> **FMB Members:** Shane McDonald for Chris Wilcox (FWS), Dan Buckley (NPS), Erin Horsburgh (OWF), Grant Beebe (BLM), Susie Bates (OAS). Not present: Aitor Bidaburu (USFA), Beth Lund (USFS), Leon Ben (BIA), Lisa Elenz (USFS).
>
> **Staff:** Krysta Shultz (Executive Secretary), Tim Blake for Paul Schlobohm (NWCG FMB Liaison).
>
> **Guests:** Marlene Eno-Hendren (Lead, Redbook Revision Group), Kevin Conn (Chair, Interagency Fire Program Management), Cindy Pogue (Human Resources Officer).

Meeting handouts are available upon request via email at blm_fa_fmb_executive_secretary@blm.gov

Topic & Notes	Decision
Welcome, Program of work review	N/A
2019 Redbook Signature and Approval	Approved. Electronic copy will be available January 7; hard copy available mid-February.
Coordination and Timeline of M-581 Fire Program Management Communication/Memorandum • The release of FMB Memo 18-005 *Status Change for Fire Program Management course as it applies to Unit Fire Program Manager Positions* raised concern within the Human Resource community regarding timeframes with the condition of employment and maintaining that consistently across all DOI agencies. • DOI agencies agreed with the following: Condition of employment is that employees have 1 year from date of hire to complete M-581. • Human Resources estimates implementation will be fast moving.	Kevin Conn to work with the IFPM group to update the supporting materials for formal release. Kevin will communicate the timeframe for implementation that will include a USFS disclaimer at the January FMB meeting. Topic added to January agenda.
Interagency Fire Program Management Tasking Membership – FWS and BIA • Jim Shultz has been added as the FWS/NPS representative on the IFPM Tasking.	N/A
Certificates of Appreciation • Certificates will be given to the applicable agency lead who will determine the mechanism for delivery.	N/A