

Event “International Conference on Anti-Racism in the European Union”, organised by the Spanish Presidency of the Council of the EU in cooperation with FRA on 2-3 November 2023 in Barcelona, Spain.

The European Union Agency for Fundamental Rights (FRA or Agency) processes the personal data of a natural person in compliance with Regulation 2018/1725 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

This data protection notice explains FRA’s policies and practices regarding its collection and use of your personal data and sets forth your privacy rights. We recognize that information privacy is an ongoing responsibility, and we will update this notice where necessary.

- [1. Why do we process personal data?](#)
- [2. What kind of personal data does the Agency process?](#)
- [3. How do we process your personal data?](#)
- [4. Who is responsible for processing your personal data?](#)
- [5. Which is the legal basis for this processing operation?](#)
- [6. Who can see your data](#)
- [7. Do we share your data with other organisations?](#)
- [8. Do we intend to transfer your personal data to Third Countries/International Organizations](#)
- [9. When will we start the processing operation?](#)
- [10. How long do we keep your data?](#)
- [11. How can you control your data?](#)
 - [11.1. The value of your consent](#)
 - [11.2. Your data protection rights](#)
- [12. What security measure are taken to safeguard your personal data?](#)
- [13. What can you do in the event of a problem?](#)
- [14. How do we update our data protection notice?](#)

1. Why do we process personal data?

The purpose of the processing of your personal data is to manage your attendance at the “**International Conference on Anti-Racism in the European Union. People of African Descent: Recognition, Justice and Development**”, (hereinafter: the event), jointly organised by the Spanish Presidency of the Council of the EU (hereinafter: the Spanish Presidency) and FRA.

FRA is responsible for the organisation of the travel and accommodation of the FRA and EEA and Norway Grants covered participants (30 participants for FRA and up-to 50 participants for EEA and Norway Grants) as well as for identifying the high-level speakers, panellists and artistic performers for the different sessions of conference. For this purpose, FRA carries out the following processing activities: organising travel and accommodation arrangements, mailing lists of contacts, correspondence with selected speakers, moderators and participants, preparation of the programme and sessions, as well as event follow up actions such as event report.

2. What kind of personal data will be processed?

FRA will collect only the following personal data necessary for the processing activities for which it is responsible, as described above.

(a) General personal data:

- Personal details: name, surname, country.
- Contact details: email address, mobile phone number.
- Employment details: name and type of the employer/organisation, function/title
- For participants for which FRA will cover and organise travel and accommodation, FRA will also collect following data:
 - Departure city, country,
 - Preferred departure date,
 - Return city, country,
 - Preferred return date
 - Specific travel request, if any as indicated by you
- Other: A photo and short bio (including name, organisation) for some of the speakers (including all FRA speakers), which will be made accessible publicly.

(b) Special categories of personal data:

- The photo of speakers and moderators provided with the bio, might incidentally reveal racial or ethnic origin, and religious belief.

3. How do we process your personal data?

The registration of all participants to the conference is managed by the Spanish Presidency, via an online registration page. The Spanish Presidency is responsible for managing and processing the data collected through the registration in accordance with the applicable data protection regulation and for informing participants about their rights as data subjects. It has contracted an events' organiser to assist with the organisation of the conference.

For identifying participants and speakers for the event, FRA has collected publicly available email addresses and email addresses from participants of the FRA Human Rights Leaders & Experts meeting in Rust on 7-8 September 2022 and the FRA-Swedish Presidency conference in Lund on 20-21 April 2023, complemented by selected email addresses of FRA key stakeholders and networks (e.g. Fundamental Rights Platform) who had in all cases consented to further communication.

The management of the travel and accommodation arrangements of those participants for which FRA covers the costs has been contracted by FRA to an events organiser, which will collect and process the personal data necessary to organise their travel and accommodation and will obtain their consent via email.

4. Who is responsible for processing your personal data?

The FRA and the Spanish Presidency are jointly responsible for the processing of your personal data and determine the purposes and means of this processing activity. The respective roles and responsibilities are defined in an agreement signed by both parties.

- At the FRA, the Head of the Communications and Events Unit is responsible for this processing operation.
- At the Spanish Presidency, The Directorate-General for Equal Treatment and Racial-Ethnic Diversity, Ministry of Equality of the Kingdom of Spain.

For the processing activities for which it is responsible, FRA has contracted the events' organiser MCI Benelux S.A. (MCI) [Boulevard de Souverain 280, 1160 Brussels, Belgium, +32 2 320 25 03, EU-FRA-events@mci-group.com], which acts as FRA's processor for this event. A contract between FRA and MCI has been signed for this purpose. For the implementation of the contract, MCI uses the following sub-processors:

- For the accommodation and travel arrangement: the full name of the participant will be shared with company Aventri.
- Accommodation is organised at different hotels, which will act as separate controllers.

The Spanish Presidency has contracted La Tropa Produce, S.L.L. (processor) and Meetmaps SL (sub-processor) to assist with the organisation of the conference. The Spanish Presidency will organise livestreaming of the conference of the plenary discussions on day 1. Participants will connect by viewing the

YouTube Live stream. By following live stream, the users agree with the [YouTube terms](#) and conditions. YouTube act as separate controller. FRA does not process any personal data in this regard.

5. Which is the legal basis for this processing operation?

The processing operation is in line with the Agency's objectives, as stated in Article 2 of its founding Regulation (EC) No 168/2007, as amended by Regulation (EU) 2022/555 (the amended Founding Regulation), to provide its stakeholders, including Union institutions and EU Member States, with assistance and expertise relating to fundamental rights, particularly including its tasks described in Article 4 (1)(h). Therefore, the processing operation is lawful under Article 5.1.(a) of the EU Data Protection Regulation (EU) 2018/1725

In addition, the processing of the personal data is also in accordance with Article 5.1.(d) of Regulation (EU) No 2018/1725, as participants, speakers and moderators have provided consent to process their data for the organisation of their participation at the conference as well as to sharing of speakers and moderators' short bio with other participants in the event.

The incidental processing of special categories of personal data is lawful under Article 10.2.(a) of Regulation (EU) 2018/1725. Specific consent has been given and it is stored.

6. Who can see your data?

Access to your data is granted to authorised staff of FRA (restricted number of staff members in charge of the organisation of the meetings) and its contractor (MCI) (designated staff-project team members) bound by confidentiality clauses.

Access to your data will also be granted to the service provider involved in the organisation of the event, travel agency and hotel (see Section 4 above).

For the online registration in the event, your data will be also seen by the staff members of the Spanish Presidency responsible for the organisation of the Conference as well as by their processor and sub-processors (see Section 4 above).

7. Do we share your data with other organisations?

Personal data is processed by the FRA (including the processor and its sub-processors) and the Spanish Presidency only as described in the sections above. For organisational purposes, FRA shares some limited personal data (names and contact details of participants) with a restricted number of staff from the EEA and Norway Grants and the European Commission, as they are partners of the Spanish Presidency and FRA in this event.

In case that we need to share your data with other third parties, you will be notified to whom your personal data has been shared with.

8. Do we intend to transfer your personal data to Third Countries/International Organisations?

No, the personal data of the participants to the event will not be transferred to Third Countries or International Organisations.

9. When will we start the processing operation?

We will start the processing operation in September 2023.

10. How long do we keep your data?

Personal data collected by FRA for the organisation of the Conference will be kept for a period of 2 years after the event, to ensure the implementation of follow-up activities. MCI Benelux S.A. will keep the participants' list for no longer than the date of 31 December 2023. After that date, the data will be purged. Information concerning the event on the FRA corporate website will be retained for five years.

11. How can you control your data?

Under Regulation 2018/1725, you have rights we need to make you aware of. The rights available to you depend on our reason for processing your information. You are not required to pay any charges for exercising your rights except in cases where the requests are manifestly unfounded or excessive, in particular because of their repetitive character.

We will reply to your request without undue delay and in any event within one month of receipt of the request. That period may be extended by two further months where necessary, taking into account the complexity and number of the requests.

You can exercise your rights described below by sending an email request to Event@fra.europa.eu

11.1 The value of your consent

Since your participation is not mandatory, we need proof that you consented to the processing of your personal data. Consent will be collected via:

- The registration page shared by the Spanish Presidency in the official invitation to all participants.
- By replying to the email sent by MCI Benelux SA for organising your travel and accommodation arrangements

You have the right to withdraw your consent at any time, and we will delete your data or restrict its processing. All processing operations up until the withdrawal of consent will still be lawful.

11.2 Your data protection rights

a. Can you access your data?

You have the right to receive information on whether we process your personal data or not, the purposes of the processing, the categories of personal data concerned, any recipients to whom the personal data have been disclosed and their storage period. Furthermore, you can have access to such data, as well as obtain copies of your data undergoing processing.

b. Can you modify your data?

You have the right to ask us to rectify your data you think is inaccurate or incomplete at any time.

c. Can you restrict us from processing your data?

You have the right to restrict the processing of your personal data. If you do, we can no longer process them, but we can still store them. In some exceptional cases, we will still be able to use them (e.g. with your consent or for legal claims). You have this right in a few different situations: when you contest the accuracy of your personal data, when FRA no longer needs the data for completing its tasks, when the processing activity is unlawful, and finally, when you have exercised your right to object.

d. Can you delete your data?

You have the right to ask us to delete your data when the personal data are no longer necessary for the purposes for which they were collected, when you have withdrawn your consent or when the processing activity is unlawful. In certain occasions we will have to erase your data in order to comply with a legal obligation to which we are subject.

We will notify to each recipient to whom your personal data have been disclosed of any rectification or erasure of personal data or restriction of processing carried out in accordance with the above rights unless this proves impossible or involves disproportionate effort from our side.

e. Are you entitled to data portability?

Data portability is a right guaranteed under Regulation 1725/2018 and in the right to have your personal data transmitted to you or directly to another controller of your choice.

In this case, this does not apply for two reasons: I) in order for this right to be guaranteed, the processing should be based on automated means, however we do not base our processing on any automated means. II) this processing operation is carried out in the public interest, which is an exception to the right to data portability in the Regulation.

f. Do you have the right to object?

When the legal base of the processing is “necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body which is the case in most of our processing operations, you have the right to object to the processing. In case you object, we have to stop the processing of your personal data, unless we demonstrate a compelling reason that can override your objection.

g. Do we do automated decision making, including profiling?

Your personal data will not be used for an automated decision-making including profiling.

12. What security measures are taken to safeguard your personal data?

The FRA has several security controls in place to protect your personal data from unauthorized access, use or disclosure. We keep your data stored on our internal servers with limited access to a specified audience only.

13. What can you do in the event of a problem?

- a) The first step is to notify the Agency by sending an email to Event@fra.europa.eu and ask us to take action.
- b) The second step, if you obtain no reply from us or if you are not satisfied with it, contact our Data Protection Officer (DPO) at dpo@fra.europa.eu.
- c) At any time you can lodge a complaint with the EDPS at <http://www.edps.europa.eu> , who will examine your request and adopt the necessary measures.

14. How do we update our data protection notice?

We keep our data protection notice under regular review to make sure it is up to date and accurate.

END OF DOCUMENT