

1 **B. Immediate Family.** Two or more members of the same immediate family shall not serve
2 on the Commission at the same time. A Commission member shall not be the Chairperson if the
3 department director, assistant director, co-director, Tribal Chairperson or Tribal Vice-Chair is an
4 immediate family member.

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6 **C. Appointments.** Initial appointments to the Commission shall be staggered consisting of
7 two 2-year terms and three 4-year terms. The terms thereafter shall be for four years with no
8 limit on reappointment.

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10 **D. Oath of Office.** Members will serve until their successors are appointed and sworn in
11 under an oath of office prepared and administered by the Tribal Court within 30 days of their
12 appointment and prior to first meeting attendance.

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14 **E. Ethics.** Commission members shall be subject to the Constitutionally Mandated Rules of
15 Conduct for Officials of Tribal Government.

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17 **F. Removal.** Members may be removed in accordance with applicable laws.

18
19 **G. Vacancy.** In the event a vacancy occurs on the Commission a Tribal Citizen who meets
20 the eligibility requirements for the remainder of the unexpired term shall be nominated by the
21 Executive and appointed by Tribal Council for the remainder of the unexpired term.

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24 **SECTION IV. ORGANIZATION AND DUTIES**

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26 **A.** The Commission shall advise and aid the Kikaajik Department in performing its
27 statutory duties of providing services to meet the needs of the Kikaajik.

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29 **B.** The Commission shall organize itself with a Chairperson and a Secretary by
30 majority vote of the Commission.

31
32 **C.** The Commission shall gather information and may make recommendations to the
33 Department.

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35 **D.** The Commission may also assist the Department in gathering information to
36 make recommendations on alleviating common problems facing Kikaajiks and make

1 recommendations on enhancing services.
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4 **SECTION V. BUDGET, COMPENSATION AND TRAVEL**
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6 The Executive shall present Tribal Council an annual budget necessary to implement this statute.
7 Members shall be compensated, subject to the availability of funds.
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9 **A. Stipends.** The Tribal Chair may authorize the payment of a stipend to members of the
10 Commission in appreciation for their governmental service. Any such stipend shall be reasonably
11 related to the demands of the Commission and subject to the availability of appropriations. Draft
12 minutes shall be submitted to the Executive prior to stipend processing for the same meeting.
13

14 **B. Travel day stipends.** The Executive may approve daily travel stipends for attendance at
15 an event, training, or other approved activity. Any such stipend shall be reasonably related to the
16 travel demands of the event and subject to the availability of appropriations.
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18 **C. Travel expenses.** Travel expenses for Executive-approved travel shall be reimbursed at
19 the same rate as allowed employees in the Tribal Governmental Employees Travel
20 Reimbursement Policy.
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23 **SECTION VI. MEETINGS AND MINUTES**
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25 **A. Meetings.** The Commission shall meet no more than once per month unless otherwise
26 directed by the Executive. Notice of meetings shall be posted at least five days in advance in the
27 Tribal Governmental building and on the Tribal website. At a minimum, meetings shall be open
28 to Tribal Citizens.
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30 **B. Minutes.** The minutes shall reflect what was done, not what was said, at the meeting.
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32 **1.** No member shall participate in making any decision that involves a personal or
33 financial interest of the member or a member of his or her immediate family unless such
34 interest is held in common with the Tribe and its Citizens.
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36 **2.** Actions of the Commission shall be decided by a majority vote of those present

1 at the meeting. The Chair is entitled to vote on all matters brought before the
2 Commission. A quorum shall consist of three members.

3
4 **3.** The minutes of the meeting shall include, but not be limited to, the date and time
5 the meeting occurred, the call to order, motions or proposed motions, seconds, and name
6 of public commenters.

7
8 **4.** The Commission shall allow a reasonable amount of time for at least one public
9 comment period per meeting but may limit such time for comments as necessary to
10 conduct business.

11
12 **5.** Once approved, the minutes will be the official record of the Commission
13 meetings.

14
15 **6.** The Secretary, or his/her designee, will be responsible for taking the minutes.

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17 **a.** The Commission may utilize Kikaajik Department staff as assigned by the
18 Executive.

19
20 **b.** The Secretary shall keep a copy of the minutes.

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23 **SECTION VII. SEVERABILITY**

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25 If any section, subsection, paragraph, sentence, phrase or portion of this statute is, for any reason,
26 held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be
27 deemed a separate, distinct and independent provision and such holding shall not affect the
28 validity of the remaining portions thereof.

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31 **SECTION VIII. EFFECTIVE DATE**

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33 This statute shall be effective upon the signature of the Executive, or 30 days from Tribal
34 Council approval, or if the Executive vetoes the legislation, then upon the date on which Tribal
35 Council overrides the veto.

CERTIFICATION