

3. Uploading the Development Cost Increase Pro Forma
 - a. Go to the webpage <https://www.floridahousing.org/programs/developers-multifamily-programs/competitive/multifamily-development-cost-increase-information> and download the Development Cost Increase Pro Forma. Save the document to a with a file name that is unique to the specific Application.
 - b. Complete the Development Cost Increase Pro Forma for each affected Development.
 - c. Return to the webpage <https://www.floridahousing.org/programs/developers-multifamily-programs/competitive/multifamily-development-cost-increase-information> and click the link to login and upload the Development Cost Increase Pro Forma. Note: A username and password must be entered to log in.
 - d. After successfully logging in, click "Upload." Enter the Development Name and click "Browse" to locate the following completed Development Cost Increase Pro Forma
 - e. After the document is displayed in the Upload webpage, click "Upload Selected File" to electronically submit the documents to the Corporation before 5:00 p.m. on June 8, 2021. Then the Uploaded Development Cost Increase Pro Forma and its assigned Response Number will be visible in the first column.

Note: If the Applicant clicks "Delete" prior to 5:00 p.m. on June 8, 2021, the Development Cost Increase Pro Forma will no longer be considered as part of the Corporation's research on impacts on cost increases. The Development Cost Increase Pro Forma may then be resubmitted following the same instructions above, which will generate a new Response Number.