

### Public Utility Commission of Texas Business Unit # 47300 Purchase Order # 21-0000322

Page: 1 of 3

Ship Via: US MAIL PCC: 0 Date: 07/27/21 PO Method: IA Dispatch: Dispatch Rev Dt: **Payment** NET30 Freight FOB

Terms: Terms: Shipping Via Email

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

TEXAS FACILITIES COMMISSION Vendor:

> PO BOX 13047 AUSTIN TX 787113047

**United States** 

0001 - PUBLIC UTILITY COMMISSION Ship To:

**SUITE 8-100** 

1701 N CONGRESS AVENUE

Austin TX 78701 **United States** 

PUBLIC UTILITY COMMISSION OF Bill To:

Attn: Accounts Payable P.O. Box 13326 Austin TX 78711-3326

**United States** 

512/936-7069 Phone: Fax: 512/936-7058

Vendor ID: 3303303303 7

Purchaser: Pablo Almaraz

Bill To Fax:

Email: pablo.almaraz@puc.texas.gov **Bill To Email:** payables@puc.texas.gov

PO Information:

INTERAGENCY AGREEMENT BETWEEN THE PUC AND TFC FOR CONSRUCTION OF NEW COMMISSIONER OFFICE SUITES. PER INVOICE

NUMBER 0710009, DATED: 7/22/2021 TFC CONTRACT NO. 21-061-000

Interagency Contracts: TEX. GOVT CODE ANN. §§ 771.001-771.010

UOM: **Extended Amt:** Due Date: Line-Sch: Line Description: Class/Item: Quantity: **Unit Price:** 1-1 **INTERAGENCY** 909/22 1.0000 EΑ \$300.000.00000 \$300,000.00 07/27/2021

AGREEMENT WITH TFC FOR CONSRUCTION OF **NEW COMMISSIONER OFFICE SUITES** 

> Schedule Total \$300,000.00

ReqID: REQ0005326

> Item Total for Line # 1 \$300,000.00

\$300,000.00 **Total PO Amount** 

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**Authorized Signature** 

Almaraz, CTPM

07/27/2021



# Public Utility Commission of Texas Business Unit # 47300 Purchase Order # 21-0000322

Page: 2 of 3

GENERAL TERMS AND CONDITIONS ITEMS BELOW APPLY TO AND BECOME A PART OF ANY PUBLIC UTILITY COMMISSION OF TEXAS (PUCT) SOLICITATION DOCUMENT OR PURCHASE ORDER (PO). ANY EXCEPTIONS THERETO MUST BE IN WRITING. 1. BIDDING/OFFER/PROPOSAL REQUIREMENTS: 1.1 Vendors/contractors must comply with all rules, regulations and statutes relating to purchasing in the State of Texas in addition to the requirements of this form. 1.2 Vendors/contractors must price per unit shown. Unit prices shall govern in the event of extension errors. 1.3 Solicitation responses should be submitted on this form and will not be accepted if modified onto or in vendors/contractors format. Solicitation responses must be returned to allow them to be time stamped at the Public Utility Commission of Texas on or before the hour and date specified for the solicitation opening. 1.4 Late and/or unsigned solicitation responses will not be considered under any circumstances. Person signing solicitation must have the authority to bind the firm in a contract. 1.5 Quote F.O.B. destination, freight prepaid and allowed unless otherwise stated in the solicitation. 1.6 Solicitation prices are requested to be firm for PUCT acceptance for 30 days from solicitation opening date. "Discount from list" bids are not acceptable unless requested. Cash discounts are not considered in determining an award. Cash discounts offered will be taken if earned. 1.7 Vendor/contractor should enter Texas Identification Number System (T.I.N.S.) number, full vendor name and address of bidder on the face of this form. Enter in the space provided, if not shown. Additionally, vendor name should appear on each continuation page of a bid. 1.8 Solicitation cannot be altered or amended after opening time unless allowed by law. Alterations made before opening time should be in writing by the vendor or his authorized agent. No solicitation can be withdrawn after opening time without approval by the PUCT based on an acceptable written reason. 1.9 Purchases made for State use are exempt from the State Sales tax and Federal Excise tax. Do not include tax in bid. Excise Tax Exemption. Certificates are available upon request. 1.10 The State reserves the right to accept or reject all or any part of any solicitation, waive minor technicalities and award the solicitation to best serve the interests of the state. 1.11 Consistent and continued tie bids/offers could cause rejection of solicitation by the PUCT and/or investigation of the State. 1.12 The telephone number for FAX submission of bids is 1-512-936-7058. This is the only number that will be used for the receipt of bids/offers. The State shall not be responsible for failure of electronic equipment or operator error. Late, illegible, incomplete, or otherwise non-responsive bids will not be considered. 1.13 Any contract resulting from this solicitation is contingent upon the continued availability of appropriations by the Texas Legislature. 2. SPECIFICATION: 2.1 Catalogs, brand names or manufacturer's references are descriptive only, and indicate type and quality desired. Solicitation responses on brands of like nature and quality will be considered unless advertised under Government Code, Title 10, Subtitle D, §.2155.067. If bidding/offering/ proposing other than referenced items, vendor/contractor should show manufacturer, brand or trade name, and other description of product offered. If other than brand(s) specified is offered, illustrations and a complete description of the product offered are requested to be made part of the bid/offer. By not taking exception to specifications or reference data will require vendor/contractor to furnish specified brand names, numbers, etc. 2.2 Unless otherwise specified, items bid/offered/ proposed shall be new and unused and of current production. 2.3 All electrical items must meet all applicable OSHA standards and regulations, and bear the appropriate listing from UL, FMRC or NEMA. 2.4 Samples, when requested, must be furnished free of expense to the State. If not destroyed during examination, they will be returned to the vendor on request at vendor's expense. Each sample should be marked with vendors name and address and PO number. Do not enclose in or attach bid/offer to sample. 2.5 The State will not be bound by any oral statement or representation contrary to the written specifications. 2.6 Manufacturer's standard warranty shall apply unless otherwise stated. 2.7 Technology Access Clause Vendor/contractor expressly acknowledges that state funds may not be expended in connection with the purchase of an automated information system unless that system meets certain statutory requirements relating to accessibility by persons with visual impairments. Accordingly, the vendor/contractor represents and warrants to the PUCT that the technology provided to the PUCT for purchase is capable, either by virtue of features included within the technology or because it is readily adaptable by use with other technology of: (a) providing equivalent access for effective use by both visual and non-visual means; (b) presenting information, including prompts used for interactive communications, in formats intended for non-visual use; and (c) being integrated into networks for obtaining, retrieving and disseminating information used by individuals who are not blind or visually impaired. For purposes of this paragraph, the phrase "equivalent access" means a substantially similar ability to communicate with or make use of the technology, either directly by features incorporated within the technology or by other reasonable means such as assertive devises or services which would constitute reasonable accommodations under the Americans with Disabilities Act or similar state or federal laws. Examples of methods by which equivalent access may be provided include, but are not limited to, keyboard alternatives to mouse commands and other means of navigating graphical displays, and customizable display appearance. This requirement applies to all contracts that involve the purchase of an automated information system, with out regard to: (i) the source of funds used to make the purchase; (ii) whether the purchase is made under delegated purchasing authority; or (iii) whether the purchase is made under the authority of the Texas Government Code, Title 10, Subtitle D, or other law. (d) This section does not apply to the purchase of a wireless communications device to be used by peace officers, firefighters, and other emergency response personnel to respond to a public safety emergency. 3. TIE BIDS: Awards will be made in accordance with 1 TAC §113.6 (b) (3) and 113.8 (preferences). 4. DELIVERY: 4.1 Show number of days required to deliver material to the receiving agency's designated location under normal conditions. By not stating a delivery time, Vendor/contractor is obligated to deliver in 14 calendar days. Unrealistic delivery promised may cause bid/offer to be disregarded. 4.2 If delay is foreseen, vendor/contractor shall give written notice to PUCT. Vendor must keep PUCT advised at all times of status of order. Default in promised delivery (without accepted reasons) or failure to meet specifications authorizes PUCT to purchase goods or services elsewhere and charge full increase, if any, in cost and handling to defaulting vendor. 4.3 No substitutions permitted without written approval of PUCT or the Comptroller of Public Accounts. 4.4 Delivery shall be made during normal working hours only, unless prior approval has been obtained from PUCT. 5. INSPECTION AND TESTS: All goods will be subject to inspection and test by the State. Authorized personnel shall have access to supplier's place of business for the purpose of inspecting merchandise. Tests shall be performed on samples submitted with the solicitation or on samples taken from regular shipment. All costs shall be borne by the vendor in the event products tested fail to meet or exceed all conditions and requirements of the specification. Goods delivered and rejected in whole or in part may, at the State's option, be returned to the vendor or held for disposition at vendor's expense. Latent defects may result in revocation of acceptance. 6. AWARD OF CONTRACT: A response to the solicitation or PO is an offer to contract based upon the terms, conditions and specifications contained herein. Bids/offers do not become contracts until they are accepted through a PO. The contract shall be governed, construed and interpreted under the laws of the State of Texas. The factors listed in Texas Government Code, Title 10, Subtitle D, § 2155.074 2156.007 shall also be considered in making an award. 7. PAYMENT: Vendor shall submit two copies of an itemized invoice showing order number on all copies. The State will incur no penalty for late payment if payment is made in 30 or fewer days from receipt of goods or services and an uncontested invoice. 8. PATENTS OR COPYRIGHTS: The vendor agrees to protect the State from claims involving infringement of patents or copyrights. 9. ASSIGNMENTS: Vendor/contractor hereby assigns to PUCT any and all claims for overcharges associated with this contract arising under the antitrust laws of the United States 15 U.S.CA § 1, et seq., and the antitrust laws of the State of Texas, Tex. Bus. Comm. Code Ann. §15. 01. et seq. 10. BIDDER VENDOR AFFIRMATION: Signing the solicitation with a false statement is a material breach of contract and shall void the submitted

Authorized Signature

Pablo Almany, CTPM

07/27/2021



orders of legal authority

# Public Utility Commission of Texas Business Unit # 47300 Purchase Order # 21-0000322

Page: 3 of 3

bid/offer or any resulting contracts, and the vendor shall be removed from all bid lists. By signature here on affixed. The vendor hereby certifies that: 10.1 The vendor has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted bid/offer. 10.2 Neither the vendor nor the firm, corporation, partnership, or institution represented by the vendor/contractor, or anyone acting for such firm, corporation or institution has violated the antitrust laws of this State Federal Antitrust Laws, (see Section 9, above) nor communicated directly or indirectly the bid/offer/proposal made to any competitor or any other person engaged in such line of business. 10.3 Pursuant to Texas Government Code, Title 10, Subtitle D, § 2155.004(a), the vendor/contractor has not received compensation for participation in the preparation of the specifications for this solicitation. 10.4 Pursuant to Texas Family Code, Title 5, Subtitle D, § 231.006(d), regarding child support, the vendor/contractor certifies that the individual or business entity named in this bid/offer/PO is not ineligible to receive the specified payment and acknowledges that this contract may be terminated and payment may be withheld if this certification is inaccurate. 10.5 Pursuant to Texas Government Code, Title 10. Subtitle D. § 2155.004(b) the vendor/contractor certifies that the individual or business entity named in this solicitation is not ineligible to receive the specified payment and acknowledges that this contract may be terminated and payment withheld if this certification is inaccurate. 10.6 INDEMNITY: The vendor/contractor shall defend, indemnify, and hold harmless the State of Texas, all of its officers, agents and employees from and against all claims, actions, suits, demands, proceedings costs, damages, and liabilities, arising out of, connected with, or resulting from any acts or omissions of vendor/contractor or any agent, employee, subcontractor, or supplier of vendor/contractor in the execution or performance of this PO/contract. 10.7 Vendor/contractor agrees that any payments due under this contract will be applied towards any debt, including but not limited to delinquent taxes and child support, that is owed to the State of Texas. 10.8 Vendor/contractor certifies that they are in compliance with Texas Government Code, Title 6, Subtitle 8, § 669.003 of the Government Code, relating to contracting with executive head of a State agency. If Section 669.003 applies, vendor will complete the following information in order for the bid/offer/proposal to be evaluated: Name of Former Executive:\_ Date of Separation form State Agency: Position with Vendor/Contractor: Agency: Date of Employment with Vendor/Contractor: 10.9 Vendor/contractor agrees to comply with Texas Government Code, Title 10, Subtitle D, § 2155.4441 relating to use of service contracts for products produced in 10.10 By signing this bid/offer vendor/contractor certifies that if a Texas address is shown as the address of the vendor/contractor, vendor/contractor qualifies as a Texas Resident Bidder/Offerer/ Proposer as defined in Texas Administrative Code, Title 1, Part 5, Chapter 111, Subchapter A, §111.2(1 0). 10.11 STATE AUDIT: The vendor/contractor understands that acceptance of funds under this Contract PO acts as acceptance of the authority of the State Auditor's Office, or any successor agency, to conduct an audit, or investigation, in connection with those funds. Vendor/contractor further agrees to cooperate fully with the State Auditor's Office, or its successor in the conduct of the audit or investigation, including providing all records requested. Vendor/contractor will ensure that this clause concerning the authority to audit funds received indirectly by subcontractors through vendor/contractor and the requirement to cooperate is included in any subcontract it awards. Texas Government Code, Title 10, Subtitle D, § 2262.003. 11. OWNERSHIP DISCLOSURE: Pursuant to Section 231.006 (c) Family Code, a solicitation response must include names and Social Security Numbers of each person with at least 25% ownership of the business entity submitting the response. 12. NOTE TO BIDDER/ OFFERER/ PROPOSER: The State of Texas Purchase Order, and its General Terms and Conditions, shall constitute a contract between PUCT and the selected/ awarded vendor. Any terms and conditions attached to a solicitation response will not be considered unless specifically referred to in the response. PUCT may elect to execute the referenced terms and conditions provided by the vendor (vendor contract) which shall supplement the purchase order. However, PUCT will not execute a vendor contract with unacceptable, vague, or conflicting terms and may result in disqualification of the bid/ offer/ or proposal. In the event of a conflict between the PO and any executed vendor contract, the PUCT PO shall prevail. 13. DISPUTE: Pursuant to Chapter 2260 of the Texas Government Code, any dispute arising under a contract/PO for goods and services, for which this chapter applies must be resolved under the provisions of this chapter. PUCT Protest Procedures will be provided upon request. 14. TEXAS PUBLIC INFORMATION ACT AND CONFIDENTIAL INFORMATION: Information, documents and other material connected with this solicitation or any resulting contract may be subject to public disclosure under the Texas Public Information Act unless vendor/contractor can show the response or specific parts of it are exempt from public disclosure. PUCT will not assert legal arguments on behalf of vendors/contractors. If the vendor/contractor believes that parts of a response to this solicitation are confidential, he must state in conspicuous letters the term CONFIDENTIAL" on that part it believes to be confidential. 15. CANCELLATION: Unless otherwise specified in the solicitation, PUCT may cancel the purchase order without penalty, either in whole or in part for any reason. 16. STATE LAWS: The resulting contract/PO shall be governed by and in accordance with the laws of the State of Texas. Venue for any action arising hereunder shall be in Travis County, Texas. 17. CONSTRUCTION: The invalidity or unenforceability of any provision of the contract shall not affect the validity or enforceability of any other provision. Neither party may assign the contract without the prior written consent of the other party. Any amendment or modification will be effective only if in writing and signed by PUCT. 18. DISCRETIONARY EXTENSION: Contracts for services, whose original period were

for one year or longer, may be extended for up to ninety (90) days beyond the normal expiration date of the contract, under substantially the same terms and conditions, provided the vendor/ contractor and the PUCT mutually agree to extension and pricing during the extension period. 19. FORCE MAJEURE: PUCT may grant relief from performance to the extent performance is delayed or damaged beyond the reasonable control of the affected party which could not, by due diligence, have avoided. Such causes include, but are not limited to, Acts of God, severe weather, explosions, riots, acts of war, labor strike, or

Authorized Signature

Pablo Almany, CTPM

07/27/2021

|   | T   | exas Fac                              | ilities Commiss   | sion       |  |         |            |  |
|---|---|---------------------------------------|---|------------|--|---------|------------|--|
|   |   | Ι                                     | TV Invoice  |            |  |         |            |  |
| Agency Number   | Agency Receiving Payment  |                                       |   |            | Payee Id Number                            |         |            |  |
| 303   | Texas Facilities Commission 1711 San Jacinto P.O. Box 13047 Austin, TX 78711-3047 |                                       |   |            | 33033033037000                             |         |            |  |
| Agency / Account Number   |   | Recurring Trans Index/RTI             |   |            |  |         |            |  |
| 473   | Public Utility Commission Of Texas  Contact Name / Phone Number                   |                                       |   |            | 303311                                     |         |            |  |
|   |   | Gina Smith                            | - Gina.Smith@puc.texas.gov<br>yables@puc.texas.gov  |            |  |         |            |  |
| Service / Delivery Date   |   |                                       | Invoice Number  |            | Invoice Date                               |         |            |  |
| 7/22/2021   |   |                                       | 0710009   | 7/22/2021  |  |         |            |  |
| Description Of Services   |   | on Of Services                        |   | Qty        | Unit                                       |         | Amount     |  |
| In agreement with the interagency cooperation contract between PUC and TFC for the William B. Travis Building to include Professional and Architectural/Engineering, estimating, bidding, and procurement, construction and remodeling services.  (TFC Contract # 21-061-000 / TFC MC Project 1896)   |   |                                       |   |            | lot  | \$      | 300,000.00 |  |
| Pursuant to Rider 15 entitled Capital Construction on Behalf of State Agencies for TFC found in HB 1, 86th Leg., R.S., Art. I, any capital items related to construction of buildings and facilities including minor construction up to \$250,000 on behalf of other state agencies for the biennium provided by the Facilities Commission do not apply to the Commission for the purpose of the capital budget rider limitations specified in Article IX, Sec. 14.03, Transfers - Capital Budget, of the General Provisions of this Act. |   |                                       |   |            | ·  |         |            |  |
|   |   | · · · · · · · · · · · · · · · · · · · |   | Total A    | Amount                                     | \$      | 300,000.00 |  |
|   | H   | •                                     | <b>Legal Text</b><br>ure, Regular Session, Sec 14.03, Rid<br>'t Code 771.007(c) & 771.008 | ler 15     |  |         |            |  |
|   |   |                                       | as Facilities Commission  |            |  |         |            |  |
| Billing Contact Name  Melissa R. Hill  (Approved by  on 1224  |   |                                       |   |            | Phone Number<br>(512) 463-3319             |         |            |  |
| WEIISSE N. TIII   |   |                                       | Facilities Commission Use   | <u>'</u>   | (512) 40                                   | 33-3319 |            |  |
| PCA   | AY  | СОВЈ                                  | Amount  | Agency use |  |         |            |  |
| 24016   | 2021  | 3765                                  | 300,000.00  | Org Code   | Org Code 1896 Class 717 Fund 016 PrAC 4016 |         |            |  |

300,000.00

# INTERAGENCY COOPERATION CONTRACT BETWEEN TEXAS FACILITIES COMMISSION AND PUBLIC UTILITY COMMISSION OF TEXAS

This Interagency Cooperation Contract ("Contract") is entered into by and between the Texas Facilities Commission ("TFC") and Public Utility Commission of Texas ("Receiving Agency"), pursuant to the authority granted by and in compliance with the provisions of the Interagency Cooperation Act, Tex. Gov't Code Ann. §§ 771.001-010 (West 2018).

### I. STATEMENT OF WORK TO BE PERFORMED.

- 1.01. SCOPE OF SERVICES. (a) TFC will provide, or cause to be provided, professional and architectural/engineering, estimating, bidding, and procurement, construction, and remodeling services for the Public Utility Commission of Texas located in the William B. Travis State Office Building, 1701 North Congress Avenue, Austin, Texas 78701.
- (b) The specific scope(s) of work for improvements will be determined through direct contact and ongoing consultation with the Receiving Agency, and received by TFC via the portal for work order requests. Services will include those approved by PUC and commenced by TFC as of the submission date of the request(s).
- (c) The Receiving Agency shall reimburse TFC for Services from its legislative appropriations and other appropriate funds identified for such costs. Any TFC Services must be authorized in writing by the Receiving Agency before the Services are provided.

### II. BASIS FOR COMPUTING REIMBURSABLE COSTS.

2.01. **REIMBURSABLE COSTS.** The basis for computing reimbursable costs under this Contract shall be for actual costs incurred by TFC for services provided and for work requested and authorized by the Receiving Agency. TFC shall provide the Receiving Agency full and complete information regarding the actual costs it incurs on behalf of the Receiving Agency.

### III. CONSIDERATION.

- 3.01. CONTRACT AMOUNT. Receiving Agency agrees to pay TFC an amount not to exceed the sum of \$300,000.00 for providing the services required to fulfill the terms of this Contract.
- 3.02. ACTUAL COSTS. (a) Actual costs are defined as the actual cost of goods and services provided by the TFC, or by third-party contractors the TFC engages to provide Services. If at any time under the term of this Contract, the TFC reasonably anticipates the actual costs for Services will exceed the estimated amount allocation for Services, the TFC will provide notice and a revised estimate to the Receiving Agency.

appropriations, shall remit an additional amount equal to the percentage of direct labor costs, necessary to cover the cost of the benefits.

4.04. CAPITAL BUDGET AUTHORITY. Pursuant to Rider 15 entitled Capital Construction on Behalf of State Agencies for TFC found in the GAA, Acts 2019, H.B. 1, 86th Leg., R.S., art. I (Facilities Commission), any capital items related to construction of buildings and facilities including minor construction projects up to \$250,000 performed by TFC on behalf of other state agencies do not apply to TFC for the purpose of the capital budget rider limitations specified in the GAA, Acts 2019, H.B. 1, 86th Leg., R.S., art. IX, sec. 14.03. By signing this Contract, Receiving Agency certifies it has the requisite capital budget authority to fund the services to be provided under this Contract.

### V. TERM OF CONTRACT.

- 5.01. **TERM.** This Contract shall be effective as of the date of the last party to sign, and shall terminate on August 31, 2025, unless terminated earlier by either party, as provided in Section 5.03.
- 5.02. **DISPUTE RESOLUTION.** The parties agree to use good-faith efforts to decide all questions, difficulties, or disputes of any nature that may arise under or by this Contract; <u>provided however</u>, nothing in this paragraph shall preclude either party from pursuing any remedies as may be available under Texas law.
- 5.03. **EARLY TERMINATION.** (a) Either party may terminate this Contract upon thirty (30) days prior written notice to the other. Upon receipt of notice of early termination, TFC shall cancel, withdraw, or otherwise terminate outstanding orders or subcontracts which relate to the performance of this Contract and shall otherwise cease to incur costs under this Contract. Early termination will be subject to an equitable settlement of the respective interests of the parties accrued up to the date of termination.
- (b) If this Contract is terminated for any reason, neither party will be liable for any damages, claims, or losses, or any other amounts arising from or related to any such termination, except as otherwise addressed under Section 1.01.

### VI. FUNDING.

6.01. NO DEBT. This Contract shall not be construed as creating any debt on behalf of the State of Texas and/or Receiving Agency and/or TFC in violation of Tex. Const. art. III, § 49. In compliance with Tex. Const. art. VIII, § 6, it is understood that all obligations of TFC hereunder are subject to the availability of state funds. If such funds are not appropriated or become unavailable, this Contract may be terminated. In that event, the parties shall be discharged from further obligations, subject to the equitable settlement of their respective interests accrued up to the date of termination.

approval of the other party, unless authorized by law. Any attempted assignment in violation of this Section is void and without effect.

- 8.08. NO IMPLIED WAIVER. No provision of this Contract shall constitute or be construed as a waiver of any of the privileges, rights, defenses, remedies, or immunities available to either party as an agency of the State of Texas or otherwise available to the party. The failure to enforce or any delay in the enforcement of any privileges, rights, defenses, remedies, or immunities detailed in this Contract or otherwise available to a party by law will not constitute a waiver of such privileges, rights, defenses, remedies, or immunities or be considered as a basis for estoppel.
- 8.09. SOVEREIGN IMMUNITY. The parties expressly agree that no provision of this Contract is in any way intended to constitute a waiver by either party or the State of Texas of any immunities from suit or from liability that the parties or the State of Texas may have by operation of law.
- 8.10. NOTICES. Any notice required or permitted to be delivered under this Contract shall be deemed delivered when deposited in the United States mail, postage prepaid, certified mail, return receipt requested, addressed to TFC or Receiving Agency, as the case may be, at the addresses set forth below:

TFC: Attention: Legal Services Division

Texas Facilities Commission 1711 San Jacinto Blvd. Austin, Texas 78701

Receiving Agency: Attention: Gina Smith

Manager of Information Technology Public Utility Commission of Texas

1701 North Congress Avenue

Austin, Texas 78701 Gina.Smith@puc.texas.gov Telephone: (512) 936-7104

Written notice given in any other manner, such as by email, shall be deemed effective only if and when received by the party to be notified at the designated address for receipt of such correspondence. Either party may change its address for written notice to the other party as herein provided.

- 8.11. AUDIT. Pursuant to Section 2262.154 of the Texas Government Code, TFC and the Receiving Agency agree to the following:
- (a) the state auditor may conduct an audit or investigation of any entity receiving funds from the state directly under the contract or indirectly through a subcontract under the contract;
- (b) acceptance of funds directly under the contract or indirectly through a subcontract under the contract acts as acceptance of the authority of the state auditor, under the

# INTERAGENCY COOPERATION CONTRACT BETWEEN TEXAS FACILITIES COMMISSION AND PUBLIC UTILITY COMMISSION OF TEXAS

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### I. STATEMENT OF WORK TO BE PERFORMED.

- 1.01. SCOPE OF SERVICES. (a) TFC will provide, or cause to be provided, professional and architectural/engineering, estimating, bidding, and procurement, construction, and remodeling services for the Public Utility Commission of Texas located in the William B. Travis State Office Building, 1701 North Congress Avenue, Austin, Texas 78701.
- (b) The specific scope(s) of work for improvements will be determined through direct contact and ongoing consultation with the Receiving Agency, and received by TFC via the portal for work order requests. Services will include those approved by PUC and commenced by TFC as of the submission date of the request(s).
- (c) The Receiving Agency shall reimburse TFC for Services from its legislative appropriations and other appropriate funds identified for such costs. Any TFC Services must be authorized in writing by the Receiving Agency before the Services are provided.

### II. BASIS FOR COMPUTING REIMBURSABLE COSTS.

2.01. **REIMBURSABLE COSTS.** The basis for computing reimbursable costs under this Contract shall be for actual costs incurred by TFC for services provided and for work requested and authorized by the Receiving Agency. TFC shall provide the Receiving Agency full and complete information regarding the actual costs it incurs on behalf of the Receiving Agency.

### III. CONSIDERATION.

- 3.01. **CONTRACT AMOUNT.** Receiving Agency agrees to pay TFC an amount not to exceed the sum of \$300,000.00 for providing the services required to fulfill the terms of this Contract.
- 3.02. ACTUAL COSTS. (a) Actual costs are defined as the actual cost of goods and services provided by the TFC, or by third-party contractors the TFC engages to provide Services. If at any time under the term of this Contract, the TFC reasonably anticipates the actual costs for Services will exceed the estimated amount allocation for Services, the TFC will provide notice and a revised estimate to the Receiving Agency.

- (b) TFC and Receiving Agency agree that payment in advance and in accordance with Section 4.01, below, by Receiving Agency to TFC for services is necessary to effectively and efficiently complete the services, that such payment throughout the term of this Contract would serve a legitimate public purpose, and that the delivery of services may be expedited as a result of advanced payment, as authorized by Section 2155.383 of the Texas Government Code.
- (c) Prior to exceeding the "maximum contract amount" the parties shall agree to amend this Contract pursuant to Section 8.12 to reimburse for such increased actual costs on a dollar for dollar basis. If actual costs for contracted services by third-party contractors are less than the maximum contract amount, TFC will return any amount that exceeds actual costs to Receiving Agency.

### IV. PAYMENT FOR SERVICES.

- 4.01 PAYMENT. An Interagency Transaction Voucher or Invoice ("ITV") for these services will be prepared by TFC for the full amount of this Contract. Receiving Agency shall reimburse TFC within thirty (30) days from receipt of ITV or invoice for the full amount of this Contract. If payment by Receiving Agency is not received within thirty (30) days, TFC may cancel the Contract without further notice to Receiving Agency, and Receiving Agency shall remain liable for all actual costs incurred by TFC in delivering services under this Contract. TFC shall process all expenditures under this Contract as non-TFC capital budget expenses in that Receiving Agency shall have processed these expenditures as capital expenditures pursuant to the General Appropriations Act ("GAA"), Acts 2019, H.B. 1, 86th Leg., R.S., art. IX, sec. 14.03.
- 4.02. UNIFORM STATE ACCOUNTING SYSTEM ("USAS"). To the extent possible, interagency payments involving only treasury funds will be processed as paperless document transfers in the USAS system subject to audit by the Fund Accounting Division of the Comptroller's Office. Payments from treasury funds for deposit into local bank accounts will be processed in USAS through the paperless purchase vouchers process. Interagency payments received from local funds for deposit into the State Treasury must be submitted according to policies and procedures for USAS deposits.
- 4.03. **REIMBURSEMENT.** (a) Reimbursements with funds contained in the State Treasury shall be made via USAS funds transfers, with Receiving Agency initiating the transfers. TFC will provide Receiving Agency with all the necessary USAS coding elements. Reimbursement with funds outside the State Treasury shall be made by Receiving Agency issuing warrants for payment to TFC.
- (b) All reimbursements must be made through the use of local funds or drawn on the appropriated item(s) or account(s) of Receiving Agency from which the agency would ordinarily make expenditures for similar services or resources. Reimbursements will be credited to the appropriation year in which the expenses were incurred.
- (c) To comply with the GAA, Acts 2019, H.B. 1, 86<sup>th</sup> Leg., R.S., art. IX, sec. 6.08, entities making payments from funding sources other than General Revenue Fund

appropriations, shall remit an additional amount equal to the percentage of direct labor costs, necessary to cover the cost of the benefits.

4.04. **CAPITAL BUDGET AUTHORITY.** Pursuant to Rider 15 entitled *Capital Construction on Behalf of State Agencies* for TFC found in the GAA, Acts 2019, H.B. 1, 86<sup>th</sup> Leg., R.S., art. I (Facilities Commission), any capital items related to construction of buildings and facilities including minor construction projects up to \$250,000 performed by TFC on behalf of other state agencies do not apply to TFC for the purpose of the capital budget rider limitations specified in the GAA, Acts 2019, H.B. 1, 86<sup>th</sup> Leg., R.S., art. IX, sec. 14.03. By signing this Contract, Receiving Agency certifies it has the requisite capital budget authority to fund the services to be provided under this Contract.

### V. TERM OF CONTRACT.

- 5.01. **TERM.** This Contract shall be effective as of the date of the last party to sign, and shall terminate on August 31, 2025, unless terminated earlier by either party, as provided in Section 5.03.
- 5.02. **DISPUTE RESOLUTION.** The parties agree to use good-faith efforts to decide all questions, difficulties, or disputes of any nature that may arise under or by this Contract; <u>provided however</u>, <u>nothing in this paragraph shall preclude either party from pursuing any remedies as may be available under Texas law.</u>
- 5.03. **EARLY TERMINATION.** (a) Either party may terminate this Contract upon thirty (30) days prior written notice to the other. Upon receipt of notice of early termination, TFC shall cancel, withdraw, or otherwise terminate outstanding orders or subcontracts which relate to the performance of this Contract and shall otherwise cease to incur costs under this Contract. Early termination will be subject to an equitable settlement of the respective interests of the parties accrued up to the date of termination.
- (b) If this Contract is terminated for any reason, neither party will be liable for any damages, claims, or losses, or any other amounts arising from or related to any such termination, except as otherwise addressed under Section 1.01.

### VI. FUNDING.

6.01. NO DEBT. This Contract shall not be construed as creating any debt on behalf of the State of Texas and/or Receiving Agency and/or TFC in violation of Tex. Const. art. III, § 49. In compliance with Tex. Const. art. VIII, § 6, it is understood that all obligations of TFC hereunder are subject to the availability of state funds. If such funds are not appropriated or become unavailable, this Contract may be terminated. In that event, the parties shall be discharged from further obligations, subject to the equitable settlement of their respective interests accrued up to the date of termination.

### VII. FORCE MAJEURE.

7.01. FORCE MAJEURE. Except as otherwise provided, neither TFC nor Receiving Agency is liable to the other for any delay in, or failure of performance, of a requirement contained in this Contract caused by force majeure. The existence of such causes of delay or failure shall extend the period of performance until after the causes of delay or failure have been removed, provided the non-performing party exercises all reasonable due diligence to perform. Force majeure is defined as acts of God, war, strike, fires, explosions, or other causes that are beyond the reasonable control of either party and that by exercise or due foresight, such party could not reasonably have been expected to avoid, and which, by the exercise of all reasonable due diligence, such party is unable to overcome. Each party must inform the other in writing with proof of receipt within three (3) business days of the existence of such force majeure.

### VIII. MISCELLANEOUS PROVISIONS.

- 8.01. **INDEPENDENT CONTRACTOR.** It is further mutually understood and agreed that Receiving Agency is contracting with TFC as an independent contractor.
- 8.02. **INCORPORATION BY REFERENCE.** Incorporated by reference the same as if specifically written herein are the rules, regulations, and all other requirements imposed by law, including but not limited to compliance with those applicable rules and regulations of the State of Texas and the federal government, all of which shall apply to the performance of the services under this Contract.
- 8.03. GOVERNING LAW AND VENUE. This Contract shall be governed and construed in accordance with the laws of the State of Texas. <u>VENUE OF ANY SUIT BROUGHT FOR BREACH OF THIS CONTRACT SHALL BE FIXED IN ANY COURT OF COMPETENT JURISDICTION IN TRAVIS COUNTY, TEXAS;</u> provided, however, the foregoing shall not be construed as a waiver of sovereign immunity by either party.
- 8.04. **TEXAS PUBLIC INFORMATION ACT.** Each party is responsible for complying with the provisions of Tex. Gov't Code Ch. 552 (Texas Public Information Act) as interpreted by judicial rulings and the opinions of the Texas Attorney General's office. Each party must handle response to requests for confidential information in accordance with requirements of the Act.
- 8.05. **SEVERANCE.** Should any one or more provisions of this Contract be held to be void, voidable, or for any reason whatsoever of no force and effect, such provision(s) shall be construed as severable from the remainder of this Contract and shall not affect the validity of all other provisions of this Contract, which shall remain of full force and effect.
- 8.06. **HEADINGS.** The headings contained in this Contract are for reference purposes only and shall not in any way affect the meaning or interpretation of this Contract.
- 8.07. **ASSIGNMENT AND SUBCONTRACTING.** Neither party will assign any interest in this Contract, or delegate the performance of its duties under this Contract, without the prior, written

approval of the other party, unless authorized by law. Any attempted assignment in violation of this Section is void and without effect.

- 8.08. **NO IMPLIED WAIVER.** No provision of this Contract shall constitute or be construed as a waiver of any of the privileges, rights, defenses, remedies, or immunities available to either party as an agency of the State of Texas or otherwise available to the party. The failure to enforce or any delay in the enforcement of any privileges, rights, defenses, remedies, or immunities detailed in this Contract or otherwise available to a party by law will not constitute a waiver of such privileges, rights, defenses, remedies, or immunities or be considered as a basis for estoppel.
- 8.09. **SOVEREIGN IMMUNITY.** The parties expressly agree that no provision of this Contract is in any way intended to constitute a waiver by either party or the State of Texas of any immunities from suit or from liability that the parties or the State of Texas may have by operation of law.
- 8.10. **NOTICES.** Any notice required or permitted to be delivered under this Contract shall be deemed delivered when deposited in the United States mail, postage prepaid, certified mail, return receipt requested, addressed to TFC or Receiving Agency, as the case may be, at the addresses set forth below:

TFC: Attention: Legal Services Division

Texas Facilities Commission 1711 San Jacinto Blvd. Austin, Texas 78701

Receiving Agency: Attention: Gina Smith

Manager of Information Technology Public Utility Commission of Texas

1701 North Congress Avenue

Austin, Texas 78701 Gina.Smith@puc.texas.gov

Telephone: (512) 936-7104

Written notice given in any other manner, such as by email, shall be deemed effective only if and when received by the party to be notified at the designated address for receipt of such correspondence. Either party may change its address for written notice to the other party as herein provided.

- 8.11. **AUDIT.** Pursuant to Section 2262.154 of the Texas Government Code, TFC and the Receiving Agency agree to the following:
- (a) the state auditor may conduct an audit or investigation of any entity receiving funds from the state directly under the contract or indirectly through a subcontract under the contract;
- (b) acceptance of funds directly under the contract or indirectly through a subcontract under the contract acts as acceptance of the authority of the state auditor, under the

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TFC Contract No. 21-061-000 Public Utility Commission of Texas

direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds; and

- (c) under the direction of the legislative audit committee, an entity that is the subject of an audit or investigation by the state auditor must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.
- 8.12. **ENTIRE AGREEMENT.** This Contract constitutes the entire agreement of the parties. No other agreement, statement, or promise that is not contained in this Contract shall be binding except a subsequent written amendment to this Contract signed by both parties.

THE UNDERSIGNED do hereby certify that (i) the services specified above are necessary and essential and are properly within the statutory functions and programs of the affected agencies of State Government, (ii) the proposed arrangements serve the interest of efficient and economical administration of those agencies, and (iii) the services, supplies or materials contracted for are not required by Tex. Const. art. XVI, § 21 to be supplied under contract to the lowest responsible bidder.

TFC certifies that it has the authority to enter into this Contract by virtue of the authority granted in Chapter 771, Tex. Gov't Code Ann. (West 2018).

Receiving Agency further certifies that it has the authority to enter into this Contract by virtue of the authority granted in Chapter 771, Tex. Gov't Code Ann. (West 2018).

| TEXAS FACILITIES COMMISSION   | PUBLIC UTILITY COMMISION OF TEXAS     |
|---|---------------------------------------|
| By: Mike Novak, Executive Director  B1C9FC0A8020417  Mike Novak  Executive Director                                       | By: Thomas Gleeson Executive Director |
| Date signed: 07/20/2021   10:54 AM CDT  | Date signed: 7/19/21                  |
| Approved:  Docusigned by:  Lia Edwards, legal Counsel, for Steven & Italpin  Steven E. Halpin  TFC Deputy General Counsel |                                       |
| Mgr/KK  Letz  Dir/CW  |                                       |