



# Fire Management Board

## Meeting Minutes – 20 May 2015

<b>FMB Participants</b>	<p><b>Executive Board:</b> Aaron Baldwin (BIA), Aitor Bidaburu (USFA), Bill Kaage, Chair (NPS), Dick Bahr (OWF), Erin Horsburgh (OAS), Frank Guzman (USFS), John Glenn for Howard Hedrick (BLM), John Segar (FWS). Not present: Mark Lichtenstein (USFS), Steve Gage (USFS).</p> <p><b>Program Management Unit:</b> Krysta Shultz (Executive Secretary), Paul Schlobohm (NWCG FMB Liaison)</p>
<b>Other Participants</b>	Kevin Conn (Chair, IFPM Committee), Tamara Neukam (BLM Human Resource, Branch Chief), Jeff Arnberger Justin Holsomback (FWS), William Ott (USFS)

Meeting handouts are available upon request via email at [blm\\_fa\\_fmb\\_executive\\_secretary@blm.gov](mailto:blm_fa_fmb_executive_secretary@blm.gov)

Item	Topic	Presenter	Action Taken
1	Welcome and Agenda Review	Bill Kaage	N/A
2	<p><b>Request:</b> Interagency Fire Program Management (IFPM)</p> <p>Decisions: Aviation Qualification Modification; 401 package; EDRC request</p>	Kevin Conn	<p><b>IADP:</b></p> <p>Board approved the recommendation to remove the Expanded Dispatch Recorder (EDRC) qualification as a selective placement from the GS-5, GS-6, and GS-7 Initial Attack Dispatcher positions.</p> <p>Board approved the recommendation to remove the IADP position from the key positions covered under Interagency Fire Program Management (IFPM) standard, since the IADP position lacks any background selection factor (i.e. removal of EDRC qualification). Update to IFPM standard due: November 2015 Lead: Kevin Conn</p> <p><b>IFPM Maintenance Plan:</b></p> <p>IFPM DOI Maintenance Plan that addresses change management, unit complexity modifications, and employee tracking has received a preliminary review from DOI HR. The comments have been adjudicated by the IFPM group.</p> <p>Prepare a FMB cover memorandum and briefing paper to route through agency channels that reflects the finalization</p>

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			<p>of documents and processes between USFS, DOI and Bureau Human Resource Departments. Due: 23 June 2015 Lead: Kevin Conn</p> <p><b>Supplemental Standard:</b> Draft a FMB cover memorandum for review and approval on proposed changes to the supplemental standards for GS-401 fire management positions. Memorandum to be used within agency channels and the Office of Wildland Fire (OWF) for communication with the Office of Personnel Management (OPM). Due: 15 July 2015. Lead: Kevin Conn and Dick Bahr</p> <p><b>Currency Requirements:</b> FMB to develop and share via memorandum through agency channels to DOI HR and USDA an update to IFPM Currency Requirements to supersede NWCG Memo#007-2011. Due: 15 July 2015. Lead: Kevin Conn and Dick Bahr</p>
3	<b>Request:</b> IT Budget Decisions	John Segar	Board was briefed on the status of FY 2015 mid-year funding for IT projects and targets for out years. Processes for the authorization of future funding are being developed.
4	<b>Status Report:</b> Presentation/discussion focusing on Fire Training Centers including the National Wildland Fire Training Center, the Geographic Area Training Representatives, and the NWCG Training Branch.	Frank Guzman	In coordination with NWCG, members and other pertinent leaders and stakeholders will analyze the appropriate level of coordination and collaboration needed with entities such as FEMA, Geographic Area Training Representatives, National Wildland Fire Training Centers, Leadership Subcommittee, and Lessons Learned Center (re: NWCG TM-15-003). An update will be presented in June 2015.
5	<b>Status Report:</b> Interagency Aviation Training Subcommittee (IATS) Recommendation Update	Erin Horsburgh	NWCG staff to attend the next IATS meeting to manage and validate roles, responsibilities and expectations specific to the operations of the subcommittee.
6	<b>Status Report:</b> Incident Management Succession Planning updates	Bill Kaage	<p>Briefing on the support from the Federal Fire Policy Council (FFPC) for the continuation of Incident Management Succession Planning via interagency intergovernmental wildland fire groups.</p> <p>NWCG to communicate via memorandum the details of the research, execution and program plan accomplished</p>

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			<p>through the completion of Evolving Incident Management Phase 3. Due: 17 June 2015. Lead: Paul Schlobohm.</p> <p>Better delineate and verify actions and core components assigned to the interagency intergovernmental wildland fire groups for the completion of Incident Management Succession Planning. Prepare a briefing on the execution plan for the June FMB Meeting. Due: 24 June 2015. Lead: Bill Kaage, Paul Schlobohm, Sean Cross, Aitor Bidaburu, Evans Kuo, Dan Smith, Susie Stingley.</p>
7	<b>Status Report:</b> Master Coop Agreement Update	Bill Kaage	A new Master Co-Op Agreement is being circulated for vetting with agency directors and solicitors.