



DISTRICT OFFICES
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MEMORANDUM

To: Burlington Board of School Commissioners
From: Tom Flanagan, Superintendent
CC: Nathan Lavery, Executive Director for Finance and Operations
Date: December 13, 2021
Subject: Recommendation of Architectural and Engineering Design Firm for BHS/BTC

As part of the project to design and build a new high school and technical center in Burlington, we issued a request for proposals (RFP) for architectural and engineering services for interested bidders to review and respond. In response to the RFP, five firms submitted bids. The District commissioned a small Review Committee consisting of District leadership, a member of the School Board leadership team, and current partners, including White + Burke Real Estate Advisors, to review bids carefully, using a set of standard criteria. This team made a recommendation that I have reviewed to inform my final recommendation to the whole board.

I agree with [the Review Committee's recommendation](#) to award Freeman, French, Freeman/Colin Lindberg & Assoc./ Drummey Rosane Andersen the contract for design and development of a new Burlington High School and Burlington Technical Center. This bid combines experience, knowledge of our schools, an innovative approach, and the most competitive cost structure.

Below you will find a recommended motion to award this contract for architectural and engineering services. I strongly believe it is important that we continue to move forward with our plans for the new building while simultaneously unpacking the new State Action Levels (SALs) and their impact on the former high school and technical center campus. Losing months now in the design and engineering phase will cost a year in our plans to build. Being mindful that there is still District and community learning about the new SALs and their impact, we will keep costs as low as possible and include language that allows the District to end the contract if necessary.

Recommended Motion:

I move to allow the Superintendent to approve the award of the contract for architectural and engineering services for a new BHS/BTC to Freeman, French, Freeman/Colin Lindberg & Assoc./ Drummey Rosane Andersen, and to finalize the contractual language and agreement.