



**COMMISSION MEMBERS:**  
CRAIG D. ROSWELL, *Chair*  
BONNIE A. KIRKLAND  
JANET E. McHUGH  
JAMES N. ROBESY, JR.  
GENEAU M. THAMES

## STATE ETHICS COMMISSION

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JENNIFER K. ALLGAIR  
*Executive Director*  
WILLIAM J. COLQUHOUN  
*General Counsel*  
KATHERINE P. THOMPSON  
*Staff Counsel*  
ANA L. HENRY  
*Assistant General Counsel*

### MINUTES OF THE STATE ETHICS COMMISSION MEETING

April 27, 2023

Commission Members Present: Craig D. Roswell, Chair (via Meet)  
Bonnie A. Kirkland (via Meet)  
Janet E. McHugh (via Meet)  
James N. Robey, Jr. (via Meet)  
Geneau M. Thames (via Meet)

Staff Members Present: Jennifer K. Allgair, Executive Director  
William J. Colquhoun, General Counsel  
Katherine P. Thompson, Staff Counsel (via Meet)  
Darlene Gavel, Office Manager  
Jill Byczek, Legal Assistant/Paralegal

The meeting convened at 9:00 a.m. at 45 Calvert Street, 3rd Floor conference room. Those listed as present participated in all portions of the meeting unless otherwise noted. If other individuals participated in aspects of the meeting, they will be identified in the specific line item where their participation occurred.

#### ITEM 1: Tentative Agenda

Discussion: The Commission reviewed the tentative agenda.

Decision: The tentative agenda was approved as adjusted.

#### ITEM 2: Minutes of the April 6, 2023, Meeting

Discussion: The draft minutes of the April 6, 2023, meeting were reviewed and discussed.

Decision: The draft minutes were approved.

ITEM 3: Draft Annual Report for 2022

Discussion: There was a general discussion of the Commission's draft Annual Report.

Decision: The draft Annual Report was approved as amended.

A motion was made (Ms. Thames) and seconded (Ms. Kirkland) to close the meeting to the public pursuant to §3-305(b)(13) of the Open Meetings Act to consider confidential advice matters per §5-303 of the Public Ethics Law, and to receive the advice of counsel pursuant to §3-305(b)(7) of the Open Meetings Act. The Commission voted unanimously in favor of closing the meeting at 9:07 a.m.

ITEM 27: Informal Matter – Elected Executive Official (22-0861)

Discussion: Mr. Colquhoun briefed the Commission on the blind trust agreement.

Decision: The Commission approved the blind trust agreement.

The meeting was adjourned at 9:13 a.m.