



Waganakising Odawak

Little Traverse Bay Bands of Odawa Indians
Niigaandiwin Education Department
 7500 Odawa Circle, Harbor Springs, Michigan 49740
 {P} 231-242-1480 {F} 231-242-1490



Michelle Chingwa Education Honorarium (MCEH) Program Overview

Purpose: The Michelle Chingwa Education Honorarium Act (**WOS 2020-003**) has been enacted to provide a gift to honor Tribal Citizens that are obtaining post-secondary educational opportunities and repeals and replaces the original and amended Michelle Chingwa Education Assistance Act including WOS 2007-005, WOS 2014-010 and WOS 2018-010.

Applications must include the following:	
	Completed Michelle Chingwa Education Honorarium Application (Once per academic year)
	Release of Information (Once per academic year)
	Copy of Current Schedule (Submitted each term)
	Copy of Current Unofficial Transcript (Submitted each term)
	Copy of Tribal Identification Card (First time MCEH applicants only)

Application Deadlines:
Fall (August-December): Oct. 15 th
Winter/Spring (January-May): Feb. 15 th
Summer (May-August): June 15 th
Trimester or Quarter 30 days after the beginning of the session
Non-standard Term (Schedule operating outside of system above): 30 days after the beginning of the session

Classification Levels:
Class 1: Courses/college programs sponsored by LTBB and are nearly free (\$25/credit hr.)
Class 2: Junior or community colleges (\$150/credit hr.)
Class 3: Four year colleges & universities (\$250/credit hr.)
Class 4: Graduate level courses (\$350/credit hr.)
Class 5: Free courses (\$15/credit hr.)

*Rates may be adjusted to meet allocated budget

Eligibility for the MCEH Program is based on three (3) specific criteria:

- ✓ The student must be a Tribal Citizen of the Little Traverse Bay Bands of Odawa Indians.
- ✓ The student must be enrolled in a post-secondary institution that is accredited by either the United States Dept. of Education or a foreign government accrediting agency that processes validations for colleges, universities and other institutions of higher learning. Students enrolled in tribal colleges seeking accreditation are also eligible for MCEH funding. Other institutions may be approved by Tribal Resolution 042017-02.
- ✓ The student must maintain a 2.0 grade point average for each academic term (**subject to petition**).

This application cover sheet serves to provide information for the student and reflects WOS 2020-003, Executive Directive #6-12052007-01, WOS 2020-003. **Copies of each document are available upon request. Please contact the Niigaandiwin Education Department for more information.**

**Little Traverse Bay Bands of Odawa Indians
Niigaandiwin Education Department
Release of Information**

Student Printed Name

Special Terms that Apply:

Education Department means the Little Traverse Bay Bands of Odawa Indians' Niigaandiwin Education Department.

Financial Aid Package means the total amount of financial aid (**federal and nonfederal**) a student is offered by a college or career school.

Transcript means an unofficial copy of the student's courses, grades and grade point average to date of the request.

Tribe means the Little Traverse Bay Bands of Odawa Indians or the Waganakising Odawak.

Special Achievements means events worthy of certificates, publications such as dissertation or thesis, Dean's List or other lists of academic achievements and employment after graduation.

Press Release means any form of public notification. (**i.e. Tribal newsletter, annual Tribal meeting, bulletin boards, electronic postings, etc.**)

Authorization:

I authorize, _____, the institution that I am attending or have previously attended, to release to the LTBB Niigaandiwin Education Department any requested documentation including but not limited to transcripts, course schedules, billing statements and financial aid package information. I also authorize the LTBB Niigaandiwin Education Department to make press releases on my behalf in cases of special achievements, graduations and any other event I may want published. In addition, I give permission to the Niigaandiwin Education Department to share information about my field of study and program completion with LTBB Tribal Government and other Tribal sub - entities for recruitment purposes.

Signature of Student

Date of Signature

Students wishing to petition a decision made by the Niigaandiwin Education Department regarding Michelle Chingwa Education Honorarium funding are instructed to follow the "Petition Policy" guidelines as approved by the Executive in WOS 2020 - 003.

Little Traverse Bay Bands of Odawa Indians Niigaandiwin Education Department Authorization to Release Information

In the United States, FERPA (the Family Educational Rights and Privacy Act {20 U.S.C. 1232g} protects the privacy of student Education Records. "Education Records" includes records that are directly related to a student.) grants Parents and Eligible Students certain rights with respect to Education Records. "Parent" means a parent of a student and includes a natural parent, guardian, or an individual acting as a parent in the absence of a parent or guardian. "Eligible Student" means a student who has reached 18 years of age or attends a school beyond the high school level. FERPA rights transfer from a Parent to a student when the student becomes an Eligible Student. Therefore, the Little Traverse Bay Bands of Odawa Indians Education Department cannot release any personally identifiable information contained in a student's educational records, either verbally or in writing, unless that child is a dependent under 18 years of age as defined by the IRS regulations. Students may grant a third party (**i.e. parent, family member, friend, spouse, or other individual/organization**) permission to access student educational records by completing this form and returning it to the Little Traverse Bay Bands of Odawa Indians Niigaandiwin Education Department.

I, _____, authorize the Little Traverse Bay Bands
(Full Legal Name)

of Odawa Indians Niigaandiwin Education Department to release information regarding my student file in whole or in part to the following individual(s).

Full Name	Relationship to Student	Date of Birth

Student Signature
Tribal Enrollment #
Date of Signature

If you no longer wish for the listed individual(s) to have access to information in your file, you must notify the LTBB Niigaandiwin Education Department in writing.

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