timezone

### New Appeals

Docket Number	Claimant Name	Employer Name	eFile Number	Case Type	Status	Last Updated On	Details
There are no appeals you have filed through the system.							

\* All times displayed in US Eastern Timezone

### Appeals in Draft State

eFile Case Number	eFile Number	Case Type	Draft Saved On	Actions
There are no appeals in draft state to display.				

\* All times displayed in US Eastern Timezone



## eFile and eServe

### HOW TO ACCESS APPEALS IN BRB?

1. Click on the BRB tile from the main dashboard.

#### Dashboard

The dashboard features a 'Help' icon in the top right corner. It contains five main tiles:

- eFile & eServe with the Administrative Review Board (ARB)**: Features a blue icon of a classical building with columns.
- eFile & eServe with the Benefits Review Board (BRB)**: Features a blue icon of a classical building with columns. This tile is highlighted with a red border.
- eFile & eServe with the Employees' Compensation Appeals Board (ECAB)**: Features a blue icon of a classical building with columns.
- eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)**: Features a blue icon of a gavel.
- My Profile**: Features a blue icon of a person's head and shoulders.

2. Click on the **Request Access to Appeals** button.



# eFile and eServe

[Dashboard](#) [BRB Dashboard](#)

## BRB Dashboard

[File a New Appeal - BRB](#)

[Request Access to Appeals](#)

3. Search any appeal and click on the 'Add to Request' button that is displayed only if one of the appeals is selected.

### Search Appeals

[Help](#)

#### Search Appeals

BRB-2023-0011

Search using Agency (OWCP, OALJ) Case Number, Docket Number, Claimant Name, Employer Name or eFile Case Number.

#### Advanced Filter

##### OALJ Case Number

Search OALJ Case Number

##### Docket Number

Search Docket Number

##### OWCP Number

Search OWCP Number

##### Claimant Name

Search Claimant Name

##### Employer Name

Search Employer Name

##### eFile Case Number

Search eFile Case Number

You can further filter the appeals using Docket Number, Claimant Name, eFile Case Number, Employer Name.

[Search](#)

[Clear Selection and Filters](#)

[Clear Filters](#)

[Add to Request](#)

Only one appeal can be selected

### Search Results

Select Cases	Docket Number	Claimant Name	Employer Name	OALJ Case Number	eFile Case Number	Parties with Access
<input checked="" type="checkbox"/>	BRB-2023-0011				EFS-BRB-2204-214473	Parties with Access

[Add to Request](#)



## eFile and eServe

4. Request access to an appeal by filling out the mandatory fields and selecting the required organization and clicking on the **'Submit to DOL'** button.

### Request Access to an Appeal

[Back to Search](#) [Reset](#) [Help ?](#)

	Docket Number	Case Type	OALJ Case Number
<input checked="" type="checkbox"/>	BRB-2023-0011	BLA	

Your profile will be sent with the request. Please make sure that your profile is current and accurate. You can do this through the My Profile menu in the Dashboard.

**Claimant Last Name \***

**OWCP # (last 4 digits) \***

**Decision Date (Lower Court) \***

MM/DD/YYYY

**Notice of Appearance**

 No file chosen

Boards requires that attorneys and non-attorney representatives can make a first filing in a case only if they also file a notice of appearance compliant with 29 CFR 18.22. Having a notice of appearance filed together with the first filing will expedite Board's ability to make a timely determination on permission to efile for previously unknown attorneys and non-attorney representatives. Only files with the following extensions are allowed: pdf and size should be less than 200MB

[Submit to DOL](#) [Cancel](#)

5. The requested appeal will be shown in your **'My Access Requests'** table with the **'SUBMITTED'** status along with a confirmation message.



# eFile and eServe

## BRB Dashboard

Request to access the appeal has been submitted. [BRB-2023-0011]

Help ?

File a New Appeal - BRB

Request Access to Appeals

## Access Requests

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.

Showing 1 of 1 records [View More](#)

Docket Number	Claimant Name	Employer Name	eFile Number	Case Type	Status	Last Updated On	Details
<a href="#">BRB-2023-0011</a>			BRB-2207-0023007671	BLA - Black Lung Benefits Act	Submission Received and Pending Review	07/06/2022 - 10:58 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

6. Click on the **View More** button to view all the access requests.

Help ?

File a New Appeal - BRB

Request Access to Appeals

## Access Requests

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.

Showing 1 of 1 records [View More](#)

Docket Number	Claimant Name	Employer Name	eFile Number	Case Type	Status	Last Updated On	Details
<a href="#">BRB-2023-0011</a>			BRB-2207-0023007671	BLA - Black Lung Benefits Act	Submission Received and Pending Review	07/06/2022 - 10:58 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

7. All the requested appeals will be listed on the page.

## Access Requests

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.

Help ?

Case Number or eFile Number

Case Type

Status

[Apply](#)

Docket Number	Claimant Name	Employer Name	eFile Case Number	eFile Number	Case Type	Status	Submitted On	Last Updated On	Organization	Details
<a href="#">BRB-2023-0011</a>			EFS-BRB-2204-214473	BRB-2207-0023007671	BLA - Black Lung Benefits Act	Submission Received and Pending Review	07/06/2022 - 10:58 EST	07/06/2022 - 10:58 EST		<a href="#">View</a>

\* All times displayed in US Eastern Timezone

8. Click on the **View** link under the **Details** table header. The user is navigated to the appeal's view details page.



# eFile and eServe

## Access Requests

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.

[Help](#)

Case Number or eFile Number:  Case Type:  Status:  [Apply](#)

Docket Number	Claimant Name	Employer Name	eFile Case Number	eFile Number	Case Type	Status	Submitted On	Last Updated On	Organization	Details
BRB-2023-0011			EFS-BRB-2204-214473	BRB-2207-0023007671	BLA - Black Lung Benefits Act	Submission Received and Pending Review	07/06/2022 - 10:58 EST	07/06/2022 - 10:58 EST		<a href="#">View</a>

\* All times displayed in US Eastern Timezone

- The user is displayed with a details popup and can click on the document links which are submitted by the user.

Access Request Details	
Docket Number	BRB-2023-0011
eFile Case Number	EFS-BRB-2204-214473
eFile Number	BRB-2207-0023007671
Board	Benefits Review Board
Case Type	BLA - Black Lung Benefits Act
Status	Submission Received and Pending Review
Submitted On	07/06/2022 - 10:58 EST
Decision Date (Lower Court)	07/01/2022
Notice of Appearance	No document uploaded
OWCP # (last 4 digits)	1234
Filing Party:	Jacob McGrath
Submitted By:	Jacob McGrath

## Status Update Log

eFile Number	eFile Status	Comment	Updated On
BRB-2207-0023007671	Submission Received and Pending Review	Request to access the appeal has been submitted.	07/06/2022 - 10:58 EST



## eFile and eServe

### HOW TO FILE A NEW APPEAL IN BRB?

1. Click on the BRB tile from the main dashboard.

#### Dashboard

Help ?

eFile & eServe with the Administrative Review Board (ARB)

eFile & eServe with the Benefits Review Board (BRB)

eFile & eServe with the Employees' Compensation Appeals Board (ECAB)

eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)

My Profile

2. Click on the **File a New Appeal - BRB** button.

Dashboard BRB Dashboard

### BRB Dashboard

File a New Appeal - BRB Request Access to Appeals

3. Click on the **Continue** button from the popup displayed.





## eFile and eServe

### Confirmation

BRB reviews appeals of decisions under the Black Lung Benefits Act, and the Longshore and Harbor Workers' Compensation Act and its extensions—including the Defense Base Act. Appeals to the Board must be filed within 30 days from the date upon which a decision or order has been filed in the Office of the District Director. If you are seeking such a review, please click the "Continue" button below. If you have filed an appeal with the Board, and are trying to file a motion or seeking reconsideration, please "File Motion".

Continue

Cancel

4. Fill out all the mandatory fields on each page of the wizard and click the Next button.

Note: Fields in pages may change according to each selection on the previous page.

## New Appeal

0%

Help ?

Please select your role on this Appeal. If you are a representative, please select the appropriate Attorney option from the drop down list. If you are not sure what option to select from the list, please select the option you feel is the closest match, and it will be corrected by the Boards' staff if necessary upon their review.

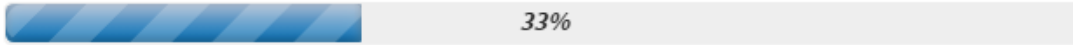
**Your Role on this Appeal \***

- Select your role on this appeal -

Save Draft   Cancel   Next



## New Appeal



▼ [Help](#)

Benefits Review Board issues final Department decisions in appeals of cases under the Black Lung Benefits Act and the Longshore and Harbor Workers' Compensation Act, and its extensions, including the Defense Base Act. Please select the type of case from the case type drop down listing below. If you are unsure, please look at the written decision that you are appealing to find the case type that applies to your case. Please click "Next" to continue your filing.

**Case Type \***

[Previous](#)

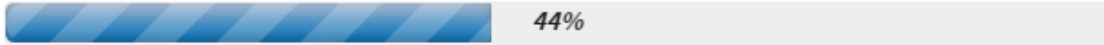
[Save Draft](#)

[Cancel](#)

[Next](#)



## New Appeal



▼ Help

Please enter the date of the decision that you wish to appeal. This can be found on the decision itself. Please also upload that decision in Adobe PDF format. PDFs of OALJ decisions may be found on the OALJ website located at:

<https://www.dol.gov/agencies/oalj/apps/keyword-search>

**Decision Date (Lower Court) \***

**Do you have a decision file to upload?**

Yes

No

**Reconsideration Order Date**

Previous

Save Draft

Cancel

Next



## New Appeal



▼ [Help](#)

Please upload notice of appeal document in PDF format and provide any unique comments if any in the comments block that would be helpful in processing your case

**Notice of Appeal File \***

No file chosen

Files must be submitted in PDF format and should be no larger than 200MB. *To upload a file please click choose file and find and select the file from your computer*

**Comments**

Enter Comments



## New Appeal

66%

▼ Help

For BRB cases where the selected case type is DCWC, LDA, or LHCA, please enter the 8-digit Office of Workers' Compensation Programs (OWCP) number found on the first page of the decision you are appealing. Please enter this number without dashes. For example, OWCP number 05-137506 should be entered as 05137506

For BRB cases where the selected case type is BLA, BLO, BTD or MBO, please enter only the last 4 digits of the OWCP number which should be known to you and/or your attorney.

If you need to enter more OWCP Numbers, answering "Yes" to the question "Do you have more OWCP Numbers?" will display additional space for their entry. Please enter as many OWCP Numbers as needed on this form.

Please click "**Next**" to continue your filing.

**OWCP Number \***

Enter OWCP Number

**Does your case have any additional OWCP numbers?**

Yes

No

**OALJ Case Number ?**

Enter OALJ Case Number

ex. 2013BLA12343

**Does your case have any additional OALJ Case Numbers?**

Yes

No

Previous

Save Draft

Cancel

Next



## New Appeal

77%

### Help

Please enter all the parties that are associated with this appeal.

**\*\*\*The Board strongly recommends that you first use the Search button found below to find the parties that may have already been registered in EFS. If the party is not found, then use the Add New Party button making sure contact details are entered correctly. It is extremely important that you make sure all party contact details are accurate. Please note that an email notification will be sent to the EFS-validated parties you selected by using the SEARCH button in EFS during this appeal submission process. This email notifies them of this filing, but it does not represent service of the filing - you are still responsible for serving the notice of appeal and all other filings on those required to be served under the Board's rules. See 20 C.F.R. §§802.204, 802.216(c). \*\*\***

You can search and add parties who are already users of this system. If you do not find the party you are looking for in the search results you can add new parties to the system.

You can click the "Add New Party" button to enter these new parties. It is your responsibility to make sure the information that you provide is accurate as this information will be used for the electronic service of documents that will be performed in this case per current Board regulations.

If you have changed the OALJ or OWCP numbers, please remove the previously retrieved parties manually and then click on the "Reload Parties" button to fetch the parties from the changed OALJ or OWCP numbers.



## eFile and eServe

### Search for Parties

*You can search the existing users of this system and add them as parties to your appeal.*

**First Name / Company Name**

**Last Name / Company Name**

**Email Address**

Search

Add New Party

Reload Parties

### Case Parties

*Your profile information will always be loaded as the first party in the appeal. The information is taken from the profile information in your account.*

Ashley Ann Cooper

Cincinnati, US-OH

Role: Claimant



## New Appeal

88%

### Help

Please review the information below to ensure that the attorneys of record are assigned to the correct parties. Please click "Next" to continue your filing.

### Party Details

Name	Role
Jacob McGrath	Claimant

### Claimant in this Appeal \*

Jacob McGrath

Previous

Save Draft

Cancel

Next





## New Appeal

100%

**Terms & Conditions**

**\*\*\*Note: The filing will be sent to the Benefits Review Board only when the 'Submit to BRB' button is clicked. Please see 20 C.F.R. §§802.204, 802.216(c) for the Boards serving and filings requirements.\*\*\***

This system is solely for the use of parties with cases pending before the Adjudicatory Boards (ARB, BRB & ECAB) of the U.S. Department of Labor.

The Board reserves the right, in our sole discretion, to modify, alter or otherwise

Accept Above Terms & Conditions

Previous   Save Draft   Cancel   Preview   Submit to BRB

**Save Draft Notice**

Please note that if you click on the "Save Draft" button at any point during the filing process, the filing is NOT officially filed/sent until you click on the "Submit to BRB" button. Once you click the "Submit to BRB" button to send the document to the Board and complete your filing, you will receive email notifications to confirm initial receipt and let you know about the processing of your appeal.

5. On the final page of the wizard, accept the Terms & Conditions and click on the **'Submit to BRB'** button.



## eFile and eServe

Docket us (PNO, PNB or CLMB) on the U.S. Department of Labor.

Accept Above Terms & Conditions

Previous Save Draft Cancel Preview **Submit to BRB**

6. The new appeal will be shown in your **'New Appeals'** table with the **'SUBMITTED'** status along with a confirmation message.

### BRB Dashboard

New appeal request has been submitted.

Help ?

File a New Appeal - BRB Request Access to Appeals

### Access Requests

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.

Showing 1 of 1 records [View More](#)

Docket Number	Claimant Name	Employer Name	eFile Number	Case Type	Status	Last Updated On	Details
<a href="#">BRB-2023-0011</a>			BRB-2207-0023007671	BLA - Black Lung Benefits Act	Submission Received and Pending Review	07/06/2022 - 10:58 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

### New Appeals

The following are the appeals you have created. Click on the eFile Case Number link to view case status, access filings and servings and to submit new filings.

Showing 1 of 1 records [View More](#)

Docket Number	Claimant Name	Employer Name	eFile Number	Case Type	Status	Last Updated On	Details
<a href="#">Pending Assignment</a>			BRB-2207-0023007672	BLA - Black Lung Benefits Act	Submission Received and Pending Review	07/06/2022 - 11:18 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

7. Click on the **View** link under the **Details** table header. The user is navigated to the appeal's view details page.



## eFile and eServe

### Appeal Details

Docket Number	Pending Assignment
eFile Number	BRB-2207-0023007672
eFile Case Number	EFS-BRB-2207-215341
Board	BRB
Case Type	BLA - Black Lung Benefits Act
Decision Date (Lower court)	07/01/2022
Decision File	Document not uploaded
Notice of Appeal File	<a href="#">260065-Document-to-be-filed-0-6.pdf</a>
OALJ Case Number	NA
OWCP	1234
Reconsideration Order Date	NA
Your Role in this Appeal	Claimant
Status	Submission Received and Pending Review
Access Status	Submission Received and Pending Review
Submitted On	07/06/2022 - 11:18 EST
Filing Party	Jacob McGrath
Submitted By	Jacob McGrath

### Parties on Appeal

The table lists all the parties on this appeal.

Name	Address	Role in the Case
Jacob McGrath	300 K Street N. W.Suite 600-N, Washington, US-DC, 20001	Claimant

### Status Update Log

eFile Number	eFile Status	Comment	Updated On
BRB-2207-0023007672	Submission Received and Pending Review	New appeal has been submitted.	07/06/2022 - 11:18 EST



## eFile and eServe

### WHAT ARE THE COMPONENTS ON BRB - APPEAL DETAILS PAGE?

1. Click on the BRB tile from the main dashboard.

#### Dashboard

Help ?

The dashboard features four main tiles for eFile & eServe services, each with a blue icon and text description. The BRB tile is highlighted with a red border. Below these tiles is a 'My Profile' tile with a person icon.

- eFile & eServe with the Administrative Review Board (ARB)**
- eFile & eServe with the Benefits Review Board (BRB)** (highlighted)
- eFile & eServe with the Employees' Compensation Appeals Board (ECAB)**
- eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)**

**My Profile**

2. In the BRB dashboard, click on the approved <Docket Number> link in the **My Access Requests** or **New Appeals** tables. The user is navigated to the appeal details page.

#### Access Requests

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.

Showing 1 of 1 records [View More](#)

Docket Number	Claimant Name	Employer Name	eFile Number	Case Type	Status	Last Updated On	Details
<a href="#">BRB-2023-0011</a>			BRB-2207-0023007671	BLA - Black Lung Benefits Act	Submission Received and Pending Review	07/06/2022 - 10:58 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone



# eFile and eServe

3. The user will be directed to the appeal details page.

Dashboard BRB Dashboard Appeal Details Help

### Summary

eFile Case Number	EFS-BRB-2204-214473
Docket Number	BRB-2023-0011
Board	BRB
Case Type	BLA
Claimant Name	
Employer Name	
Appeal Date	04/22/2022
Decision Date	-
proSe	FALSE

[Submit a New Filing](#) [Delegate Access](#)

### Case Status Details

[Refresh](#)

Entry Type	Action Name	Event Date
There are no statuses to show.		

\* All times displayed in US Eastern Timezone

### Filings

Filing Category	Filing Type	eFile Number	Filed Documents	Filed By	Status	Submitted On	Last Updated On	Details
No documents have been filed to this appeal.								

\* All times displayed in US Eastern Timezone

### Documents Served by BRB

eFile Number	File Name	Description	File Type	Issued On	Served On	Accessed On	Notified On
No documents have been served to this appeal.							

\* All times displayed in US Eastern Timezone

### Parties with Access

The table shows all the parties in the appeal who have access to this appeal

Showing 2 of 2 records [View More](#)

Name	Address	User Type	Organization
Claire Cooper	101010 NE, Cincinnati, United States, Ohio, 45201	eFiler	People's Law Firm, 444004 NE.444 ST
Jacob McGrath	300 K Street N, W.Suite 600 N, Washington, United States, District of Columbia, 20001	Individual	

### Parties on Appeal

The table lists all the parties on this appeal.

Showing 2 of 2 records [View More](#)

Name	Address	Role in the Case
Keelz Nair	101010 NE, Cincinnati, US OH, 45201	Attorney

4. The appeal details page includes a summary section that gives a summary of the appeal details.



## Appeal Details

---

### Summary

eFile Case Number	EFS-BRB-2204-214473
Docket Number	BRB-2023-0011
Board	BRB
Case Type	BLA
Claimant Name	
Employer Name	
Appeal Date	04/22/2022
Decision Date	-
proSe	FALSE

[Submit a New Filing](#)

5. The appeal details page includes buttons **Submit a New Filing**, **Remove From My Dashboard**, and **Delegate Access**.
  - a. 'Submit a New Filing' button is to bring up the form to submit a new filing related to the appeal.

## Appeal Details

---

### Summary

eFile Case Number	EFS-BRB-2204-214473
Docket Number	BRB-2023-0011
Board	BRB
Case Type	BLA
Claimant Name	
Employer Name	
Appeal Date	04/22/2022
Decision Date	-
proSe	FALSE

[Submit a New Filing](#)

6. The appeal details page includes tables **Case Status Details**, **Filings**, **Documents Served by BRB**, **Parties with Access**, **Parties in this Appeal**



## eFile and eServe

---

- a. **Case Status Details** table shows the various events that have happened to the case since it was docketed
- b. The **Filings** table lists all the filings that have been submitted to the appeal.
- c. **Documents Served by BRB** table lists all the serving issued by the Board on the appeal.
- d. **Parties with Access** table lists all the parties that have access to this appeal.
- e. **Parties in this Appeal** table list all the parties that are added to the appeal.



# eFile and eServe

## Case Status Details

Refresh

View More

Entry Type	Action Name	Event Date	File Name
decision	Final order issued: 3 - Dismissed	05/30/2012	
events	21A - Moot - Withdraw appeal (Attorney/Representative-Employer Petitioner)	05/30/2012	
events	21A - Withdraw appeal (Attorney/Representative-Employer Petitioner)	05/07/2012	
events	14A - Show cause issued (FNAME131840)	04/23/2012	
events	14A - Granted - Show cause issued (FNAME131840)	04/23/2012	

\* All times displayed in US Eastern Timezone

## Filings

Filing Category	Filing Type	eFile Number	Filed Documents	Filed By	Status	Submitted On	Last Updated On	Details
No documents have been filed to this appeal.								

\* All times displayed in US Eastern Timezone

## Documents Served by BRB

Showing 1 of 1 records View More

eFile Number	File Name	Description	File Type	Issued On	Served On	Accessed On	Notified On
ESERVE-BRB-2008-000461	Test_eServe_BRB-2012-01918741.pdf	Auto generated test serving	TEST_SERVE	08/28/2020 - 20:13 EST	08/28/2020 - 17:00 EST		08/29/2020 - 10:21 EST

\* All times displayed in US Eastern Timezone

## Parties with Access

The table shows all the parties in the appeal who have access to this appeal

Showing 4 of 4 records View More

Name	Address	User Type	Organization
Barey Barry	56 Constitution Ave. Peachtree City, GA 30269, Peach, United States, Delaware, 34643	Attorney	Test sharedmailbox.org, Test address 1
Tiju Issac	459 Temple Street Powder Springs, GA 30127, Brigh, United States, Arkansas, 12435	Attorney	Wingstein and Dragger Attorneys of Law, 56 Constitution Ave
Sunny Mathew	Address, City, United States, Arkansas, 12343	Attorney	Org - Jacky, Address - Jacky 1
Claire Scott	666 street, cincinnati, United States, Ohio, 45201	Attorney	Hardy Labor Support Inc, 666 street

## Parties on Appeal

The table lists all the parties on this appeal.

Showing 5 of 5 records View More

Name	Address	Role in the Case
Zurich North America		Carrier Petitioner
John Marin	Laughlin, Falbo, Levy & Moresi, San Diego, CA, 92101	Attorney
Clifford Mermell	Gillis, Mermell & Pacheco, P.A., Miami, FL, 33156	Attorney
Gamal Mikhail	c/o Mr. Juan Leon, Perris, CA, 92571	Claimant-Respondent
Invizion, Inc.		Employer Petitioner






## eFile and eServe


### HOW TO SUBMIT A NEW FILING TO AN APPEAL IN BRB?

1. Click on the BRB tile from the main dashboard.


**Dashboard** Help ?




eFile & eServe with the  
Administrative Review Board  
(ARB)




eFile & eServe with the  
Benefits Review Board (BRB)



eFile & eServe with the  
Employees' Compensation  
Appeals Board (ECAB)



eFile & eServe with the  
Office of the Administrative Law  
Judges (OALJ) or  
Board of Alien Labor  
Certification Appeals (BALCA)



My Account

2. Click on the approved <Docket Number> link. The user is navigated to the appeal details page.

#### Access Requests

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.

Showing 1 of 1 records [View More](#)

Docket Number	Claimant Name	Employer Name	eFile Number	Case Type	Status	Last Updated On	Details
<a href="#">BRB-2023-0011</a>			BRB-2207-0023007671	BLA - Black Lung Benefits Act	Submission Accepted as a Filing	07/06/2022 - 11:41 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

3. Click on the 'Submit a New Filing' button. The user is navigated to the 'New Filing to Boards' page



### Appeal Details

---

#### Summary

eFile Case Number	<b>EFS-BRB-2204-214473</b>
Docket Number	<b>BRB-2023-0011</b>
Board	<b>BRB</b>
Case Type	<b>BLA</b>
Claimant Name	
Employer Name	
Appeal Date	<b>04/22/2022</b>
Decision Date	-
proSe	<b>FALSE</b>

[Submit a New Filing](#)

4. The user selects the 'Filing Category' and its 'Filing Type' and uploads the mandatory field and clicks on the 'Submit to DOL' button.



## eFile and eServe

[Dashboard](#)[BRB Dashboard](#)[EFS-BRB-2204-214473](#)[New Filing to Boards](#)

### New Filing to BRB

[Help ?](#)

Your profile will be sent with the request. Please make sure that your profile is current and accurate. You can do this through the My Profile menu in the Dashboard.

**Docket Number****Filing Category \*****File \*** No file chosen

Only files with the following extensions are allowed: pdf and size should be less than 200MB

**IMPORTANT NOTICE FOR REDACTION RESPONSIBILITY**

All filers must redact filings in compliance with 29 C.F.R. § 18.31. This regulation generally requires redaction of:

- Social Security numbers
- Taxpayer-identification numbers
- Dates of birth
- Names of minor children
- Financial account numbers

This requirement applies to all documents being filed, including exhibits and attachments



I understand that I must comply with the redaction rules. I have read this notice.

5. The filing request is listed in the 'Filings' table with **the 'Submission Received and Pending Review'** status along with a confirmation message.



# eFile and eServe

## Appeal Details

The new filing has been submitted to the appeal.

[Help](#)

## Summary

eFile Case Number	EFS-BRB-2204-214473
Docket Number	BRB-2023-0011
Board	BRB
Case Type	BLA
Claimant Name	
Employer Name	
Appeal Date	04/22/2022
Decision Date	-
proSe	FALSE

[Submit a New Filing](#)

## Case Status Details

[Refresh](#)

Entry Type	Action Name	Event Date
There are no statuses to show.		

\* All times displayed in US Eastern Timezone

## Filings

Showing 1 of 1 records [View More](#)

Filing Category	Filing Type	eFile Number	Filed Documents	Filed By	Status	Submitted On	Last Updated On	Details
Motion	Change of Address	BRB-2207-0023007673	Processing please wait.	Jacob McGrath	Submission Received and Pending Review	07/06/2022 - 11:41 EST	07/06/2022 - 11:41 EST	<a href="#">View</a>

6. Click on the **‘View’** link under the ‘Details’ table header. The user is navigated to the view details page.

## Filings

Showing 1 of 1 records [View More](#)

Filing Category	Filing Type	eFile Number	Filed Documents	Filed By	Status	Submitted On	Last Updated On	Details
Motion	Change of Address	BRB-2207-0023007673	Processing please wait.	Jacob McGrath	Submission Received and Pending Review	07/06/2022 - 11:41 EST	07/06/2022 - 11:41 EST	<a href="#">View</a>

7. The user is displayed with a details popup and can click on the document links which are submitted by the user.



## eFile and eServe

### Filing Details ✕

eFile Number	BRB-2207-0023007673
eFile Case Number	EFS-BRB-2204-214473
Filing Category	Motion
Filing Type	Change of Address
Filed Documents	<a href="#">260066-Document-to-be-filed-0-41.pdf</a>
Status	Submission Received and Pending Review
Submitted On	07/06/2022 - 11:41 EST
Filing Party	Jacob McGrath
Submitted By:	Jacob McGrath

### Status Update Log

eFile Number	eFile Status	Comment	Updated On
BRB-2207-0023007673	Submission Received and Pending Review	New filing has been submitted.	07/06/2022 - 11:41 EST



## eFile and eServe

### HOW TO ACCESS SERVING IN BRB?

1. Click on the BRB tile from the main dashboard.

#### Dashboard

Help ?

The dashboard features four service tiles, each with a blue icon and text:

- Tile 1: eFile & eServe with the Administrative Review Board (ARB)
- Tile 2: eFile & eServe with the Benefits Review Board (BRB) - **Highlighted with a red border**
- Tile 3: eFile & eServe with the Employees' Compensation Appeals Board (ECAB)
- Tile 4: eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)

Below the tiles is a 'My Profile' section with a person icon.

2. Click on the approved Docket Number link. The user is navigated to the case details page.

#### BRB Dashboard

File a New Appeal - BRB Request Access to Appeals Help ?

#### My Access Requests

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings. Showing 1 of 1 records View More

Docket Number	eFile Number	Case Type	Status	Last Updated On	Details
<a href="#">BRB-2012-0191</a>	BRB-2009-S10201	LDA	APPROVED	09/14/2020 - 05:08 EST	View

\* All times displayed in US Eastern Timezone



## eFile and eServe

3. The **Documents Served by BRB** table is showing the served documents list.

### Documents Served by BRB

Showing 1 of 1 records [View More](#)

eFile Number	File Name	Description	File Type	Issued On	Served On	Accessed On	Notified On
ESERVE-BRB-2008-000461	<a href="#">Test_eServe_BRB-2012-01 918741.pdf</a>	Auto generated serving	TEST_SERVE	08/28/2020 - 20:13 EST	08/28/2020 - 17:00 EST		08/29/2020 - 10:21 EST

\* All times displayed in US Eastern Timezone

4. Click on the **View More** button to navigate to the **Documents Served by the BRB** page.

### Documents Served by BRB

Showing 1 of 1 records [View More](#)

eFile Number	File Name	Description	File Type	Issued On	Served On	Accessed On	Notified On
ESERVE-BRB-2008-000461	<a href="#">Test_eServe_BRB-2012-01 918741.pdf</a>	Auto generated serving	TEST_SERVE	08/28/2020 - 20:13 EST	08/28/2020 - 17:00 EST		08/29/2020 - 10:21 EST

\* All times displayed in US Eastern Timezone

5. Click on the <file name> to access the served document.

### Documents Served by BRB

[Help](#)

eFile Number	File Name	Description	File Type
<input type="text" value="Search eFile Number"/>	<input type="text" value="Search File Name"/>	<input type="text" value="Search Description"/>	<input type="text" value="Search File Type"/>

[Apply](#)

eFile Number	File Name	Description	File Type	Issued On	Served On	Accessed On	Notified On
ESERVE-BRB-2008-000461	<a href="#">Test_eServe_BRB-2012-01 918741.pdf</a>	Auto generated serving	TEST_SERVE	08/28/2020 - 20:13 EST	08/28/2020 - 17:00 EST		08/29/2020 - 10:21 EST

\* All times displayed in US Eastern Timezone

6. The Accessed On date will be displayed in the column.



# eFile and eServe

## Documents Served by BRB

[Help](#)

<b>eFile Number</b>	<b>File Name</b>	<b>Description</b>	<b>File Type</b>
<input type="text" value="Search eFile Number"/>	<input type="text" value="Search File Name"/>	<input type="text" value="Search Description"/>	<input type="text" value="Search File Type"/>

**Apply**

eFile Number	File Name	Description	File Type	Issued On	Served On	Accessed On	Notified On
ESERVE-BRB-2008-000461	<a href="#">Test_eServe_BRB-2012-01918741.pdf</a>	Auto generated serving	TEST_SERVE	08/28/2020 - 20:13 EST	08/28/2020 - 17:00 EST	10/20/2020 - 02:42 EST	08/29/2020 - 10:21 EST

\* All times displayed in US Eastern Timezone





## ECAB DASHBOARD AND FLOWS

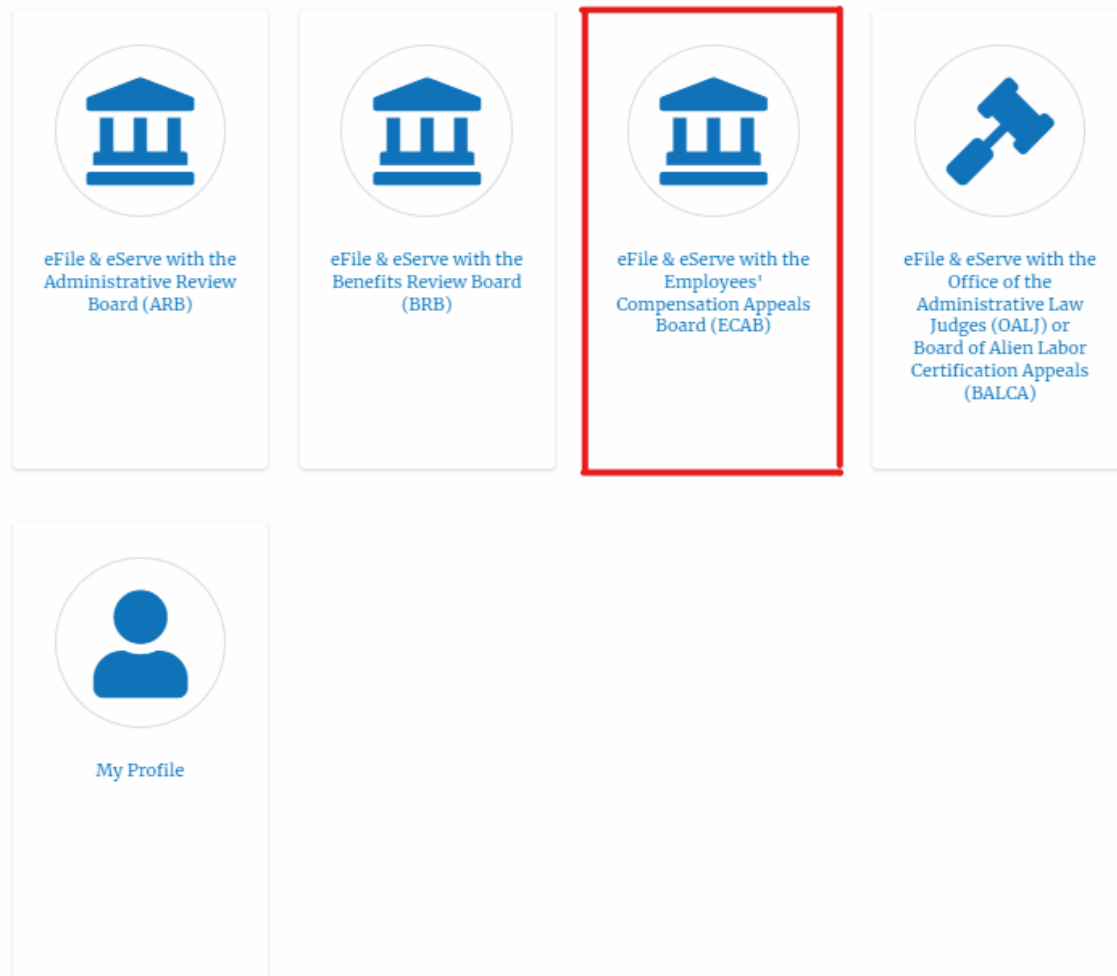


## eFile and eServe

### HOW TO VIEW ECAB DASHBOARD?

1. Click on the ECAB tile from the main dashboard page to access the 'ECAB' dashboard.

#### Dashboard



2. ECAB Dashboard includes buttons File a New Appeal - ECAB and Request Access to Appeals.
  - a. The File a New Appeal - ECAB button lets users file a new appeal with ECAB
  - b. The Request Access to Appeals button lets the user request access to appeals from ECAB.



## eFile and eServe

ECAB Dashboard

---

[File a New Appeal - ECAB](#) [Request Access to Appeals](#) [Help](#)

My Access Requests

Docket Number	eFile Number	Case Type	Status	Last Updated On	Details
---------------	--------------	-----------	--------	-----------------	---------

3. ECAB Dashboard includes tables **Request Access to Appeals**, **New Appeals**, **Appeals in Draft State**, and **Appeals Awaiting your Signature**.
  - a. The My Access Requests table lists all the appeals that the user requested access to
  - b. The New Appeals table lists all the appeals that were submitted by the user.
  - c. The Appeals in Draft State table lists all the appeals that were saved as a draft during the new appeal process.
  - d. The Appeals Awaiting your Signature table lists all the appeals that are awaiting a signature from the user.



# eFile and eServe

## ECAB Dashboard

Help ?

[File a New Appeal - ECAB](#)

[Request Access to Appeals](#)

### Access Requests

Docket Number	Claimant Name	Employer Name	eFile Number	Case Type	Status	Last Updated On	Details
There are no appeals in your account. You can request to access your appeal or you can file a new appeal using the buttons above.							

\* All times displayed in US Eastern Timezone

### New Appeals

Docket Number	Claimant Name	Employer Name	eFile Number	Case Type	Status	Last Updated On	Details
There are no appeals you have filed through the system.							

\* All times displayed in US Eastern Timezone

### Appeals in Draft State

eFile Case Number	eFile Number	Case Type	Draft Saved On	Actions
There are no appeals in draft state to display.				

\* All times displayed in US Eastern Timezone

### Appeals Awaiting your Signature

eFile Case Number	eFile Number	Submitted By	Submitted On	Actions
No appeals with a pending second signature.				

\* All times displayed in US Eastern Timezone



## eFile and eServe

### HOW TO ACCESS APPEALS IN ECAB?

1. Click on the ECAB tile from the main dashboard.

#### Dashboard

Help ?

eFile & eServe with the Administrative Review Board (ARB)

eFile & eServe with the Benefits Review Board (BRB)

eFile & eServe with the Employees' Compensation Appeals Board (ECAB)

eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)

My Profile

2. Click on the **Request Access to Appeals** button.

Dashboard ECAB Dashboard

#### ECAB Dashboard

File a New Appeal - ECAB Request Access to Appeals



## eFile and eServe

3. Search any appeal and click on the **'Add to Request'** button that is displayed only if one of the appeals is selected.

### Search Appeals

Help

**Search Appeals**

Search using Agency (OWCP, OALJ) Case Number, Docket Number, Claimant Name or eFile Case Number.

**Advanced Filter**

**Docket Number**  **OWCP Number**  **Claimant Name**

**eFile Case Number**

You can further filter the appeals using Docket Number, Claimant Name, eFile Case Number.

Only one appeal can be selected

### Search Results

Select Cases	Docket Number	OALJ Case Number	Claimant Name	eFile Case Number
<input checked="" type="checkbox"/>	ECAB-2012-0128		Mr. FNAME88458 MNAME87533 JONES	EFS-ECAB-1110-050001



## eFile and eServe

- Request access to an appeal by filling out the mandatory fields and selecting the required organization and clicking on the **'Submit to DOL'** button.

### Request Access to an Appeal

[Back to Search](#) [Reset](#) [Help ?](#)

	Docket Number	Case Type	OALJ Case Number
<input checked="" type="checkbox"/>	ECAB-2023-0022	FECA	

Your profile will be sent with the request. Please make sure that your profile is current and accurate. You can do this through the My Profile menu in the Dashboard.

**Claimant Last Name \***

**OWCP # (last 4 digits) \***

**Decision Date (Lower Court) \***

MM/DD/YYYY

**Notice of Appearance**

 No file chosen

Boards requires that attorneys and non-attorney representatives can make a first filing in a case only if they also file a notice of appearance compliant with 29 CFR 18.22. Having a notice of appearance filed together with the first filing will expedite Board's ability to make a timely determination on permission to efile for previously unknown attorneys and non-attorney representatives. Only files with the following extensions are allowed: pdf and size should be less than 200MB

[Submit to DOL](#) [Cancel](#)



## eFile and eServe

- The requested appeal will be shown in your 'My Access Requests' table with the 'SUBMITTED' status along with a confirmation message.

### ECAB Dashboard

Request to access the appeal has been submitted. [ECAB-2023-0022]

Help ?

[File a New Appeal - ECAB](#)

[Request Access to Appeals](#)

### Access Requests

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.

Showing 1 of 1 records [View More](#)

Docket Number	Claimant Name	Employer Name	eFile Number	Case Type	Status	Last Updated On	Details
<a href="#">ECAB-2023-0022</a>			ECAB-2207-0023007675	FECA	Submission Received and Pending Review	07/06/2022 - 12:51 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

- Click on the **View More** button to view all the access requests.

### ECAB Dashboard

Request to access the appeal has been submitted. [ECAB-2023-0022]

Help ?

[File a New Appeal - ECAB](#)

[Request Access to Appeals](#)

### Access Requests

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.

Showing 1 of 1 records [View More](#)

Docket Number	Claimant Name	Employer Name	eFile Number	Case Type	Status	Last Updated On	Details
<a href="#">ECAB-2023-0022</a>			ECAB-2207-0023007675	FECA	Submission Received and Pending Review	07/06/2022 - 12:51 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

- All the requested appeals will be listed on the page.





# eFile and eServe

## Access Requests

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.

[Help ?](#)

**Case Number or eFile Number** **Case Type** **Status**

Docket Number	Claimant Name	Employer Name	eFile Case Number	eFile Number	Case Type	Status	Submitted On	Last Updated On	Organization	Details
ECAB-2023-0022			EFS-ECAB-2205-214600	ECAB-2207-0023007675	FECA	Submission Received and Pending Review	07/06/2022 - 12:51 EST	07/06/2022 - 12:51 EST		<a href="#">View</a>

\* All times displayed in US Eastern Timezone

- Click on the **View** link under the **Details** table header. The user is navigated to the appeal's view details page.

## Access Requests

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.

[Help ?](#)

**Case Number or eFile Number** **Case Type** **Status**

Docket Number	Claimant Name	Employer Name	eFile Case Number	eFile Number	Case Type	Status	Submitted On	Last Updated On	Organization	Details
ECAB-2023-0022			EFS-ECAB-2205-214600	ECAB-2207-0023007675	FECA	Submission Received and Pending Review	07/06/2022 - 12:51 EST	07/06/2022 - 12:51 EST		<a href="#">View</a>

\* All times displayed in US Eastern Timezone

- The user is displayed with a details popup and can click on the document links which are submitted by the user.



## eFile and eServe

### Access Request Details



Docket Number	ECAB-2023-0022
eFile Case Number	EFS-ECAB-2205-214600
eFile Number	ECAB-2207-0023007675
Board	Employees' Compensation Appeals Board
Case Type	FECA
Status	Submission Received and Pending Review
Submitted On	07/06/2022 - 12:51 EST
Decision Date (Lower Court)	07/01/2022
Notice of Appearance	No document uploaded
OWCP # (last 4 digits)	1234
Filing Party:	Jacob McGrath
Submitted By:	Jacob McGrath

### Status Update Log

eFile Number	eFile Status	Comment	Updated On
ECAB-2207-0023007675	Submission Received and Pending Review	Request to access the appeal has been submitted.	07/06/2022 - 12:51 EST



## eFile and eServe

### HOW TO FILE A NEW APPEAL IN ECAB?

1. Click on the ECAB tile from the main dashboard.

#### Dashboard

Help ?

eFile & eServe with the Administrative Review Board (ARB)

eFile & eServe with the Benefits Review Board (BRB)

eFile & eServe with the Employees' Compensation Appeals Board (ECAB)

eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)

My Profile

2. Click on the **File a New Appeal - ECAB** button.



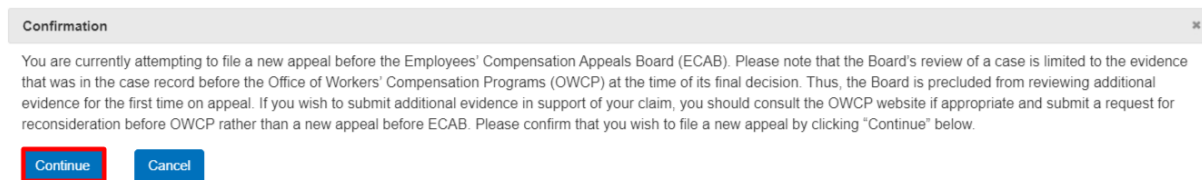
## eFile and eServe



### ECAB Dashboard



3. Click on the **Continue** button from the popup displayed.



4. Fill out all the mandatory fields on each page of the wizard and click the Next button.

**Note:** Fields in pages may change according to each selection on the previous page.



## New Appeal

0%

Help Help ?

Please enter your role in this appeal. According to the Board's Rules of Procedure any person adversely affected by a final decision of OWCP, or his or her authorized Representative, may file for review of such decision by the Board. An appellant is any person adversely affected by a final decision or order of the OWCP who files an appeal to the Board. A representative is an individual properly authorized by an Appellant in writing to act for the Appellant in connection with an appeal before the Board. The Representative may be any individual or an attorney who has been admitted to practice and who is in good standing with any court of competent jurisdiction.

**Your Role on this Appeal \***

- Select your role on this appeal -

**Is this an appeal on behalf of an estate, widow, widower, or dependent child?**

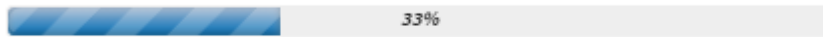
Yes

No

Save DraftCancelNext



## New Appeal



▼ [Help](#)

You do not have to have a representative in order to pursue your appeal. If you will be represented by an attorney/representative in this appeal an authorization/consent of representation must be filed. In order to submit a valid authorization/consent of representation, please provide the email address of your attorney/representative. An email will be sent to the address you provided, prompting them to log in to this system to validate their role as your attorney/representative.

Do you have an attorney or representative? \*

- Yes
- No

[Previous](#) [Save Draft](#) [Cancel](#) [Next](#)



## eFile and eServe

### New Appeal

44%

▼ Help

Your appeal will be subject to dismissal unless you provide the OWCP decision date you are appealing. An appeal must be filed within 180 days following the date of the OWCP decision(s) being appealed. If your appeal is not timely filed, you must attach a statement with supporting documentation establishing compelling circumstances which prevented timely filing.

**Date of OWCP decision being appealed \***

mm/dd/yyyy

Do you have a second decision date?

Yes

No

Previous Save Draft Cancel Next

### New Appeal

66%

▼ Help

Please enter the OWCP File Number associated with the OWCP decision(s) being appealed. If you wish to file an appeal concerning another OWCP File Number, please file a separate appeal.

**OWCP File (Claim) Number \***

Enter OWCP Number

Enter the 9 digit OWCP number

Previous Save Draft Cancel Next



## New Appeal



▼ [Help](#)

If Oral argument is requested, your request will be granted or denied in the Board's discretion pursuant to the Board's Rules of Procedure (20 C.F.R. § 501.5). Should your request for oral argument be denied, the appeal will be decided on the record. If you are requesting oral argument, you must state the specific issue(s) to be argued and state in detail the specific reasons that an oral argument is necessary as part of your appeal. The issues and supporting statement need not be long, but they should be as clear and specific as possible. PLEASE NOTE: By requesting Oral Argument you are confirming that you will appear in Washington, DC at your own expense if oral argument is granted. Oral arguments are only held in Washington, DC. The Board does not pay for travel or any other expenses, related to attending oral argument. Evidence that was not in the case record at the time of the decision(s) appealed to ECAB cannot be submitted to the Board at oral argument.

**Oral Argument Requested**

Yes

No

Previous

Save Draft

Cancel

Next





## New Appeal

88%

▼ [Help](#)

Briefly state the specific reasons for your disagreement with the decision of OWCP.

**Appeal Reason \***

Enter Appeal Reason

[Previous](#) [Save Draft](#) [Cancel](#) [Next](#)



## eFile and eServe

Dashboard ECAB Dashboard New Appeal

100%

**Terms & Conditions**

**\*\*\*Note: The filing will be sent to the Board only when the 'Submit to ECAB' button is clicked.\*\*\***

This system is solely for the use of parties with cases pending before the Adjudicatory Boards (ARB, BRB & ECAB) of the U.S. Department of Labor.

The Board reserves the right, in our sole discretion, to modify, alter or otherwise update these Terms & Conditions of Use at any time. By using this site after

Accept Above Terms & Conditions

Previous Save Draft Cancel Preview Submit to ECAB

**Save Draft Notice**

Please note that if you click on the "Save Draft" button at any point during the filing process, the filing is NOT officially filed/sent until you click on the "Submit to ECAB" button. Once you click the "Submit to ECAB" button to send the document to the Board and complete your filing, you will receive email notifications to confirm initial receipt and let you know about the processing of your appeal.

5. On the final page of the wizard, accept the Terms & Conditions and click on the **'Submit to ECAB'/'Submit for the 2nd Signature'** button.

Note: If the filer is Appellant, It will be going for a second signature.



## eFile and eServe

Accept Above Terms & Conditions

[Previous](#) [Save Draft](#) [Cancel](#) [Preview](#)

[Submit for 2nd Signature](#)

Accept Above Terms & Conditions

[Previous](#) [Save Draft](#) [Cancel](#) [Preview](#) [Submit to ECAB](#)

- The new appeal will be shown in your **'New Appeals'** table with **'Submission Received and Pending Review'/'AWAITING SIGNATURE'** status along with a confirmation message.



# eFile and eServe

## ECAB Dashboard

The new appeal request has been submitted for signature.

[File a New Appeal - ECAB](#) [Request Access to Appeals](#)

[Help](#)

## My Access Requests

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.

Showing 2 of 2 records [View More](#)

Docket Number	eFile Number	Case Type	Status	Last Updated On	Details
<a href="#">ECAB-2012-0128</a>	ECAB-2009-510208	FECA	SUBMITTED	09/14/2020 - 06:00 EST	<a href="#">View</a>
<a href="#">ECAB-2020-2454</a>	ECAB-2009-502502	FECA	SUBMITTED	09/10/2020 - 03:04 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

## Appeals Delegated to Me

Docket Number	eFile Case Number	Claimant Name	Delegated By	Delegated On	Organization
There are no delegated appeal to show.					

\* All times displayed in US Eastern Timezone

## New Appeals

The following are the appeals you have created. Click on the eFile Case Number link to view case status, access filings and servings and to submit new filings.

Showing 5 of 5 records [View More](#)

Docket Number	eFile Number	Case Type	Status	Last Updated On	Details
<a href="#">Pending Assignment</a>	ECAB-2009-510211	FECA	AWAITING SIGNATURE	09/14/2020 - 07:43 EST	<a href="#">View</a>
<a href="#">ECAB-2008-2283</a>	ECAB-2009-502283	FECA	REJECTED	09/04/2020 - 04:21 EST	<a href="#">View</a>

- Click on the **View** link under the **Details** table header. The user is navigated to the appeal's view details page.

Appeal Details	
Docket Number	Pending Assignment
eFile Number	ECAB-2009-510211
eFile Case Number	EFS-ECAB-2009-208047
Board	ECAB
Case Type	FECA
Decision Date (Lower court)	09/09/2020
Decision Date 2	NA
Oral Argument Requested	No
OWCP	927884703
Second Signature	AWAITING SIGNATURE
Your Role in this Appeal	Appellant
Organization	Boards Delegation Testing
Status	SIGNATURE_PENDING
Access Status	SUBMITTED
Submitted On	09/14/2020 - 07:43 EST

## Parties in this Appeal

The table lists all the parties in this appeal.

Name	Address	Role in the Case
Emma Sunny	578 Cross St. Brighton, MA 02135, MA, US-CA, 98392	Appellant
Barey Barry	56 Constitution Ave. Peachtree City, GA 30289, Peach, US-DE, 34843	Attorney

## Status Update Log

eFile Number	eFile Status	Comment	Updated On
ECAB-2009-510211	AWAITING SECOND SIGNATURE	New appeal has been submitted for second signature.	09/14/2020 - 07:43 EST

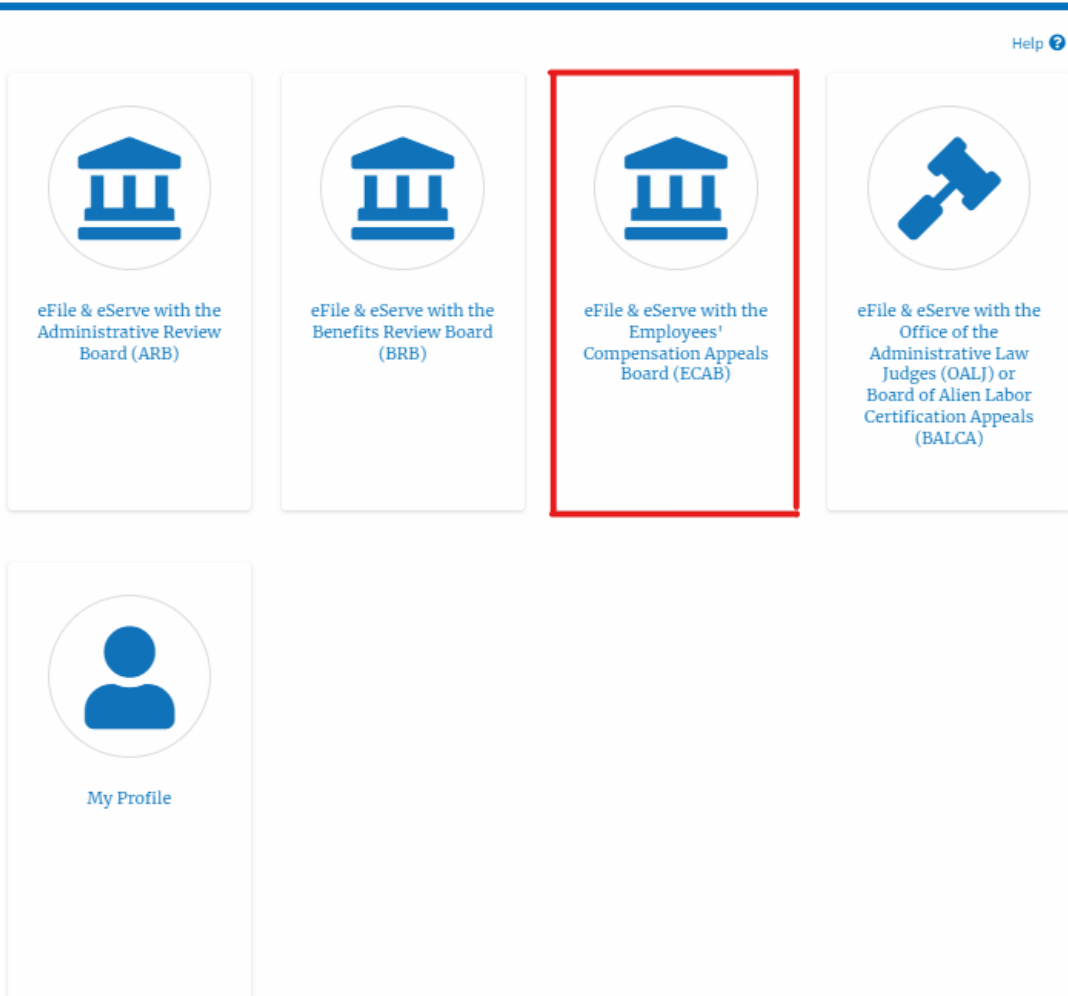


## eFile and eServe

### WHAT ARE THE COMPONENTS ON ECAB - APPEAL DETAILS PAGE?

1. Click on the ECAB tile from the main dashboard.

#### Dashboard



2. In the ECAB dashboard, click on the approved <Docket Number> link **My Access Requests** or **New Appeals** tables. The user is navigated to the appeal details page.



# eFile and eServe

## ECAB Dashboard

[File a New Appeal - ECAB](#)

[Request Access to Appeals](#)

[Help](#) ?

### Access Requests

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.

Showing 1 of 1 records [View More](#) +

Docket Number	Claimant Name	Employer Name	eFile Number	Case Type	Status	Last Updated On	Details
<a href="#">ECAB-2023-0022</a>			ECAB-2207-0023007675	FECA	Submission Accepted as a Filing	07/06/2022 - 13:02 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

- The user will be directed to the appeal details page.



# eFile and eServe

ECAB Dashboard [Appeal Details](#)

[Help](#)

## Summary

eFile Case Number	EFS-ECAB-2205-214600
Docket Number	ECAB-2023-0022
Board	ECAB
Case Type	FECA
Claimant Name	
Employer Name	
Appeal Date	05/28/2022
Decision Date	-
proSe	FALSE

[Submit a New Filing](#)

## Case Status Details

[Refresh](#)

Entry Type	Action Name	Event Date
There are no statuses to show.		

\* All times displayed in US Eastern Timezone

## Filings

Filing Category	Filing Type	eFile Number	Filed Documents	Filed By	Status	Submitted On	Last Updated On	Details
No documents have been filed to this appeal.								

\* All times displayed in US Eastern Timezone

## Documents Served by ECAB

eFile Number	File Name	Description	File Type	Issued On	Served On	Accessed On	Notified On
No documents have been served to this appeal.							

\* All times displayed in US Eastern Timezone

## Parties with Access

The table shows all the parties in the appeal who have access to this appeal

Showing 2 of 2 records [View More](#)

Name	Address	User Type	Organization
Jacob McGrath	300 K Street N. W. Suite 600 N, Washington, United States, District of Columbia, 20001	Individual	
John Smith	1200 S FERN ST ARLINGTON, VA, Arlington, United States, Ohio, 22202 2862	eFiler	People's Law Firm, 444004 NE.444 ST

## Parties on Appeal

The table lists all the parties on this appeal.

Showing 2 of 2 records [View More](#)

Name	Address	Role in the Case
User Four	1200 S FERN ST ARLINGTON, VA, Arlington, US OH, 22202 2862	Attorney

- The appeal details page includes a summary section that gives a summary of the appeal details.



### Appeal Details

---

#### Summary

eFile Case Number	EFS-ECAB-1110-050001
Docket Number	ECAB-2012-0128
Board	ECAB
Case Type	FECA
Claimant Name	RONALD L JONES
Appeal Date	10/30/2011
Decision Date	08/23/2011
proSe	FALSE

[Submit a New Filing](#)

[Remove From My Dashboard](#)

### Appeal Details

---

#### Summary

eFile Case Number	EFS-ECAB-2205-214600
Docket Number	ECAB-2023-0022
Board	ECAB
Case Type	FECA
Claimant Name	
Employer Name	
Appeal Date	05/28/2022
Decision Date	-
proSe	FALSE

[Submit a New Filing](#)

5. The appeal details page includes buttons **Submit a New Filing**.
  - a. 'Submit a New Filing' button is to bring up the form to submit a new filing related to the appeal.





### Appeal Details

---

#### Summary

eFile Case Number	<b>EFS-ECAB-2205-214600</b>
Docket Number	<b>ECAB-2023-0022</b>
Board	<b>ECAB</b>
Case Type	<b>FECA</b>
Claimant Name	
Employer Name	
Appeal Date	<b>05/28/2022</b>
Decision Date	-
proSe	<b>FALSE</b>

[Submit a New Filing](#)

6. The appeal details page includes tables **Case Status Details, Filings, Servings, Parties with Access, and Parties on Appeal**.
  - a. **Case Status Details** table shows the various events that have happened to the case since it was docketed
  - b. The **Filings** table lists all the filings that have been submitted to the appeal.
  - c. **Documents Served by ECAB** table lists all the serving issued by the Board on the appeal.
  - d. **Parties with Access** table lists all the parties that have access to this appeal.
  - e. **Parties in this Appeal** table list all the parties that are added to the appeal.



# eFile and eServe

## Case Status Details

[Refresh](#)

Entry Type	Action Name	Event Date ▾
There are no statuses to show.		

\* All times displayed in US Eastern Timezone

## Filings

Filing Category	Filing Type	eFile Number	Filed Documents	Filed By	Status	Submitted On	Last Updated On	Details
No documents have been filed to this appeal.								

\* All times displayed in US Eastern Timezone

## Documents Served by ECAB

eFile Number	File Name	Description	File Type	Issued On	Served On	Accessed On	Notified On
No documents have been served to this appeal.							

\* All times displayed in US Eastern Timezone

## Parties with Access

The table shows all the parties in the appeal who have access to this appeal

Showing 2 of 2 records [View More](#)

Name	Address	User Type	Organization
Jacob McGrath	300 K Street N. W.Suite 600-N, Washington, United States, District of Columbia, 20001	Individual	
John Smith	1200 S FERN ST ARLINGTON, VA, Arlington, United States, Ohio, 22202-2862	eFiler	People's Law Firm, 444004 NE.444 ST

## Parties on Appeal

The table lists all the parties on this appeal.

Showing 2 of 2 records [View More](#)

Name	Address	Role in the Case
User Four	1200 S FERN ST ARLINGTON, VA, Arlington, US-OH, 22202-2862	Attorney



## eFile and eServe

### HOW TO SUBMIT A NEW FILING TO AN APPEAL IN ECAB?

1. Click on the ECAB tile from the main dashboard.

#### Dashboard

Help ⓘ

eFile & eServe with the Administrative Review Board (ARB)

eFile & eServe with the Benefits Review Board (BRB)

eFile & eServe with the Employees' Compensation Appeals Board (ECAB)

eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)

My Profile

2. Click on the approved <Docket Number> link. The user is navigated to the appeal details page.



## eFile and eServe

### ECAB Dashboard

[File a New Appeal - ECAB](#)

[Request Access to Appeals](#)

[Help](#)

### Access Requests

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.

Showing 1 of 1 records [View More](#)

Docket Number	Claimant Name	Employer Name	eFile Number	Case Type	Status	Last Updated On	Details
<a href="#">ECAB-2023-0022</a>			ECAB-2207-0023007675	FECA	Submission Accepted as a Filing	07/06/2022 - 13:02 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

- Click on the 'Submit a New Filing' button. The user is navigated to the 'New Filing to Boards' page

### Appeal Details

#### Summary

eFile Case Number	<b>EFS-ECAB-2205-214600</b>
Docket Number	<b>ECAB-2023-0022</b>
Board	<b>ECAB</b>
Case Type	<b>FECA</b>
Claimant Name	
Employer Name	
Appeal Date	<b>05/28/2022</b>
Decision Date	-
proSe	<b>FALSE</b>

[Submit a New Filing](#)

- The user selects the 'Filing Category' and its 'Filing Type' and uploads the mandatory field and clicks on the 'Submit to DOL' button.



## eFile and eServe

### New Filing to ECAB

[Help](#) ⓘ

Your profile will be sent with the request. Please make sure that your profile is current and accurate. You can do this through the My Profile menu in the Dashboard.

**Docket Number**

**Filing Category \***

**File \***

 No file chosen

- The filing request is listed in the 'Filings' table with the **'Submission Received and Pending Review'** status along with a confirmation message.



# eFile and eServe

## Appeal Details

The new filing has been submitted to the appeal.

[Help](#)

## Summary

eFile Case Number	EFS-ECAB-2205-214600
Docket Number	ECAB-2023-0022
Board	ECAB
Case Type	FECA
Claimant Name	
Employer Name	
Appeal Date	05/28/2022
Decision Date	-
proSe	FALSE

[Submit a New Filing](#)

## Case Status Details

[Refresh](#)

Entry Type	Action Name	Event Date
There are no statuses to show.		

\* All times displayed in US Eastern Timezone

## Filings

Showing 1 of 1 records [View More](#)

Filing Category	Filing Type	eFile Number	Filed Documents	Filed By	Status	Submitted On	Last Updated On	Details
Motion	Other	ECAB-2207-0023007676	Processing please wait.	Jacob McGrath	Submission Received and Pending Review	07/06/2022 - 13:16 EST	07/06/2022 - 13:16 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

6. Click on the **'View'** link under the 'Details' table header. The user is navigated to the view details page.

## Filings

Showing 1 of 1 records [View More](#)

Filing Category	Filing Type	eFile Number	Filed Documents	Filed By	Status	Submitted On	Last Updated On	Details
Motion	Other	ECAB-2207-0023007676	Processing please wait.	Jacob McGrath	Submission Received and Pending Review	07/06/2022 - 13:16 EST	07/06/2022 - 13:16 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

7. The user is displayed with a details popup and can click on the document links which are submitted by the user.



## eFile and eServe

### Filing Details

eFile Number	ECAB-2207-0023007676
eFile Case Number	EFS-ECAB-2205-214600
Filing Category	Motion
Filing Type	Other
Filed Documents	<a href="#">260067-Document-to-be-filed-0-42.pdf</a>
Status	Submission Received and Pending Review
Submitted On	07/06/2022 - 13:16 EST
Filing Party	Jacob McGrath
Submitted By:	Jacob McGrath

### Status Update Log

eFile Number	eFile Status	Comment	Updated On
ECAB-2207-0023007676	Submission Received and Pending Review	New filing has been submitted.	07/06/2022 - 13:16 EST

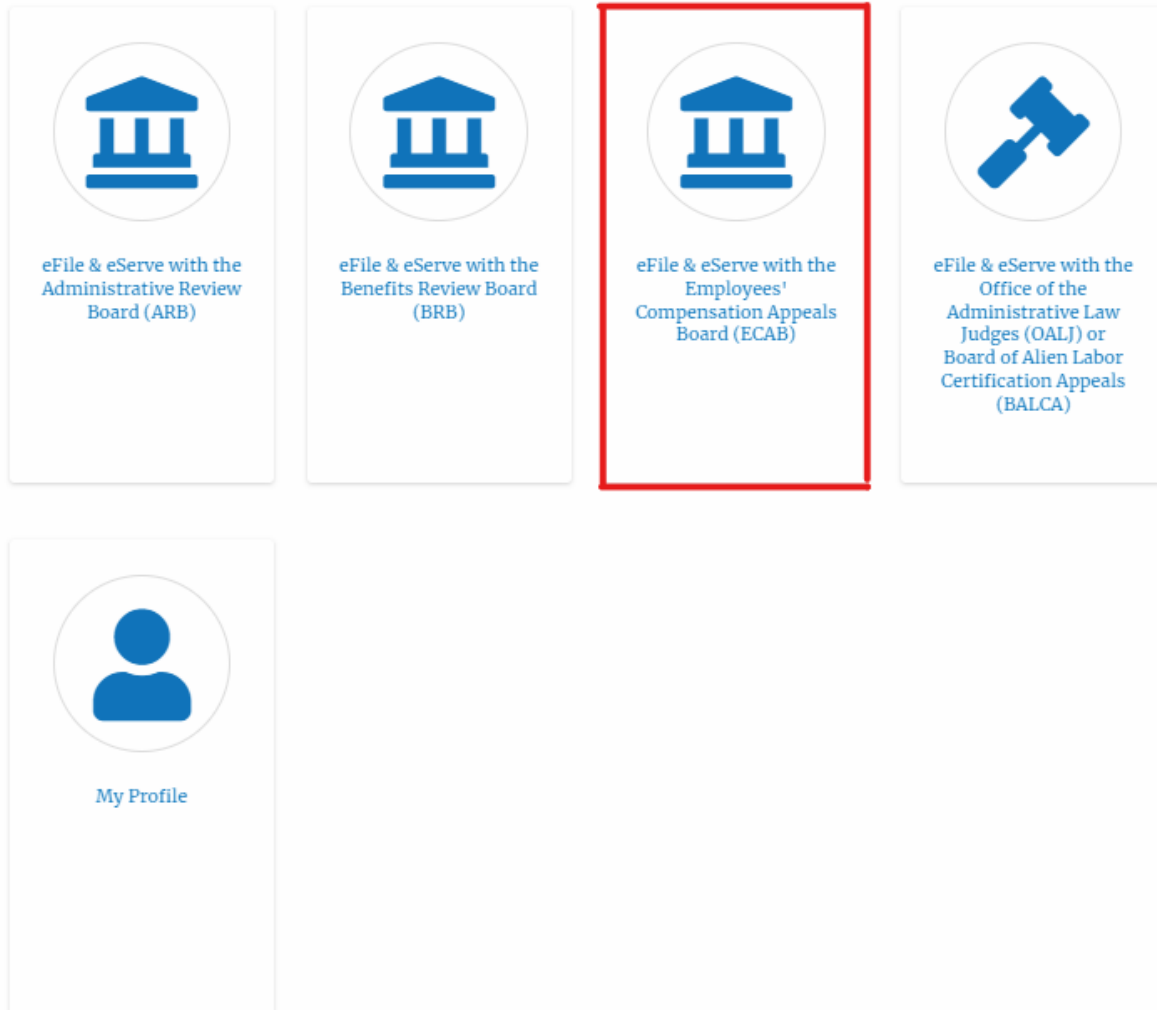


## eFile and eServe

### HOW TO ACCESS SERVINGS IN ECAB?

1. Click on the ECAB tile from the main dashboard.

#### Dashboard



2. Click on the approved <Docket Number> link. The user is navigated to the case details page.





# eFile and eServe

## ECAB Dashboard

[File a New Appeal - ECAB](#)
[Request Access to Appeals](#)
Help ?

### My Access Requests

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.

Showing 2 of 2 records [View More](#)

Docket Number	eFile Number	Case Type	Status	Last Updated On	Details
<a href="#">ECAB-2012-0128</a>	ECAB-2009-510206	FECA	APPROVED	09/14/2020 - 07:56 EST	<a href="#">View</a>
ECAB-2020-2454	ECAB-2009-502502	FECA	SUBMITTED	09/10/2020 - 03:04 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

- The **Documents Served by ECAB** table is showing the served documents list.

### Documents Served by ECAB

Showing 1 of 1 records [View More](#)

eFile Number	File Name	Description	File Type	Issued On	Served On	Accessed On	Notified On
ESERVE-ECAB-2007-000399	<a href="#">Test_eServe_ECAB-2012-01285233.pdf</a>	Auto generated serving	TEST_SERVE	07/20/2020 - 15:26 EST	07/20/2020 - 17:00 EST		07/20/2020 - 15:37 EST

\* All times displayed in US Eastern Timezone

- Click on the **View More** button to navigate to the **Documents Served by the ECAB** page.

### Documents Served by ECAB

Showing 1 of 1 records [View More](#)

eFile Number	File Name	Description	File Type	Issued On	Served On	Accessed On	Notified On
ESERVE-ECAB-2007-000399	<a href="#">Test_eServe_ECAB-2012-01285233.pdf</a>	Auto generated serving	TEST_SERVE	07/20/2020 - 15:26 EST	07/20/2020 - 17:00 EST		07/20/2020 - 15:37 EST

\* All times displayed in US Eastern Timezone

- Click on the **<file name>** to access the served document.

### Documents Served by ECAB

Help ?

eFile Number	File Name	Description	File Type
<input type="text" value="Search eFile Number"/>	<input type="text" value="Search File Name"/>	<input type="text" value="Search Description"/>	<input type="text" value="Search File Type"/>

[Apply](#)

eFile Number	File Name	Description	File Type	Issued On	Served On	Accessed On	Notified On
ESERVE-ECAB-2007-000399	<a href="#">Test_eServe_ECAB-2012-01285233.pdf</a>	Auto generated serving	TEST_SERVE	07/20/2020 - 15:26 EST	07/20/2020 - 17:00 EST		07/20/2020 - 15:37 EST

\* All times displayed in US Eastern Timezone



## eFile and eServe

6. The Accessed On date will be displayed in the column.

### Documents Served by ECAB

[Help](#)

eFile Number	File Name	Description	File Type
<input type="text" value="Search eFile Number"/>	<input type="text" value="Search File Name"/>	<input type="text" value="Search Description"/>	<input type="text" value="Search File Type"/>

eFile Number	File Name	Description	File Type	Issued On	Served On	Accessed On	Notified On
ESERVE-ECAB-2007-000399	Test_eServe_ECAB-2012-01285233.pdf	Auto generated serving	TEST_SERVE	07/20/2020 - 15:26 EST	07/20/2020 - 17:00 EST	10/20/2020 - 03:34 EST	07/20/2020 - 15:37 EST

\* All times displayed in US Eastern Timezone