

[Background research on NPFP network](#)

The European Union Agency for Fundamental Rights (FRA) processes the personal data of a natural person in compliance with Regulation 2018/1725 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

This privacy notice explains FRA's policies and practices regarding its collection and use of your personal data, and sets forth your privacy rights. We recognise that information privacy is an ongoing responsibility, and we will update this notice where necessary.

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1. Why do we collect personal data?

We collect personal data in order to carry out interviews with Parliament employees that are appointed as National Parliament Focal Points. This is done with the purpose to identify best practices and challenges in the cooperation. The research findings are intended to support the EU Agency for Fundamental Rights in assessing the functioning of the existing network and the needs of fundamental rights support by national parliaments. The interviews will support further cooperation by the FRA with national parliaments. FRA will base the planning of meetings with NPFs hosted by the FRA in 2020 and 2021 on the outcome of the interviews and might develop a short guide on cooperation with national parliaments depending on the outcome of the interviews. Statements from the interviews may be used, but not referencing the country or your name or any other personal information, in publications derived from the interviews of National Parliament Focal Points.

2. What kind of personal data does the Agency collect?

The Agency will collect data related to identification and contact details, such as name, surname, address, position/ function, country of origin, email, and telephone number.

3. How do we collect your personal data?

We collect your personal data via the consent form that you sign before a face to face interview or via an email in case of a telephone interview.

4. Who is responsible for the processing your personal data?

The Agency is the legal entity responsible for the processing of your personal data and determines the objective of this processing activity. The Head of Unit Institutional Cooperation and Networks is responsible for this processing operation.

5. Which is the legal basis for this processing operation?

Performance of surveys and drafting of reports are necessary for the management and functioning of the Agency. Therefore, the processing is lawful under Article 5(a) of the Regulation (EU) No 2018/1725. In addition, participation in the interviews is not mandatory and before the interview you will be asked to sign a consent form. Therefore the processing of your personal data is in accordance with Article 5(d) of Regulation (EU) No 2018/1725.

6. Who can see your data?

Access to the database is restricted and accordingly the data can be accessed by:
Data controller and delegated staff members that are part of the project team working with national parliaments;
The audio and electronic files are password protected and the physical files are stored in a locked cabinet.

7. Do we share your data with other organisations?

Personal data is processed by the Agency only. In case that we need to share your data with third parties, you will be notified with whom your personal data has been shared.

8. Do we intend to transfer your personal data to Third Countries/International Organizations

No

9. When we will start the processing operation?

We will start the processing operation in March 2020.

10. How long do we keep your data?

The data will be kept for up to 2 years after the interview.

11. How can you control your data?

You can access, modify or delete your personal data by sending an email request to national-parliament@fra.europa.eu
More details are provided below.

11.1 How valuable is your consent for us?

Since participation in the project is not mandatory you will be asked to provide your consent before the start of the interview.

You have the right to withdraw your consent at any time and we will delete your data or restrict its processing.

11.2 Your data protection rights

Under data protection law, you have rights we need to make you aware of. The rights available to you depend on our reason for processing your information. You are not required to pay any charges for exercising your rights except in cases where the requests are manifestly unfounded or excessive, in particular because of their repetitive character.

We will reply to your request without undue delay and in any event within one month of receipt of the request. That period may be extended by two further months where necessary, taking into account the complexity and number of the requests.

a. Can you access your data?

You have the right to receive confirmation whether or not we process your personal data. Furthermore, you can have access to such data, as well as obtain copies of your data undergoing processing, at any time and free of charge, by sending an email request to national-parliament@fra.europa.eu.

b. Can you modify your data?

You have the right to ask us to rectify your data you think is inaccurate or incomplete at any time by sending an email request to national-parliament@fra.europa.eu

c. Can you restrict us from processing your data?

You have the right to block the processing of your personal data at any time by sending an email request to national-parliament@fra.europa.eu when you contest the accuracy of your personal data or when the Agency no longer needs the data for completing its tasks. You can also block the processing activity when the operation is unlawful, and you oppose to the erasure of the data.

d. Can you delete your data?

You have the right to ask us to delete your data at any time, where one of the grounds of Article 19(1) apply, by sending an email request to by sending an email request to national-parliament@fra.europa.eu

We will notify to each recipient to whom your personal data have been disclosed of any rectification or erasure of personal data or restriction of processing carried out in accordance with the above rights unless this proves impossible or involves disproportionate effort from our side.

e. Can you request the transfer of your data to a third party?

This only applies to information you have given us. You have the right to ask that we transfer the information you gave us from one organisation to another, or give it to you. The right only applies if we are processing information based on your consent or for the performance of a contract or for entering into a contract and the processing is automated.

f. Do you have the right to object?

Yes, you have the right to object at any time by sending an email request to national-parliament@fra.europa.eu when you have legitimate reasons relating to your particular situation. Moreover, you will be informed before your information is disclosed for the first time to third parties, or before it is used on their behalf, for direct marketing purposes.

g. Do we do automated decision making, including profiling?

No.

12. What security measures are taken to safeguard your personal data?

The Agency has several security controls in place to protect your personal data from unauthorised access, use or disclosure. We keep your data stored on computer systems with limited access to a specified audience only.

13. What can you do in the event of a problem?

a) The first step is to notify the Agency by sending an email to national-parliament@fra.europa.eu and ask us to take action.

b) The second step, if you obtain no reply from us or if you are not satisfied with it, contact our data protection officer (DPO) at dpo@fra.europa.eu.

c) At any time you can lodge a complaint with the EDPS at <http://www.edps.europa.eu>, who will examine your request and adopt the necessary measures.

14. How do we update our privacy notice?

We keep our privacy notice under regular review to make sure it is up to date and accurate.

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