



**STATE OF LOUISIANA**  
**invites applications for the position of:**  
**Assistant Superintendent (Utilities) 1, 2 or 3**  
**#184565**  
Equal Opportunity Employer

**ANNOUNCEMENT NO.** 120-2024

**OPENING DATE:** July 30, 2024

**CLOSING DATE:** Open Until Filled

**\*SALARY:**

MW-214 / \$46,842 - \$84,302 annually

MW-215 / \$50,128 - \$90,210 annually

MW-216 / \$53,643 - \$96,533 annually

**JOB TYPE:** Unclassified

**LOCATION:** LANG-GL, Carville, LA

**BENEFITS:**

Retirement: Louisiana State Employees' Retirement System (LASERS) with employer contribution & Optional Retirement Savings Account

Insurance: Medical & Optional Dental & Vision

Paid Holidays: 10 days per year, additional holidays may be proclaimed.

Paid Annual Leave: 12 days per year with increases based on tenure

Paid Sick Leave: 12 days per year with increases based on tenure

***\*As part of a Career Progression Group, the level at which the vacancy is filled will be determined by the qualifications of the candidate selected.***

Louisiana Military Department



**LANG-GL**

**Gillis W. Long Center**



**The Louisiana Military Department is an Equal Opportunity Employer and State as a Model Employer (SAME) to promote diversity and inclusion in the workplace.**

**In accordance with R.S. 42:1701, if you are nominated for this position, you will be required to undergo a criminal background check prior to commencement of employment with the Louisiana Military Department.**

**POSITION DESCRIPTION:**

Serves as the Assistant Utilities Superintendent under the general supervision of the Utilities Superintendent. Provides supervision to the electrical, heating, ventilation and air condition, Power Plant personnel and functions at the Gillis W. Long Center. Incumbent has full supervisory responsibility for the control of work operations and is required to perform within general instruction, standard procedures and established policies. Accountable for quantity and quality of work produced. Anticipates requirements and make necessary recommendations for the efficient and economic accomplishment of assigned work by subordinates with general work scheduled set by high supervisory levels. Responsible for complex maintenance and operation of plant facilities consisting of electric supply and distribution system ranging from 110/120 to 34,800 numerous emergency generators and associated switching and distributing system to provide emergency power to critical areas; domestic water chlorination, storage, heating and distribution, sewage collection, treatment and disposal equipment, high pressure steam boilers. Administer and direct programs and projects for critical areas; domestic water chlorination, storage, heating distribution, sewage collection, treatment and disposal equipment, high pressure

chiller and cooling tower, high pressure steam boilers, proprietary supervising station fire alarm system, complex HVAC system up to large tonnage chillers and cooling towers with associated chilled and hot water. Performs tasks associated with the support of Utilities Superintendent, maintenance of equipment and other maintenance related tasks; AC, electrical, powerhouse, etc. Physically perform manual labor as needed with minimum supervision. Perform a variety of Facility Engineer duties in support of the overall installation maintenance repair workload. Support the Gillis W. Long Center during state emergencies and projects. Maintains, repairs and alter the following equipment – air conditioning units, window units, walk-in-coolers, deep freezer units (Commercial and domestic), domestic refrigerators, forces air heating units, ovens, stoves, refrigerators and water coolers. Review contracts and advise the Utilities Superintendent on specifications and content. Ensure all facility generators are fully mission capable. Support and resource all Annual Training Projects. Perform long and short-range planning for weekly/monthly schedules. Perform diagnostic testing and major overhaul of equipment. Install duct work, insulation of refrigerator lines and other equipment when necessary. Maintain and repair heating ventilating, air conditioning refrigerator equipment in buildings or complexes requiring total HVAC capacity of 20 tons or more. Perform preventative maintenance duties on motors. Perform other duties as assigned.

**POSITION QUALIFICATIONS:**

Must be able to perform diagnostic tests to diagnose problems and determine necessary repairs. Update cost and time records for repair activities. Must be able to work independently to meet established deadlines and objectives.

**GENERAL:** Must have a valid Driver’s License, Social Security Card and Birth Certificate. Must qualify to obtain a Department of Defense Common Access Card (CAC) Card. Periodic travel may be required. Must be available to report to duty during emergency or disaster situations. Must have the ability to work and communicate effectively with agency personnel, peers, superiors, subordinates and the public.

**OTHER REQUIREMENTS:** Must meet physical requirements to perform functions of the position. Must attend/complete all LMD annual training and other training required for the position. Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

**CONDITIONS OF EMPLOYMENT:** By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

- Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.
- The LA Military Department is a substance abuse and drug free workplace. To become an employee of the Louisiana Military Department/Louisiana State Guard, the selected applicant must pass a pre-employment background investigation and pre-employment drug test. Thereafter, all employees are subject to random drug testing.

**APPLICATION PROCEDURES:** All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver’s License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application).

- State Application: The LANG-LMD-H Form 10 (State Application) is located at:

<http://geauxguard.la.gov/join-us/state-technician-vacancies>

Application(s) must be submitted to the appropriate LMD Human Resources point of contact below by the Close Date, no later than 4:00 p.m. CST:

Charlie Gandy  
LMD-HR (Gillis W. Long Center)  
5445 Point Clair Road, Carville, LA  
E-mail: [charlie.a.gandy.nfg@army.mil](mailto:charlie.a.gandy.nfg@army.mil)  
Office: (225) 319-4950