Fall 2023

Tuesday, **August 1, 2023**	<u>**Deadline**</u> to submit requests for Teaching Associates to teach an upper division course.
Tuesday, **August 22, 2023**	<u>**Deadline**</u> to submit exceptions for employment, i.e. low grade/GPA, more than 50% time and other exception requests that need to be approved before our GradAid system can generate fee remission for students.
Friday, **September 1, 2023**	<u>**Deadline**</u> to input student positions into UCPath. This does not ensure that fee credits will be available to the student accounts prior to the fee payment deadline if there are student academic issues or fund errors. <u>**Please note: Earlier deadlines are necessary due to the UCPath approval/workflow process.**</u>
Friday, **September 15, 2023**	<u>**Fee Payment Deadline**</u> for Fall quarter. Students <u>must</u> register and pay fees by 4:00 p.m. on this date to avoid late charges.

Reminders:

If a student becomes academically ineligible for employment or fellowship support after they have already been appointed, i.e. due to final grades posting after the position deadline for each quarter, exception requests must be submitted to the Graduate Division <u>**no later than 5:00 p.m., Monday of the third week of the position quarter.**</u>

Other exceptions for employment or fellowships for each quarter should be submitted <u>**on or before 5:00 p.m. on Mondays**</u> to ensure that exceptions are reviewed for that week.

Winter 2024

Tuesday, **October 31, 2023**	**Deadline** to submit requests for Teaching Associates to teach an upper division course.
Tuesday, **November 14, 2023**	**Deadline** to submit exceptions for employment, i.e. low grade/GPA, more than 50% time and other exception requests that need to be approved before our GradAid system can generate fee remission for students.
Friday, **December 1, 2023**	**Deadline** to input student positions into UCPath. This does not ensure that fee credits will be available to the student accounts prior to the fee payment deadline if there are student academic issues or fund errors. **Please Note: Earlier deadlines are necessary due to the UCPath approval/workflow process.**
Friday, **December 15, 2023**	**Fee Payment Deadline** for Winter quarter. Students must register and pay fees by 4:00 p.m. on this date to avoid late charges.

Reminders:

If a student becomes academically ineligible for employment or fellowship support after they have already been appointed, i.e. due to final grades posting after the position deadline for each quarter, exception requests must be submitted to the Graduate Division **no later than 5:00 p.m., Monday of the third week of the position quarter.**

Other exceptions for employment or fellowships for each quarter should be submitted **on or before 5:00 p.m. on Mondays** to ensure that exceptions are reviewed for that week.

Spring 2024

Tuesday, **January 30, 2024**	**Deadline** to submit requests for Teaching Associates to teach an upper division course.
Tuesday, **February 20, 2024**	**Deadline** to submit exceptions for employment, i.e. low grade/GPA, more than 50% time and other exception requests that need to be approved before our GradAid system can generate fee remission for students.
Friday, **March 1, 2024**	**Deadline** to input student positions into UCPath. This does not ensure that fee credits will be available to the student accounts prior to the fee payment deadline if there are student academic issues or fund errors. **Please Note: Earlier deadlines are necessary due to the UCPath approval/workflow process.**
Friday, **March 15, 2024**	**Fee Payment Deadline** for Spring quarter. Students <u>must</u> register and pay fees by 4:00 p.m. on this date to avoid late charges.

Reminders:

If a student becomes academically ineligible for employment or fellowship support after they have already been appointed, i.e. due to final grades posting after the position deadline for each quarter, exception requests must be submitted to the Graduate Division **no later than 5:00 p.m., Monday of the third week of the position quarter.**

Other exceptions for employment or fellowships for each quarter should be submitted **on or before 5:00 p.m. on Mondays** to ensure that exceptions are reviewed for that week.

Summer Session 2024

Friday, **April 26, 2024**	**Deadline** to submit requests for Teaching Associates to teach an upper division course for any 2023 Summer Session (Session I, 10-Week, Session II). Please follow any earlier deadlines indicated in the annual Summer Session Planning Guide but note that this will be the final deadline for receipt of any requests. **Summer Teaching Associate requests should be submitted to Summer Sessions through Julissa Barnett, mjbarnet@uci.edu.**

Graduate Division Employee Experience Center (EEC) Support:

DEPARTMENTS

- Employment and Fellowship Exceptions or Requests
- Childcare Program Requests

DEPARTMENTS AND GRADUATE STUDENTS

- Fee Remission, Employment, Fellowship and Childcare Program Inquiries