

EH&S Special Event Food Permit Changes *Guidance on Catering Restrictions*

September 28, 2021

Background

Under the direction of the University of California, Office of the President (UCOP), and the UC Berkeley Office of People & Culture, as informed by state law ([SB820](#), Item 15, paragraph 2), any catered event at state-funded campus buildings and their associated outdoor grounds, must use the services of either Cal Dining or International House, which employ persons with University of California AFSCME Service Unit (SX) job classifications.

Currently impacted buildings include the following:

Berkeley Way West	Wheeler Hall	Stephens Hall
Giannini Hall	Etcheverry Hall	Tan Hall
Hearst Memorial Gym	Evans Hall	VLSB
South Hall	Latimer Hall	Weill Hall
Wurster Hall	Moffitt Library	

Future impacted buildings (2021-2022)

Barker Hall	Dwinelle Hall	Mulford Hall
Birge Hall	HazMat Facility	Northwest Animal Facility
Botanical Gardens	Hilgard Hall	Sutardja Dai Hall
Cheit Hall	McCone Hall	Wurster Hall
Doe Library	Moffitt Library	

What's Changing?

The Office of Environment, Health & Safety (EH&S), in its role as reviewer/approver of food permits for special events, must determine if a submitted application is subject to this rule. If EH&S determines that an event application includes catered food service in a state-funded building, or on the outdoor grounds of a state-funded building, EH&S will ensure that either Cal Dining or International House is listed as the Food Provider. If not, the application will be denied and returned to the applicant with a comment that the food provider must be one of these two campus service providers.

Events at locations not included in the list of state-funded buildings are not affected and may select the Food Provider of their choice.

What does "Catering" mean?

UCOP and Cal Dining are working together to define what constitutes a catered event. Additional information will be provided when available. Meanwhile, catering may be considered to include an event at which food is served on equipment controlled by a catering company, *e.g. tables, chairs, chafing dishes, coffee carafes, salad bars*, etc. A catered event may also include the use of catering kitchens on campus.

An event is not considered a catered event if the food is brought by members of student organizations or departments who purchased it directly from a food facility.

Please contact ehs@berkeley.edu if you have any questions about what catering restrictions apply for your event.

Additional Resources:

- [Campus Message from People & Culture](#)
- [Contracting Out - Article 5 - Regents Policy 5402](#)

Campus Message from People & Culture

Directive re. Services and Ed Code 92495

The following Calmessage information was sent by AVC Eugene Whitlock on September 1, 2021 to all Managers regarding the Services and Education Code 92495. Additional information is in SB820.

In light of the direction we have received from UCOP, you are receiving this directive to make you aware of your obligations if you are a manager in a building that receives or will receive state capital funding. Effective immediately, all work in your building that has been traditionally performed by persons with University of California Service Unit (SX) job classifications **must** be performed exclusively by University of California AFSCME (SX) employees.

Work traditionally performed by AFSCME (SX) employees specifically includes moving services (broadly defined) and all other "covered services" work. Covered services work includes the following services: cleaning, catering services, custodial, janitorial, housekeeping, food/concessions, laundry, groundskeeping, building maintenance (excluding skilled crafts), transportation, parking, and security.

You must direct any third-party contractor who is already under contract to perform covered services **not** to perform any further work. Do not proceed with any previously planned moves, contracted catering for any events that have not already occurred or pursuant to existing contracts without the written approval of Employee & Labor Relations.

If you are not **absolutely certain** about whether the work taking place in your building is a "*covered service*" and fits into one of the categories listed above, contact **Employee & Labor Relations** at [Art5 ELR@berkeley.edu](mailto:Art5_EL@berkeley.edu) before contracting with any third party provider to perform the work. The end of this message contains a list of buildings that currently or are expected to receive state capital funding.

Thank you,

Eugene Whitlock, Chief People & Culture Officer
Sally McGarrahan, Associate Vice Chancellor, Facilities Services
Russell Chung, Chief Procurement Officer
Carrie Ann Colton, Director, Employee and Labor Relations

The following is a list of links (not all-inclusive) to schedule covered services:

Moving Services:

property.berkeley.edu/moving-svcs/how-order-move

Cleaning, Custodial, Janitorial, Housekeeping:

facilities.berkeley.edu/operating-units/fs-customer-service-center

Parking & Transportation:

pt.berkeley.edu

Security:

police.berkeley.edu

The following is a list of buildings that currently or are expected to receive state capital funding (not all-inclusive):

Angelo Coast Reserve House	Etcheverry Hall	Simon Hall
Anna Head Buildings	Evans Hall	Soda Hall
Art Gallery	Field Station for Behavior Research	Stephens Hall
Barker	HazMat Facility	Sutardja Hall
Bechtel Engineering Center	Hilgard Hall	Tan Hall
Berkeley and Lawrence National Lab-	Koshland Hall	UC Berkeley Demography
Centennial Bridge	Latimer	Valley Life Sciences Building
Birge Hall	Lawrence Hall of Science	Weill Hall
Botanical Garden	Le Conte Hall	Wellman Hall
Centennial Drive	McCone Hall	Wurster Hall
Center for the Study of Law and Society	Minor Hall	Chern Hall/ Math Science
Cheit	Moffitt Library Seismic	Research Institute
Clark Kerr	Mulford Hall	
Cory Hall	Northwest Animal Facility	
Davis Hall	Oxford Tract GPB	
Doe Memorial Library	Oxford Tract Insectary Building	
Donner Laboratory	Oxford Tract Natural Resource	
Dwinelle Hall	Laboratory	
	Oxford Tract Research	

----- End Message -----