

GENERAL INFORMATION

Title of Consultancy: National project design support – IPP STRONGG Phase II

Application Closing Date: 26 July 2024

Consultancy Start and End Date: 1 August 2024 – 30 June 2025 (up to 25 days estimated)

Location of Consultancy: Remote, with travel to Mongolia in August 2024

BACKGROUND

Transparency International (TI) is the global civil society organisation leading the fight against corruption. Through more than 100 chapters worldwide and an international secretariat in Berlin, Germany, TI raises awareness of the damaging effects of corruption and works with partners in government, business, and civil society to develop and implement effective measures to tackle it.

Through the TI Indo-Pacific Partnership for Strong, Transparent, Responsive & Open Networks for Good Governance (TI IPP STRONGG) Phase II, TI aims to contribute to reduced corruption in the region by empowering a resilient and independent civil society voice and network that can mobilise action in support of increased accountability of national and regional public and private institutions.

As a civil society organisation, TI plays a key role in empowering people to be informed, aware, and equipped to act against corruption. The IPP STRONGG Phase II programme focuses on leveraging TI's added value as an anti-corruption movement with national, regional and global presence, to strengthen civil society's ability to influence and actively participate in efforts to strengthen good governance in the Indo-Pacific region towards:

- Informed, engaged and local demand for accountability
- Inclusive, responsive, and accountable governance frameworks
- Resilient, independent and active civil society anti-corruption voice across the Indo-Pacific region

Acknowledging the inherent diversity within the Indo-Pacific, the IPP STRONGG Phase II programme promotes a context-appropriate approach in each country and does not intend to address all objectives uniformly throughout the region. As a result, national chapters will consider the most crucial areas to address over the next five years and strategize accordingly to achieve the desired results, ensuring that programme activities are shaped by local insights. During the initial planning phase of the programme, chapters have developed draft national project proposals for multi-year initiatives that are pertinent to their context and contribute to the overall programme structure. The draft national proposals were then assessed by TI-S based on a set of criteria to ensure alignment with the programme's objectives while considering the unique regional and national contexts. The Transparency International Secretariat (TI-S) in Berlin is now seeking a consultant to support up to three Indo-Pacific chapters in revising and finalising their national project proposals under IPP STRONGG Phase II.

OBJECTIVES

The consultant will provide project design support to Indo-Pacific chapters for the revision and finalisation of up to three draft national project proposals under IPP STRONGG Phase II, strengthening their Theory of Change and ensuring alignment with the overall programme framework. This will include facilitating an in-person workshop in Ulaanbaatar in August 2024 as well as remote advice and support.

EXPECTED DELIVERABLES AND TIMELINE

- In collaboration with the TI-S AP team, prepare and facilitate an in-person workshop in Ulaanbaatar with chapter staff and relevant stakeholders for the revision of their IPP STRONGG Phase II national project proposal, including strengthening its Theory of Change (approximately 15 days):
 - Briefing call with the AP team by 6 August 2024.

- Chapter's draft national proposal and other relevant documentation shared by the TI-S AP team reviewed by 12 August 2024.
 - Workshop agenda developed and shared with the AP team by 12 August 2024.
 - Facilitation of an in-person workshop in Ulaanbaatar between 19-23 August 2024.
 - Remote support provided to the chapter after the workshop for the finalisation of the proposal, to be submitted to TI-S by 30 September 2024.
- Provide remote advice and support to up to two more chapters for the finalisation of their project proposals under IPP STRONGG Phase II by 31 October 2024 (up to 5 days).
 - Provide follow-up advice and support to the TI-S AP team and chapters as needed by 30 June 2025 (up to 5 days)

All presentations and reports should be submitted in English, in electronic form, in accordance with the deadlines stipulated above. The Consultant is responsible for editing and quality control of language. The TI Secretariat retains the sole rights with respect to all distribution, dissemination, and publication of the deliverables.

SELECTION CRITERIA

The Consultant should have the following qualifications:

- Demonstrated experience in project design for non-profit organisations, particularly for advocacy-oriented NGOs.
- Expertise in facilitating project design workshops as well as in building CSO capacity in developing results frameworks and theories of change.
- Experience working in the Indo-Pacific region, including knowledge of civil society operational challenges. Pacific experience an advantage.
- Knowledge of good governance and anti-corruption issues is a strong advantage.
- Excellent communication skills with the ability to present and convey complex ideas and issues clearly and coherently.
- Excellent spoken and written English.
- Culturally sensitive approach.
- Availability to facilitate an in-person workshop in Mongolia between 19-23 August 2024.
- Highly motivated and committed to the values of transparency and integrity.

REMUNERATION AND COSTS

The Consultants should provide their estimated total fee as a standard daily or hourly rates.

For candidates based in the EU, EEA, UK, and Switzerland

Transparency International e.V. (Secretariat), (TI-S) is registered as a Business Entity in Germany with VAT identification number DE273612486. EU reverse charge applies. Service providers should issue invoices with zero VAT.

Candidates who are based in Germany and do not charge German VAT must confirm their small entrepreneur status.

OTHER INFORMATION (optional)

HOW TO APPLY

The application should include the following documents in English:

- Motivation letter and Curriculum Vitae

- A cost estimate of the above-mentioned services and outputs
- A short overview of how the work will be approached, which methods will be used based on the information provided in these Terms of Reference

Please indicate “National project design support – IPP STRONGG Phase II” in the subject line of your email application. Applications should be sent in English by email to Anna Zamparo, Project Manager (Asia Pacific) at FacilitationAPPD@transparency.org by close of business of 26/07/2024.

Please note that only shortlisted applicants will be contacted.

The Transparency International Secretariat is committed to creating an inclusive work environment where diversity is valued and where there is equality of opportunity. We actively seek a diverse applicant pool and therefore welcome applications from qualified candidates of all regions, countries, cultures, and backgrounds.

Selection of candidates is made on a competitive basis, and we do not discriminate based on national origin, race, colour or ethnic background, religious belief, sex, gender identity and expression or sexual orientation, marital or family status, age, or ability. We kindly ask applicants to refrain from including in their application information relating to the above as well as from attaching photos.

Data protection

When you respond to this tender and submit your application, you provide consent that Transparency International e. V. keeps your application materials for the period of ten years according to German legal requirements. Afterwards Transparency International will delete your application and any personal data included in it. If you have any questions, please reach out to dataprotection@transparency.org

Guidelines for handling overhead and travel expenses

Overhead

Regular overhead expenses associated with the Consultants maintaining their place of business, such as rent, telephone, utilities, or stationery, are included in the Consultant's professional fee, except where explicitly agreed otherwise in the contract.

Travel

Travel and accommodation expenses will as far as possible, and where applicable, be recovered from the institutions and companies hosting events or using the outputs provided by the Consultant.

Where such cost recovery is not possible, all travel is subject to prior approval by TI-S staff responsible for the financial management of the Project or TI Budget Line that will support the costs of travel. TI shall not issue travel advances to the Consultants. For accommodation or travel by air, rail, or coach, they will instead have to contact TI-S that will make travel arrangements on the Consultant's behalf.

All travel booked by TI-S will include **travel health and accident insurance** with worldwide coverage and Economy class only; accommodation will aim to achieve best value for money up to a 4-star category.

Consultants shall be entitled to invoice TI-S **only** for local transportation and visa cost (if applicable).

Subsistence allowance (per diems) and expenses for individual meals cannot be claimed. These are part of Consultant's business expenses.