



## **KUOW, Joint FIN/EXEC Committee: June 9, 2022 Meeting**

KUOW – Zoom & In-Person | Jun 9, 2022 at 3:30 PM – 5:00 PM PDT

In-Person Location: UW Tower Board Room: 4333 Brooklyn Ave NE, Seattle WA 98105

Virtual Location: Zoom

### **Agenda**

- I. Welcome and Call to Order 3:30 PM**
  - A. Meeting Objectives**
  - B. Invitation to Disclose Possible Conflicts of Interest**
  - C. Invitation for Additional Agenda Topics**
  - D. Approval of Agenda**
  - E. Approval of Draft Minutes**
  - F. Approval of Draft Minutes**
  
- II. Budget & GM Report 3:35 PM**

Presenter: Caryn Mathes

  - A. FY23 Budget Presentation**
  - B. Q&A**
  - C. FIN Recommendation to EXEC Committee**
  
- III. Committee Business & Updates 4:25 PM**
  - A. Reach & Resource Committee**

Presenter: Claire O'Donnell

    - 1. Meeting Minutes**
    - 2. R&R Committee Update**
      - a. Draft Engagement Form**
      - b. Workplan Updates**
  - B. Finance & FISC Committee**

Presenters: Liam Lavery, Mark Ashida

    - 1. Meeting Minutes**
    - 2. Approval of Amendment to the ISP by Bernstein**
  - C. Strategic Planning Committee**

Presenter: Andy McGovern

    - 1. SPC Committee Update**
  - D. Governance Committee Update**

Presenter: David Landau

    - 1. Meeting Minutes**
    - 2. GOV Committee Update**
      - a. Recruitment**
      - b. Trainings**

**c. Retreat Debrief**

**d. Defining Member Leave of Absences**

**e. BEO Project- Board Operation Manual Update**

Presenter: Shawnteasha Kirkwood-Coleman

**E. DEI Committee**

Presenter: Ian Warner

**1. Meeting Minutes**

**2. DEI Committee Update**

**IV. Executive Committee Update**

**4:45 PM**

**A. 06.23.22 BOD Meeting Agenda**

**B. CEO Assessment Update**

Presenter: Irwin Goverman

**C. UW Foundation Update**

**D. Other Business**

**V. Other Business/Public Comment**

**4:50 PM**

**VI. Open Session Adjourn**

**VII. Executive Session**

**4:55 PM**

*An Executive Session can be called at any time during the meeting based on the following criteria: To consider matters relating to individual employees, proprietary information, litigation, and other matters requiring the confidential advice of counsel, commercial or financial information obtained from a person on a privileged or confidential basis, or the purchase of property of services whenever the premature exposure of such purchase would compromise the business interests of any such organizations.*

**VIII. Executive Session Adjourn**

**IX. Approval of Finance Draft Minutes**



APPROVED

## KUOW, Joint FIN/EXEC Committee: June 9, 2022 Meeting Minutes

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### Attendance

**Members Present (Remote)** Mark Ashida, Irwin Goverman, Jessie Harris, Christopher Jay, Sharon Kioko, Liam Lavery, Andy McGovern, Janice McKenna, Claire O'Donnell, Jon Schorr

**Members Absent:** Michelle Merriweather, Virginia Anderson, Wassef Haroun, Randy Hodgins, David Iyall, Connie Kravas, David Landau, Heidi de Laubenfels, Filiz Efe McKinney, Roshni Naidu, Ian Warner

**Staff Present (In-Person):** Ryleigh Brimhall, Shawnteasha Crow

**Staff Present (Remote):** Caryn Mathes, Kerry Swanson

#### I. Welcome and Call to Order

- i. Mr. Jay called the meeting to order at 3:34pm.
- ii. Invitation to Disclose Possible Conflicts of Interest
  - i. Mr. Jay asked for the committee members to disclose any possible conflicts of interest and there were none made.
- iii. Approval of Exec Committee Draft Minutes
  - i. **Motion:** Mr. Jay called for a motion to approve the April 21, 2022 Exec Committee meeting minutes.
  - ii. Motion moved by Mark Ashida and motion seconded by Irwin Goverman.
  - iii. With no objections, the April 21, 2022 Exec Committee meeting minutes were approved.
- iv. Approval of SPC/FIN Joint Committee Draft Minutes
  - i. **Motion:** Mr. Harris called for a motion to approve the May 26, 2022 SPC/FIN Joint Committee meeting minutes.
  - ii. Motion moved by Mark Ashida and motion seconded by Irwin Goverman.
  - iii. With no objections, the May 26, 2022 SPC/FIN Joint Committee meeting minutes were approved.

#### II. Budget & GM Report

- i. Ms. Mathes led a presentation and discussion on the FY 2023 Draft Budget Proposal. In this presentation, Ms. Mathes reviewed FY22 Strategic Impact Framework, outlined FY23 Strategic Impact Framework, key outcomes, and the FY 2023 Draft Budget Proposal.
- ii. **Motion:** Mr. Jay called for a motion to approve adding the FY23 Draft Budget Proposal to the June Board meeting agenda.
  - i. Motion moved by Mark Ashida and motion seconded by Irwin Goverman.
  - ii. The motion was carried and the FY23 Draft Budget Proposal was approved to be brought to the June Board meeting.

#### III. Committee Business & Updates

- i. Reach & Resource Committee
  - i. Ms. O'Donnell presented on key projects and updates from the Reach and Resource committee.

- ii. Finance & FISC Committee
  - i. Mr. Lavery provided an update on the form 990 and the amendment request from Bernstein investment group.
  - ii. **Motion:** Mr. Lavery moved for the updated amendment to KUOWs IPS to be approved by the Executive committee to be added to the June Board meeting agenda.
  - iii. Motion moved by Liam Lavery and motion seconded by Jessie Harris.
  - iv. The motion carried and the amended IPS was approved to be brought to the June Board meeting.
- iii. Strategic Planning Committee Update
  - i. Mr. McGovern provided an update on the SPC committee's goal to create strategic action recommendations from the May Board retreat.
- iv. Governance Committee Update
  - i. In the absence of Mr. Landau and Ms. McKinney, Mx. Brimhall provided updates on the Governance committee including new board recruitment and the board manual.
- v. DEI Committee Update
  - i. In the absence of Mr. Warner, Mx. Brimhall provided updates on the July and September DEI trainings.
- vi. Executive Committee Update
  - i. Mr. Jay highlighted that the June Board meeting agenda will be focused on the FY23 Draft Budget Proposal and approval as well as important takeaways from FY22 CEO assessment.
  - ii. CEO Assessment Update
    - 1. Mr. Goverman provided a status update on the CEO Assessment and feedback delivery process.

#### IV. Other Business

- i. Mx. Brimhall mentioned starting in June there will be a public space held for individuals who want to make a public comment at Board and committee meetings.

#### V. Adjourn

- i. Mr. Jay adjourned the joint FIN/Exec Committee meeting at 4:58pm.