

ATGS Phase Training--Phase 2 Form
Trainee Activity completed with pilot/ATGS Instructor

Date Completed	FTA Entry
	Pre-plans entry into incident with pilot (altitude, entry direction, other aircraft)
	Completes the Prior to FTA Entry portion of the Aerial Supervision Mission Checklist (IASG Appendix D)
	Makes appropriate incident arrival notifications to dispatch
	Actively listens to AG, AA, and Command Frequencies to determine briefing sequence
	For IA/new incident - makes blind calls on all AA and AG frequencies
	For IA/new incident - makes contact with ground personnel/IC. Confirms on-scene/ordered aircraft information
	Looks for proper timing to call on-scene aerial supervision at 12/7 miles
	Follows proper FTA protocols
	Receives in-flight and in-person briefing information including
	All aircraft assigned and ordered for the incident
	On-scene aircraft locations
	All frequencies associated with the incident
	All known hazards (air, ground, and special)
	Division breaks and landmarks
	Incident objectives
	Ground resources locations and frequencies
	Objectives for fixed and rotor wing aircraft
	Critical times for all aircraft (pumpkin, fuel cycles, release/time out, relief)
	Helibase, dipsite, sling site, helispot, reload base locations
	Confirms special considerations – political, environmental, economical
	Establishes control of the FTA and confirms positive handoff with outgoing aerial supervision
Date Completed	FTA Management
	Verifies briefing information provided by outgoing aerial supervision
	Initiates contact with on-scene aircraft and verifies altitudes, mission assignments and ground contacts
	Initiates contact with IC/DIVS and confirms objectives and priorities
	Evaluates tactical plan and effectiveness of suppressant/retardant application
	Provides tactical plan feedback to ground personnel (what's working and what's not working)
	Adjusts tactics as needed in conjunction with ground personnel
	Maintains appropriate level of communication with dispatch
	Utilizes a practiced, consistent, and appropriate script when briefing aircraft (initial, tactical, departure)
	Ensures on-scene aircraft are comfortable with flight conditions (weather/wind/turbulence/visibility)

Date Completed	ASM/Lead Utilization
	Receives or gives complete briefing with ASM/Lead
	Confirms objectives, priorities, workload sharing, and aircraft coordination responsibilities with ASM/Lead
	Ensures affected aircraft understand aircraft coordination responsibilities of the ASM/Lead
	Coordinates aircraft separation (IP's, routes, patterns, checkpoints, fences, etc.) with ASM/Lead
	Communicates with ASM/Lead for the entire mission.
	Confirms positive handoff (aircraft coordination) of resources back to ATGS from ASM/Lead as missions are completed or mission locations change
Date Completed	HLCO Utilization
	Establishes and locates assignment for HLCO – aircraft, frequencies, division assigned, ground contacts, and tactics
	Notifies on-scene aircraft of HLCO roles and responsibilities
	Coordinates routes, patterns, fences, and ceilings with HLCO
	Communicates with HLCO throughout entire mission
Date Completed	Operations
	Performs risk analysis and mitigation throughout the entire mission
	Maintains consistent CRM with the pilot
	Confirms long-term plan and communicates changes
	Makes decisions on their own initiative based on an understanding of the commanders intent
	Provides coordination and cooperation among all assigned aircraft toward a commonly understood objective
	Provides simplicity that is clear with uncomplicated plans and concise orders to maximize effectiveness and minimize confusion
	Identifies task/complexity saturation, delegates, and will ask for help
	Obtains information on retardant use or restrictions and coordinates with appropriate personnel
	STAYS CALM
Date Completed	FTA EXIT
	Organizes and pre-plans for incoming aerial supervision transition
	Notifies on-scene aircraft and pertinent ground personnel of upcoming transition
	Ensures briefing frequency is clear and will not conflict with aircraft operations
	Takes advantage of incoming aerial supervision position for initiation of briefing (timing)
	Gives complete and thorough transition briefing
	Includes special considerations, notifications and confirms relief time
	Completes positive hand off
	Actively monitors all related frequencies back to airport and makes appropriate radio calls (dispatch, ATB, etc.)
Date Completed	Post-Mission
	Conducts AAR with flight crews
	Completes appropriate documentation (log book, payment docs, etc.)
	Closes out with dispatch and confirm timeframes and rotation for next operational period.
Date Completed	Phase 2 Completion
	Trainee signature
	Instructor signature