



## Meeting Minutes – February 8, 2024

### Call to Order:

Vice-chair Linda Eberhart called the video-conference meeting of the Interagency Commission on School Construction to order at 9:00 a.m.

### Members in Attendance:

Linda Eberhart, Appointee of the Speaker of the House, Vice-chair  
Secretary Atif Chaudhry, Maryland Department of General Services  
Michael Darenberg, Appointee of the Governor  
Brian Gibbons, Appointee of the Speaker of the House  
Jill Lemke as Designee for Secretary Rebecca Flora, Maryland Department of Planning  
Krishnanda Tallur as Designee for Dr. Carey M. Wright, Interim State Superintendent of Schools

### Members Not in Attendance:

Edward Kasemeyer, Appointee of the President of the Senate, Chair  
Gloria Lawlah, Appointee of the President of the Senate

### Revisions to the Agenda:

None.

### Public Comment:

There was no public comment.

### IAC Correspondence:

None.

#### 1. Executive Director's Report – [Informational Only]

Executive Director Alex Donahue informed the IAC that the IAC Staff office has fully moved from its previous location at 200 West Baltimore St. to 351 West Camden St. Suite 701 to the Camden Yards Warehouse. Executive Director Donahue also gave a brief update on ongoing discussions with Worcester County regarding the Buckingham Elementary School project. He stated that IAC Staff and Chair Kasemeyer visited several schools within the LEA and have had productive conversations with County officials regarding potential solutions. He assured the IAC that discussions are ongoing, and that developing proposals may result in a new school building for the Buckingham Elementary School Community.

Secretary Chaudhry expressed his appreciation for Executive Director Donahue, Chair Kasemeyer, and IAC Staff for their follow-up with Worcester County regarding the Buckingham Elementary Project.

#### 2. Consent Agenda – [Motion Carried]

Upon a motion by Mr. Darenberg, seconded by Secretary Chaudhry, the IAC voted unanimously to approve the consent agenda. Mr. Gibbons was absent.

- a. **December 14, 2023 Meeting Minutes**  
To approve the draft December 14, 2023 IAC Meeting Minutes, as presented.
  - b. **Contract Awards**  
To approve contract procurement as noted below.
  - c. **Project Closeouts**  
To approve the final State project costs as presented and to remove the projects from the active project detailed financial report.
  - d. **Revisions to Previously Approved Contracts**  
To approve the revisions to previously approved contract awards as presented to accurately reflect the adjustments to the State and local participation in the contract amounts and/or corrections to project allocation information.
  - e. **FY 2024 Capital Improvement Program Correction - Anne Arundel County Public Schools - Glendale Elementary School**
    1. To approve a correction to the funding year for the Capital Improvement Program (CIP) Glendale Elementary School (PSC 02.065) Elevator Modification project from FY 2023 to FY 2024
    2. To approve a correction to the funding year and PSC number for the CIP Four Seasons Elementary School (PSC 20.010) Elevator Modification project from FY 2023 to FY 2024.
  - f. **Site Approval - Frederick County Public Schools - Proposed Elementary School #41**  
To approve Frederick County Public Schools' (FCPS) use of Parcel 299 at Whiterose Drive and Mussetter Road, Frederick, MD 21754, known as the Greenview PUD site, for the construction of the proposed Elementary School #41 (PSC 10.TBD), a new facility which will serve students currently enrolled at Oakdale Elementary School (PSC 10.062), Spring Ridge Elementary School (PSC 10.049), Blue Heron Elementary School (PSC 10.081), and Deer Crossing Elementary School (PSC 10.053); adhering to the actions identified in the State clearinghouse review, State identifier 20231024-0840.
  - g. **Non Substantive Changes to Land Disposition Agreement - Baltimore City Public Schools - 4701 Greenspring Drive – [Informational Only]**  
An informational item outlining non substantive changes to the previously approved Land Disposition Agreement (LDA) between Baltimore City Public Schools and Choo Smith Youth Empowerment, Inc.
  - h. **Change in School Name - Anne Arundel County Public Schools - Old Mill West High School to Severn Run High School (PSC 02.136) – [Informational Only]**  
An informational item regarding the name change of Old Mill West High School to Severn Run High School.
  - i. **Change in School Name - Anne Arundel County Public Schools - West County Elementary to Two Rivers Elementary (PSC 02.137) – [Informational Only]**  
An informational item regarding the name change of West County Elementary School to Two Rivers Elementary School.
3. **Approval of Adjustment to Maximum State Allocation - Prince George's County Public Schools - Suitland High School (PSC 16.087) – [Motion Carried]**  
Lead Capital Projects Manager Eugene Shanholtz presented a request to increase the Maximum State Allocation for Prince George's County's Suitland High School Replacement Project. Mr. Shanholtz indicated that due to increasing construction costs, the Suitland High School replacement project did not have adequate funding to complete the replacement, and the Maximum State Allocation needed to be increased from \$75,796,000 to \$101,970,000. Mr. Shanholtz additionally indicated that the LEA

satisfied all of the criteria outlined in COMAR 14.39.02.07C, and had received approval from the State Superintendent of Schools.

Upon a motion by Ms. Lemke, seconded by Secretary Chaudhry, the IAC voted unanimously to approve Prince George's County Public Schools' request to increase the eligible cost per square foot for the Suitland High School (PSC 16.087) replacement project to \$576, inclusive of building and site, which results in an increase of the Maximum State Allocation from \$75,796,000 to \$101,970,000, based upon bids received and pursuant to COMAR 14.39.02.07C as reflected in the presented project worksheet. Mr. Gibbons was absent.

**4. Adoption of the FY 2025 90% Capital Improvement Program Project Recommendations – [Motion Carried]**

Funding Programs Manager Arabia Davis presented IAC staff recommendations for 90% of the FY 2025 Capital Improvement Program. Ms. Davis indicated that while staff had originally anticipated the total FY 2025 CIP amount being \$280 million, the Governor's Preliminary Capital Budget includes an additional \$33 million, bringing the 90% CIP recommendation total to \$274 million.

Ms. Davis indicated that of the 280 projects submitted, totalling over \$1 billion, 109 were recommended for funding or planning approval in the 90% CIP staff recommendations. Seventeen projects have been assigned a project status of U which indicates that their funding is contingent on resolution of outstanding issues. These projects total \$29 million in funding recommendations. She also noted that there were changes to project allocations in Allegany, Anne Arundel, Baltimore County, Carroll, Montgomery, and Prince George's Counties to ensure that systemic renovation projects are not partially funded, or for project cash flow needs.

Upon a motion by Mr. Darenberg, seconded by Mr. Gibbons, the IAC voted unanimously to recommend to the budget committees of the General Assembly and the Department of Legislative Services, in accordance with Education Article, §5-304(b)(f), the adoption of Fiscal Year 2025 90% Capital Improvement Program (CIP) IAC Staff recommendations for each school system and the Maryland School for the Blind totaling \$274,241,709 and additional funding allocated to the Statewide Reserve Account in the amount of \$3,739,841, for a total approval of \$277,981,550, including minor adjustments as presented in the Summary of 90% Recommendations columns E and F, contingent upon resolution of outstanding issues for projects with a "U" status.

**5. FY 2024 Capital Improvement Program Amendment - Frederick County Public Schools - Middletown Elementary/Middle School (PSC 10.010) – [Motion Carried]**

Funding Programs and Finance Assistant Tatyana Tate presented the IAC staff recommendation to reduce the allocation of \$7,163,540 to \$5,170,000 for the Frederick County Public Schools (FCPS) Middletown Elementary/Middle Replacement project. Ms. Tate indicated that the LEA had received a design funding allocation which had exceeded the COMAR established 10% threshold for design services funding. The remaining funds of \$1,993,540 are to be reverted to the reserve fund for FCPS.

Upon a motion by Mr. Gibbons, seconded by Mr. Darenberg, the IAC voted unanimously to amend the FY 2024 Capital Improvement Program (CIP) design services funding award to Frederick County Public Schools (FCPS) for the Middletown Elementary/Middle School Replacement project (PSC 10.010) from \$7,163,540 to \$5,170,000 and to revert \$1,993,540 to the reserve fund for FCPS.

**6. Built to Learn Amendment - Caroline County Public Schools - North Caroline High School (PSC 05.002) – [Motion Carried]**

On May 11, 2023, the North Caroline High School Roof Replacement Phase 1 project was awarded \$4,802,284 via the Built to Learn (BTL) program. Capital Projects Manager Lisa Vaughn indicated that lower than anticipated bid results resulted in unutilized funds for the project, and recommended that the award be lowered by \$755,612, with these funds being reallocated to the Phase 2 project for North Caroline High School, which is expected to receiving its remaining funding under the FY 2025 CIP.

Upon a motion by Secretary Chaudhry, seconded by Mr. Darenbert, the IAC voted unanimously to;

1. Reduce the Maximum State Allocation for the North Caroline High School Roof Replacement Phase 1 Project to \$4,046,672;
2. Amend the Built to Learn Program (BTL) award totaling \$4,802,284 for the North Caroline High School Phase 1 - Roof Replacement project to \$4,046,672 per contract award; and
3. Approve the North Caroline High School Phase 2 - Roof Replacement project with a Maximum State Allocation of \$3,008,000 and allocate BTL funds in the amount of \$755,612 to the project.

**7. Approval of Extension Requests for Aging Schools Program by Executive Director – [Motion Carried]**

Deputy Director Cassandra Viscarra informed the IAC that several LEAs had requested extensions during the FY 2023 and FY 2024 cycles of the Aging Schools Program (ASP). Ms. Viscarra stated that the most efficient way to facilitate these requests would be to allow Executive Director Donahue to approve these extension requests, with the stipulation that all extensions granted be presented at the end of each calendar year.

Mr. Darenberg asked what would occur in subsequent Fiscal Years, to which Ms. Viscarra indicated that IAC approval of each extension request would be required for projects approved in the FY 2025 and subsequent cycles.

Upon a motion by Ms. Lemke, seconded by Secretary Chaudhry, the IAC voted unanimously to permit the Executive Director of the IAC to approve individual reimbursement deadline extensions for LEAs under the Aging Schools Program (ASP) for FY 2023 and FY 2024 ASP cycles.

**8. Legislative Update – [Informational Only]**

Deputy Director Cassandra Viscarra presented information on a number of bills introduced in the 2024 Legislative Session which have an impact on the IAC.

Ms. Eberhart asked specifically about the budget projections from the Governor to the IAC, to which Ms. Viscarra indicated that all funding expected by IAC Staff was granted, and that funding for the CIP was \$33 million more than anticipated. All remaining programs were funded based on statutory requirements.

**Announcements:**

None.

**Adjournment:**



Upon a motion by Mr. Darenberg, seconded by Mr. Gibbons, the IAC voted unanimously to adjourn the meeting at 9:30am.