



**Center for Chronic Disease Management  
Healthy Eating & Active Living Program  
Rhode Island Streets Transformation Project**

The Rhode Island Department of Health (RIDOH) is offering three (3) mini grants of \$4,950 each to eligible entities to expand upon the Healthy Eating & Active Living Program's *Rhode Island Streets Transformation Project*, supporting demonstration projects that showcase the benefits of community design to promote physical activity and active transportation.

**Background:**

The RIDOH Healthy Eating & Active Living Program (HEAL) works to increase access to physical activity and active transportation by collaborating with partners across the state to advance policy, systems, and environmental change. The program is funded by the Centers for Disease Control and Prevention and braids funding from their State Physical Activity and Nutrition Program (SPAN) and the Preventive Health and Health Services Block Grant (PBG) to implement innovative activities to make Rhode Island a safer and healthier place to live.

In 2022, the RIDOH HEAL Program partnered with Grow Smart Rhode Island and the Providence Streets Coalition to launch the Rhode Island Streets Transformation Project (RISTP) with PBG funding. In its first year, RISTP issued mini grants supporting a total of 16 demonstration transformation projects statewide. Selected projects ranged from public education and community engagement to cycling safety classes, open streets events, and the creation of [Rhode Island's first traffic garden](#). All projects shared a common goal of building excitement, momentum, and grassroots support for safer and healthier streets in our local communities.

**Opportunity and Eligibility:**

RIDOH will award \$4,950 to each of three (3) mini grantees. Eligible applicants must be affiliated with or a part of a nonprofit, municipality, community-based agency, coalition, and/or grassroots organization that has a Federal Employer Identification Number or Federal Tax Identification Number. For-profit entities are not eligible.

RIDOH will fund eligible entities to:

- **Implement temporary demonstration/tactical urbanism projects** (*temporary bicycle lanes and public spaces, traffic calming for a day or a month, colorful crosswalks, turning parking lots into pop-up parks*)
- **Coordinate the development of or education/advocacy for [Green and Complete Streets ordinances](#)** (*Coordinating a Green and Complete Streets presentation to a city or town council, paying a law firm or advocacy organization to draft an ordinance, Community organizing activities to support ordinance passage, plan development, or project implementation*) (*eligible applicants will be from municipalities without G/CS ordinances*)
- **Provide opportunities for community engagement and mobilization** (*putting on open streets events, leading neighborhood walks, bike rides, dance classes, or other outdoor activities, starting a walking or biking school bus program, hosting bicycle/scooter safety education workshops, public art installations or performances on/alongside current and future bike paths, sidewalks, or bus stops, or mobilizing community members to advocate for the implementation of existing G/CS ordinances*)
- **Other appropriate and relevant ideas for supporting greener, safer streets and active transportation.**

*Funds provided through RISTP mini grants must not be used to support permanent construction projects, clinical care, or lobbying (to pay the salary or expenses of grants, contract recipients, or agents that aim to support or defeat the enactment of legislation, regulation, administrative action, or executive order proposed or pending before a legislative*

*body, beyond normal, recognized executive relationships).*

RIDOH suggests a 6-month project period but welcomes alternative proposals that will enable organizations to achieve mini-grant deliverables. Approved projects are expected to start 3/1/24 (pending application approval and purchasing processes) and will end on 9/30/24.

**Application:**

Completed Rhode Island Streets Transformation Project Mini-Grant Applications must be submitted electronically to at George Andoscia [George.Andoscia@Health.ri.gov](mailto:George.Andoscia@Health.ri.gov) no later than 4 p.m. on **Wednesday, February 7<sup>th</sup>, 2024**. Submissions should not exceed eight (8) pages. Applicants must score at least 60 of the 100 points to be eligible for a mini grant. An application review committee will score all applications – a score of 60 or higher does not guarantee funding.

If representatives from interested organizations have questions about this opportunity or wish to receive technical assistance in developing the proposal, they may contact George Andoscia at [George.Andoscia@health.ri.gov](mailto:George.Andoscia@health.ri.gov).

Upon award, RIDOH will provide grantees with a reporting schedule and templates to use for the mid-cycle and final reports and invoices. RIDOH requires two (2) invoices: RIDOH will require grantees submit a first invoice and mid-cycle project report midway through the agreed upon project duration and a second invoice accompanied by a final project report upon conclusion of the project timeline. RIDOH reimburses organizations after receiving program reports and invoices that demonstrate completion of work. RIDOH will not reimburse organizations for activities carried out prior to the issue date on the Purchase Order.

To apply, compete and submit the following items by the deadline and delivery methods outline above:

1. Mini-Grant Cover Form;
2. Mini-Grant Application and Proposed Budget;
3. Signed [W-9](#) to ensure timely processing.

**Submit completed applications to:**

George Andoscia, Project Manager  
Center for Chronic Care and Disease Management  
Rhode Island Department of Health  
[George.Andoscia@health.ri.gov](mailto:George.Andoscia@health.ri.gov)



**Center for Chronic Care and Disease  
Management  
Healthy Eating & Active Living Program  
Rhode Island Streets Transformation Project Mini-Grant Application**

**Due Date: 4:00 p.m. on Wednesday, February 7<sup>th</sup>, 2024**

**Mini-Grant Cover Form**

**Organization/Agency Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/State/ZIP Code:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Federal Employer Identification # (FEIN):** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Submissions should use the templates provided and not exceed eight (8) typed pages\*. This includes the required forms noted below:**

- **Mini-Grant Cover Form;**
- **Mini-Grant Application;**
- **[W9 Form.](#)**

**Email application to:**

George Andoscia, Project Manager  
Center for Chronic Care and Disease  
Management Rhode Island Department of  
Health [George.Andoscia@health.ri.gov](mailto:George.Andoscia@health.ri.gov)

\*For questions about completing the application, please contact George Andoscia.



**Center for Chronic Disease Management  
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Rhode Island Streets Transformation Project Mini-Grant Application**

**Mini-Grant Application**

**Important: Please provide your response either directly within this template or in a separate document that follows the template structure, ensuring the application does not exceed eight (8) pages.**

**Section I: Agency Capacity (10 points)**

Briefly describe your organization and its experience in conducting outreach, education, and/or implementation of activities that work to increase access to physical activity and/or active transportation.

**Section II: Personnel (10 points)**

List the personnel who will work on the project and briefly describe their experience working in this area.

### **Section III: Project Scope (25 points)**

Please provide a summary of the proposed project and project goals, which must include a description of the types of activities proposed, geographic areas of focus, and their expected impact on local policy, systems, or the built environment. Please describe the challenge/problem your project aims to address in your community. If you have carried out a similar project, please describe it here as well as your success in achieving the outlined goals. Describe how you will engage diverse stakeholders and community members to ensure that you reach vulnerable populations in a culturally competent, inclusive manner.

**Section IV: Work Plan (30 points)**

Explain your plan for completing the proposed project. Identify program activities, materials, work products, and associated timelines. Describe how you will measure project outcomes and gauge success.

**Section V: Budget (25 Points)**

Briefly describe your proposed expenses for this project. The maximum allowable budget is \$4,950. **Stipends, gift cards, and food and beverage are not permitted** under this funding source.

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Staff			
Name, Title	Hourly Rate	Total Number of Hours	Total Cost
	Total Staff Budget		\$
Operating and Program Expenses			
	Per Unit Price	Number of Units	Total Cost
Copying/Printing			
Postage			
In-State Travel (for 2023, .655 per mile)			
Equipment/Supplies			
	Total Operating Expenses		\$
Other Expenses			
	Per Unit Price	Number of Units	Total Cost
Describe Expense:			
Describe Expense:			
Describe Expense:			
	Total Other Expenses		
Indirect Costs/Admin Costs*			\$
<b>TOTAL REQUEST AMOUNT</b>			<b>\$</b>

\*If including indirect charges in the budget, a copy of your federally approved indirect rate must be attached. If you do not have a federally approved indirect rate, you may charge a 10% de minimis rate.