



## BOARD OF COMMISSIONERS

### BOARD OF COUNTY COMMISSIONERS MEETING

1:00 PM, MONDAY, JUNE 24, 2024

Barnes Sawyer Rooms - Deschutes Services Building - 1300 NW Wall Street – Bend  
(541) 388-6570 | [www.deschutes.org](http://www.deschutes.org)

#### AGENDA

**MEETING FORMAT:** In accordance with Oregon state law, this meeting is open to the public and can be accessed and attended in person or remotely, with the exception of any executive session.

Members of the public may view the meeting in real time via YouTube using this link: <http://bit.ly/3mmlnzy>. **To attend the meeting virtually via Zoom, see below.**

**Citizen Input:** The public may comment on any topic that is not on the current agenda. Alternatively, comments may be submitted on any topic at any time by emailing [citizeninput@deschutes.org](mailto:citizeninput@deschutes.org) or leaving a voice message at 541-385-1734.

When in-person comment from the public is allowed at the meeting, public comment will also be allowed via computer, phone or other virtual means.

**Zoom Meeting Information:** This meeting may be accessed via Zoom using a phone or computer.

- To join the meeting via Zoom from a computer, use this link: <http://bit.ly/3h3oqD>.
- To join by phone, call 253-215-8782 and enter webinar ID # 899 4635 9970 followed by the passcode 013510.
- If joining by a browser, use the raise hand icon to indicate you would like to provide public comment, if and when allowed. If using a phone, press \*9 to indicate you would like to speak and \*6 to unmute yourself when you are called on.
- When it is your turn to provide testimony, you will be promoted from an attendee to a panelist. You may experience a brief pause as your meeting status changes. Once you have joined as a panelist, you will be able to turn on your camera, if you would like to.



Deschutes County encourages persons with disabilities to participate in all programs and activities. This event/location is accessible to people with disabilities. If you need accommodations to make participation possible, call (541) 388-6572 or email [brenda.fritsvold@deschutes.org](mailto:brenda.fritsvold@deschutes.org).

**Time estimates:** The times listed on agenda items are estimates only. Generally, items will be heard in sequential order and items, including public hearings, may be heard before or after their listed times.

## **CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE**

**CITIZEN INPUT:** Citizen Input may be provided as comment on any topic that is not on the agenda.

**Note:** In addition to the option of providing in-person comments at the meeting, citizen input comments may be emailed to [citizeninput@deschutes.org](mailto:citizeninput@deschutes.org) or you may leave a brief voicemail at 541.385.1734..

## **AGENDA ITEMS**

### **CONVENE AS THE GOVERNING BODY OF THE SUNRIVER SERVICE DISTRICT**

- [1.](#) **1:00 PM** Sunriver Service District Management Agreement Updates

### **CONVENE AS THE GOVERNING BODY OF THE COUNTY EXTENSION AND 4H SERVICE DISTRICT**

- [2.](#) **1:20 PM** Public Hearing and consideration of Resolution No. 2024-017 adopting the FY 2024-25 Deschutes County Extension and 4H Service District Budget

### **CONVENE AS THE GOVERNING BODY OF THE DESCHUTES COUNTY 9-1-1 SERVICE DISTRICT**

- [3.](#) **1:25 PM** Public Hearing and consideration of Resolution No. 2024-018 adopting the FY 2024-25 Deschutes County 9-1-1 Service District Budget

### **CONVENE AS THE GOVERNING BODY OF THE BLACK BUTTE RANCH SERVICE DISTRICT**

- [4.](#) **1:30 PM** Public Hearing and consideration of Resolution No. 2024-019 adopting the Black Butte Ranch Service District FY 2024-25 Budget

### **CONVENE AS THE GOVERNING BODY OF THE COUNTYWIDE LAW ENFORCEMENT DISTRICT**

- [5.](#) **1:35 PM** Public Hearing and consideration of Resolution No. 2024-020 adopting the Countywide Law Enforcement District (District #1) FY 2024-25 Budget

### **CONVENE AS THE GOVERNING BODY OF THE RURAL LAW ENFORCEMENT DISTRICT**

- [6.](#) **1:40 PM** Public Hearing and consideration of Resolution No. 2024-021 adopting the Rural Law Enforcement District (District #2) FY 2024-25 Budget

## CONVENE AS THE GOVERNING BODY OF THE SUNRIVER SERVICE DISTRICT

- [7.](#) **1:45 PM** Public Hearing and consideration of Resolution No. 2024-022 adopting the Sunriver Service District FY 2024-25 Budget

## CONVENE AS THE GOVERNING BODY OF THE DESCHUTES COUNTY ROAD AGENCY

- [8.](#) **1:50 PM** Public Hearing and consideration of Resolution No. 2024-023 adopting the Deschutes County Road Agency FY 2024-25 Budget

## RECONVENE AS THE GOVERNING BODY OF DESCHUTES COUNTY

- [9.](#) **1:55 PM** Public Hearing and consideration of Resolution No. 2024-016 adopting the Deschutes County FY 2024-25 Budget
- [10.](#) **2:00 PM** Public Hearing and consideration of Resolution No. 2024-024 adopting a supplemental budget and adjusting appropriations within the 2023-24 Deschutes County budget
- [11.](#) **2:15 PM** Consideration of a Memorandum of Understanding with Healthy Democracy for a Citizens/Civic Assembly
- [12.](#) **2:30 PM** Treasury Report for May 2024
- [13.](#) **2:45 PM** Finance Report for May 2024

## OTHER ITEMS

*These can be any items not included on the agenda that the Commissioners wish to discuss as part of the meeting, pursuant to ORS 192.640.*

## EXECUTIVE SESSION

*At any time during the meeting, an executive session could be called to address issues relating to ORS 192.660(2)(e), real property negotiations; ORS 192.660(2)(h), litigation; ORS 192.660(2)(d), labor negotiations; ORS 192.660(2)(b), personnel issues; or other executive session categories.*

*Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media.*

14. Executive Session under ORS 192.660 (2) (h) Litigation

## ADJOURN



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

**MEETING DATE:** June 24, 2024

**SUBJECT:** Sunriver Service District Management Agreement Updates

**BACKGROUND AND POLICY IMPLICATIONS:**

The Managing Board of the Sunriver Service District (SSD) is proposing changes to the Management Agreement between the Governing Body of the SSD, the SSD Managing Board, and the Sunriver Owners Association as detailed in the attached materials.

The proposed changes would affect the number of Managing Board positions, who is eligible to serve on the SSD Managing Board, and would also stipulate that any SSD Managing Board member who also serves on the Sunriver Owners Association Board cannot serve as an officer of the SSD Managing Board. Other proposed changes are to the sections governing Board terms and appointments, and other miscellaneous edits.

**BUDGET IMPACTS:**





None

**ATTENDANCE:**

Jim Fister, Board Chair, Sunriver Service District  
Mindy Holliday, Board Administrator, Sunriver Service District



# Sunriver Service District

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 57475 Abbot Dr, Sunriver  
 PO Box 2108, Sunriver, OR 97707



## MEMORANDUM

Date: June 24, 2024

To: Sunriver Service District Governing Board

From: Jim Fister, Chair, Sunriver Service District Managing Board

RE: Sunriver Service District Management Agreement Updates

In response to our prior April 22<sup>nd</sup> work session with the BOCC, the Sunriver SD Managing Board was tasked with working to come to a consensus with Commissioner DeBone representing the Governing Board and other involved parties to further refine the management agreement. Our meetings have provided one additional change that we believe completes our work on the updated management agreement.

1. All voting positions on the District Managing Board will be open positions, available to district electors and property owners in Sunriver. Since all positions are open, the request was made to return the board to its initial five positions rather than seven. This will simplify board structure and decision-making.
2. The county retains its long-standing option to hold an ex-officio position on the board, and an additional ex-officio position will be available to an appointee from the Sunriver Owners Association.
3. Per prior discussions, the SSD Managing Board will devise a revised nomination process and recommend candidates to the Governing Board.
4. Per prior discussions, the SSD Managing Board will engage a third party to create an enhanced background and conflict of interest process that will be part of the nominating work. This is to ensure greater transparency and accountability in the district.

We have met as a Managing Board with Commissioner DeBone representing the Governing Board and with representatives of Sunriver Owners Association, and we believe the compromises in this revised agreement will allow the District to move forward as the public safety governing organization for the Sunriver area.

We look forward to closing this amended agreement and progressing to the creation of our new processes to keep the district focused on public safety and managing taxpayer funds.

Sincerely,

Jim Fister, representing the Sunriver SD

~~As Amended by Document No. 2021-975~~

**RESTATED SUNRIVER SERVICE DISTRICT MANAGEMENT AGREEMENT**

Document No. 20~~2418-395695~~

**PARTIES:** The parties to this Restated Agreement are: (1) the Governing Body of the Sunriver Service District, a duly formed county service district; and (2) the Sunriver Service District Managing Board. In addition, ~~and (3)~~ the Sunriver Owners Association is provided acknowledgement status.

1. **Effective Date and Termination Date.** The effective date of this agreement shall be November 1, 2018 (agreed start date) or the date on which each party, the Governing Board and Managing Board ~~has~~ have signed this Agreement, whichever is later. This agreement is a successor/replacement agreement to the original Sunriver Service District Management Agreement, Document No. 2002-147, as amended by Restated Sunriver Service District Management Agreement, Document No. 2018-695, as amended, and upon execution of this agreement, Documents Nos. 2002-147, and 2018-695, as amended shall become void. Unless earlier terminated as provided below, this Agreement shall automatically renew in the manner provided for in Section 143.
2. **Purpose.** The Sunriver Service District ("District") was formed on June 26, 2002, pursuant to ORS 451.410, et seq. for the purpose of acquiring, constructing, maintaining and operating services as set out below. The District shall continue to be managed and operated by a Managing Board which shall have the authority and duties as set out in this Agreement.
3. **Debt Limitation.** This agreement is expressly subject to the debt limitation of Oregon counties set forth in Article XI, Section 10, of the Oregon Constitution, and is contingent upon funds being appropriated. Therefore, any provisions herein, which would conflict with law, are deemed inoperative to that extent. Additionally, the District Managing Board shall not incur any debt unless authorized by this agreement or the District Governing Body.
4. **Structure.** The District Governing Body is comprised of the Board of County Commissioners of Deschutes County, Oregon ("BOCC"). The District Governing Body has delegated, pursuant to a Memorandum of Understanding, the operation of the District to the District Managing Board (hereinafter, the "District Managing Board"). The District Managing Board, as agent for and acting on behalf of the District Governing Body, shall have the duties and authority as set out in this Agreement.

4.

5. District Managing Board.

a. Composition. The District shall be managed and operated by the District Managing Board. The District Managing Board shall consist of ~~seven~~ five members, as follows:

1) Official Positions.

Position 1: ~~Current Sunriver Owners Association Board member.~~<sup>[JF1]</sup> District property owner, registered district elector, or business owner representative within the district bounds.

Position 2: ~~Current Sunriver Owners Association Board member.~~ District property owner, registered district elector, or business owner representative within the district bounds.

Position 3: ~~Sunriver property owner.~~ District property owner, registered district elector, or business owner representative within the district bounds.

Position 4: ~~Sunriver property owner.~~ District property owner, registered district elector, or business owner representative within the district bounds.

Position 5: ~~Sunriver property owner.~~ District property owner, registered district elector, or business owner representative within the district bounds.

~~Position 6: Sunriver property owner.~~

~~Position 7: Sunriver property owner.~~

2) ~~Sunriver Owners Association ("Association") board members shall not hold a majority of the positions on the District Managing Board, nor shall any such member serve as Chair of the District Managing Board.~~ Any board member who serves in any other capacity that has financial or regulatory dealings with the District must acknowledge those conflicts and is unable to serve in any District Managing Board officer capacity if the Managing or Governing Board indicates that the conflict (actual or perceived) is unresolvable. No more than one board position may be filled by such members at any given time. All board members will submit an updated conflict of interest disclosure annually.

3) Ex-Officio Positions. In addition to the above-designated positions there may be an ex-officio position held by a Deschutes County official. The Sunriver Owners' Association may also ~~nominated~~ designate an ex-officio position consisting of a board member, or other board-appointed representative. The ex-officio positions shall be appointed by and serve at the pleasure of the District Governing Body. shall not participate in executive session matters, and shall be a non-voting positions.

4) Two members of the District Managing Board or the District Managing Board's designee shall be members of the Deschutes County 911 User Board.

5) Officers. The Chair, Vice Chair and Treasurer of the District Managing Board shall be selected in accordance with the District Bylaws.

6) A District Administrator may ~~also~~ be designated and employed by the District Managing Board.

b. Term. Each member of the District Managing Board shall serve for a term of three years. Terms shall begin on September 1st and expire on August 31<sup>st</sup> of the ending year. A member shall serve for no more than two consecutive full terms. Partial terms are not counted as part of the two consecutive term limitation. ~~Positions 1 and 2 members must be current members of the Association's board at the time of their appointment to the District Managing Board. If either such member's service on the Association's board terminates prior to the expiration of their term on the District Managing Board, their term on the District Managing Board shall terminate at the same time as the termination of their term on the Association board.~~

c. Appointments. The District Managing Board, except the ex-officio positions, shall be appointed by the District Governing Body after reviewing recommendations ~~from~~<sup>from by</sup> the ~~Association~~<sup>the District Managing Board</sup>. When a vacancy on the District Managing Board occurs, ~~the Mmanaging Bboard shall convene a group made up of no fewer than three district property owners to recommend suitable candidates to the Managing Board. The Managing Board will make recommendations to the Governing Body for consideration of approval. Any nomination discussion shall include a criminal and conflict of interest background investigation prior to approval. the chair of the District Managing Board and the president of the Association shall meet as needed to discuss skill sets and backgrounds desired for the vacant position(s). The Association president shall then convey such information to the Association's nominating committee who will use the information in their search for candidates. The District will be advised of and allowed input in any proposed changes to the Association's Nominating Committee charter as it relates to processes impacting the solicitation, vetting and recommendations of SSD directors. The Association shall solicit applications and vet potential candidates for all positions for which the Association makes recommendations to the District Governing Body. Solicitation for candidates shall appear in a publication of general circulation within the District, or any other generally accepted method of notification which reasonably ensures notice to all property owners in the District.~~

d. Removal. Members of the District Managing Board shall serve at the pleasure of the Governing Body and may be removed with or without cause by action of the Governing body.

e. Compensation And Expenses. The District Managing Board members shall not be entitled to receive any compensation attributable to service as a member of the District Managing Board. A District Managing Board member may be reimbursed for any expense which he or she incurs on behalf of the District Managing Board, provided such expenditure is approved by the Chair of the District Managing Board and proper voucher(s) supporting such expenditure is submitted to the Chair. All of the Chair's expense reimbursement requests shall be submitted to the Vice Chair of the District Managing Board.

f. Committees. The District Managing Board shall have the authority to appoint such committees as in its discretion it deems necessary to assist the District Managing Board and/or the District Administrator in the operation of District. The duties and powers of such committees shall be determined by the District Managing Board.



g. Meetings. Each member of the District Managing Board, except ex-officio members, shall have an equal vote in all District Managing Board decisions. The District Managing Board shall hold regular meetings and may hold special meetings as necessary. A special meeting may be called by the District Managing Board Chair or upon the request of any three Board members. All meetings shall be held in accordance with the Bylaws of the District and shall comply with applicable requirements set forth in ORS Chapter 192.

6. **Administration.** The District Managing Board is authorized to contract for administrative services, leasing of District Facilities and employ an Administrator to manage the daily operations of the District.

7. **Authority and Duties of Managing Board.**

a. District Services. Upon the issuance of an order by the District Governing Body pursuant to the provisions of ORS 451.485, and subsequent majority approval in a referendum vote upon such an order pursuant to ORS 451.487, the District Managing Board may acquire, construct, maintain, and operate any one or more of the following service facilities:

1. Fire prevention and protection;
2. Security services provided by agreement;
3. Law enforcement services;
4. Emergency medical services, including ambulance services.

~~b. Association Recommendations.~~ Nothing herein shall be construed so as to prevent either the Association, Managing Board, or any other owner of property or elector within the District from initiating a recommendation to the District Governing Body either favoring or opposing an order relating to the above listed services, and the District Governing Body may by its own initiative request recommendations from the Association, Managing Board, or other members of the public

~~b. the public.~~

c. Contracting.

1. The authority to create any of the above service facilities shall include the authority to enter into agreements with necessary associations or public agencies. Purchasing of facilities, materials and services shall be in compliance with ORS Chapter 279, 279A, 279B, and 279C as applicable. All equipment, facilities, and materials purchased with public funds shall remain public property unless expended in the course of operation of the service facilities or disposed in accordance with the applicable laws relating to the disposal of surplus property of the district.
2. The District Managing Board shall have the authority to enter into agreements to be completed within the respective fiscal year for financing in anticipation of tax revenues or other funding sources.
3. Any lease, license, or other agreement with or sale or transfer (“agreement”) to the Association shall not be greater than the fair market value of the reasonable cost for the agreement and must include an analysis by an independent third party verifying the value and reasonableness of the agreement. The requirement for a third-party analysis shall not, however, be required for any agreement whereby: 1) the District provides services to the Association for the enforcement

of the homeowners' covenants, conditions and restrictions; or 2) the annual amounts then being paid to or received by the District or Association are increased or decreased by no more than ten (10) percent of the total of all amounts paid pursuant to all agreements for the most recent fiscal year of the District.

- d. Financing Authority. The District Managing Board may obtain financing for any or all of the service facilities by any method authorized by law including, but not limited to the establishment of a tax base, the use of funds from a fund established under ORS 280.055 or ORS 451.540.
- e. Bylaws. The District Managing Board shall adopt Bylaws for the operation of the District. The Bylaws shall be adopted by a two-thirds vote of the District Managing Board.
- f. Budgeting. The District Managing Board shall prepare a proposed fiscal year budget for the District. The District Managing Board shall submit the proposed fiscal year budget to the Deschutes County Budget Committee established pursuant to the requirements of ORS 294.305 et seq.
- g. Personnel. The District Managing Board may employ, evaluate and terminate employees necessary for performing the services of each service facility. The District Managing Board shall prepare and approve personnel standards and policies relating to all employees. Further, the District Governing Board delegates the authority and responsibility to the District Managing Board to establish personnel regulations for employees of the District which shall substantially accomplish the general purposes of ORS 242.702 to 242.824.
- h. Purchasing. The District Managing Board may purchase, lease or otherwise contract for equipment and supplies necessary for any service facility approved in the fiscal year budget. The District Managing Board may enter into contracts to provide for financing of needed equipment and supplies. The District Managing Board may not, however, enter into any obligation to be performed under a subcontract unless such subcontract provides for termination upon non-appropriation of funds by the District Governing Body.
- i. Liability Insurance. The District Managing Board shall maintain public liability insurance coverage in an amount not less than the tort limits for public bodies as set out in Oregon Tort Claims Act, ORS 30.260 et seq., naming the District, Governing Body, and District Managing Board as insureds. If required pursuant to any agreement with the Association, liability insurance purchased by the District Managing Board shall name the Association as an additional insured. The District Managing Board shall also maintain insurance covering the buildings, equipment and other tangible property, either owned or leased, by District in an amount not less than replacement value.
- j. Compliance with Budget and Public Records Laws. The financial transactions of the District Managing Board shall be in compliance with the requirements of the local budget laws and expenditure limitations contained in the laws of the State of Oregon. As applicable and subject to lawful non-disclosure or redaction, records of the District Managing Board shall be deemed public records in accordance with ORS Chapter 192.
- k. Confidentiality. The District Managing Board shall not use, release or disclose any information concerning any employee, client, applicant or person doing business with

the District for any purpose not directly connected with the administration of the District Governing Body's or the District Managing Board's responsibilities under this Agreement except upon written consent of the District Governing Body, and if applicable, the employee, client, applicant or person. The District Managing Board shall ensure that its agents, officers and subcontractors and District employees with access to the District Governing Body and District Managing Board records understand and comply with this confidentiality provision..

- I. Drugs and Alcohol. The District Managing Board shall enforce a zero tolerance as to dealing, possession, or use of drugs or alcohol by the District Managing Board or the District's employees, subcontractors and agents while performing work under this agreement.
- m. Expense Reimbursement. The District Managing Board shall enforce the Expense Reimbursement Policies for each District Managing Board member, District employee and contractor. Only expenses reasonably and necessarily incurred in the performance of this agreement, an employee's employment or a contract shall be reimbursed. Expenses reimbursed shall be at the actual cost incurred, including any taxes paid, and shall not include any mark-up unless the mark-up on expenses is specifically agreed to in the agreement. The cost of any contracted work approved in the agreement shall not be marked up. The District Managing Board shall not pay for any time expended to complete the documents necessary for reimbursement of expenses or for payment under this agreement. The maximum amounts for certain reimbursable expenses are set forth in Exhibit "1," attached hereto and by this reference incorporated herein.
- n. Access to Records. The District Managing Board shall maintain fiscal records and all other records pertinent to this Agreement.

- 1) All fiscal records shall be maintained pursuant to generally accepted accounting standards, and other records shall be maintained to the extent necessary to clearly reflect actions taken. All records shall be retained and kept accessible for at least three years following the final payment made under the agreement or all pending matters are closed, whichever is later. If an audit, litigation or other action involving the agreement is started before the end of the three-year period, the records shall be retained until all issues arising out of the action are resolved or until the end of the three-year period, whichever is later.
- 2) The District Governing Body's authorized representatives shall have the right to direct access to all of the District Managing Board's books, documents, papers and records related to this Agreement for the purpose of conducting audits and examinations and making copies, excerpts and transcripts. These records also include licensed software and any records in electronic form, including but not limited to computer hard drives, tape backups and other such storage devices.

The District Governing Body, the Secretary of State's Office of the State of Oregon, the Federal Government, and their duly authorized representatives, shall have license to enter upon the District Managing Board's premises to access and inspect the books, documents, papers, computer software, electronic files and any other records of the District Managing Board which are directly pertinent to this Agreement for the purpose of making audits, examinations, excerpts, copies and transcriptions.

- 3) The District Managing Board shall include this provision in any subcontracts.

- o. Materials. At all times, the District Managing Board shall make reasonable efforts to use recycled materials in the performance of work required under this agreement.
- p. Compliance with provisions, requirements of funding source and Federal and State laws, statutes, rules, regulations, executive orders and policies. The District Administrator and the District Managing Board shall comply with any requirements, conditions or limitations arising under the terms of any grant funding source or required pursuant to any Federal or State law, statute including all provisions in ORS 279, 279A, 279B, 279C, rule, regulation, executive order and policy applicable to this agreement.
- q. Subcontractor. Any contracts that the District Administrator or District Managing Board may authorize shall contain all pertinent requirements of this agreement; the District Administrator and/or the District Managing Board shall be responsible for monitoring and reviewing the performance of the contractor.

**8. Authority and Duties of District Governing Body.**

- a. The District Governing Body shall provide, upon request of the District Managing Board, the necessary auditing services for the service facilities at reasonable cost to the District Managing Board.
- b. The District Governing Body, acting as members of the Budget Committee required by ORS 294.414, shall participate in the review and approval of the fiscal year budget, and shall assume responsibility for compliance with all publication, notice and hearing requirements for the budget process. The District Governing Body or its designee shall also prepare and complete all necessary election filings and other requirements for any tax base levy.

**9. Accounting.** The fiscal year of the District shall be the same as that established for Deschutes County, Oregon.

**10. Ownership of Work.** All work of the District Managing Board that results from this Agreement (the "Work Product") is the exclusive property of the District Governing Body.

**11. Review.** This Agreement shall be reviewed regularly (but not less than every three years) by the District Managing Board and the District Governing Board. Modifications or amendments to this Agreement may be proposed by the District Managing Board, electors of the District or the District Governing Body. Such modifications or amendments will become effective only upon the receipt of a two-thirds favorable vote by the District Governing Body.

**12. The Managing Board shall provide the District Governing Body with periodic reports** at the frequency and with the information prescribed by the District Governing Body. Further, at any time, the District Governing Body has the right to demand adequate assurances that the services provided by the District Managing Board will be in accordance with this Agreement. Such assurances provided by the District Managing Board shall be supported by documentation from third parties.

**13. Criminal and Conflict Background Investigations.** The District Managing Board understands that members of the District Managing Board and the District's employees are subject to periodic criminal background investigations as well as conflict of interest discovery by the District

Governing Body and, if such investigations disclose criminal activity not disclosed by any member, such non-disclosure shall constitute a material breach of this agreement and the District Governing Body may terminate that District Managing Board member or employee effective upon delivery of written notice to the Board Member or employee, or at such later date as may be established by the District Governing Body. The District Managing Board shall include this provision in each contract with District contractors.

**14. Duration of Agreement.** This Agreement shall be automatically extended from year to year on the same terms and conditions, including modifications and amendments.

**15. Early Termination.** Notwithstanding Paragraph 14, this Agreement may be terminated as follows:

- a. Mutual Consent. District Governing Body and District Managing Board, by mutual written agreement, may terminate this Agreement at any time.
- b. Party's Convenience. District Governing Body or District Managing Board may terminate this Agreement for any reason upon 30 days written notice to the other party.
- c. For Cause. District Governing Body may also terminate this agreement effective upon delivery of written notice to the District Managing Board, or at such later date as may be established by the District Governing Body, if state laws, regulations or guidelines are modified, changed or interpreted in such a way that the responsibilities may no longer be delegated to the District Managing Board.
- d. District Managing Board Default or Breach. The District Governing Body, by written notice to the District Managing Board, may immediately terminate the whole or any part of this agreement under any of the following conditions:
  - 1) If the District Managing Board fails to provide services called for by this agreement within the time specified or any extension thereof.
  - 2) If the District Managing Board fails to perform any of the other requirements of this agreement or so fails to pursue the work so as to endanger performance of this agreement in accordance with its terms, and after receipt of written notice from the District Governing Body specifying such failure, the District Managing Board fails to correct such failure within 10 calendar days or such other period as the District Governing Body may authorize.

**16. Remedies.** In the event of breach of this Agreement the parties shall have the following remedies:

- a. Termination under paragraphs 15 a. through c. above shall be without prejudice to any obligations or liabilities of the District already reasonably incurred prior to such termination. The District Managing Board may not incur obligations or liabilities after the District Managing Board receives written notice of termination.
- b. If terminated under 15 d. by the District Governing Body due to a breach by the District Managing Board, the District Governing Body may pursue any remedies available at law or in equity. Such remedies may include, but are not limited to, termination of this agreement and declaration of ineligibility for the receipt of future agreement awards. Additionally, District Governing Body may complete the work either itself, by agreement with another contractor, or by a combination thereof.

- c. In addition to the remedies in paragraph 15.b. for a breach by the District Managing Board, the District Governing Body also shall be entitled to any other equitable and legal remedies that are provided by law.
- d. Neither the District Governing Body nor the District Managing Board shall be held responsible for delay or default caused by fire, civil unrest, labor unrest, riot, acts of God, or war where such cause was beyond reasonable control of District Governing Body or the District Managing Board, respectively. The District Managing Board shall, however, make all reasonable efforts to remove or eliminate such a cause of delay or default and shall, upon the cessation of the cause, diligently pursue performance of its obligations under this Agreement.
- e. The passage of the agreement expiration date (one year from the date of the signing of this agreement) shall not extinguish or prejudice the District Governing Body's right to enforce this agreement with respect to any default or defect in performance that has not been cured.

- 17. **District Managing Board's Tender upon Termination.** Upon receiving a notice of termination of this Agreement, the District Managing Board shall immediately cease all activities under this Agreement, unless the District Governing Body expressly directs otherwise in such notice of termination. Upon termination of this Agreement, the District Managing Board shall deliver to the District Governing Body all documents, information, works-in-progress and other property that are or would be deliverables had the agreement been completed. Upon the District Governing Body's request, the District Managing Board shall surrender to anyone District Governing Body designates, all documents, research, objects or other tangible things needed to complete the work.
- 18. **Waiver.** The District Governing Body's delay in exercising, or failure to exercise any right, power, or privilege under this agreement shall not operate as a waiver thereof, nor shall any single or partial exercise or any right, power, or privilege under this agreement preclude any other or further exercise thereof or the exercise of any other such right, power, or privilege. The remedies provided herein are cumulative and not exclusive of any remedies provided by law.
- 19. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Oregon without regard to principles of conflicts of law. Any claim, action, suit or proceeding (collectively, "Claim") between District Governing Body and the District Managing Board members that arises from or relates to this Agreement shall be brought and conducted solely and exclusively within the Circuit Court of Deschutes County for the State of Oregon; provided, however, if a Claim must be brought in federal forum, then it shall be brought and conducted solely and exclusively within the United States District Court for the District of Oregon. The UN Convention on International Sales of Goods will not apply.
- 20. **Severability.** If any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held invalid.
- 21. **Anti-discrimination Clause.** No person shall, on the grounds of race, color, creed, national origin, sex, marital status, or age, suffer discrimination in the performance of this agreement when employed by the District. The District Managing Board shall comply with Title VI of the Civil Rights Act of 1964, with Section V of the Rehabilitation Act of 1973, and with all applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations. Additionally, each party shall comply with the Americans with Disabilities Act of 1990 (Pub. L.

No. 101-336), ORS 659A.142, and all regulations and administrative rules established pursuant to those laws. Further, District Managing Board shall not discriminate against minority-owned, women-owned or emerging small businesses in awarding subcontracts.

- 22. **Amendments.** This agreement may not be waived, altered, modified, supplemented, or amended in any manner except by written instrument signed by the District Governing Body and the District Managing Board.
- 23. **Merger Clause.** The Memorandum of Understanding - Contract No. 2002-201, entered into in 2002 shall remain as a historic formation document, but is invalidated to the extent that any provision in it conflicts with any provision in this Restated Agreement. Accordingly, and upon signatures below, this Agreement constitutes the entire agreement between the parties. All understandings and agreements between the parties and representations by either party concerning this Agreement are contained in this Agreement. No waiver, consent, modification or change in the terms of this Agreement shall bind the parties unless in writing signed by the parties. Any written waiver, consent, modification or change shall be effective only in the specific instance and for the specific purpose given.
- 24. **Notice.** Except as otherwise expressly provided in this Agreement, any communications between the parties hereto or notices to be given hereunder shall be given in writing by personal delivery, facsimile, electronically, or mailing the same, postage prepaid, to District Managing Board or District Governing Body at the address or number set forth below, or to such other addresses or numbers as any party may hereafter indicate pursuant to this Section 23. Any communication or notice so addressed and mailed shall be deemed delivered five (5) days after mailing. Any communication or notice sent by facsimile shall be deemed delivered when the transmitting machine generates receipt of the transmission. Any communication sent electronically shall be deemed delivered, unless a notice to the sender indicating it was undelivered. To be effective against District Governing Body, such facsimile transmission or electronic transmittal must be confirmed by telephone notice to District Governing Body's Administrator or Legal Counsel. Any communication or notice by personal delivery shall be deemed delivered when actually given to the designated person or representative.

To District Governing Body:  
County Administrator  
 Deschutes County  
 1300 NW Wall St.  
 Bend, Oregon 97703

Courtesy copy to:  
 Sunriver Owners  
 Association  
 PO Box 3278  
 Sunriver, Oregon 97707

To District Managing Board:  
 PO Box 2108  
 Sunriver, Oregon 97707

25. **Survival.** All rights and obligations shall cease upon termination or expiration of this Agreement, except for the rights and obligations set forth in Sections 7. k., n., o., p., 15-16, and 18-20.

Dates this \_\_\_\_ of \_\_\_\_\_, 202418

BOARD OF COUNTY COMMISSIONERS  
Acting as Governing Body for  
Sunriver Service District

PATTI ADAIR~~ANTHONY DeBONE~~, CHAIR

ANTHONY DeBONE~~PHILIP. G. HENDERSON~~, VICE  
CHAIR

PHIL CHANG~~TAMMY BANEY~~, COMMISSIONER

ATTEST:

\_\_\_\_\_

Recording Secretary

\*\*\*\*\*

SUNRIVER SERVICE DISTRICT MANAGING BOARD

\_\_\_\_\_

Chair

\_\_\_\_\_

Date

\*\*\*\*\*

SUNRIVER OWNERS ASSOCIATION - Acknowledging Identified Status and  
Designated ~~Managing Board Positions~~Ex-Officio position

\_\_\_\_\_

President

\_\_\_\_\_

Date



**EXHIBIT 1**

**SUNRIVER SERVICE DISTRICT MANAGEMENT AGREEMENT  
Expense**

**Reimbursement**

- 1. **Travel and Other Expenses.** (When travel and other expenses are reimbursed.)
  - a. The District Managing Board will reimburse Board members and employees for expenses related to official business only. Reimbursement shall not exceed the current government rates for mileage, meals, lodging and incidentals as per Deschutes County policy.
  - b. Any exception to this reimbursement policy shall be approved by the District Managing Board.

**RESTATED SUNRIVER SERVICE DISTRICT MANAGEMENT AGREEMENT**

Document No. 2024-395

**PARTIES:** The parties to this Restated Agreement are: (1) the Governing Body of the Sunriver Service District, a duly formed county service district; and (2) the Sunriver Service District Managing Board. In addition, the Sunriver Owners Association is provided acknowledgement status.

1. **Effective Date and Termination Date.** The effective date of this agreement shall be (agreed start date) or the date on which the Governing Board and Managing Board have signed this Agreement, whichever is later. This agreement is a successor/replacement agreement to the original Sunriver Service District Management Agreement, Document No. 2002-147, as amended by Restated Sunriver Service District Management Agreement, Document No. 2018-695, as amended, and upon execution of this agreement, Documents Nos. 2002-147, and 2018-695, as amended shall become void. Unless earlier terminated as provided below, this Agreement shall automatically renew in the manner provided for in Section 14.
2. **Purpose.** The Sunriver Service District ("District") was formed on June 26, 2002, pursuant to ORS 451.410, et seq. for the purpose of acquiring, constructing, maintaining and operating services as set out below. The District shall continue to be managed and operated by a Managing Board which shall have the authority and duties as set out in this Agreement.
3. **Debt Limitation.** This agreement is expressly subject to the debt limitation of Oregon counties set forth in Article XI, Section 10, of the Oregon Constitution, and is contingent upon funds being appropriated. Therefore, any provisions herein, which would conflict with law, are deemed inoperative to that extent. Additionally, the District Managing Board shall not incur any debt unless authorized by this agreement or the District Governing Body.
4. **Structure.** The District Governing Body is comprised of the Board of County Commissioners of Deschutes County, Oregon ("BOCC"). The District Governing Body has delegated, pursuant to a Memorandum of Understanding, the operation of the District to the District Managing Board (hereinafter, the "District Managing Board"). The District Managing Board, as agent for and acting on behalf of the District Governing Body, shall have the duties and authority as set out in this Agreement.
5. **District Managing Board.**
  - a. Composition. The District shall be managed and operated by the District Managing

Board. The District Managing Board shall consist of five members, as follows:

1) Official Positions.

- Position 1: District property owner. registered district elector, or business owner representative within the district bounds.
- Position 2: District property owner. registered district elector, or business owner representative within the district bounds.
- Position 3: District property owner. registered district elector, or business owner representative within the district bounds.
- Position 4: District property owner. registered district elector, or business owner representative within the district bounds.
- Position 5: District property owner. registered district elector, or business owner representative within the district bounds.

2) Any board member who serves in any other capacity that has financial or regulatory dealings with the District must acknowledge those conflicts and is unable to serve in any District Managing Board officer capacity if the Managing or Governing Board indicates that the conflict (actual or perceived) is unresolvable. No more than one board position may be filled by such members at any given time. All board members will submit an updated conflict of interest disclosure annually.

3) Ex-Officio Positions. In addition to the above-designated positions there may be an ex-officio position held by a Deschutes County official. The Sunriver Owners' Association may also nominate an ex-officio position consisting of a board member, or other board-appointed representative. The ex-officio positions shall be appointed by and serve at the pleasure of the District Governing Body, shall not participate in executive session matters, and shall be non-voting positions.

4) Two members of the District Managing Board or the District Managing Board's designee shall be members of the Deschutes County 911 User Board.

5) Officers. The Chair, Vice Chair and Treasurer of the District Managing Board shall be selected in accordance with the District Bylaws.

6) A District Administrator may also be designated and employed by the District Managing Board.

b. Term. Each member of the District Managing Board shall serve for a term of three years. Terms shall begin on September 1st and expire on August 31<sup>st</sup> of the ending year. A member shall serve for no more than two consecutive full terms. Partial terms are not counted as part of the two consecutive term limitation.

c. Appointments. The District Managing Board, except the ex-officio positions, shall be appointed by the District Governing Body after reviewing recommendations from the the District Managing Board. When a vacancy on the District Managing Board occurs, the Managing Board shall convene a group made up of no fewer than three district property owners to recommend suitable candidates to the Managing Board. The Managing Board

will make recommendations to the Governing Body for consideration of approval. Any nomination discussion shall include a criminal and conflict of interest background investigation prior to approval.

- d. Removal. Members of the District Managing Board shall serve at the pleasure of the Governing Body and may be removed with or without cause by action of the Governing body.
- e. Compensation And Expenses. The District Managing Board members shall not be entitled to receive any compensation attributable to service as a member of the District Managing Board. A District Managing Board member may be reimbursed for any expense which he or she incurs on behalf of the District Managing Board, provided such expenditure is approved by the Chair of the District Managing Board and proper voucher(s) supporting such expenditure is submitted to the Chair. All of the Chair's expense reimbursement requests shall be submitted to the Vice Chair of the District Managing Board.
- f. Committees. The District Managing Board shall have the authority to appoint such committees as in its discretion it deems necessary to assist the District Managing Board and/or the District Administrator in the operation of District. The duties and powers of such committees shall be determined by the District Managing Board.
- g. Meetings. Each member of the District Managing Board, except ex-officio members, shall have an equal vote in all District Managing Board decisions. The District Managing Board shall hold regular meetings and may hold special meetings as necessary. A special meeting may be called by the District Managing Board Chair or upon the request of any three Board members. All meetings shall be held in accordance with the Bylaws of the District and shall comply with applicable requirements set forth in ORS Chapter 192.

**6. Administration.** The District Managing Board is authorized to contract for administrative services, leasing of District Facilities and employ an Administrator to manage the daily operations of the District.

**7. Authority and Duties of Managing Board.**

- a. District Services. Upon the issuance of an order by the District Governing Body pursuant to the provisions of ORS 451.485, and subsequent majority approval in a referendum vote upon such an order pursuant to ORS 451.487, the District Managing Board may acquire, construct, maintain, and operate any one or more of the following service facilities:
  - 1. Fire prevention and protection;
  - 2. Security services provided by agreement;
  - 3. Law enforcement services;
  - 4. Emergency medical services, including ambulance services.
- b. Recommendations. Nothing herein shall be construed so as to prevent either the Association, Managing Board, or any other owner of property or elector within the District from initiating a recommendation to the District Governing Body either favoring or opposing an order relating to the above listed services, and the District Governing Body may by its own initiative request recommendations from the Association, Managing Board, or other members of the public

c. Contracting.

1. The authority to create any of the above service facilities shall include the authority to enter into agreements with necessary associations or public agencies. Purchasing of facilities, materials and services shall be in compliance with ORS Chapter 279, 279A, 279B, and 279C as applicable. All equipment, facilities, and materials purchased with public funds shall remain public property unless expended in the course of operation of the service facilities or disposed in accordance with the applicable laws relating to the disposal of surplus property of the district.
2. The District Managing Board shall have the authority to enter into agreements to be completed within the respective fiscal year for financing in anticipation of tax revenues or other funding sources.
3. Any lease, license, or other agreement with or sale or transfer (“agreement”) to the Association shall not be greater than the fair market value of the reasonable cost for the agreement and must include an analysis by an independent third party verifying the value and reasonableness of the agreement. The requirement for a third-party analysis shall not, however, be required for any agreement whereby: 1) the District provides services to the Association for the enforcement of the homeowners’ covenants, conditions and restrictions; or 2) the annual amounts then being paid to or received by the District or Association are increased or decreased by no more than ten (10) percent of the total of all amounts paid pursuant to all agreements for the most recent fiscal year of the District.

d. Financing Authority. The District Managing Board may obtain financing for any or all of the service facilities by any method authorized by law including, but not limited to the establishment of a tax base, the use of funds from a fund established under ORS 280.055 or ORS 451.540.

e. Bylaws. The District Managing Board shall adopt Bylaws for the operation of the District. The Bylaws shall be adopted by a two-thirds vote of the District Managing Board.

f. Budgeting. The District Managing Board shall prepare a proposed fiscal year budget for the District. The District Managing Board shall submit the proposed fiscal year budget to the Deschutes County Budget Committee established pursuant to the requirements of ORS 294.305 et seq.

g. Personnel. The District Managing Board may employ, evaluate and terminate employees necessary for performing the services of each service facility. The District Managing Board shall prepare and approve personnel standards and policies relating to all employees. Further, the District Governing Board delegates the authority and responsibility to the District Managing Board to establish personnel regulations for employees of the District which shall substantially accomplish the general purposes of ORS 242.702 to 242.824.

h. Purchasing. The District Managing Board may purchase, lease or otherwise contract for equipment and supplies necessary for any service facility approved in the fiscal year budget. The District Managing Board may enter into contracts to provide for financing

of needed equipment and supplies. The District Managing Board may not, however, enter into any obligation to be performed under a subcontract unless such subcontract provides for termination upon non-appropriation of funds by the District Governing Body.

- i. Liability Insurance. The District Managing Board shall maintain public liability insurance coverage in an amount not less than the tort limits for public bodies as set out in Oregon Tort Claims Act, ORS 30.260 et seq., naming the District, Governing Body, and District Managing Board as insureds. If required pursuant to any agreement with the Association, liability insurance purchased by the District Managing Board shall name the Association as an additional insured. The District Managing Board shall also maintain insurance covering the buildings, equipment and other tangible property, either owned or leased, by District in an amount not less than replacement value.
- j. Compliance with Budget and Public Records Laws. The financial transactions of the District Managing Board shall be in compliance with the requirements of the local budget laws and expenditure limitations contained in the laws of the State of Oregon. As applicable and subject to lawful non-disclosure or redaction, records of the District Managing Board shall be deemed public records in accordance with ORS Chapter 192.
- k. Confidentiality. The District Managing Board shall not use, release or disclose any information concerning any employee, client, applicant or person doing business with the District for any purpose not directly connected with the administration of the District Governing Body's or the District Managing Board's responsibilities under this Agreement except upon written consent of the District Governing Body, and if applicable, the employee, client, applicant or person. The District Managing Board shall ensure that its agents, officers and subcontractors and District employees with access to the District Governing Body and District Managing Board records understand and comply with this confidentiality provision..
- l. Drugs and Alcohol. The District Managing Board shall enforce a zero tolerance as to dealing, possession, or use of drugs or alcohol by the District Managing Board or the District's employees, subcontractors and agents while performing work under this agreement.
- m. Expense Reimbursement. The District Managing Board shall enforce the Expense Reimbursement Policies for each District Managing Board member, District employee and contractor. Only expenses reasonably and necessarily incurred in the performance of this agreement, an employee's employment or a contract shall be reimbursed. Expenses reimbursed shall be at the actual cost incurred, including any taxes paid, and shall not include any mark-up unless the mark-up on expenses is specifically agreed to in the agreement. The cost of any contracted work approved in the agreement shall not be marked up. The District Managing Board shall not pay for any time expended to complete the documents necessary for reimbursement of expenses or for payment under this agreement. The maximum amounts for certain reimbursable expenses are set forth in Exhibit "1," attached hereto and by this reference incorporated herein.
- n. Access to Records. The District Managing Board shall maintain fiscal records and all other records pertinent to this Agreement.
  - 1) All fiscal records shall be maintained pursuant to generally accepted accounting standards, and other records shall be maintained to the extent necessary to clearly reflect actions taken. All records shall be retained and kept accessible for

at least three years following the final payment made under the agreement or all pending matters are closed, whichever is later. If an audit, litigation or other action involving the agreement is started before the end of the three-year period, the records shall be retained until all issues arising out of the action are resolved or until the end of the three-year period, whichever is later.

- 2) The District Governing Body's authorized representatives shall have the right to direct access to all of the District Managing Board's books, documents, papers and records related to this Agreement for the purpose of conducting audits and examinations and making copies, excerpts and transcripts. These records also include licensed software and any records in electronic form, including but not limited to computer hard drives, tape backups and other such storage devices.

The District Governing Body, the Secretary of State's Office of the State of Oregon, the Federal Government, and their duly authorized representatives, shall have license to enter upon the District Managing Board's premises to access and inspect the books, documents, papers, computer software, electronic files and any other records of the District Managing Board which are directly pertinent to this Agreement for the purpose of making audits, examinations, excerpts, copies and transcriptions.

- 3) The District Managing Board shall include this provision in any subcontracts.
  - o. Materials. At all times, the District Managing Board shall make reasonable efforts to use recycled materials in the performance of work required under this agreement.
  - p. Compliance with provisions, requirements of funding source and Federal and State laws, statutes, rules, regulations, executive orders and policies. The District Administrator and the District Managing Board shall comply with any requirements, conditions or limitations arising under the terms of any grant funding source or required pursuant to any Federal or State law, statute including all provisions in ORS 279, 279A, 279B, 279C, rule, regulation, executive order and policy applicable to this agreement.
  - q. Subcontractor. Any contracts that the District Administrator or District Managing Board may authorize shall contain all pertinent requirements of this agreement; the District Administrator and/or the District Managing Board shall be responsible for monitoring and reviewing the performance of the contractor.

**8. Authority and Duties of District Governing Body.**

- a. The District Governing Body shall provide, upon request of the District Managing Board, the necessary auditing services for the service facilities at reasonable cost to the District Managing Board.
- b. The District Governing Body, acting as members of the Budget Committee required by ORS 294.414, shall participate in the review and approval of the fiscal year budget, and shall assume responsibility for compliance with all publication, notice and hearing requirements for the budget process. The District Governing Body or its designee shall also prepare and complete all necessary election filings and other requirements for any tax base levy.

**9. Accounting.** The fiscal year of the District shall be the same as that established for Deschutes County, Oregon.

- 10. **Ownership of Work.** All work of the District Managing Board that results from this Agreement (the "Work Product") is the exclusive property of the District Governing Body.
  
- 11. **Review.** This Agreement shall be reviewed regularly (but not less than every three years) by the District Managing Board and the District Governing Board. Modifications or amendments to this Agreement may be proposed by the District Managing Board, electors of the District or the District Governing Body. Such modifications or amendments will become effective only upon the receipt of a two-thirds favorable vote by the District Governing Body.
  
- 12. **The Managing Board shall provide the District Governing Body with periodic reports** at the frequency and with the information prescribed by the District Governing Body. Further, at any time, the District Governing Body has the right to demand adequate assurances that the services provided by the District Managing Board will be in accordance with this Agreement. Such assurances provided by the District Managing Board shall be supported by documentation from third parties.
  
- 13. **Criminal and Conflict Background Investigations.** The District Managing Board understands that members of the District Managing Board and the District's employees are subject to periodic criminal background investigations as well as conflict of interest discovery by the District Governing Body and, if such investigations disclose criminal activity not disclosed by any member, such non-disclosure shall constitute a material breach of this agreement and the District Governing Body may terminate that District Managing Board member or employee effective upon delivery of written notice to the Board Member or employee, or at such later date as may be established by the District Governing Body. The District Managing Board shall include this provision in each contract with District contractors.
  
- 14. **Duration of Agreement.** This Agreement shall be automatically extended from year to year on the same terms and conditions, including modifications and amendments.
  
- 15. **Early Termination.** Notwithstanding Paragraph 14, this Agreement may be terminated as follows:
  - a. Mutual Consent. District Governing Body and District Managing Board, by mutual written agreement, may terminate this Agreement at any time.
  
  - b. Party's Convenience. District Governing Body or District Managing Board may terminate this Agreement for any reason upon 30 days written notice to the other party.
  
  - c. For Cause. District Governing Body may also terminate this agreement effective upon delivery of written notice to the District Managing Board, or at such later date as may be established by the District Governing Body, if state laws, regulations or guidelines are modified, changed or interpreted in such a way that the responsibilities may no longer be delegated to the District Managing Board.
  
  - d. District Managing Board Default or Breach. The District Governing Body, by written notice to the District Managing Board, may immediately terminate the whole or any part of this agreement under any of the following conditions:
    - 1) If the District Managing Board fails to provide services called for by this agreement within the time specified or any extension thereof.



- 2) If the District Managing Board fails to perform any of the other requirements of this agreement or so fails to pursue the work so as to endanger performance of this agreement in accordance with its terms, and after receipt of written notice from the District Governing Body specifying such failure, the District Managing Board fails to correct such failure within 10 calendar days or such other period as the District Governing Body may authorize.

**16. Remedies.** In the event of breach of this Agreement the parties shall have the following remedies:

- a. Termination under paragraphs 15 a. through c. above shall be without prejudice to any obligations or liabilities of the District already reasonably incurred prior to such termination. The District Managing Board may not incur obligations or liabilities after the District Managing Board receives written notice of termination.
- b. If terminated under 15 d. by the District Governing Body due to a breach by the District Managing Board, the District Governing Body may pursue any remedies available at law or in equity. Such remedies may include, but are not limited to, termination of this agreement and declaration of ineligibility for the receipt of future agreement awards. Additionally, District Governing Body may complete the work either itself, by agreement with another contractor, or by a combination thereof.
- c. In addition to the remedies in paragraph 15.b. for a breach by the District Managing Board, the District Governing Body also shall be entitled to any other equitable and legal remedies that are provided by law.
- d. Neither the District Governing Body nor the District Managing Board shall be held responsible for delay or default caused by fire, civil unrest, labor unrest, riot, acts of God, or war where such cause was beyond reasonable control of District Governing Body or the District Managing Board, respectively. The District Managing Board shall, however, make all reasonable efforts to remove or eliminate such a cause of delay or default and shall, upon the cessation of the cause, diligently pursue performance of its obligations under this Agreement.
- e. The passage of the agreement expiration date (one year from the date of the signing of this agreement) shall not extinguish or prejudice the District Governing Body's right to enforce this agreement with respect to any default or defect in performance that has not been cured.

**17. District Managing Board's Tender upon Termination.** Upon receiving a notice of termination of this Agreement, the District Managing Board shall immediately cease all activities under this Agreement, unless the District Governing Body expressly directs otherwise in such notice of termination. Upon termination of this Agreement, the District Managing Board shall deliver to the District Governing Body all documents, information, works-in-progress and other property that are or would be deliverables had the agreement been completed. Upon the District Governing Body's request, the District Managing Board shall surrender to anyone District Governing Body designates, all documents, research, objects or other tangible things needed to complete the work.

**18. Waiver.** The District Governing Body's delay in exercising, or failure to exercise any right, power, or privilege under this agreement shall not operate as a waiver thereof, nor shall any single or partial exercise or any right, power, or privilege under this agreement preclude any other or further exercise thereof or the exercise of any other such right, power, or privilege. The

remedies provided herein are cumulative and not exclusive of any remedies provided by law.

- 19. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Oregon without regard to principles of conflicts of law. Any claim, action, suit or proceeding (collectively, "Claim") between District Governing Body and the District Managing Board members that arises from or relates to this Agreement shall be brought and conducted solely and exclusively within the Circuit Court of Deschutes County for the State of Oregon; provided, however, if a Claim must be brought in federal forum, then it shall be brought and conducted solely and exclusively within the United States District Court for the District of Oregon. The UN Convention on International Sales of Goods will not apply.
- 20. **Severability.** If any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held invalid.
- 21. **Anti-discrimination Clause.** No person shall, on the grounds of race, color, creed, national origin, sex, marital status, or age, suffer discrimination in the performance of this agreement when employed by the District. The District Managing Board shall comply with Title VI of the Civil Rights Act of 1964, with Section V of the Rehabilitation Act of 1973, and with all applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations. Additionally, each party shall comply with the Americans with Disabilities Act of 1990 (Pub. L. No. 101-336), ORS 659A.142, and all regulations and administrative rules established pursuant to those laws. Further, District Managing Board shall not discriminate against minority-owned, women-owned or emerging small businesses in awarding subcontracts.
- 22. **Amendments.** This agreement may not be waived, altered, modified, supplemented, or amended in any manner except by written instrument signed by the District Governing Body and the District Managing Board.
- 23. **Merger Clause.** The Memorandum of Understanding - Contract No. 2002-201, entered into in 2002 shall remain as a historic formation document, but is invalidated to the extent that any provision in it conflicts with any provision in this Restated Agreement. Accordingly, and upon signatures below, this Agreement constitutes the entire agreement between the parties. All understandings and agreements between the parties and representations by either party concerning this Agreement are contained in this Agreement. No waiver, consent, modification or change in the terms of this Agreement shall bind the parties unless in writing signed by the parties. Any written waiver, consent, modification or change shall be effective only in the specific instance and for the specific purpose given.
- 24. **Notice.** Except as otherwise expressly provided in this Agreement, any communications between the parties hereto or notices to be given hereunder shall be given in writing by personal delivery, facsimile, electronically, or mailing the same, postage prepaid, to District Managing Board or District Governing Body at the address or number set forth below, or to such other addresses or numbers as any party may hereafter indicate pursuant to this Section 23. Any communication or notice so addressed and mailed shall be deemed delivered five (5) days after mailing. Any communication or notice sent by facsimile shall be deemed delivered when the transmitting machine generates receipt of the transmission. Any communication sent electronically shall be deemed delivered, unless a notice to the sender indicating it was undelivered. To be effective against District Governing Body, such facsimile transmission or electronic transmittal must be confirmed by telephone notice to District Governing Body's Administrator or Legal Counsel. Any communication or notice by personal delivery shall be deemed delivered when actually given to the designated person or representative.

To District Governing Body:

County Administrator  
Deschutes County  
1300 NW Wall St.  
Bend, Oregon 97703

Courtesy copy to:

Sunriver Owners  
Association  
PO Box 3278  
Sunriver, Oregon 97707

To District Managing Board:

PO Box 2108  
Sunriver, Oregon 97707

25. **Survival.** All rights and obligations shall cease upon termination or expiration of this Agreement, except for the rights and obligations set forth in Sections 7. k., n., o., p., 15-16, and 18-20.

Dates this \_\_\_\_ of \_\_\_\_\_,2024

BOARD OF COUNTY COMMISSIONERS  
Acting as Governing Body for  
Sunriver Service District

\_\_\_\_\_  
PATTI ADAIR, CHAIR

\_\_\_\_\_  
ANTHONY DeBONE, VICE CHAIR

\_\_\_\_\_  
PHIL CHANG, COMMISSIONER

ATTEST:

\_\_\_\_\_

Recording Secretary

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SUNRIVER SERVICE DISTRICT MANAGING BOARD

\_\_\_\_\_

Chair

\_\_\_\_\_

Date

\*\*\*\*\*

SUNRIVER OWNERS ASSOCIATION - Acknowledging Identified Status and  
Designated Ex-Officio position

\_\_\_\_\_

President

\_\_\_\_\_

Date

**EXHIBIT 1**

**SUNRIVER SERVICE DISTRICT MANAGEMENT AGREEMENT  
Expense**

**Reimbursement**

- 1. **Travel and Other Expenses.** (When travel and other expenses are reimbursed.)
  - a. The District Managing Board will reimburse Board members and employees for expenses related to official business only. Reimbursement shall not exceed the current government rates for mileage, meals, lodging and incidentals as per Deschutes County policy.
  - b. Any exception to this reimbursement policy shall be approved by the District Managing Board.



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: June 24, 2024

SUBJECT: Public Hearing and consideration of Resolution No. 2024-017 adopting the FY 2024-25 Deschutes County Extension and 4H Service District Budget

RECOMMENDED MOTION:

Move approval of Resolution 2024-017 adopting the fiscal year 2024-25 Deschutes County Extension and 4H Service District budget in the sum of \$1,103,560, imposing and categorizing ad valorem property taxes at the tax rate of \$0.0224 per \$1,000 of assessed value, and appropriating amounts set forth in the resolution.

BACKGROUND AND POLICY IMPLICATIONS:

The Budget Committee met May 20-23, 2024 and fulfilled its statutory obligations by approving the FY 2024-25 Proposed Budget as amended for the Deschutes County Extension and 4H Service District. State statutes require the Board to hold a public hearing on the adoption of the budget as approved by the Budget Committee. The Board has the authority to make changes to the approved budget by up to 10% of expenditures in each fund. There are no changes proposed to the approved budget.

BUDGET IMPACTS:

Approval of the resolution establishes the FY 2024-25 budget and levies ad valorem taxes.

ATTENDANCE:

Dan Emerson, Budget & Financial Planning Manager

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON  
 ACTING AS THE GOVERNING BODY OF THE  
 DESCHUTES COUNTY EXTENSION AND 4-H SERVICE DISTRICT

A Resolution Adopting the Budget,	*	
Levying Ad Valorem Taxes	*	
And Making Appropriations for the	*	RESOLUTION NO. 2024-017
Deschutes County Extension and	*	
4-H Service District Budget for Fiscal	*	
Year 2024-25.	*	

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, ACTING AS THE GOVERNING BODY OF THE DESCHUTES COUNTY EXTENSION AND 4-H SERVICE DISTRICT, as follows:

Section 1. That the Board of County Commissioners of Deschutes County, Oregon, acting as the governing body of the Deschutes County Extension and 4-H Service District, hereby adopts the budget for the fiscal year 2024-25 in the total sum of \$1,103,560. A copy of this budget document is available on file in the office of the Deschutes County Board of County Commissioners.

Section 2. That the Board of County Commissioners of Deschutes County, Oregon, acting as the governing body of the Deschutes County Extension and 4-H Service District, hereby imposes the ad valorem property taxes provided for in the 2024-25 adopted budget at the tax rate of \$0.0224 per \$1,000 of assessed value for operations; and that these taxes are hereby imposed and categorized for tax year 2024-25 upon the assessed value of all taxable property within the district as follows:

	<u>General Government Limitation</u>	<u>Excluded from Limitation</u>
Rate Levied Within Permanent Tax Rate Limit	\$0.0224/\$1,000	

Section 3. That the amounts for the fiscal year beginning July 1, 2024, and for the purposes shown below, are hereby appropriated as follows:

<b>GENERAL FUND</b>	
Extension/4-H	\$771,160
Debt Service	\$60,276
Contingency	<u>\$272,124</u>
 Total District Appropriations	 \$1,103,560
 Total District Adopted Budget	 \$1,103,560

Section 4. That the Deschutes County Chief Financial Officer make the appropriations as set for the 2024-25 fiscal year.

06/24/2024 Item #2.

DATED this \_\_\_\_\_ day of June, 2024.

BOARD OF COUNTY COMMISSIONERS OF  
DESCHUTES COUNTY, OREGON, ACTING AS  
THE GOVERNING BODY OF THE DESCHUTES  
COUNTY EXTENSION AND 4-H SERVICE  
DISTRICT

\_\_\_\_\_  
PATTI ADAIR, Chair

ATTEST:

\_\_\_\_\_  
ANTHONY DEBONE, Vice Chair

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
PHIL CHANG, Commissioner





BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: June 24, 2024

SUBJECT: Public Hearing and consideration of Resolution No. 2024-018 adopting the FY 2024-25 Deschutes County 9-1-1 Service District Budget

RECOMMENDED MOTION:

Move approval of Resolution 2024-018 adopting the fiscal year 2024-25 Deschutes County 9-1-1 Service District budget in the sum of \$28,408,974, imposing and categorizing ad valorem property taxes at the tax rate of \$0.3618 per \$1,000 of assessed value, and appropriating amounts set forth in the resolution.

BACKGROUND AND POLICY IMPLICATIONS:

The Budget Committee met May 20-23, 2024 and fulfilled its statutory obligations by approving the FY 2024-25 Proposed Budget as amended for the Deschutes County 9-1-1 Service District. State statutes require the Board to hold a public hearing on the adoption of the budget as approved by the Budget Committee. The Board has the authority to make changes to the approved budget by up to 10% of expenditures in each fund. There are no changes proposed to the approved budget.

BUDGET IMPACTS:

Approval of the resolution establishes the FY 2024-25 budget and levies ad valorem taxes.

ATTENDANCE:

Dan Emerson, Budget & Financial Planning Manager

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON  
 ACTING AS THE GOVERNING BODY OF THE  
 DESCHUTES COUNTY 9-1-1 SERVICE DISTRICT

A Resolution Adopting the Budget,	*	
Levying Ad Valorem Taxes	*	
And Making Appropriations for the	*	RESOLUTION NO. 2024-018
Deschutes County 9-1-1	*	
Service District Budget for Fiscal	*	
Year 2024-25.	*	

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, ACTING AS THE GOVERNING BODY OF THE DESCHUTES COUNTY 9-1-1 SERVICE DISTRICT, as follows:

Section 1. That the Board of County Commissioners of Deschutes County, Oregon, acting as the governing body of the Deschutes County 9-1-1 Service District, hereby adopts the budget for the fiscal year 2024-25 in the total sum of \$28,408,974. A copy of this budget document is available in the office of the Deschutes County Board of County Commissioners.

Section 2. That the Board of County Commissioners of Deschutes County, Oregon, acting as the governing body of the Deschutes County 9-1-1 Service District, hereby imposes the ad valorem property taxes provided for in the 2024-25 adopted budget at the tax rate of \$0.3618 per \$1,000 of assessed value for operations; and that these taxes are hereby imposed and categorized for tax year 2024-25 upon the assessed value of all taxable property within the district as follows:

	<u>General Government Limitation</u>	<u>Excluded from Limitation</u>
Rate Levied within Permanent Tax Rate Limit	\$0.3618/\$1,000	

Section 3. That the amounts for the fiscal year beginning July 1, 2024, and for the purposes shown below, are hereby appropriated as follows:

<b>GENERAL FUND</b>	
Public Safety	\$17,254,619
Transfers	515,000
Contingency	<u>5,188,631</u>
Total General Fund	\$22,958,250

Total District Appropriations	\$22,958,250
Total Unappropriated and Reserve Amounts	<u>\$5,450,724</u>
Total District Adopted Budget	\$28,408,974

Section 4. That the Deschutes County Chief Financial Officer make the appropriations as set out herein for the 2024-25 fiscal year.

DATED this \_\_\_\_\_ day of June, 2024.

BOARD OF COUNTY COMMISSIONERS OF  
DESCHUTES COUNTY, OREGON, ACTING AS  
THE GOVERNING BODY OF THE DESCHUTES  
COUNTY 9-1-1 SERVICE DISTRICT

\_\_\_\_\_  
PATTI ADAIR, Chair

\_\_\_\_\_  
ANTHONY DEBONE, Vice Chair

\_\_\_\_\_  
PHIL CHANG, Commissioner

ATTEST:

\_\_\_\_\_  
Recording Secretary



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: June 24, 2024

SUBJECT: Public Hearing and consideration of Resolution No. 2024-019 adopting the Black Butte Ranch Service District FY 2024-25 Budget

RECOMMENDED MOTION:

Move approval of Resolution No. 2024-019 adopting the fiscal year 2024-25 Black Butte Service District budget in the sum of \$2,647,431, imposing and categorizing ad valorem property taxes at the tax rate of \$1.0499 per \$1,000 of assessed value for operations and \$0.6500 per \$1,000 of assessed value for local option tax, and appropriating amounts set forth in the resolution.

BACKGROUND AND POLICY IMPLICATIONS:

The Budget Committee met May 20-23, 2024 and fulfilled its statutory obligations by approving the FY 2024-25 Proposed Budget as amended for the Black Butte Ranch Service District. State statutes require the Board to hold a public hearing on the adoption of the budget as approved by the Budget Committee. The Board has the authority to make changes to the approved budget by up to 10% of expenditures in each fund. There are no changes proposed to the approved budget.

BUDGET IMPACTS:

Approval of the resolution establishes the FY 2024-25 budget and levies ad valorem taxes.

ATTENDANCE:

Dan Emerson, Budget & Financial Planning Manager

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON  
 ACTING AS THE GOVERNING BODY OF THE  
 BLACK BUTTE RANCH SERVICE DISTRICT

A Resolution Adopting the Budget,	*	
Levying Ad Valorem Taxes	*	
And Making Appropriations for the	*	RESOLUTION NO. 2024-019
Black Butte Ranch Service	*	
District Budget for Fiscal Year	*	
2024-25.	*	

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, ACTING AS THE GOVERNING BODY OF THE BLACK BUTTE RANCH SERVICE DISTRICT, as follows:

Section 1. That the Board of County Commissioners of Deschutes County, Oregon, acting as the governing body of the Black Butte Ranch Service District, hereby adopts the budget for the fiscal year 2024-25 in the total sum of \$2,647,431. A copy of this budget document is available in the office of the Deschutes County Board of County Commissioners.

Section 2. That the Board of County Commissioners of Deschutes County, Oregon, acting as the governing body of the Black Butte Ranch Service District, hereby imposes the ad valorem property taxes provided for in the 2024-25 adopted budget at the tax rate of \$1.0499 per \$1,000 of assessed value for operations; and \$0.6500 per \$1,000 of assessed value for local option tax; and that these taxes are hereby imposed and categorized for tax year 2024-25 upon the assessed value of all taxable property within the district as follows:

	<u>General Government Limitation</u>	<u>Excluded from Limitation</u>
Rate Levied within Permanent Tax Rate Limit	\$1.0499/\$1,000	
Local Option Tax Rate	\$ .6500/\$1,000	

Section 3. That the amounts for the fiscal year beginning July 1, 2024, and for the purposes shown below, are hereby appropriated as follows:

<b>GENERAL FUND</b>	
Public Safety	\$1,526,421
Contingency	<u>350,000</u>
 Total District Appropriations	 \$1,876,421
 Total Unappropriated and Reserve Amounts	 <u>\$771,010</u>
 Total District Adopted Budget	 \$2,647,431

Section 4. That the Deschutes County Chief Financial Officer make the appropriations as set out herein for the 2024-25 fiscal year.

DATED this \_\_\_\_\_ day of June, 2024.

BOARD OF COUNTY COMMISSIONERS OF  
DESCHUTES COUNTY, OREGON, ACTING AS  
THE GOVERNING BODY OF THE BLACK BUTTE  
RANCH SERVICE DISTRICT

\_\_\_\_\_  
PATTI ADAIR, Chair

ATTEST:

\_\_\_\_\_  
ANTHONY DEBONE, Vice Chair

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
PHIL CHANG, Commissioner



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: June 24, 2024

SUBJECT: Public Hearing and consideration of Resolution No. 2024-020 adopting the Countywide Law Enforcement District (District #1) FY 2024-25 Budget

RECOMMENDED MOTION:

Move approval of Resolution 2024-020 adopting the fiscal year 2024-25 Countywide Law Enforcement District budget in the sum of \$51,483,921 imposing and categorizing ad valorem property taxes at the tax rate of \$1.2500 per \$1,000 of assessed value, and appropriating amounts set forth in the resolution.

BACKGROUND AND POLICY IMPLICATIONS:

The Budget Committee met May 20-23, 2024 and fulfilled its statutory obligations by approving the FY 2024-25 Proposed Budget as amended for the Countywide Law Enforcement District (District #1). State statutes require the Board to hold a public hearing on the adoption of the budget as approved by the Budget Committee. The Board has the authority to make changes to the approved budget by up to 10% of expenditures in each fund. There are no changes proposed to the approved budget.

BUDGET IMPACTS:

Approval of the resolution establishes the FY 2024-25 budget and levies ad valorem taxes.

ATTENDANCE:

Dan Emerson, Budget & Financial Planning Manager

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON  
 ACTING AS THE GOVERNING BODY OF THE  
 COUNTYWIDE LAW ENFORCEMENT DISTRICT (DISTRICT 1)

A Resolution Adopting the Budget,	*	
Levying Ad Valorem Taxes and Making	*	
Appropriations for the Countywide Law	*	RESOLUTION NO. 2024-020
Enforcement District (District 1) Budget	*	
For Fiscal Year 2024-25.	*	

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, ACTING AS THE GOVERNING BODY OF THE COUNTYWIDE LAW ENFORCEMENT DISTRICT (DISTRICT 1), as follows:

Section 1. That the Board of County Commissioners of Deschutes County, Oregon, acting as the governing body of the Countywide Law Enforcement District (District 1), hereby adopts the Budget for the fiscal year 2024-25 in the total sum of \$51,483,921. A copy of this budget document is available in the office of the Deschutes County Board of County Commissioners.

Section 2. That the Board of County Commissioners of Deschutes County, Oregon, acting as the governing body of the Countywide Law Enforcement District (District 1), hereby imposes the ad valorem property taxes provided for in the 2024-25 adopted budget at the tax rate of \$1.2500 per \$1,000 of assessed value for operations; and that these taxes are hereby imposed and categorized for tax year 2024-25 upon the assessed value of all taxable property within the district as follows:

	<u>General Government Limitation</u>	<u>Excluded from Limitation</u>
Rate Levied within Permanent Tax Rate Limit	\$1.2500/\$1,000	

Section 3. That the amounts for the fiscal year beginning July 1, 2024, and for the purposes shown below, are hereby appropriated as follows:

**GENERAL FUND**

Public Safety	\$40,551,448
Contingency	<u>\$10,932,473</u>
 Total District Appropriations	 \$51,483,921
 Total District Adopted Budget	 \$51,483,921



Section 4. That the Deschutes County Chief Financial Officer make the appropriations as set out herein for the 2024-25 fiscal year.

DATED this \_\_\_\_\_ day of June, 2024.

BOARD OF COUNTY COMMISSIONERS OF  
DESCHUTES COUNTY, OREGON, ACTING AS  
THE GOVERNING BODY OF COUNTYWIDE  
LAW ENFORCEMENT DISTRICT (DISTRICT 1)

\_\_\_\_\_  
PATTI ADAIR, Chair

\_\_\_\_\_  
ANTHONY DEBONE, Vice Chair

\_\_\_\_\_  
PHIL CHANG, Commissioner

ATTEST:

\_\_\_\_\_  
Recording Secretary



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: June 24, 2024

SUBJECT: Public Hearing and consideration of Resolution No. 2024-021 adopting the Rural Law Enforcement District (District #2) FY 2024-25 Budget

RECOMMENDED MOTION:

Move approval of Resolution No. 2024-021 adopting the fiscal year 2024-25 Rural Law Enforcement District budget in the sum of \$17,891,381, imposing and categorizing ad valorem property taxes at the tax rate of \$1.5500 per \$1,000 of assessed value, and appropriating amounts set forth in the resolution.

BACKGROUND AND POLICY IMPLICATIONS:

The Budget Committee met May 20-23, 2024 and fulfilled its statutory obligations by approving the FY 2024-25 Proposed Budget as amended for the Rural Law Enforcement District (District #2). State statutes require the Board to hold a public hearing on the adoption of the budget as approved by the Budget Committee. The Board has the authority to make changes to the approved budget by up to 10% of expenditures in each fund. There are no changes proposed to the approved budget.

BUDGET IMPACTS:

Approval of the resolution establishes the FY 2024-25 budget and levies ad valorem taxes.

ATTENDANCE:

Dan Emerson, Budget & Financial Planning Manager

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON  
 ACTING AS THE GOVERNING BODY OF THE  
 RURAL LAW ENFORCEMENT DISTRICT (DISTRICT 2)

A Resolution Adopting the Budget  
 Levying Ad Valorem Taxes, \*  
 And Making Appropriations for the \* RESOLUTION NO. 2024-021  
 Rural Law Enforcement District \*  
 (District 2) Budget for Fiscal \*  
 Year 2024-25. \*

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, ACTING AS THE GOVERNING BODY OF THE RURAL LAW ENFORCEMENT DISTRICT (DISTRICT 2), as follows:

Section 1. That the Board of County Commissioners of Deschutes County, Oregon, acting as the governing body of the Rural Law Enforcement District (District 2), hereby adopts the budget for the fiscal year 2024-25 in the total sum of \$17,891,381. A copy of this budget document is currently available in the office of the Deschutes County Board of County Commissioners.

Section 2. That the Board of County Commissioners of Deschutes County, Oregon, acting as the governing body of the Rural Law Enforcement District (District 2), hereby imposes the ad valorem property taxes provided for in the 2024-25 adopted budget at the tax rate of \$1.5500 per \$1,000 of assessed value for operations; and that these taxes are hereby imposed and categorized for tax year 2024-25 upon the assessed value of all taxable property within the district as follows:

	<u>General Government Limitation</u>	<u>Excluded from Limitation</u>
Rate Levied within Permanent Tax Rate Limit	\$1.5500/\$1,000	

Section 3. That the amounts for the fiscal year beginning July 1, 2024, and for the purposes shown below, are hereby appropriated as follows:

<b>GENERAL FUND</b>	
Public Safety	\$15,624,705
Contingency	<u>\$2,266,676</u>
 Total District Appropriations	 \$17,891,381
 Total District Adopted Budget	 \$17,891,381

Section 4. That the Deschutes County Chief Financial Officer make the appropriations as set out herein for the 2024-25 fiscal year.

DATED this \_\_\_\_\_ day of June, 2024.

BOARD OF COUNTY COMMISSIONERS OF  
DESCHUTES COUNTY, OREGON, ACTING AS  
THE GOVERNING BODY OF RURAL LAW  
ENFORCEMENT DISTRICT (DISTRICT 2)

\_\_\_\_\_  
PATTI ADAIR, Chair

\_\_\_\_\_  
ANTHONY DEBONE, Vice Chair

\_\_\_\_\_  
PHIL CHANG, Commissioner

ATTEST:

\_\_\_\_\_  
Recording Secretary



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: June 24, 2024

SUBJECT: Public Hearing and consideration of Resolution No. 2024-022 adopting the Sunriver Service District FY 2024-25 Budget

RECOMMENDED MOTION:

Move approval of Resolution No. 2024-022 adopting the fiscal year 2024-25 Sunriver Service District budget in the sum of \$21,362,003, imposing and categorizing ad valorem property taxes at the tax rate of \$3.4500 per \$1,000 of assessed value for operations and \$0.4700 per \$1,000 of assessed value for local option tax, and appropriating amounts set forth in the resolution.

BACKGROUND AND POLICY IMPLICATIONS:

The Budget Committee met May 20-23, 2024 and fulfilled its statutory obligations by approving the FY 2024-25 Proposed Budget as amended for the Sunriver Service District. State statutes require the Board to hold a public hearing on the adoption of the budget as approved by the Budget Committee. The Board has the authority to make changes to the approved budget by up to 10% of expenditures in each fund. There are no changes proposed to the approved budget.

BUDGET IMPACTS:

Approval of the resolution establishes the FY 2024-25 budget and levies ad valorem taxes.

ATTENDANCE:

Dan Emerson, Budget & Financial Planning Manager

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON  
 ACTING AS THE GOVERNING BODY OF THE  
 SUNRIVER SERVICE DISTRICT

A Resolution Adopting the Budget,	*	
Levying Ad Valorem Taxes	*	
And Making Appropriations for the	*	RESOLUTION NO. 2024-022
Sunriver Service District Budget for	*	
Fiscal Year 2024-25.	*	

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, ACTING AS THE GOVERNING BODY OF THE SUNRIVER SERVICE DISTRICT, as follows:

Section 1. That the Board of County Commissioners of Deschutes County, Oregon, acting as the governing body of the Sunriver Service District, hereby adopts the budget for the fiscal year 2024-25 in the total sum of \$21,362,003. A copy of this budget document is available in the office of the Deschutes County Board of County Commissioners.

Section 2. That the Board of County Commissioners of Deschutes County, Oregon, acting as the governing body of the Sunriver Service District, hereby imposes the ad valorem property taxes provided for in the 2024-25 adopted budget at the tax rate of \$3.4500 per \$1,000 of assessed value for operations; and \$0.4700 per \$1,000 of assessed value for local option tax; and that these taxes are hereby imposed and categorized for tax year 2024-25 upon the assessed value of all taxable property within the district as follows:

	<u>General Government Limitation</u>	<u>Excluded from Limitation</u>
Rate Levied within Permanent Tax Rate Limit	\$3.4500/\$1,000	
Local Option Tax Rate	\$0.4700/\$1,000	

Section 3. That the amounts for the fiscal year beginning July 1, 2024, and for the purposes shown below, are hereby appropriated as follows:

**GENERAL FUND**

Public Safety	\$6,456,235
Transfers	\$345,000
Contingency	<u>\$95,000</u>
General Fund Total	\$6,896,235

**RESERVE FUND**

Public Safety	\$320,041
Contingency	<u>\$75,000</u>
Reserve Fund Total	\$395,041

**PUBLIC SAFETY BUILDING FUND**

06/24/2024 Item #7.

Public Safety	\$5,610,489
Contingency	<u>1,704,088</u>
Reserve Fund Total	\$7,314,577

Total District Appropriations \$14,605,853

Total Unappropriated and Reserve Amounts \$6,756,150

Total District Adopted Budget \$21,362,003

Section 4. That the Deschutes County Chief Financial Officer make the appropriations as set out herein for the 2024-25 fiscal year.

DATED this \_\_\_\_\_ day of June, 2024.

BOARD OF COUNTY COMMISSIONERS OF  
DESCHUTES COUNTY, OREGON, ACTING AS  
THE GOVERNING BODY OF THE SUNRIVER  
SERVICE DISTRICT

\_\_\_\_\_  
PATTI ADAIR, Chair

ATTEST:

\_\_\_\_\_  
ANTHONY DEBONE, Vice Chair

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
PHIL CHANG, Commissioner



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: June 24, 2024

SUBJECT: Public Hearing and consideration of Resolution No. 2024-023 adopting the Deschutes County Road Agency FY 2024-25 Budget

RECOMMENDED MOTION:

Move approval of Resolution No. 2024-023 adopting the fiscal year 2024-25 Deschutes County Road Agency budget in the sum of \$672,162 and appropriating amounts set forth in the resolution.

BACKGROUND AND POLICY IMPLICATIONS:

The Budget Committee met May 20-23, 2024 and fulfilled its statutory obligations by approving the FY 2024-25 Proposed Budget as amended for the Deschutes County Road Agency. State statutes require the Board to hold a public hearing on the adoption of the budget as approved by the Budget Committee. The Board has the authority to make changes to the approved budget by up to 10% of expenditures in each fund. There are no changes proposed to the approved budget.

BUDGET IMPACTS:

Approval of the resolution establishes the FY 2024-25 budget.

ATTENDANCE:

Dan Emerson, Budget & Financial Planning Manager



REVIEWED  

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LEGAL COUNSEL

06/24/2024 Item #8.

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON  
ACTING AS THE GOVERNING BODY OF THE  
DESCHUTES COUNTY ROAD AGENCY

A Resolution Adopting the Budget, \*  
And Making Appropriations for the \*  
Deschutes County Road Agency Budget \* RESOLUTION NO. 2024-023  
For Fiscal Year 2024-25. \*

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, ACTING AS THE GOVERNING BODY OF THE DESCHUTES COUNTY ROAD AGENCY, as follows:

Section 1. That the Board of County Commissioners of Deschutes County, Oregon, acting as the governing body of the Deschutes County Road Agency, hereby adopts the budget for the fiscal year 2024-25 in the total sum of \$672,162. A copy of this budget document is available in the office of the Deschutes County Board of County Commissioners.

Section 2. That the amounts for the fiscal year beginning July 1, 2024, and for the purposes shown below, are hereby appropriated as follows:

Deschutes County Road Agency	<u>\$672,162</u>
Total District Adopted Budget	\$672,162

Section 3. That the Deschutes County Chief Financial Officer make the appropriations as set out here  
2024-25 fiscal year.

06/24/2024 Item #8.

DATED this \_\_\_\_\_ day of June, 2024.

BOARD OF COUNTY COMMISSIONERS OF  
DESCHUTES COUNTY, OREGON, ACTING AS  
THE GOVERNING BODY OF THE DESCHUTES  
COUNTY ROAD AGENCY

\_\_\_\_\_  
PATTI ADAIR, Chair

\_\_\_\_\_  
ANTHONY DEBONE, Vice Chair

ATTEST:

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
PHIL CHANG, Commissioner



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: June 24, 2024

SUBJECT: Public Hearing and consideration of Resolution No. 2024-016 adopting the Deschutes County FY 2024-25 Budget

RECOMMENDED MOTION:

Following the public hearing, move approval of Resolution 2024-016 adopting the fiscal year 2024-25 Deschutes County budget in the sum of \$628,195,504, imposing and categorizing ad valorem property taxes at the tax rate of \$1.2783 per \$1,000 of assessed value, and appropriating amounts set forth in the resolution.

BACKGROUND AND POLICY IMPLICATIONS:

The Budget Committee met May 20-23, 2024, and fulfilled its statutory obligations by approving the FY 2024-25 Proposed Budget as amended for Deschutes County. State statutes require the Board to hold a public hearing on the adoption of the budget as approved by the Budget Committee. The Board has the authority to make changes to the approved budget by up to 10% of expenditures in each fund.

The following adjustments, which were less than 10%, were made to the FY 2024-25 approved budget and are reflected in the FY 2024-25 adopted budget motion:

- Within the General Fund, increase Program Expense by \$320,000 for the HOME fund and \$127,000 for Health Services Crime Prevention. To offset the increased expenditures, the Transfer Out to the General Capital Reserve (Fund 060) was reduced by \$447,000.
• Correspondingly, the Transfer revenue from the General Fund was reduced in the General Capital Reserve Fund by \$447,000 and Reserves were decreased by an equivalent amount.
• An increase in Program Expense of \$11,000 within the Foreclosed Land Sales (Fund 140) was offset by a decrease of Contingency in the same amount.
• Natural Resources, (Fund 326), had budgeted \$50,000 more in Video Lottery funds than were allocated. This Transfer In from Video Lottery was reduced by \$50,000

and Contingency decreased to balance to the budget.

- Health Services recognized \$532,075 in additional revenue, primarily from State and Local grants. This increase in funding was offset by increases in Program Expenses of \$222,327 and \$309,748 in Contingency.

**BUDGET IMPACTS:**

Approval of the resolution establishes the FY 2024-25 budget and levies ad valorem taxes.

**ATTENDANCE:**

Dan Emerson, Budget & Financial Planning Manager

REVIEWED  

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LEGAL COUNSEL

06/24/2024 Item #9.

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

A Resolution Adopting the Budget, Levying Ad Valorem Taxes and Making Appropriations for the Deschutes County Budget for Fiscal Year 2024-25. \*

RESOLUTION NO. 2024-016

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, as follows:

Section 1. That the Board of County Commissioners of Deschutes County, Oregon, hereby adopts the budget for the fiscal year 2024-25 in the total sum of \$628,195,504. A copy of this document is available in the office of the Deschutes County Board of County Commissioners.

Section 2. The Board of County Commissioners hereby imposes the ad valorem property taxes provided for in the 2024-25 adopted budget at the tax rate of \$1.2783 per \$1,000 of assessed value for the General Fund and the General County Projects Fund, and that these taxes are hereby imposed and categorized for tax year 2024-25 upon the assessed value of all taxable property within the district as follows:

	<u>General Government Limitations</u>	<u>Excluded from Limitation</u>
Rate Levied within Permanent Rate Tax Limit	\$1.2783/\$1,000	

Section 3. The Board of County Commissioners hereby appropriates for the fiscal year beginning July 1, 2024, the following amounts for the purposes shown, as follows:

Deschutes County Fiscal Year 2024-25 Budget Summary of Appropriations and Reserves for Future Expenditures

Fund/Type	Organization Unit	APPROPRIATIONS				Reserves	Total Requirements
		Program Expense	Debt Service	Transfers Out	Contingency		
<b>General Fund</b>							
	Assessor	\$ 6,709,361	\$ -	\$ 35,945	\$ -	\$ -	\$ 6,745,306
	Clerk/Elections	2,719,443	-	-	-	-	2,719,443
	Property Value Appeals Board	93,993	-	-	-	-	93,993
	District Attorney	13,090,813	-	14,559	-	-	13,105,372
	Medical Examiner	466,854	-	-	-	-	466,854
	Finance/Tax	1,041,642	-	-	-	-	1,041,642
	Veterans' Services	1,002,808	-	3,231	-	-	1,006,039
	Property Management Admin	584,094	-	3,448	-	-	587,542
	Non-Departmental-Matls & Svcs	3,462,419	-	19,747,196	13,308,000	-	36,517,615
	A & T Reserve	-	-	-	-	2,005,742	2,005,742
	Code Abatement	490,400	-	-	-	-	490,400
	Community Justice - Juvenile	9,381,846	-	75,559	762,811	-	10,220,216
	Economic Development	347,044	-	-	-	-	347,044
	General Capital Reserve	-	-	1,150,000	-	13,796,044	14,946,044
	General County Projects	2,520,955	-	-	-	1,366,818	3,887,773
	Project Development & Debt Reserve	3,797,851	-	712,600	-	280,005	4,790,456
	<b>Total General Fund</b>	<b>\$ 45,709,523</b>	<b>\$ -</b>	<b>\$ 21,742,538</b>	<b>\$ 14,070,811</b>	<b>\$ 17,448,609</b>	<b>\$ 98,971,481</b>
<b>Special Revenue Funds</b>							
	Law Library	\$ 304,620	\$ -	\$ -	\$ 13,519	\$ -	\$ 318,139
	Park Acquisition and Development Fees	585,229	-	190,000	886,847	-	1,662,076
	PERS Reserve	1,000	-	-	-	4,965,000	4,966,000
	Foreclosed Land Sales	131,143	-	-	9,046	-	140,189
	County School	694,000	-	-	-	-	694,000
	Special Transportation	14,447,482	-	-	-	-	14,447,482
	Taylor Grazing	6,294	-	11,500	-	-	17,794
	Transient Room Tax	5,736,054	-	8,431,946	-	-	14,168,000
	Video Lottery	877,601	-	500,000	1,122,808	-	2,500,409
	American Rescue Plan Act	4,022,833	-	4,622,145	-	-	8,644,978
	Coordinated Houseless Response Office	505,130	-	-	-	246,870	752,000
	Victims' Assistance Program	1,499,693	-	-	119,975	-	1,619,668
	County Clerk Records	133,170	-	-	254,792	-	387,962
	Justice Court	819,797	-	-	66,924	-	886,721
	Court Facilities	68,500	-	-	-	-	68,500
	Sheriff's Office	65,576,861	-	258,500	-	-	65,835,361
	Communications System Reserve	-	-	-	-	294,000	294,000
	Health Services	83,194,980	-	8,445,104	6,447,282	21,369,084	119,456,450
	Community Development	10,060,295	-	261,542	1,040,985	9,902,458	21,265,280
	GIS Dedicated	383,934	-	-	183,628	-	567,562
	Road	23,862,868	-	10,720,695	6,532,491	-	41,116,054
	Natural Resource Protection	1,746,038	-	7,560	1,641,232	-	3,394,830
	Federal Forest Title III	120,000	-	-	56,123	-	176,123
	Surveyor	292,343	-	-	157,345	-	449,688
	Public Land Corner Preservation	411,248	-	-	1,111,003	-	1,522,251
	Countywide Trans SDC Imprv Fee	-	-	2,000,000	1,623,077	-	3,623,077
	Dog Control	405,984	-	-	31,000	-	436,984
	Adult Parole & Probation	8,371,685	-	76,405	680,000	398,936	9,527,026
	<b>Total Special Revenue Funds</b>	<b>\$ 224,258,782</b>	<b>\$ -</b>	<b>\$ 35,525,397</b>	<b>\$ 21,978,077</b>	<b>\$ 37,176,348</b>	<b>\$ 318,938,604</b>
<b>Capital Project Funds</b>							
	Campus Improvement	\$ 36,011,066	\$ -	\$ -	\$ -	\$ 1,680,606	\$ 37,691,672
	Road CIP	16,323,504	-	-	11,199,218	-	27,522,722
	<b>Total Capital Projects Funds</b>	<b>\$ 52,334,570</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,199,218</b>	<b>\$ 1,680,606</b>	<b>\$ 65,214,394</b>
<b>Debt Service Funds</b>							
	Debt Service	\$ 3,500	\$ 5,334,500	\$ -	\$ -	\$ -	\$ 5,338,000
	<b>Total Debt Service Funds</b>	<b>\$ 3,500</b>	<b>\$ 5,334,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,338,000</b>
<b>Enterprise Funds</b>							
	Solid Waste	\$ 20,679,329	\$ 2,305,600	\$ 4,564,141	\$ 14,261,925	\$ 2,338,279	\$ 44,149,274
	Fair and Expo/ RV Park	9,343,627	323,300	329,819	349,686	4,066,951	14,413,383
	<b>Total Enterprise Service Funds</b>	<b>\$ 30,022,956</b>	<b>\$ 2,628,900</b>	<b>\$ 4,893,960</b>	<b>\$ 14,611,611</b>	<b>\$ 6,405,230</b>	<b>\$ 58,562,657</b>
<b>Internal Services Funds</b>							
	Facilities	\$ 6,193,586	\$ -	\$ 100,095	\$ 187,805	\$ -	\$ 6,481,486
	Administration	2,421,709	-	-	69,724	-	2,491,433
	Board of County Commissioners	927,902	-	3,565	26,373	-	957,840
	Finance	3,163,052	-	-	106,532	-	3,269,584
	Legal	1,966,604	-	-	58,900	-	2,025,504
	Human Resources	2,361,534	-	-	70,902	-	2,432,436
	Information Technology	5,138,915	-	6,468	154,200	-	5,299,583
	Information Technology Reserve	1,014,700	-	-	-	509,300	1,524,000
	Risk Management	5,599,742	-	4,500	5,794,549	-	11,398,791
	Health Benefits	33,701,342	-	-	8,232,761	-	41,934,103
	Vehicle Maint & Replacement	998,500	-	-	2,357,108	-	3,355,608
	<b>Total Internal Services Funds</b>	<b>\$ 63,487,586</b>	<b>\$ -</b>	<b>\$ 114,628</b>	<b>\$ 17,058,854</b>	<b>\$ 509,300</b>	<b>\$ 81,170,368</b>
<b>TOTAL ALL COUNTY FUNDS</b>		<b>\$ 415,816,917</b>	<b>\$ 7,963,400</b>	<b>\$ 62,276,523</b>	<b>\$ 78,918,571</b>	<b>\$ 63,220,093</b>	<b>\$ 628,195,504</b>

Section 4. That the Deschutes County Chief Financial Officer make the appropriations as set out herein for the 2024-25 fiscal year.

DATED this \_\_\_\_\_ day of June, 2024.

BOARD OF COUNTY COMMISSIONERS  
OF DESCHUTES COUNTY, OREGON

ATTEST:

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
PATTI ADAIR, Chair

\_\_\_\_\_  
ANTHONY DEBONE, Vice Chair

\_\_\_\_\_  
PHIL CHANG, Commissioner



## BOARD OF COMMISSIONERS

# AGENDA REQUEST & STAFF REPORT

**MEETING DATE:** June 24, 2024

**SUBJECT:** Public Hearing and consideration of Resolution No. 2024-024 adopting a supplemental budget and adjusting appropriations within the 2023-24 Deschutes County budget

**RECOMMENDED MOTION:**

Following the public hearing, move approval of Resolution No. 2024-024 Increasing and adjusting appropriations within the 2023-24 Deschutes County Budget.

**BACKGROUND AND POLICY IMPLICATIONS:**

As the 2023-24 Fiscal Year comes to a close it is necessary to increase or adjust appropriations within the Deschutes County Budget to account for unforeseen expenditures.

Specific adjustments include:

- 001- General Fund – Non-Departmental
  - An increase of \$250,000 in General Fund – Non-Departmental Materials & Services covering grants and contributions.
- 0012350 – Veterans' Services
  - An increase in Personnel Services of \$15,000 due to the retirement of the Veterans' Services manager and subsequent Time Management Leave payout.
- 220 – Justice Court
  - An increase in Personnel Services of \$1,000 due to the retirement of the Court Administrator and subsequent Time Management Leave payout and \$5,000 in Materials & Services.
- 631 - Finance Reserve Fund
  - Increase Transfers Out by \$3,000 to close out Fund 631 in FY 2024 and transfer any remaining balance to the Finance Fund (630).
- 630 - Finance Fund:
  - Recognize \$3,000 of Transfer revenue from Fund 631 and increase Contingency by the same amount.





## BOARD OF COMMISSIONERS

- 670 – Risk Management Fund:
  - Recognize Claims Reimbursement revenue of \$349,959 and increase Transfers Out to Property Management for an insurance claim payout for the Erwin property fire.
- Fund 090 – Property Management Fund
  - Recognize Transfer In revenue of \$349,959 and increase Capital Outlay by the same amount.
- Health Insurance was budgeted at an 11% increase for FY 24; however, the actual increase was 29.35%. The following funds will require an increase in Personnel Services appropriations for the difference:
  - 350 – Dog Control: \$5,000
  - 640 – Legal: \$5,000
  - 660 – IT: \$35,000
  - 305 – GIS: \$6,000
- Fund 465 – Road CIP Fund
  - Reduce Contingency by \$369,342 and increase Capital Outlay by the same amount for costs that were budgeted in FY23 but expended in FY24.
- Fund 610 – Solid Waste
  - Total Debt Service payments were slightly more than the budget. Reduce Contingency by \$300 and increase Debt Service by the same amount.
- Fund 296 – CDD Groundwater Partnership
  - Recognize Groundwater Partnership revenue of \$27,000 and increase Materials and Services by the same amount for potential nitrogen rebate requests received prior to 06/30. This supplemental budget will increase fund expenditures by more than 10% and therefore requires a public hearing.
- Fund 675 – Health Benefits Fund
  - Due to unanticipated claims, it is necessary to recognize Beginning Working Capital of \$365,000, reduce Contingency by \$2,735,000 and increase Materials and Services by \$3,100,000.

### **BUDGET IMPACTS:**

Specific details listed above.

### **ATTENDANCE:**

Dan Emerson, Budget & Financial Planning Manager

REVIEWED  
\_\_\_\_\_  
LEGAL COUNSEL

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY,  
OREGON

A Resolution Increasing Appropriations \*  
within the 2023-24 Deschutes County \* RESOLUTION NO. 2024-024  
Budget \*

WHEREAS, as the 2023-24 Fiscal Year comes to a close it is necessary to increase appropriations within the Deschutes County Budget to account for unforeseen expenditures, and

WHEREAS, ORS 294.471 and 294.473 allows a supplemental budget adjustment when authorized by resolution of the governing body, and

WHEREAS, ORS 294.463 allows the transfer of Contingency within a fund when authorized by resolution of the governing body, and

WHEREAS, it is necessary to reduce Contingency and increase appropriations by \$250,000 in General Fund - Non-Departmental Program Expense to accommodate this request, and

WHEREAS, it is necessary to recognize Beginning Working Capital and increase Transfer Out appropriations by \$3,000 in the Finance Reserve Fund, and

WHEREAS, it is necessary to recognize Transfer In Revenue of \$3,000 and increase Contingency by the same amount in the Finance Fund, and

WHEREAS, it is necessary to recognize Claims Reimbursement Revenue of \$349,959 and increase Transfer Out appropriations by the same amount in the Risk Management Fund, and

WHEREAS, it is necessary to recognize Transfer In Revenue of \$349,959 and increase Capital Outlay appropriations by the same amount in the Property Management Fund, and

WHEREAS, it is necessary to reduce Contingency and increase Personnel Services appropriations in the following funds to accommodate this request, and

- Dog Control Fund: \$5,000
- Legal: \$5,000
- Information Technology: \$35,000

RESOLUTION NO. 2024-024

- Veterans Services: \$15,000
- GIS Dedicated: \$6,000

WHEREAS, it is necessary to reduce Contingency and increase Personnel Services and Materials & Services Appropriations by \$6,000 in total in the Justice Court Fund to accommodate this request, and

WHEREAS, it is necessary to reduce Contingency and increase Capital Outlay Appropriations by \$369,342 in the Road CIP Fund to accommodate this request, and

WHEREAS, it is necessary to reduce Contingency and increase Debt Service Appropriations by \$300 in the Solid Waste Fund to accommodate this request, and

WHEREAS, it is necessary to recognize Groundwater Partnership revenue and increase Materials & Services Appropriations by \$27,000 in the Ground Water Partnership Fund to accommodate this request, and

WHEREAS, it is necessary to recognize Beginning Working Capital of \$365,000, reduce Contingency by \$2,735,000 and increase Materials & Services Appropriations by \$3,100,000 in the Health Benefits Fund to accommodate this request, now therefore;

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, as follows:

Section 1. That the following revenue be budgeted in the 2023-24 County Budget:

<u>Finance Reserve Fund</u>	
Beginning Working Capital	\$ 3,000
<b>Total Finance Reserve</b>	<b><u>\$ 3,000</u></b>
 <u>Finance Fund</u>	
Transfers In	\$ 3,000
<b>Total Finance</b>	<b><u>\$ 3,000</u></b>
 <u>Risk Management Fund</u>	
Claims Reimbursement Revenue	\$ 349,959
<b>Total Risk Management</b>	<b><u>\$ 349,959</u></b>
 <u>Property Management Fund</u>	
Transfers In	\$ 349,959
<b>Total Property Management</b>	<b><u>\$ 349,959</u></b>
 <u>Groundwater Partnership Fund</u>	
Groundwater Partnership Revenue	\$ 27,000
<b>Total Groundwater Partnership</b>	<b><u>\$ 27,000</u></b>

<u>Health Benefits Fund</u>	
Beginning Working Capital	\$ 365,000
<b>Total Health Benefits</b>	<b><u>\$ 365,000</u></b>

Section 2. That the following amounts be appropriated in the 2023-24 County Budget:

<u>General Fund – Non- Departmental</u>	
Program Expense	\$ 250,000
Contingency	(250,000)
<b>Total General Fund – Non-Departmental</b>	<b><u>\$ 0</u></b>

<u>Finance Reserve Fund</u>	
Transfers Out	\$ 3,000
<b>Total Finance Reserve</b>	<b><u>\$ 3,000</u></b>

<u>Finance Fund</u>	
Contingency	\$ 3,000
<b>Total Finance</b>	<b><u>\$ 3,000</u></b>

<u>Risk Management Fund</u>	
Transfers Out	\$ 349,959
<b>Total Risk Management</b>	<b><u>\$ 349,959</u></b>

<u>Property Management Fund</u>	
Program Expense	\$ 349,959
<b>Total Property Management</b>	<b><u>\$ 349,959</u></b>

<u>Dog Control Fund</u>	
Program Expense	\$ 5,000
Contingency	(5,000)
<b>Total Dog Control</b>	<b><u>\$ 0</u></b>

<u>Legal Fund</u>	
Program Expense	\$ 5,000
Contingency	(5,000)
<b>Total Legal</b>	<b><u>\$ 0</u></b>

<u>Information Technology Fund</u>	
Program Expense	\$ 35,000
Contingency	(35,000)
<b>Total IT</b>	<b><u>\$ 0</u></b>

<u>General Fund – Veterans’ Services</u>	
Program Expense	\$ 15,000
Contingency	(15,000)
<b>Total General Fund – Veterans’ Services</b>	<b><u>\$ 0</u></b>

<u>GIS Dedicated Fund</u>	
Program Expense	\$ 6,000
Contingency	(6,000)
<b>Total GIS Dedicated</b>	<b><u><u>\$ 0</u></u></b>
<u>Justice Court Fund</u>	
Program Expense	\$ 6,000
Contingency	(6,000)
<b>Total Justice Court</b>	<b><u><u>\$ 0</u></u></b>
<u>Road CIP Fund</u>	
Program Expense	\$ 369,342
Contingency	(369,342)
<b>Total Road CIP</b>	<b><u><u>\$ 0</u></u></b>
<u>Solid Waste Fund</u>	
Debt Service	\$ 300
Contingency	(300)
<b>Total Solid Waste</b>	<b><u><u>\$ 0</u></u></b>
<u>Groundwater Partnership Fund</u>	
Program Expense	\$ 27,000
<b>Total Groundwater Partnership</b>	<b><u><u>\$ 27,000</u></u></b>
<u>Health Benefits Fund</u>	
Program Expense	\$ 3,100,000
Contingency	(2,735,000)
<b>Total Health Benefits</b>	<b><u><u>\$ 365,000</u></u></b>

Section 3. That the Chief Financial Officer make the appropriate entries in the Deschutes County Financial System to show the above appropriations:

DATED this \_\_\_\_\_ day of June, 2024.

BOARD OF COUNTY COMMISSIONERS OF  
DESCHUTES COUNTY, OREGON

\_\_\_\_\_  
PATTI ADAIR, Chair

ATTEST:

\_\_\_\_\_  
ANRHONY DEBONE, Vice-Chair

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
PHIL CHANG, Commissioner

Deschutes County  
Supplemental Budget

REVENUE

Item	Project Code	Segment 2	Org	Object	Description	Current Budgeted Amount	To (From)	Revised Budget
1			6311450	301000	Beginning Working Capital	\$ 48,000	\$ 3,000	\$ 51,000
2			6301450	391631	Transfers In - Finance Reserve Fund	-	3,000	3,000
3			6707150	341032	Claims Reimbursement	20,000	349,959	369,959
4			0900450	391670	Transfers In - Risk Management	-	349,959	349,959
5			2963650	341304	Groundwater Partnership Revenue	4,500	27,000	31,500
6			6753150	301000	Beginning Working Capital	5,742,743	365,000	6,107,743
<b>TOTAL</b>						<b>\$ 5,815,243</b>	<b>\$ 1,097,918</b>	<b>\$ 6,913,161</b>

APPROPRIATION

Item	Project Code	Segment 2	Org	Object	Category (Pers, M&S, CapEx, Transfers, Contingency)	Description (Object, e.g. Time Mgmt, Temp Help, Computer Hardware)	Current Budgeted Amount	To (From)	Revised Budget
1			0019919	450920	M&S	Grants & Contributions	\$ 428,000	\$ 250,000	\$ 678,000
2			0012350	410101	Personnel Services	Regular Employees	389,287	15,000	404,287
3			0019919	501971	Contingency	Contingency	12,115,095	(265,000)	11,850,095
4			2208150	410401	Personnel Services	Time Management Leave	12,800	1,000	13,800
5			2208150	430334	M&S	Interpreter	1,000	5,000	6,000
6			2208150	501971	Contingency	Contingency	67,858	(6,000)	61,858
7			6311450	491630	Transfers	Transfer Out - Finance	-	3,000	3,000
8			6301450	501971	Contingency	Contingency	57,849	3,000	60,849
9			6707150	491090	Transfers	Transfer Out - Property Management	-	349,959	349,959
10			0900450	490230	Capital	Building	2,507,790	349,959	2,857,749
11			3050950	410101	Personnel Services	Regular Employees	180,492	6,000	186,492
12			3050950	501971	Contingency	Contingency	279,768	(6,000)	273,768
13			3501450	410101	Personnel Services	Regular Employees	35,846	5,000	40,846
14			3501450	501971	Contingency	Contingency	30,658	(5,000)	25,658
15			6402750	410101	Personnel Services	Regular Employees	1,034,702	5,000	1,039,702
16			6402750	501971	Contingency	Contingency	33,180	(5,000)	28,180
17			6600950	410101	Personnel Services	Regular Employees	1,983,120	35,000	2,018,120
18			6600950	501971	Contingency	Contingency	120,036	(35,000)	85,036
19			4655050	490120	Capital	Right of Way	150,000	65,671	215,671
20			4655050	490310	Capital	Pavement Preservation	6,556,000	656,583	7,212,583
21			4655050	490320	Capital	Transportation System	13,672,512	921,826	14,594,338
22			4655050	490330	Capital	Traffic Safety	300,000	(269,093)	30,907
23			4655050	490335	Capital	Bridge Construction	2,961,545	(1,005,645)	1,955,900
24			4655050	501971	Contingency	Contingency	9,918,979	(369,342)	9,549,637
25			6106250	480812	Debt Service	Debt Service - Interest	984,150	300	984,450
26			6106250	501971	Contingency	Contingency	2,303,600	(300)	2,303,300
27			2963650	450920	M&S	Grants & Contributions	62,447	27,000	89,447
28			6753150	450243	M&S	TPA-Medical	19,804,427	3,100,000	22,904,427
29			6753151	501971	Contingency	Contingency	3,809,575	(2,735,000)	1,074,575
<b>TOTAL</b>						<b>\$ 79,800,716</b>	<b>\$ 1,097,918</b>	<b>\$ 80,898,634</b>	

As the 2023-24 Fiscal Year comes to a close it is necessary to increase or adjust appropriations within the Deschutes County Budget to account for unforeseen expenditures.

Fund:	Various
Dept:	Various
Requested by:	Dan Emerson
Date:	06.24.24



**BOARD OF  
COMMISSIONERS**

**AGENDA REQUEST & STAFF REPORT**

**MEETING DATE:** June 24, 2024

**SUBJECT:** Consideration of a Memorandum of Understanding with Healthy Democracy for a Citizens/Civic Assembly

**RECOMMENDED MOTION:**

Move approval of County Administrator signature on Document No. 2024-459, a Memorandum of Understanding between Deschutes County and Healthy Democracy.

**BACKGROUND AND POLICY IMPLICATIONS:**

Healthy Democracy seeks to establish and empower a Citizens/Civic Assembly (“Assembly”). The Assembly would be a group of Central Oregonians selected by a civic lottery who are broadly representative of the Deschutes County area. The Assembly would spend significant time learning and collaborating through facilitated deliberation to find common ground and form collective recommendations for policy makers, decision makers, and the community.

Attached is a draft MOU between Deschutes County and Healthy Democracy that outlines the proposed agreement between the two parties. Also attached is a draft invitation letter Health Democracy would send to prospective participants.

**BUDGET IMPACTS:**

None

**ATTENDANCE:**

Erik Kropp, Deputy County Administrator  
Josh Burgess, Central Oregon Civic Action Project



REVIEWED  
*RAM*  
LEGAL COUNSEL

**Memorandum of Understanding Between Deschutes County and Healthy Democracy in Support of the Central Oregon Civic Action Project for a Civic Assembly on Youth Houselessness  
Document Number 2024-459**

This Memorandum of Understanding ("MOU") is between Deschutes County ("County") and Healthy Democracy to support the Central Oregon Civic Action Project's ("COCAP") efforts to expand and strengthen local civic engagement related to youth houselessness in the Greater Bend-Redmond Area.

**RECITALS:**

- A. Healthy Democracy seeks to establish and empower a Citizens' / Civic Assembly ("Assembly"). The Assembly is a group of Central Oregonians selected by civic lottery who are broadly representative of the Deschutes County Area. They will spend significant time learning and collaborating through facilitated deliberation to find common ground and form collective recommendations for policy makers, decision makers, and the community;
- B. The collaborative nature of the Assembly supports the County's Fiscal Year 25-26 strategic goals of "Continu(ing) to enhance community participation and proactively welcome residents to engage with County programs, services and policy deliberations" and "Ensur(ing) children, youth and families have equitable access to mental health services, housing, nutrition, child care, and education/prevention services;"
- C. The leaders of the Assembly have proposed to tackle the complex issue of youth houselessness through this unique democratic exercise that engages a representative sample of everyday residents, comprising the Assembly. The County Commission desires to acknowledge support of this process and encourages COCAP to also work with the Central Oregon Intergovernmental Council, school districts, the State of Oregon, local non-profit agencies, the faith community and city councils with jurisdiction as it works through this process to address the challenges of homeless youth; and
- D. The Deschutes County Commission is interested in the collaborative model and open to studying the results of the process and consideration of the recommendations of the Assembly to the extent the County has jurisdiction, dedicated funding, or authority over the identified solutions.

NOW THEREFORE, the Parties agree that:

**AGREEMENT:**

**1. Authority to Sign.** The Parties by signing below represent that each has the authority to enter into this MOU and it has been duly authorized by each Party.

**2. Purpose.** The purpose of this MOU is to acknowledge the County's support of the Assembly's civic lottery process on a matter of wide community interest and to set forth the County's commitment to consider and participate as appropriate in its process as described in this MOU.

**3. Commitments.**

A. The County will endeavor to cooperate with the Assembly on youth houselessness to the best of its ability, consistent with applicable law, including but not limited to providing publicly available information to the Assembly as requested, subject to available staffing and resources, as solely determined by the County;

B. The County will allow the Assembly to disclose and promote the County's involvement in the Assembly through this MOU as allowed by law;

C. Consistent with applicable public records laws, the County will coordinate with COCAP to provide GIS and other data to facilitate the civic lottery process, to the extent such data is within County records rather than those of city staffs, and subject to available staffing and resources, as solely determined by the County;

D. The County will hold at least one public meeting on the final recommendation (including any results and reports) of the Assembly, subject to scheduling by the County Administrator, to include the possibility of joint meeting(s) with other government entities;

E. Where consistent with applicable laws, the County will endeavor to consider and respond to any policy, program, and budgeting recommendations on which the County has authority, dedicated funding, and/or jurisdiction to act;

F. COCAP will regularly consult with and update the County through the County Administrator's office on plans and implementation of the Assembly; and

G. Healthy Democracy is responsible for all aspects of the Assembly, including but not limited to the democratic lottery, the accessibility measures and ADA requirements, identifying meeting locations and scheduling meetings, the hiring of consultants as needed, and the process and functioning of the Assembly.

**4. Limitations.**

A. This MOU does not obligate the County to financially support the Assembly, provide staff support, or provide any other resources.

B. The County is not liable for the acts, errors, or omissions of Healthy Democracy or its Agents. Healthy Democracy is an independent contractor/entity.

C. Nothing in this MOU delegates any governmental authority to the Assembly or otherwise confers any governmental function otherwise existing under federal, state, county, city, or tribal laws, to Healthy Democracy.

## **5. Insurance and Indemnification**

- 1) **General Liability Insurance.** Healthy Democracy shall carry general liability insurance, on an occurrence basis; with a combined single limit of not less than \$1,000,000 each occurrence, with an annual aggregate limit of \$2,000,000. Healthy Democracy shall provide Deschutes County with a certificate of insurance, as well as an endorsement, naming Deschutes County, its officers, agents, and employees and volunteers as an additional insured. There shall be no cancellation, termination, material change, or reduction of limits of the insurance coverage during the term of this MOU.
- 2) **Workers Compensation.** Healthy Democracy shall provide workers compensation insurance for its employees at all times for the duration of this MOU. Healthy Democracy shall provide Deschutes County proof of workers compensation insurance upon request.
- 3) **Automobile Liability.** Automobile Liability insurance includes coverage for bodily injury and property damage resulting from operation of a motor vehicle. Healthy Democracy employees driving on County property shall maintain a personal automobile policy of no less than the minimum insurance requirements set by the State of Oregon (ORS 806.070).
- 4) **Indemnity and Hold Harmless.**
  - a) To the fullest extent authorized by law Healthy Democracy shall defend, save, hold harmless and indemnify the County and its officers, employees and agents from and against all claims, suits, actions, losses, damages, liabilities costs and expenses of any nature resulting from or arising out of, or relating to the activities of Healthy Democracy or its officers, employees, contractors, or agents under this MOU, including without limitation any claims that the work, the work product or any other tangible or intangible items delivered to County by Healthy Democracy that may be the subject of protection under any state or federal intellectual property law or doctrine, or the County's use thereof, infringes any patent, copyright, trade secret, trademark, trade dress, mask work utility design or other proprietary right of any third party.

- b) Healthy Democracy shall have control of the defense and settlement of any claim that is subject to subparagraph a of this paragraph; however neither Healthy Democracy nor any attorney engaged by Healthy Democracy shall defend the claim in the name of Deschutes County or any department or agency thereof, nor purport to act as legal representative of the County or any of its departments or agencies without first receiving from the County's legal counsel, in a form and manner determined appropriate by the County's legal counsel, authority to act as legal counsel for the County, nor shall Healthy Democracy settle any claim on behalf of the Count without the approval of the County's legal counsel.
- c) To the extent permitted by Article XI, Section 10, of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300, County shall defend, save, hold harmless and indemnify Contractor and its officers, employees and agents from and against all claims, suits, actions, losses, damages, liabilities costs and expenses of any nature resulting from or arising out of, or relating to the activities of County or its officers, employees, contractors, or agents under this MOU.

**5) Certificate of Insurance Required.** Healthy Democracy shall furnish a current Certificate of Insurance to the County with the signed MOU. Healthy Democracy shall notify the County in writing at least 30 days in advance of any cancellation, termination, material change, or reduction of limits of the insurance coverage. The Certificate shall also state the deductible or, if applicable, the self-insured retention level. Healthy Democracy shall be responsible for any deductible or self-insured retention. If requested, complete copies of insurance policies shall be provided to the County. Any violation by Healthy Democracy of this Certificate of Insurance provision shall, at the election of County, constitute a material breach of the MOU.

**6. Effective Date, Term, Withdrawal, Termination.**

- A. This MOU is effective as of the date both parties sign this MOU.
- B. This MOU shall terminate on June 30, 2026. Parties to this MOU may extend this MOU by written amendment to this MOU.
- C. Either party may terminate this MOU at any time, in its discretion, upon written notice to the other party.

**Healthy Democracy**

**Deschutes County**

\_\_\_\_\_  
 Name: Grace M. Taylor  
 Title: Director of Operations  
 Date: \_\_\_\_\_

\_\_\_\_\_  
 Date: \_\_\_\_\_

Dear Deschutes County resident,

**If you reply to this invitation, you could be part of the Deschutes Civic Assembly on Youth Homelessness.** This Assembly will be the first of its kind in Central Oregon – help our community take on a complex challenge, and be part of our history.

This letter was sent to 12,000 randomly selected households in Deschutes County. If you are 16 years or older, **you are almost certainly eligible – no experience is necessary.**

Central Oregon has among the highest rates of homelessness among youth and families in the country, and these numbers have risen dramatically since 2020. You could be part of turning these numbers around.

Civic Assemblies are a way for everyday people to help solve big challenges. Assemblies are able to break through tough, divisive issues to find new paths forward. Youth homelessness is not an issue that experts or government officials can solve alone. This is your seat at the table.

When:	<b>Two weekends in September &amp; October</b> , 9AM to 4:30PM each day: <ul style="list-style-type: none"> <li>• Sat.–Sun., Sept. 14-15 and</li> <li>• Fri.–Sun., Oct. 4-6</li> </ul>
Stipend:	<b>\$450 total</b> (equivalent to \$15/hour)
How:	Either reply using the enclosed form – <b>postmark deadline: July 16.</b> <b>Or reply online by July 21</b> at <a href="#">cocap website/response</a>

If you respond to this letter, you will be placed in an anonymous lottery drawing. That lottery will result in a Civic Assembly of 30 Deschutes residents. The Assembly is randomly selected to reflect the county's population – on age, gender, location, and other factors. The aim is to bring together people from all walks of life, a sort of **"county in one room."**

The Assembly will address the following topic: **lexact framing question for the Assembly goes here** \_\_\_\_\_ ]

The Assembly will work closely with the Central Oregon Youth Action Board (YAB), one of the key groups working on this topic. The YAB is responsible for deciding how to spend a nearly \$1M federal grant to address youth homelessness in Central Oregon, and for providing other advice to local governments on this subject. The Assembly will fit in with this work by proposing additional policy solutions to this complex local challenge.

*Para leer esta carta en Español y contestar con interés, visita: [cocap website/espanol.](#)*

*[another language to be included here?](#)*

*[remember to include phone number to call in any language!](#)*

Several other key agencies have pledged to take action on the Assembly's recommendations: the Central Oregon Intergovernmental Council, the City of Bend, and Deschutes County. Other cities and organizations may also join this list. This Assembly is funded by a wide variety of local individuals, local foundations, and national foundations.

**Who can serve on the Assembly?**  
**How will Assembly Members be selected?**

To be eligible to serve on the Assembly, you must:

- Currently live at the address on this mailing, or have received it through a social service agency
- Be 16 years of age or older on September 12, 2024
- Be available on each day and time the Assembly is scheduled to meet
- Not be a current elected official
- **Either mail your reply by July 16, or reply at [cocap website]/response by July 21**

Assembly Members will be selected from among the replies to this mailing, at a public Lottery Event on August 1 at [location] and will be broadcast live online on [website]. Selected Assembly Members will be notified by [date].

This project is strictly nonpartisan, and it is not associated with any political party, campaign, or individual. The Civic Assembly will be entirely independent. It will make the recommendations it chooses, with no outside interference, and it will present them directly to decision makers.

As part of the Assembly, you will learn about your county and the complex issue of youth homelessness. You will consider issues related to housing, education, and health, and you will hear directly from youth who have experienced homelessness firsthand. **You do not need to be an expert to participate.** Your individual perspective as a Deschutes resident is what matters.

You will have the unusual opportunity to work with fellow residents from all corners of Deschutes County to identify where government agencies, nonprofit service providers, and others should focus their efforts.

If selected, you will serve for **two weekends this fall** – you must be available on all days listed to participate. You will receive a stipend for your time, lunch and refreshments, reimbursements for transportation and child/elder care, and other personal assistance as needed.

**For further information** about the Assembly, please see the FAQ enclosed with this letter, or please contact Healthy Democracy at [info@healthydemocracy.org](mailto:info@healthydemocracy.org) or (503) 841-6865.

Thank you in advance for your service to the people of Central Oregon.

Sincerely,

XXXXXX  
Co-Chair  
Youth Action Board

Josh Burgess  
Director  
Central Oregon Civic Action Project

# Panelist Response Forms

**PLEASE COMPLETE A SEPARATE FORM FOR EACH MEMBER OF YOUR HOUSEHOLD AGED 16 & UP.**  
 Forms must be **postmarked by July 16** – or **reply online by July 21** at: [cocap website/response](https://cocap.org/response)

Address: <Full Address>		Code: <code>
Name:	My household . . . <input type="checkbox"/> Owns this address as our primary residence <input type="checkbox"/> Rents this address as our primary residence <input type="checkbox"/> Is currently unhoused  Note: If the property at the address above is not a residence (e.g., it is a business) OR if this property is a vacation or second home OR if you otherwise do not live at this address as your primary residence, you are not eligible for this particular lottery – even if your primary residence is elsewhere in Deschutes County.	
Phone:		
Email:		
Primary Language:		
Age: <input type="checkbox"/> 16–24 <input type="checkbox"/> 25–34 <input type="checkbox"/> 35–44 <input type="checkbox"/> 45–54 <input type="checkbox"/> 55–64 <input type="checkbox"/> 65–74 <input type="checkbox"/> 75+		
Highest education level attained: <input type="checkbox"/> Some schooling but no diploma <input type="checkbox"/> High school diploma or equivalent <input type="checkbox"/> Some college or Associate’s degree <input type="checkbox"/> Bachelor’s degree or higher	Which best describes how you most identify? <input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> Another gender identity	
Please initial each of the statements below: ____ I received this invitation mailer at my primary residence or through a social service agency, <i>not</i> at a business address, second home, or other address.  ____ I am <i>not</i> a current elected official.  ____ I am able to commit to participate in the Assembly on <i>all</i> of the following dates, from 9 AM to 4:30 PM each day: Sat.–Sun., <b>Sept. 13–14</b> , and Fri.–Sun., <b>Oct. 3–5</b>  ____ I understand that missing more than 8 hours of the Assembly will disqualify me from continuing as an Assembly Member.	Which best describes how you most identify? <input type="checkbox"/> Asian or Pacific Islander <input type="checkbox"/> Black or African American <input type="checkbox"/> Hispanic or Latina/e/o/x (of any race) <input type="checkbox"/> Native American or Alaska Native <input type="checkbox"/> <b>White*</b> <input type="checkbox"/> Multiracial  *Note: These categories are matched to Census data. Although Middle Eastern & North African will become a future US Census category, the current Census encouraged MENA respondents to mark "White."	
	Which party are you registered with? <input type="checkbox"/> Democratic Party <input type="checkbox"/> Republican Party <input type="checkbox"/> Another party, Unaffiliated, or Not registered	
	I certify the information on this form is true to the best of my knowledge. Signature: _____ Date: _____	

For more info on the democratic lottery, our privacy policy, and other details, see the enclosed FAQ.

If you included an email address above, you will receive confirmation of your submission as responses are processed. Look for an announcement of the public Lottery Selection Event, which will also be the official launch of the project, in your email – or simply tune in on **DATE at TIME at PROJECT WEBSITE URL.**



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[2nd response form on back - Duplicate of above]

## Frequently Asked Questions

### Do I need to have knowledge about youth homelessness in order to participate?

No. You do not need any experience or expertise on the topic. You will be gathering information during the assembly, and you will be able to make up your own mind about what you think are the best ways forward. Then you'll work through a process with your fellow Assembly members to investigate options, weigh tradeoffs, and recommend which policies and programs should be prioritized – and by whom.

### If selected, what will I receive as an Assembly Member?

- **A stipend equivalent to \$15/hour** (for a total of \$450).
- **Accessibility assistance.** Everyone will be able to participate, no matter their needs.
  - **Reimbursement of expenses** incurred to participate, including transportation costs and costs for childcare or eldercare.
  - **Language access** for Assembly Members whose primary language is not English, and **auditory/visual assistive technologies**, as needed.
- **A one-of-a-kind experience.** This will be a unique opportunity to work with your neighbors to help tough challenges. Members of previous Assemblies have often formed friendships and continued to work together in their communities, long after the Assembly has wrapped up.

### How was my household chosen to receive this invitation?

By pure chance. We asked the County for every residential address in Deschutes County. We put them in a spreadsheet, mixed them all up, and pulled out 12,000 of them at random. It's possible that your neighbors received letters – dice can hit a roll like that – but it's also possible that you're the only one on your street.

### What is the lottery, and how does it work?

A *democratic lottery*, also known as *sortition*, is a way to select people that has been around for millenia. It has made a comeback in recent years because it avoids some of the pitfalls of other methods, such as appointing hand-selected folks onto a committee. Lotteries avoid favoritism (or accusations of favoritism), and they ensure that everyone gets a chance to be part of governing ourselves.

Democratic lotteries generally follow these steps:

1. A mailing is sent to thousands of randomly selected addresses. That's this letter.
2. A population profile is created, looking at age, gender, and so on – using mostly Census data.
3. People reply to the mailing using a simple form that asks for only what's needed to run the lottery: demographic info. It's not an application or a test – no essay questions or special qualifications.
4. All those replies are placed into an open-source computer program that creates dozens of possible "Assemblies" – all of which match the population profile. These are all "counties in one room" – each include different individuals, but all of them match that same Census data for age, gender, etc.
5. There's a public Lottery Event, where one of those potential Assemblies is chosen as the official one. Then, we contact folks, tell them the news, and work with them to make sure they can serve.

As you can see, we need to collect demographic information so that the Assembly will be able to reflect the county's many kinds of people and range of political perspectives. Selection for the Assembly is random but also takes into account the demographic information that you share on this form. The Assembly is selected through a lottery drawing from among all respondents to this mailing.

### How will my privacy be ensured?

Many of us do not want to be politicians or other public officials, yet we should all have ways to help solve our biggest challenges. If being known publicly is the only way, then we miss out on a lot of folks' skills and experience. Assemblies are meant to help fill that gap.

Therefore, we take your privacy very seriously. Your personal information will be known only to Healthy Democracy staff with one exception: if you are selected onto the Assembly, your first name (and only your

first name) will be used during the process. All of your other personal details, contact information, and demographic information will remain confidential to Healthy Democracy, unless you give specific permission to share it. Your information is not subject to public disclosure (like FOIA requests).

Although parts of the Assembly will be live streamed, Assembly Members may choose to avoid being on camera. The public may observe the Assembly's work quietly from a public gallery, but the Assembly does most of its work at private small group tables, and no interaction with the public or with decision makers is required. For more info, see HD's Privacy & Transparency Policy at: [healthydemocracy.org/privacy](https://healthydemocracy.org/privacy).

### **What if I am selected and then I'm not able to participate?**

All selected Assembly Members commit to participate in the full process. A group of alternates will also be selected in case anyone must drop out before the first session.

### **Can more than one person reply from my household?**

Absolutely. In fact, we encourage all available members of your household, aged 16 and up, to reply. No two members from the same household will be chosen for the Assembly, but the more replies, the more representative the Assembly will be. Several response forms are enclosed, and you may make more copies. Just remember: everyone who replies **must currently live at the address on this letter, or have received this letter through a social service agency.**

### **Who is organizing this Assembly?**

This program is a partnership between the Central Oregon Youth Action Board, the Central Oregon Civic Action Project, the Laboratory for the American Conversation at OSU-Cascades, and two organizations that focus specifically on lottery-selected Assemblies: an Oregon-based nonprofit called Healthy Democracy and an international nonprofit called DemocracyNext. With the exception of the Youth Action Board – which is focused on youth homelessness – all the other partners are in this for one reason only: to find and carry out innovative ways that all of us can more thoroughly participate in the decisions that affect our lives. And we have never and will never take any political positions beyond promoting those tools.

Healthy Democracy is leading the design and coordination of the Assembly. They have nearly two decades of experience designing similar Assemblies in Oregon and beyond. HD is best known for the Citizens' Initiative Review (CIR), where randomly selected residents evaluate ballot measures and provide trustworthy, nonpartisan voter information for the state voters' pamphlet. In other words: "voter info by voters, for voters." The CIR was born in Oregon and was one of the first permanent lottery-selected institutions created anywhere in the world when it was passed into Oregon law in 2011.

### **What will happen with the Assembly's recommendations?**

The Assembly will deliver its recommendations to the Youth Action Board and to several local governments, including Deschutes County, the City of Bend, and \_\_\_ . Representatives of these governments have committed to receiving the results, thoroughly considering them, and issuing a public response, and the project team is working to secure more committed recipients – governmental and nongovernmental – for the Assembly's policy proposals.

### **Who is funding the Assembly?**

The Assembly is funded by contributions from dozens of local individual donors and foundations – including the Ford Family Foundation, the Roundhouse Foundation, the Wade Family Foundation, Brooks Resources, and the City of Bend. It has also received funding from three national foundations interested in promoting innovative ways of making local policy decisions – The Rockefeller Foundation, Porticus, and Omidyar Network.

For any **more information** or to donate to the project, visit [cocap project website](#)

**Rejected Bits:****What Is a Civic Assembly?**

A Civic Assembly is a democratic process that brings together a group of everyday people through a *democratic lottery* to research, discuss, and make recommendations about an important public issue. Assemblies are designed to respect each individual's perspective while also helping to identify widely supported solutions – to get the best of both worlds. Outside research backs this up, showing that Civic Assemblies are able to be innovative and productive, even in divisive and complicated political situations.



BOARD OF  
COMMISSIONERS

## AGENDA REQUEST & STAFF REPORT

**MEETING DATE:** June 24, 2024

**SUBJECT:** Treasury Report for May 2024

**ATTENDANCE:**

*Bill Kuhn, County Treasurer*



**MEMORANDUM**

**DATE:** June 24, 2024  
**TO:** Board of County Commissioners  
**FROM:** Bill Kuhn, Treasurer  
**SUBJECT:** Treasury Report for May 2024

Following is the unaudited monthly treasury report for fiscal year to date (YTD) as of May 31, 2024.

**Treasury and Investments**

- The portfolio balance at the end of May was \$321.6 million, a decrease of \$4.6 million from April and an increase of \$31.9 million from last year (May 2023).
- Net investment income for May was \$901K, approximately \$5.5K less than last month and \$375K greater than April 2023. YTD earnings of \$8,489,142 are \$3,799,499 more than the YTD earnings last year.
- All portfolio category balances are within policy limits.
- The LGIP interest rate remains at 5.20% during the month of May. Benchmark returns for 24-month treasuries were down 3 basis points and 36-month treasuries are down 4 basis points from the prior month.
- The average portfolio yield is 3.45%, which was flat with last month’s average%.
- The portfolio weighted average time to maturity is down slightly to .92 years.

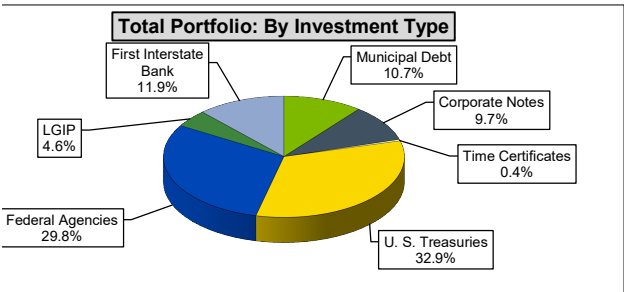
**Deschutes County**



**Total Investment Portfolio As Of 5/31/2024**

Portfolio Breakdown: Par Value by Investment Type		
Municipal Debt	\$ 34,355,000	10.7%
Corporate Notes	31,321,000	9.7%
Time Certificates	1,245,000	0.4%
U.S. Treasuries	105,900,000	32.9%
Federal Agencies	95,900,000	29.8%
LGIP	14,750,624	4.6%
First Interstate (Book Balance)	38,151,411	11.9%
<b>Total Investments</b>	<b>\$ 321,623,035</b>	<b>100.0%</b>

Investment Income		
	May-24	Y-T-D
Total Investment Income	\$ 905,909	\$ 8,544,142
Less Fee: \$5,000 per month	(5,000)	(55,000)
<b>Investment Income - Net</b>	<b>\$ 900,909</b>	<b>\$ 8,489,142</b>
<b>Prior Year Comparison</b>	<b>May-23</b>	<b>\$ 4,689,643</b>



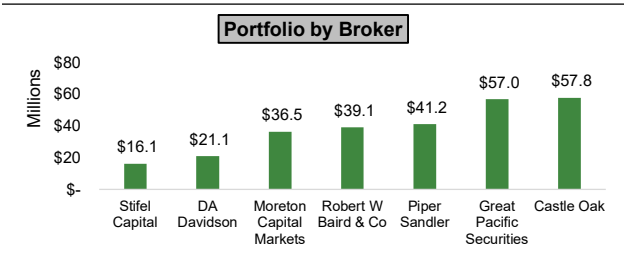
Category Maximums:	
U.S. Treasuries	100%
LGIP (\$59,847,000)	100%
Federal Agencies	100%
Banker's Acceptances	25%
Time Certificates	50%
Municipal Debt	25%
Corporate Debt	25%

	Yield Percentages	
	Current Month	Prior Month
FIB/ LGIP	5.20%	5.20%
Investments	3.11%	3.11%
<b>Average</b>	<b>3.45%</b>	<b>3.45%</b>

Maturity (Years)	
Max	Weighted Average
2.96	0.92

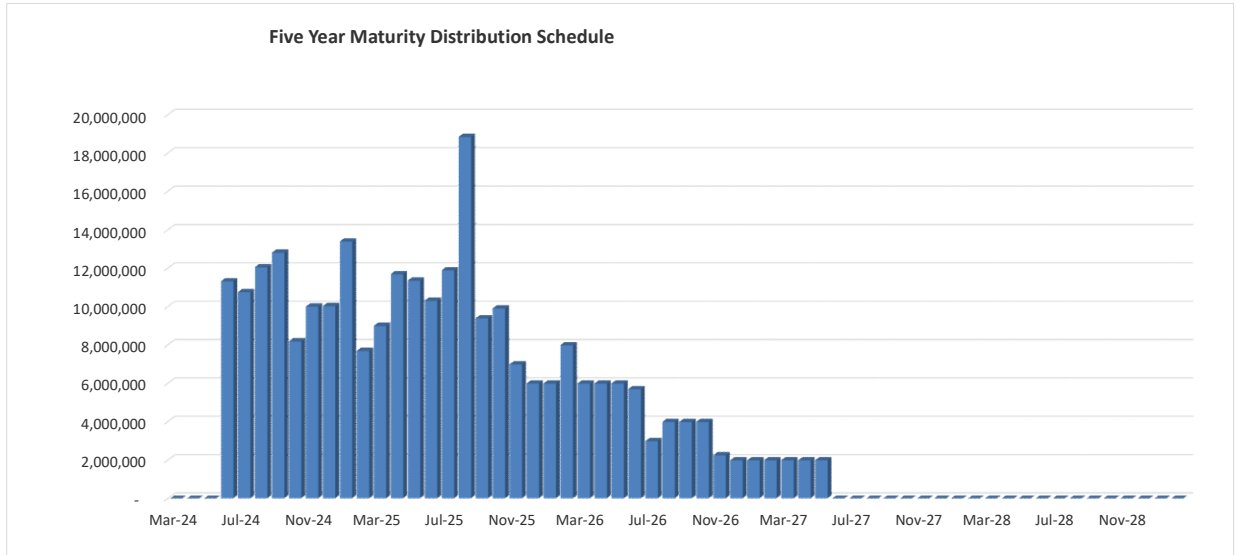
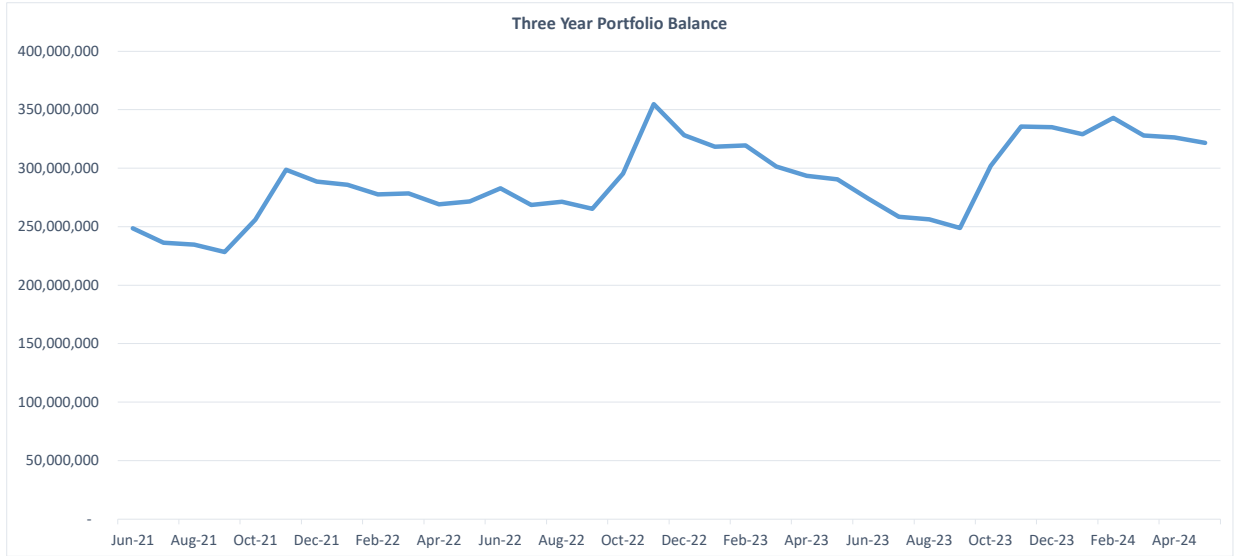
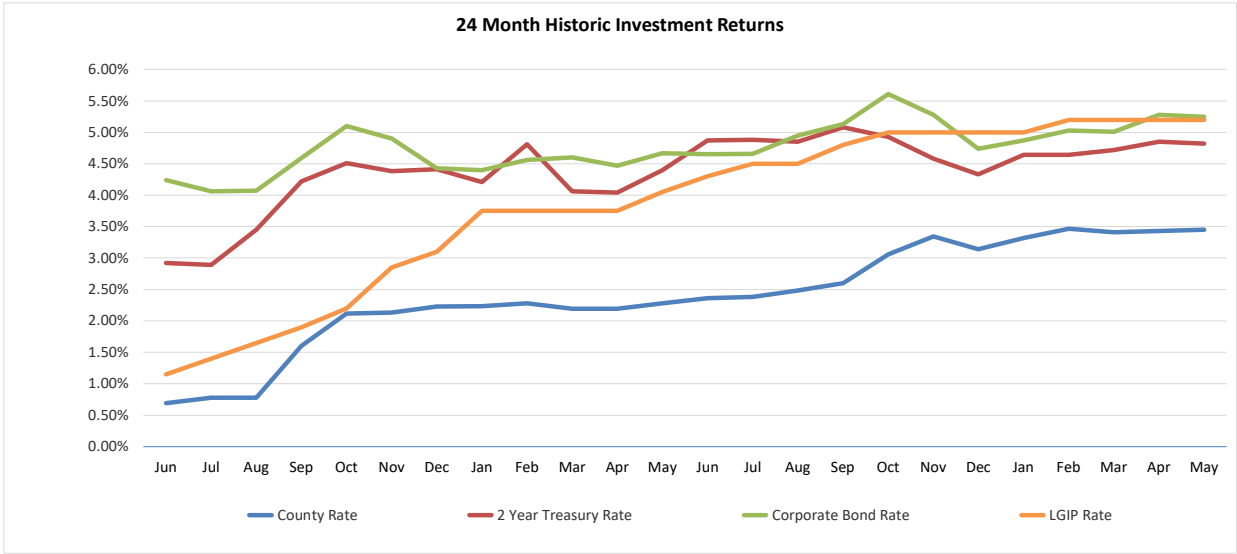
Benchmarks		
24 Month Treasury	4.82%	4.85%
LGIP Rate	5.20%	5.20%
36 Month Treasury	4.62%	4.66%

Term	Minimum	Actual
0 to 30 Days	10%	20.0%
Under 1 Year	25%	57.0%
Under 5 Years	100%	100.0%



Other	Policy	Actual
Corp Issuer	5%	1.5%
Callable	25%	14.1%
<b>Weighted Ave.</b>	<b>AA2</b>	<b>AA1</b>

Investment Activity	
Purchases in Month	\$ 2,000,000
Sales/Redemptions in Month	\$ 9,100,000



**Deschutes County Investments**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**May 31, 2024**

Inv #	Inv Type	CUSIP	Security	Broker	Purchase Date	Maturity Date	Days To Maturity	Ratings		Coupon Rate	YTM 365	Par Value	Market Value	Book Value	Call Date
								Moodys	S&P/Fitch						
10844	BCD	05580AB78	BMW	GPAC	7/30/2021	7/30/2024	59			0.55	0.55	249,000	247,043	249,000	-
10847	BCD	38149MXG3	GOLDMAN SACHS	GPAC	7/28/2021	7/29/2024	58			0.55	0.55	249,000	247,083	249,000	-
10848	BCD	795451AA1	SALLIE MAE	GPAC	7/21/2021	7/22/2024	51			0.55	0.55	249,000	247,275	249,000	-
10849	BCD	89235MLF6	TOYOTA FINANCIAL SGS BANK	GPAC	8/5/2021	8/5/2024	65			0.55	0.55	249,000	246,845	249,000	-
10850	NCB	90348JR85	UBS BANK USA	GPAC	8/11/2021	8/12/2024	72			0.55	0.536214	249,000	246,630	249,000	-
10988	FAC	3130H0AV5	Federal Agriculture Mtg Corp	MORETN	12/12/2023	10/1/2025	487			2.55	4.87	2,000,000	1,935,710	1,941,397	-
11024	FAC	31424WHG0	Federal Agriculture Mtg Corp	PS	4/29/2024	4/16/2027	1049			4.8	4.80237	2,000,000	2,002,921	1,995,499	-
10763	FAC	3133EL3P7	Federal Farm Credit Bank	R W B	8/12/2020	8/12/2025	437	Aaa	AA+	0.53	0.53	3,000,000	2,840,402	3,000,000	-
10764	FAC	3133EL3H5	Federal Farm Credit Bank	MORETN	8/12/2020	8/12/2025	437	Aaa	AA+	0.57	0.57	3,000,000	2,844,193	3,000,000	-
10783	FAC	3133EMCN0	Federal Farm Credit Bank	CASTLE	10/16/2020	10/15/2024	136	Aaa	AA+	0.4	0.4401721	2,000,000	1,962,423	1,999,704	-
10820	FAC	3133EMLP5	Federal Farm Credit Bank	PS	12/30/2020	12/23/2024	205	Aaa	AA+	0.32	0.3199988	2,000,000	1,945,772	2,000,000	-
10828	FAC	3133EMNK4	Federal Farm Credit Bank	DA DAV	1/22/2021	7/22/2024	51	Aaa	AA+	0.31	0.31	2,000,000	1,985,771	2,000,000	-
10842	FAC	3133EMT51	Federal Farm Credit Bank	R W B	7/19/2021	7/19/2024	48	Aaa	AA+	0.42	0.4283959	1,000,000	993,454	999,989	-
10916	FAC	3133ENP79	Federal Farm Credit Bank	CASTLE	9/26/2022	9/26/2024	117	Aaa	AA+	4.25	4.2542149	2,000,000	1,993,309	1,999,974	-
10926	FAC	3133ENS68	Federal Farm Credit Bank	R W B	10/20/2022	10/17/2024	138	Aaa	AA+	4.62	4.7128512	2,000,000	1,992,603	1,999,336	-
10927	FAC	3133ENPG9	Federal Farm Credit Bank	MORETN	10/25/2022	2/14/2025	258	Aaa	AA+	1.75	4.5602179	1,700,000	1,660,047	1,668,456	-
10954	FAC	3133ENG20	Federal Farm Credit Bank	CASTLE	11/30/2022	8/15/2024	75	Aaa	AA+	3.3	4.6146501	2,000,000	1,990,838	1,994,849	-
10971	FAC	3133EPPR0	Federal Farm Credit Bank	GPAC	11/17/2023	4/10/2026	678	Aaa	AA+	4.625	4.7710002	2,000,000	1,989,210	1,994,860	-
10975	FAC	3133EPPR0	Federal Farm Credit Bank	GPAC	11/22/2023	4/10/2026	678	Aaa	AA+	4.625	4.8109999	2,000,000	1,989,210	1,993,465	-
10985	FAC	3133EPC37	Federal Farm Credit Bank	PS	12/8/2023	11/13/2025	530	Aaa	AA+	4.875	4.6404797	1,000,000	997,704	1,003,192	-
10987	FAC	3133EHVV1	Federal Farm Credit Bank	PS	12/12/2023	9/1/2026	822	Aaa	AA+	2.4	4.5888622	2,000,000	1,897,503	1,908,327	-
11006	FAC	3133EPL37	Federal Farm Credit Bank	R W B	12/19/2023	12/8/2025	555	Aaa	AA+	4.625	4.4981889	2,000,000	1,988,399	2,003,626	-
10932	FAC	3130ATN52	Federal Home Loan Bank	DA DAV	10/27/2022	10/27/2025	513	Aaa	AA+	5	5.0181605	1,855,000	1,847,380	1,854,565	7/27/2024
10937	FAC	3130AK5E2	Federal Home Loan Bank	R W B	11/18/2022	9/4/2025	460	Aaa	AA+	0.375	4.2631353	2,000,000	1,889,847	1,908,662	-
10947	FAC	3130ASR92	Federal Home Loan Bank	MORETN	11/30/2022	5/16/2025	349	Aaa	AA+	4	5.139245	2,000,000	1,975,312	1,988,669	-
10964	FAC	3130AWKM1	Federal Home Loan Bank	R W B	11/16/2023	12/12/2025	559	Aaa	AA+	4.75	4.9490002	2,000,000	1,995,147	1,994,239	-
10972	FAC	3130AXB31	Federal Home Loan Bank	R W B	11/17/2023	3/13/2026	650	Aaa	AA+	4.875	4.78	2,000,000	1,998,921	2,003,089	-
10976	FAC	3130ALAJ3	Federal Home Loan Bank	PS	11/22/2023	8/25/2026	815	Aaa	AA+	0.7	4.9650109	2,000,000	1,822,717	1,823,978	8/25/2024
10984	FAC	3130AWLY4	Federal Home Loan Bank	PS	12/8/2023	6/13/2025	377	Aaa	AA+	5.125	4.8004048	2,145,000	2,143,763	2,151,852	-
11005	FAC	3130ALSW5	Federal Home Loan Bank	R W B	12/19/2023	3/13/2026	650	Aaa	AA+	0.875	4.3881228	2,000,000	1,863,592	1,881,853	-
11023	FAC	3130AL5A8	Federal Home Loan Bank	STIFEL	3/21/2024	2/26/2027	1000	Aaa	AA+	0.9	4.5716846	2,000,000	1,799,836	1,813,924	8/26/2024
11025	FAC	3130AVBC5	Federal Home Loan Bank	PS	4/29/2024	3/12/2027	1014	Aaa	AA+	4.5	4.8741805	2,000,000	1,989,413	1,980,697	-
10766	FAC	3134GWND4	Federal Home Loan Mtg Corp	CASTLE	8/14/2020	8/12/2025	437	Aaa		0.6	0.6101786	2,000,000	1,895,132	1,999,760	8/12/2024
10775	FAC	3134GWF84	Federal Home Loan Mtg Corp	CASTLE	9/9/2020	9/9/2024	100	Aaa		0.48	0.48	1,000,000	986,381	1,000,000	6/9/2024
10791	FAC	3134GW3W4	Federal Home Loan Mtg Corp	CASTLE	10/30/2020	10/28/2024	149	Aaa		0.41	0.4163167	2,000,000	1,958,945	1,999,949	7/28/2024
10792	FAC	3134GW5Q5	Federal Home Loan Mtg Corp	CASTLE	10/30/2020	1/29/2025	242	Aaa		0.45	0.4523943	2,500,000	2,421,651	2,499,961	7/29/2024
10799	FAC	3134GW7F7	Federal Home Loan Mtg Corp	CASTLE	11/18/2020	11/18/2024	170	Aaa		0.375	0.375	2,000,000	1,955,872	2,000,000	-
10821	FAC	3134GXXK9	Federal Home Loan Mtg Corp	R W B	1/15/2021	1/15/2025	228	Aaa		0.35	0	2,000,000	1,939,990	2,000,000	7/15/2024
10905	FAC	3134GWZV1	Federal Home Loan Mtg Corp	CASTLE	7/8/2022	10/22/2025	508	Aaa		0.65	3.2000087	2,000,000	1,883,213	1,933,133	-
10939	FAC	3134GY4P4	Federal Home Loan Mtg Corp	MORETN	11/30/2022	11/26/2025	543	Aaa	AA+	5.3	5.3002699	2,000,000	1,995,848	2,000,000	8/26/2024
10944	FAC	3137EAEX3	Federal Home Loan Mtg Corp	MORETN	11/18/2022	9/23/2025	479	Aaa	AA+	0.375	4.2702845	2,000,000	1,881,030	1,904,771	-
10955	FAC	3137EAEU9	Federal Home Loan Mtg Corp	CASTLE	11/30/2022	7/21/2025	415	Aaa	AA+	0.375	4.3133499	2,000,000	1,896,514	1,916,246	-
10762	FAC	3136G4E74	Federal National Mtg Assn	CASTLE	7/31/2020	1/29/2025	242	Aaa	AA+	0.57	0.5699999	1,400,000	1,357,182	1,400,000	7/29/2024
10765	FAC	3136G4N74	Federal National Mtg Assn	MORETN	8/21/2020	8/21/2025	446	Aaa	AA+	0.56	0.56	3,000,000	2,841,901	3,000,000	8/21/2024
10767	FAC	3136G4L84	Federal National Mtg Assn	CASTLE	8/18/2020	8/18/2025	443	Aaa	AA+	0.57	0.5901227	2,000,000	1,893,127	1,999,519	8/18/2024
10770	FAC	3136G4X24	Federal National Mtg Assn	PS	8/28/2020	8/29/2025	454	Aaa	AA+	0.6	0.6000006	1,000,000	946,920	1,000,000	8/29/2024
10772	FAC	3136G4N74	Federal National Mtg Assn	R W B	8/27/2020	8/21/2025	446	Aaa	AA+	0.56	0.5650922	1,000,000	947,300	999,939	8/21/2024
10773	FAC	3136G4X24	Federal National Mtg Assn	CASTLE	8/28/2020	8/29/2025	454	Aaa	AA+	0.6	0.6000006	1,000,000	946,920	1,000,000	8/29/2024
10774	FAC	3136G4N74	Federal National Mtg Assn	R W B	9/3/2020	8/21/2025	446	Aaa	AA+	0.56	0.5599951	2,000,000	1,894,600	2,000,000	8/21/2024
10793	FAC	3135GA2N0	Federal National Mtg Assn	R W B	11/4/2020	11/4/2025	521	Aaa	AA+	0.55	0.55	2,000,000	1,877,901	2,000,000	11/4/2024
10796	FAC	3135G0G63	Federal National Mtg Assn	CASTLE	11/12/2020	11/7/2025	524	Aaa	AA+	0.5	0.5729346	2,000,000	1,875,734	1,997,942	-
10952	FAC	3135G03U5	Federal National Mtg Assn	R W B	11/30/2022	4/22/2025	325	Aaa	AA+	0.625	4.4293463	2,000,000	1,920,655	1,936,455	-
11026	FAC	3135GAS85	Federal National Mtg Assn	R W B	5/14/2024	5/14/2027	1077			5	5.157637	2,000,000	1,988,731	1,991,476	5/14/2025
10989	AFD	313384E88	Federal Home Loan Bank	CASTLE	12/12/2023	9/6/2024	97	Aaa	AA+	5.0049997	5.3003332	2,000,000	1,971,716	1,973,029	-
11013	AFD	313384N70	Federal Home Loan Bank	DA DAV	2/27/2024	11/8/2024	160	Aaa	AA+	4.9599996	5.24580879	1,300,000	1,270,117	1,271,342	-
10904	TRC	91282CEH0	U.S. Treasury	MORETN	7/8/2022	4/15/2025	318	Aaa	AA+	2.625	3.0804476	2,000,000	1,956,172	1,992,439	-
10920	TRC	912828ZL7	U.S. Treasury	PS	10/3/2022	4/30/2025	333	Aaa		0.375	4.2171846	2,000,000	1,914,980	1,934,201	-
10921	TRC	912828ZT0	U.S. Treasury	PS	10/3/2022	5/31/2025	364	Aaa		0.25	4.2325215	2,000,000	1,904,974	1,925,663	-



Inv #	Inv Type	CUSIP	Security	Broker	Purchase Date	Maturity Date	Days To Maturity	Ratings		Coupon Rate	YTM 365	Par Value	Market Value	Book Value	Call Date
								Moodys	S&P/Fitch						
10929	TRC	91282CDZ1	U.S. Treasury	MORETN	10/25/2022	2/15/2025	259	Aaa		1.5	4.5042292	2,000,000	1,947,832	1,960,011	-
10934	TRC	91282CED9	U.S. Treasury	MORETN	11/4/2022	3/15/2025	287	Aaa		1.75	4.6405931	2,000,000	1,946,650	1,957,393	-
10935	TRC	91282CEU1	U.S. Treasury	MORETN	11/4/2022	6/15/2025	379	Aaa		2.875	4.6510728	2,000,000	1,953,750	1,965,642	-
10936	TRC	91282CEY3	U.S. Treasury	MORETN	11/4/2022	7/15/2025	409	Aaa		3	4.660048	2,000,000	1,953,750	1,965,384	-
10942	TRC	91282CDN8	U.S. Treasury	MORETN	11/18/2022	12/15/2024	197	Aaa		1	4.3929033	2,000,000	1,954,980	1,965,402	-
10943	TRC	91282CDZ1	U.S. Treasury	MORETN	11/18/2022	2/15/2025	259	Aaa		1.5	4.3902761	2,000,000	1,947,832	1,961,407	-
10945	TRC	9128285C0	U.S. Treasury	MORETN	11/18/2022	9/30/2025	486	Aaa		3	4.1910054	2,000,000	1,946,953	1,970,408	-
10946	TRC	91282CEY3	U.S. Treasury	MORETN	11/18/2022	7/15/2025	409	Aaa		3	4.2514798	2,000,000	1,953,750	1,973,713	-
10949	TRC	912828Y87	U.S. Treasury	GPAC	11/30/2022	7/31/2024	60	Aaa		1.75	4.6137515	2,000,000	1,988,203	1,991,033	-
10958	TRC	91282CEY3	U.S. Treasury	PS	11/30/2022	7/15/2025	409	Aaa		3	4.2943472	2,000,000	1,953,750	1,972,813	-
10959	TRC	91282CEU1	U.S. Treasury	PS	11/30/2022	6/15/2025	379	Aaa		2.875	4.2893605	2,000,000	1,953,750	1,972,457	-
10963	TRC	91282CHM6	U.S. Treasury	STIFEL	9/29/2023	7/15/2026	774	Aaa		4.5	4.8808615	3,000,000	2,977,852	2,977,463	-
10965	TRC	91282CGE5	U.S. Treasury	CASTLE	11/16/2023	1/15/2026	593	Aaa		3.875	4.838231	2,000,000	1,964,766	1,970,598	-
10966	TRC	91282CGL9	U.S. Treasury	CASTLE	11/16/2023	2/15/2026	624	Aaa		4	4.8207532	2,000,000	1,967,891	1,973,668	-
10969	TRC	91282CHB0	U.S. Treasury	PS	11/17/2023	5/15/2026	713	Aaa		3.625	4.661229	2,000,000	1,952,500	1,962,171	-
10970	TRC	91282CHU8	U.S. Treasury	GPAC	11/17/2023	8/15/2026	805	Aaa		4.375	4.6314599	2,000,000	1,980,000	1,989,393	-
10973	TRC	91282CJC6	U.S. Treasury	STIFEL	11/17/2023	10/15/2026	866	Aaa		4.625	4.5910231	2,000,000	1,991,563	2,001,429	-
10974	TRC	91282CHB0	U.S. Treasury	GPAC	11/22/2023	5/15/2026	713	Aaa		3.625	4.6699096	2,000,000	1,952,500	1,961,839	-
10977	TRC	91282CGL9	U.S. Treasury	CASTLE	11/22/2023	2/15/2026	624	Aaa		4	4.7435597	2,000,000	1,967,891	1,976,103	-
10978	TRC	91282CGR6	U.S. Treasury	CASTLE	11/22/2023	3/15/2026	652	Aaa		4.625	4.7122051	2,000,000	1,988,594	1,996,982	-
10979	TRC	91282CDZ1	U.S. Treasury	GPAC	12/8/2023	2/15/2025	259	Aaa		1.5	4.9532547	2,000,000	1,947,832	1,953,112	-
10980	TRC	91282CEY3	U.S. Treasury	GPAC	12/8/2023	7/15/2025	409	Aaa		3	4.72774	3,200,000	3,126,000	3,140,922	-
10981	TRC	91282CFK2	U.S. Treasury	GPAC	12/8/2023	9/15/2025	471	Aaa		3.5	4.6598952	1,500,000	1,470,117	1,478,673	-
10982	TRC	91282CED9	U.S. Treasury	DA DAV	12/8/2023	3/15/2025	287	Aaa		1.75	4.9003222	3,000,000	2,919,974	2,928,703	-
10983	TRC	91282CEH0	U.S. Treasury	DA DAV	12/8/2023	4/15/2025	318	Aaa	AA+	2.625	4.8500197	3,700,000	3,618,918	3,631,350	-
10986	TRC	912828XB1	U.S. Treasury	DA DAV	12/8/2023	5/15/2025	348	Aaa		2.125	4.8150714	3,200,000	3,109,375	3,121,515	-
10990	TRC	912828U3	U.S. Treasury	DA DAV	12/12/2023	8/31/2024	91	Aaa		1.875	5.2442521	2,000,000	1,982,871	1,983,779	-
10991	TRC	91282CGA3	U.S. Treasury	DA DAV	12/12/2023	12/15/2025	562	Aaa		4	4.6803125	2,000,000	1,969,375	1,980,246	-
10992	TRC	91282CGE5	U.S. Treasury	R W B	12/12/2023	1/15/2026	593	Aaa		3.875	4.6417612	2,000,000	1,964,766	1,976,503	-
10994	TRC	91282CHN4	U.S. Treasury	GPAC	12/12/2023	7/31/2025	425	Aaa		4.75	4.8393383	700,000	696,910	699,280	-
10995	TRC	912828P46	U.S. Treasury	STIFEL	12/12/2023	2/15/2026	624	Aaa		1.625	4.6184916	2,000,000	1,891,172	1,903,829	-
10996	TRC	91282CJC6	U.S. Treasury	STIFEL	12/12/2023	10/15/2026	866	Aaa		4.625	4.4580016	2,000,000	1,991,563	2,007,268	-
10997	TRC	91282CJK8	U.S. Treasury	STIFEL	12/12/2023	11/15/2026	897	Aaa		4.625	4.4510097	2,000,000	1,992,266	2,007,874	-
10998	TRC	912828R36	U.S. Treasury	CASTLE	12/19/2023	5/15/2026	713	Aaa		1.625	4.2619955	2,000,000	1,879,063	1,902,995	-
10999	TRC	91282CGV7	U.S. Treasury	CASTLE	12/19/2023	4/15/2026	683	Aaa		3.75	4.2870073	2,000,000	1,957,813	1,980,997	-
11000	TRC	91282CFP1	U.S. Treasury	CASTLE	12/19/2023	10/15/2025	501	Aaa		4.25	4.4837829	2,000,000	1,977,891	1,993,829	-
11002	TRC	91282CGL9	U.S. Treasury	GPAC	12/19/2023	2/15/2026	624	Aaa		4	4.344556	2,000,000	1,967,891	1,988,817	-
11003	TRC	912828G38	U.S. Treasury	GPAC	12/19/2023	11/15/2024	167	Aaa		2.25	4.9362782	2,000,000	1,972,715	1,976,303	-
11004	TRC	91282CGE5	U.S. Treasury	GPAC	12/19/2023	1/15/2026	593	Aaa		3.875	4.3774643	2,000,000	1,964,766	1,984,537	-
11007	TRC	91282CDN8	U.S. Treasury	STIFEL	12/19/2023	12/15/2024	197	Aaa		1	4.8731326	2,000,000	1,954,980	1,959,770	-
11014	TRC	91282CDB4	U.S. Treasury	DA DAV	2/27/2024	10/15/2024	136	Aaa		0.625	5.1804426	1,200,000	1,179,398	1,180,261	-
11018	TRC	91282CDS7	U.S. Treasury	MORETN	2/27/2024	1/15/2025	228	Aaa		1.125	5.0499998	1,500,000	1,462,368	1,464,577	-
11020	TRC	91282CDN8	U.S. Treasury	STIFEL	2/27/2024	12/15/2024	197	Aaa		1	5.1070241	1,100,000	1,075,239	1,076,454	-
11021	TRC	91282CJT9	U.S. Treasury	CASTLE	3/21/2024	1/15/2027	958	Aaa		4	4.4870257	2,000,000	1,962,891	1,976,166	-
11022	TRC	91282CJP7	U.S. Treasury	CASTLE	3/21/2024	12/15/2026	927	Aaa		4.375	4.5014721	2,000,000	1,980,859	1,993,910	-
11015	ATD	912796Y52	U.S. Treasury	GPAC	2/27/2024	7/5/2024	34	Aaa		5.1500004	5.39358351	2,200,000	2,189,704	2,189,299	-
11016	ATD	912797KC0	U.S. Treasury	GPAC	2/27/2024	8/22/2024	82	Aaa		0	5.40994179	1,900,000	1,877,851	1,877,799	-
11017	ATD	912797KG1	U.S. Treasury	GPAC	2/27/2024	6/25/2024	24	Aaa		5.213	5.45277251	1,800,000	1,794,204	1,793,744	-
11019	ATD	912797GL5	U.S. Treasury	PS	2/27/2024	9/5/2024	96	Aaa		5.0000002	5.27381413	1,900,000	1,874,103	1,874,667	-
10806	MC1	037833DF4	Apple Inc	GPAC	12/3/2020	1/13/2025	226	Aaa	AA+	2.75	0.6389292	2,000,000	1,969,198	2,025,656	11/13/2024
10865	MC1	037833DN7	Apple Inc	GPAC	11/18/2021	9/11/2026	832	Aaa	AA+	2.05	1.4551529	2,000,000	1,873,813	2,026,072	7/11/2026
10822	MC1	12572QAG0	CME GROUP	GPAC	1/4/2021	3/15/2025	287	Aa3	AA-	3	0.6490818	2,000,000	1,963,360	2,036,531	-
10830	MC1	22546QAP2	CREDIT SUISSE NY	CASTLE	2/1/2021	9/9/2024	100	A3	A+	3.625	0.57179	2,950,000	2,933,515	2,974,233	-
10818	MC1	166764BW9	Chevron Corp	GPAC	12/28/2020	5/11/2025	344	Aa2	AA-	1.554	0.6470298	1,663,000	1,605,920	1,677,022	-
10824	MC1	166764BW9	Chevron Corp	CASTLE	1/7/2021	5/11/2025	344	Aa2	AA-	1.554	0.6175284	2,000,000	1,931,352	2,017,426	-
10817	MC1	46625HKC3	JPMorgan Chase - Corporate N	CASTLE	12/22/2020	1/23/2025	236	A1	A-	3.125	0.8061136	2,000,000	1,970,640	2,029,341	-
10826	MC1	46625HKC3	JPMorgan Chase - Corporate N	CASTLE	1/11/2021	1/23/2025	236	A1	A-	3.125	0.8272497	2,000,000	1,970,640	2,029,067	-
10797	MC1	822582CC4	ROYAL DUTCH SHELL PLC	GPAC	11/13/2020	11/7/2024	159	Aa2	A+	2	0.7055457	3,000,000	2,955,027	3,016,565	10/7/2024
10823	MC1	822582CC4	ROYAL DUTCH SHELL PLC	CASTLE	1/7/2021	11/7/2024	159	Aa2	A+	2	0.5429301	1,708,000	1,682,395	1,718,658	10/7/2024
10858	MC1	91159HHX1	US Bank	PS	10/29/2021	7/30/2024	59	A3	A	2.4	0.8420282	2,000,000	1,989,526	2,005,037	-
10814	MC1	931142DV2	WALMART	GPAC	12/17/2020	12/15/2024	197	Aa2	AA	2.65	0.570485	2,000,000	1,971,562	2,022,128	10/15/2024
10801	MC1	30231GBH4	XTO Energy Inc	GPAC	11/19/2020	3/19/2025	291	Aa2	AA-	2.992	0.813784	2,000,000	1,963,183	2,034,173	-
10816	MC1	30231GBC5	XTO Energy Inc	GPAC	12/21/2020	8/16/2024	76	Aa2	AA-	2.019	0.5432498	2,000,000	1,987,222	2,006,080	7/16/2024
10800	MC1	98459LAA1	YALE UNIVERSITY	GPAC	11/18/2020	4/15/2025	318	Aaa	AAA	0.873	0.5784436	2,000,000	1,916,242	2,005,066	-

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								Moodys	S&P/Fitch						
10788	MUN	014365DS6	ALDERWOOD WA WTR & WSTWTR DIST	R W B	11/12/2020	12/1/2024	183	Aa2	AA+	1	0.6501532	935,000	915,300	936,611	-
10808	MUN	13034AL57	CALIFORNIA INFRASTRUCTURE & EC	GPAC	12/17/2020	10/1/2024	122		AAA	0.645	0.6450337	1,000,000	984,480	1,000,000	-
10930	MUN	13048VLK2	CA ST MUNI FIN AUTH REVENUE	GPAC	10/26/2022	10/1/2025	487	A1		2.148	5.0003132	2,060,000	1,974,963	1,987,944	-
10777	MUN	179093KQ1	CLACKAMAS SCHOOL DISTRICT	PS	10/1/2020	6/15/2024	14	Aa1		0.613	0.6130311	500,000	499,200	500,000	-
10807	MUN	179198JF4	CLACKAMAS SCHOOL DISTRICT	DA DAV	12/3/2020	6/15/2024	14	Aa1		0.83	0.480219	300,000	299,499	300,040	-
10871	MUN	250325UL9	DESCHUTES CTY SCH DIST #1	R W B	12/7/2021	6/15/2026	744	Aa1		1.4	1.2301048	2,000,000	1,865,580	2,006,718	-
10778	MUN	4511527C0	IDAHO ST BOND BANK AUTH REVENU	PS	10/8/2020	9/15/2024	106	Aa1		5	0.6103486	1,000,000	998,650	1,012,512	-
10781	MUN	476453GS8	JEROME IDAHO SCHOOL DISTRICT	PS	10/13/2020	9/15/2024	106	Aaa		5	0.7253469	220,000	219,701	222,674	-
10840	MUN	498368EB1	KLAMATH CNTY OR SCH DIST	PS	7/1/2021	6/15/2025	379		AA+	0.86	0.8600191	400,000	382,032	400,000	-
10870	MUN	569280EX4	Salem-Keizer School District	PS	12/7/2021	6/15/2026	744	Aa1		1.438	1.2900015	2,000,000	1,859,140	2,005,843	-
10782	MUN	584288ER1	MEDFORD OR REVENUE	R W B	10/14/2020	7/15/2024	44		AA-	2	0.6503538	815,000	811,585	816,326	-
10825	MUN	625506PX2	MULTNOMAH CO-REF-TXBL	GPAC	1/21/2021	6/1/2025	365	Aaa	AAA	1	0.5000954	2,165,000	2,078,422	2,175,693	-
10815	MUN	625517MG9	MULTNOMAH COUNTY OR SCHOOLS	R W B	12/30/2020	6/15/2024	14	Aa1	AA+	2	0.4052718	2,750,000	2,746,865	2,751,697	-
10841	MUN	625517NE3	MULTNOMAH COUNTY OR SCHOOLS	CASTLE	7/15/2021	6/30/2025	394	Aa2	AA	0.95	0.6870868	1,255,000	1,196,818	1,258,512	-
10875	MUN	68587FAW4	OR EDU DISTS FF&C PENSION OBLI	R W B	12/8/2021	6/30/2026	759	AA2	AA	1.104	1.3861517	250,000	231,178	248,583	-
10950	MUN	68609TWD6	OREGON STATE	GPAC	12/1/2022	5/1/2025	334	Aa1	AA+	0.895	4.7532126	500,000	481,005	484,501	-
10805	MUN	68609TZR2	Oregon State Lottery	R W B	12/1/2020	8/1/2024	61	Aa1	AA+	0.638	0.4148774	505,000	501,218	505,186	-
10811	MUN	68608USW7	Oregon State Lottery	R W B	12/17/2020	45505	61	Aa1	AA+	2.677	0.9386601	755,000	751,512	757,146	-
10771	MUN	68583RCT7	OR ST COMMUNITY COLLEGE DIST	R W B	8/27/2020	45473	29	Aa1	AA+	5.66	0.6000375	90,000	90,007	90,362	-
10853	MUN	68583RCY6	OR ST COMMUNITY COLLEGE DIST	PS	8/31/2021	45473	29		AA	0.583	0.5830334	1,000,000	996,380	1,000,000	-
10863	MUN	68583RCV2	OR ST COMMUNITY COLLEGE DIST	GPAC	11/18/2021	6/30/2026	759	Aa1	AA+	5.68	1.40	210,000	212,909	228,046	-
10876	MUN	68607DVC6	ODOT HWY USER TAX REV	R W B	12/8/2021	11/15/2026	897	Aa1	AAA	0.93	1.37	260,000	236,405	257,341	-
10784	MUN	732098PE2	POMONA CALI UNI SCH DIST TAXAB	PS	10/20/2020	8/1/2024	61	Aa3		0.77	0.60	1,200,000	1,190,604	1,200,335	-
10809	MUN	736688BMD1	Portland Community College	PS	12/17/2020	6/15/2024	14	Aa1		0.57	0.57	1,000,000	998,380	1,000,000	-
10845	MUN	736688MF6	Portland Community College	MORETN	7/23/2021	6/15/2026	744	Aa1		0.90	0.80	1,250,000	1,154,925	1,252,468	-
10810	MUN	73474TAB6	MORROW PORT TRANS FAC	R W B	12/14/2020	9/1/2024	92	Aa1		3.22	0.42	1,750,000	1,739,903	1,762,145	-
10951	MUN	752147HJ0	RANCHO SANTIAGO CA CMNTY CLG D	GPAC	12/1/2022	9/1/2025	457	Aa2	AA	0.73	4.63	1,895,000	1,794,262	1,809,363	-
10776	MUN	568571CZ4	SILVER FALLS SD	PS	9/17/2020	6/15/2024	14	Aa1		0.55	0.55	1,900,000	1,896,713	1,900,000	-
10831	MUN	799055QU5	SAN MATEO CA FOSTER CITY SCHO	DA DAV	2/16/2021	8/1/2025	426	Aaa	AA+	1.60	0.47	500,000	480,380	506,498	-
10786	MUN	835569GR9	SONOMA CCD	PS	10/21/2020	8/1/2024	61	Aa2	AA	2.06	0.60	1,200,000	1,193,508	1,202,884	-
10787	MUN	88675ABS4	TIGARD OR WTR SYS REVENUE	PS	11/3/2020	8/1/2025	426	Aa3	AA	2.00	0.85	350,000	337,232	354,592	-
10779	MUN	906429EE1	UNION CTY OR SCHOOL DISTRICT	PS	10/8/2020	6/15/2024	14	Aa1		0.68	0.68	490,000	489,221	490,000	-
10785	MUN	939307KV5	Washington County SD Municipal	PS	10/28/2020	6/15/2024	14	Aa1		0.59	0.58	1,500,000	1,497,540	1,500,000	-
10798	MUN	938429V61	Washington County SD Municipal	PS	11/17/2020	6/15/2025	379	Aa1	AA+	0.91	0.64	350,000	335,230	350,956	-
10078	RRP	SYS10078	Local Govt Investment Pool		7/1/2006	-	1			5.20	5.20	14,750,624	14,750,624	14,750,624	-
10084	RR2	SYS10084	First Interstate Bank		7/1/2006	-	1			5.20	5.20	9,000,000	9,000,000	9,000,000	-
10085	RR2	SYS10085	First Interstate Bank		10/13/2023	-	1			5.20	5.20	29,151,411	29,151,411	29,151,411	-



BOARD OF  
COMMISSIONERS

## AGENDA REQUEST & STAFF REPORT

**MEETING DATE:** June 24, 2024

**SUBJECT:** Finance Report for May 2024

**ATTENDANCE:**

Robert Tintle, Chief Financial Officer



MEMORANDUM

DATE: June 24, 2024
TO: Board of County Commissioners
FROM: Robert Tintle, Chief Financial Officer
SUBJECT: Finance Report for May 2024

Following is the unaudited monthly finance report for fiscal year to date (YTD) as of May 31, 2024.

Budget to Actuals Report

General Fund

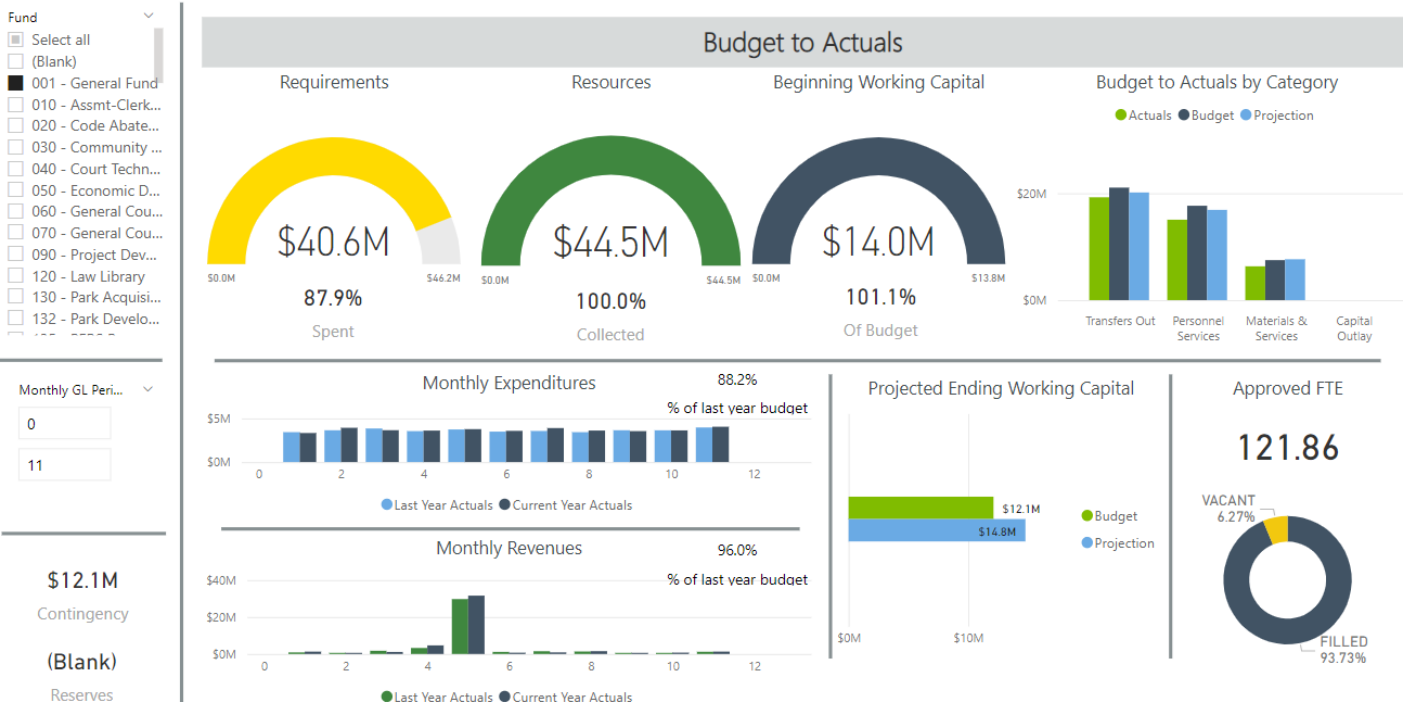
- Revenue YTD in the General Fund is \$44.5M or 100.0% of budget. By comparison, last year revenue YTD was \$42.0M and 96.0% of budget.
Expenses YTD are \$40.6M and 87.9% of budget. By comparison, last year expenses YTD were \$39.9M and 88.0% of budget.
Beginning Fund Balance is \$14.0M or 101.1% of the budgeted \$13.8M beginning fund balance.



County Wide Financial Dashboard

001 - General Fund

Thru GL Period: 11 91.7% Year Complete



All Major Funds

On the attached pages you will find the Budget to Actuals Report for the County's major funds with actual revenue and expense data compared to budget through May 31, 2024.

**Position Control Summary**

Position Control Summary FY24														
Org		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July - June Percent Unfilled
Assessor	Filled	31.63	31.63	31.63	31.63	30.00	31.00	30.63	30.63	31.63	31.63	31.63		
	Unfilled	3.63	3.63	3.63	3.63	5.26	4.26	4.64	4.64	3.64	3.64	3.64		11.40%
Clerk	Filled	9.48	10.48	10.48	9.90	9.90	10.48	10.48	10.48	10.48	10.48	10.48		
	Unfilled	1.00	-	-	0.58	0.58	-	-	-	-	-	-		1.88%
BOPTA	Filled	0.52	0.52	0.10	0.10	0.10	0.52	0.52	0.52	0.52	0.52	0.52		
	Unfilled	-	-	0.42	0.42	0.42	-	-	-	-	-	-		21.99%
DA	Filled	57.90	58.90	58.90	59.40	59.90	59.10	59.10	58.10	59.10	58.10	59.10		
	Unfilled	3.20	2.20	2.20	1.70	1.20	2.00	2.00	3.00	2.00	3.00	2.00		3.65%
Tax	Filled	6.50	6.50	6.50	6.50	6.50	6.50	6.50	6.50	6.50	6.50	6.50		
	Unfilled	-	-	-	-	-	-	-	-	-	-	-		0.00%
Veterans'	Filled	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	4.00	4.00	4.00		
	Unfilled	-	-	-	-	-	-	-	-	1.00	1.00	1.00		5.45%
Property Mgmt	Filled	2.00	2.00	2.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00		
	Unfilled	1.00	1.00	1.00	-	-	-	-	-	-	-	-		9.09%
Total General Fund	Filled	113.03	115.03	114.61	115.53	114.40	115.60	115.23	114.23	115.23	114.23	115.23	-	
	Unfilled	8.83	6.83	7.25	6.33	7.46	6.26	6.64	7.64	6.64	7.64	6.64	-	5.83%
Justice Court	Filled	4.60	4.60	4.60	4.60	4.60	3.60	3.60	3.60	3.60	4.60	4.60		
	Unfilled	-	-	-	-	-	1.00	1.00	1.00	1.00	-	-		7.91%
Community Justice	Filled	45.00	43.00	45.00	45.00	46.00	48.00	48.00	47.00	46.00	44.00	43.00		
	Unfilled	4.00	6.00	4.00	4.00	3.00	1.00	1.00	2.00	3.00	5.00	6.00		7.24%
Sheriff	Filled	233.75	232.75	229.75	229.75	228.75	229.75	228.75	228.75	230.75	229.75	228.75		
	Unfilled	37.25	38.25	41.25	41.25	42.25	41.25	42.25	42.25	40.25	41.25	42.25		15.09%
Houseless Effort	Filled	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00		
	Unfilled	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00		50.00%
Health Svcs	Filled	381.55	376.95	378.75	383.40	384.40	386.40	390.33	395.23	397.23	388.33	385.58		
	Unfilled	33.25	37.85	37.05	32.60	34.60	32.60	30.68	25.78	23.78	34.68	37.43		7.82%
CDD	Filled	54.80	54.80	52.80	52.00	48.00	47.00	45.00	44.00	42.00	47.00	47.00		
	Unfilled	3.20	3.20	5.20	6.00	10.00	11.00	13.00	14.00	16.00	11.00	11.00		16.24%
Road	Filled	57.00	57.00	57.00	55.00	56.00	59.00	59.00	60.00	60.00	60.00	60.00		
	Unfilled	5.00	5.00	5.00	7.00	6.00	3.00	3.00	2.00	2.00	2.00	2.00		6.16%
Adult P&P	Filled	33.75	33.75	33.75	33.75	32.75	33.75	32.75	32.75	32.75	32.75	32.00		
	Unfilled	6.00	6.00	6.00	6.00	7.00	6.00	7.00	7.00	7.00	7.00	7.75		16.64%
Solid Waste	Filled	29.00	31.00	30.00	30.00	30.00	32.00	31.00	36.00	38.00	38.00	38.00		
	Unfilled	12.00	10.00	11.00	11.00	11.00	9.00	10.00	5.00	3.00	3.00	3.00		19.51%
Victims Assistance	Filled	6.50	7.50	7.50	9.50	9.50	9.50	9.50	9.50	9.50	9.50	9.00		
	Unfilled	3.00	2.00	2.00	-	-	-	-	-	-	-	0.50		7.18%
GIS Dedicated	Filled	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00		
	Unfilled	-	-	-	-	-	-	-	-	-	-	-		0.00%
Fair & Expo	Filled	11.75	11.75	11.75	10.75	10.75	10.50	11.50	12.50	13.50	13.50	13.50		
	Unfilled	5.75	5.75	5.75	6.75	6.75	6.00	6.00	5.00	4.00	4.00	4.00		31.20%
Natural Resource	Filled	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00		
	Unfilled	-	-	-	-	-	-	-	-	-	-	-		0.00%
ISF - Facilities	Filled	23.75	22.75	22.75	22.75	22.75	23.75	23.75	23.75	23.75	23.75	23.75		
	Unfilled	3.00	4.00	4.00	4.00	4.00	3.00	3.00	3.00	3.00	3.00	3.00		12.57%
ISF - Admin	Filled	9.75	9.75	9.75	8.75	8.75	8.75	8.75	8.75	9.75	9.75	9.75		
	Unfilled	-	-	-	1.00	1.00	1.00	1.00	1.00	-	-	-		4.66%
ISF - BOCC	Filled	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00		
	Unfilled	-	-	-	-	-	-	-	-	-	-	-		0.00%
ISF - Finance	Filled	12.00	12.00	12.00	12.00	12.00	12.00	12.00	11.00	11.00	13.00	13.00		
	Unfilled	1.00	1.00	1.00	1.00	1.00	1.00	1.00	2.00	2.00	-	-		7.69%
ISF - Legal	Filled	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00		
	Unfilled	-	-	-	-	-	-	-	-	-	-	-		0.00%
ISF - HR	Filled	8.80	8.80	8.80	8.80	8.80	9.80	9.80	8.80	8.80	8.80	9.80		
	Unfilled	1.20	1.20	1.20	1.20	1.20	0.20	0.20	1.20	1.20	1.20	0.20		9.27%
ISF - IT	Filled	17.00	17.00	17.00	17.00	17.00	17.00	17.00	17.00	17.00	18.00	18.00		
	Unfilled	-	-	-	-	-	1.00	1.00	1.00	1.00	-	-		2.07%
ISF - Risk	Filled	3.25	3.25	3.25	3.25	3.25	3.25	3.25	3.25	3.25	3.25	3.25		
	Unfilled	-	-	-	-	-	-	-	-	-	-	-		0.00%
911	Filled	53.00	55.00	55.00	54.57	54.57	56.10	56.10	53.53	53.53	55.53	55.15		
	Unfilled	7.00	5.00	5.00	5.43	5.43	3.91	3.91	6.48	6.48	4.48	4.85		8.78%
<b>Total:</b>														
	<b>Filled</b>	1,113.28	1,111.68	1,109.06	1,111.40	1,107.27	1,120.75	1,120.30	1,124.63	1,130.63	1,128.73	1,124.35	-	
	<b>Unfilled</b>	131.48	133.08	136.70	134.56	141.69	128.22	131.67	127.34	121.34	125.24	129.61	-	
	<b>Total</b>	1,244.76	1,244.76	1,245.76	1,245.96	1,248.96	1,248.96	1,251.96	1,251.96	1,251.96	1,253.96	1,253.96	-	
	<b>% Unfilled</b>	10.56%	10.69%	10.97%	10.80%	11.34%	10.27%	10.52%	10.17%	9.69%	9.99%	10.34%	-	10.48%



**Budget to Actuals - Total Personnel and Overtime Report**  
**FY24 YTD May 31, 2024**

Fund	Total Personnel Costs				Overtime		
	Budgeted Personnel Costs	Actual Personnel Costs	Projected Personnel Costs	Projection (Over) / Under Budget	Budgeted OT	Actual OT	(Over) / Under Budget
001 - General Fund	\$ 17,670,095	\$ 15,055,419	\$ 16,897,933	\$ 772,162	\$ 72,800	\$ 15,608	\$ 57,192
030 - Juvenile	6,852,966	5,752,183	6,432,818	420,148	50,000	81,562	⊗ (31,562)
160/170 - TRT	228,267	207,390	228,267	-	-	-	-
200 - ARPA	928,596	792,885	928,596	-	-	-	-
220 - Justice Court	651,767	580,007	647,679	4,088	-	-	-
255 - Sheriff's Office	47,515,968	39,987,737	43,042,471	4,473,497	1,989,500	2,373,527	⊗ (384,027)
274 - Health Services	50,668,863	45,664,869	51,641,176	⊗ (972,313)	200	98,590	⊗ (98,390)
295 - CDD	8,219,303	6,448,491	7,184,271	1,035,032	38,000	13,586	24,414
325 - Road	8,406,468	7,518,996	8,393,090	13,378	100,000	191,120	⊗ (91,120)
355 - Adult P&P	5,807,511	4,668,459	5,148,960	658,551	9,000	7,415	1,585
465 - Road CIP	-	-	-	-	-	-	-
610 - Solid Waste	4,108,983	3,465,800	3,977,608	131,375	95,000	71,813	23,187
615 - Fair & Expo	1,896,951	1,393,257	1,500,493	396,458	40,000	79,970	⊗ (39,970)
616 - Annual County Fair	276,531	164,747	192,827	83,704	-	1,182	⊗ (1,182)
617 - Fair & Expo Capital Reserve	-	-	-	-	-	-	-
618 - RV Park	91,328	79,807	90,296	1,032	5,500	2,673	2,827
619 - RV Park Reserve	-	-	-	-	-	-	-
670 - Risk Management	452,463	409,186	459,801	⊗ (7,338)	-	-	-
675 - Health Benefits	-	-	-	-	-	-	-
705 - 911	9,032,045	7,740,448	8,651,341	380,704	445,000	265,622	179,378
999 - All Other Funds	16,265,342	13,509,135	16,240,042	25,300	38,000	38,400	⊗ (400)
<b>Total</b>	<b>\$ 179,073,447</b>	<b>\$ 153,438,817</b>	<b>\$ 171,657,669</b>	<b>\$ 7,415,778</b>	<b>\$ 2,883,000</b>	<b>\$ 3,241,069</b>	<b>\$ (358,069)</b>



# Budget to Actuals - Countywide Summary

## All Departments

FY24 YTD May 31, 2024 (unaudited)

06/24/2024 Item #13.

Year Complete

RESOURCES	Fiscal Year 2023			Fiscal Year 2024			Projection	%
	Budget	Actuals	%	Budget	Actuals	%		
001 - General Fund	43,472,708	43,034,834	99%	44,408,216	44,425,350	100%	45,399,905	102%
030 - Juvenile	1,010,203	1,050,931	104%	1,014,168	806,941	80%	1,033,882	102%
160/170 - TRT	13,631,282	12,748,688	94%	12,751,790	11,659,123	91%	12,335,134	97%
200 - ARPA	105,186	14,955,890	999%	14,458,597	9,785,325	68%	9,790,352	68%
220 - Justice Court	525,032	518,001	99%	525,540	489,069	93%	526,610	100%
255 - Sheriff's Office	49,577,055	50,672,726	102%	58,558,288	58,788,248	100%	59,199,295	101%
274 - Health Services	57,787,985	55,638,108	96%	60,343,687	60,154,100	100%	60,691,196	101%
295 - CDD	11,675,519	9,455,886	81%	10,460,840	7,664,652	73%	8,471,532	81%
325 - Road	24,889,063	25,698,009	103%	26,673,711	23,578,957	88%	26,693,626	100%
355 - Adult P&P	6,134,018	6,295,372	103%	5,535,606	5,887,523	106%	5,919,085	107%
465 - Road CIP	1,943,063	782,549	40%	2,179,426	2,520,811	116%	2,998,300	138%
610 - Solid Waste	14,503,499	13,899,874	96%	15,995,411	16,059,035	100%	17,634,401	110%
615 - Fair & Expo	1,738,534	2,260,708	130%	2,343,500	2,485,902	106%	2,647,625	113%
616 - Annual County Fair	1,969,380	2,359,790	120%	2,324,117	2,462,482	106%	2,464,318	106%
617 - Fair & Expo Capital Reserve	7,414	317,269	999%	64,800	216,375	334%	221,369	342%
618 - RV Park	642,252	579,826	90%	530,800	472,388	89%	482,425	91%
619 - RV Park Reserve	6,298	21,589	343%	34,300	41,413	121%	43,960	128%
670 - Risk Management	3,311,477	3,297,596	100%	3,364,344	3,554,570	106%	3,852,624	115%
675 - Health Benefits	23,658,700	25,492,341	108%	30,654,045	28,048,896	92%	31,188,835	102%
705 - 911	13,744,678	14,120,981	103%	14,034,323	13,739,929	98%	14,262,152	102%
999 - Other	62,651,873	65,511,028	105%	81,766,214	63,529,559	78%	80,023,453	98%
<b>TOTAL RESOURCES</b>	<b>332,985,219</b>	<b>348,711,997</b>	<b>105%</b>	<b>388,021,723</b>	<b>356,370,649</b>	<b>92%</b>	<b>385,880,079</b>	<b>99%</b>



# Budget to Actuals - Countywide Summary

## All Departments

FY24 YTD May 31, 2024 (unaudited)

06/24/2024 Item #13.

Year Complete

REQUIREMENTS	Fiscal Year 2023			Fiscal Year 2024			Projection	
	Budget	Actuals	%	Budget	Actuals	%		%
001 - General Fund	24,337,373	23,057,601	95%	25,155,807	21,385,790	85%	24,547,995	98%
030 - Juvenile	7,928,538	7,497,365	95%	8,481,279	7,088,637	84%	7,964,707	94%
160/170 - TRT	13,123,218	11,822,231	90%	6,902,223	6,353,319	92%	6,789,404	98%
200 - ARPA	23,129,361	14,662,784	63%	9,837,656	3,515,338	36%	9,753,207	99%
220 - Justice Court	766,183	742,697	97%	822,370	734,234	89%	818,282	100%
255 - Sheriff's Office	60,415,533	58,373,715	97%	65,641,097	52,585,592	80%	61,168,600	93%
274 - Health Services	70,979,127	62,912,108	89%	72,307,648	58,656,438	81%	68,287,981	94%
295 - CDD	11,233,304	9,466,620	84%	10,269,561	7,967,878	78%	8,933,573	87%
325 - Road	16,188,996	13,822,550	85%	17,124,761	13,055,319	76%	16,408,103	96%
355 - Adult P&P	7,575,910	6,790,874	90%	7,576,032	6,304,490	83%	6,957,720	92%
465 - Road CIP	28,387,166	16,897,136	60%	23,772,827	18,294,341	77%	24,142,169	102%
610 - Solid Waste	11,754,672	10,769,061	92%	14,404,234	10,651,425	74%	14,160,297	98%
615 - Fair & Expo	3,098,054	3,330,291	107%	3,734,327	3,288,311	88%	3,554,338	95%
616 - Annual County Fair	1,972,030	2,067,492	105%	2,582,856	2,323,455	90%	2,363,441	92%
617 - Fair & Expo Capital Reserve	870,000	483,310	56%	1,090,000	433,392	40%	1,090,000	100%
618 - RV Park	594,181	498,157	84%	617,131	436,322	71%	523,989	85%
619 - RV Park Reserve	100,000	5,532	6%	174,000	45,252	26%	174,000	100%
670 - Risk Management	5,887,806	2,915,728	50%	4,744,447	3,647,319	77%	4,510,329	95%
675 - Health Benefits	31,769,217	30,688,534	97%	32,587,213	28,502,793	87%	34,820,938	107%
705 - 911	17,709,497	13,390,020	76%	15,113,760	12,190,003	81%	14,733,056	97%
999 - Other	108,884,843	63,570,653	58%	92,903,865	53,200,935	57%	81,948,670	88%
<b>TOTAL REQUIREMENTS</b>	<b>446,705,009</b>	<b>353,764,458</b>	<b>79%</b>	<b>415,843,094</b>	<b>310,660,580</b>	<b>75%</b>	<b>393,650,799</b>	<b>95%</b>





# Budget to Actuals - Countywide Summary

## All Departments

FY24 YTD May 31, 2024 (unaudited)

06/24/2024 Item #13.

Year Complete

TRANSFERS	Fiscal Year 2023			Fiscal Year 2024			Projection	
	Budget	Actuals	%	Budget	Actuals	%		%
001 - General Fund	(20,871,416)	(19,890,038)	95%	(20,963,314)	(19,155,917)	91%	(20,053,234)	96%
030 - Juvenile	6,452,997	6,452,997	100%	6,678,013	6,162,750	92%	6,678,013	100%
160/170 - TRT	(6,021,446)	(5,874,627)	98%	(8,575,254)	(6,572,550)	77%	(8,073,092)	94%
200 - ARPA	-	-		(5,022,145)	(400,000)	8%	(400,000)	8%
220 - Justice Court	263,217	224,696	85%	364,688	334,290	92%	364,688	100%
255 - Sheriff's Office	3,448,587	3,449,109	100%	3,377,587	3,076,832	91%	3,377,587	100%
274 - Health Services	8,007,942	5,850,465	73%	8,026,456	5,921,114	74%	6,194,205	77%
295 - CDD	(911,585)	(835,505)	92%	466,530	(12,934)	-3%	139,324	30%
325 - Road	(12,330,136)	(12,330,136)	100%	(12,700,000)	(12,700,000)	100%	(12,700,000)	100%
355 - Adult P&P	267,532	267,532	100%	510,950	422,543	83%	510,950	100%
465 - Road CIP	14,230,313	12,238,662	86%	12,500,000	10,000,000	80%	12,500,000	100%
610 - Solid Waste	(5,299,665)	(3,453,962)	65%	(1,703,962)	(1,962,793)	115%	(1,703,962)	100%
615 - Fair & Expo	704,127	621,827	88%	875,681	942,546	108%	994,494	114%
616 - Annual County Fair	(156,706)	(156,706)	100%	(34,503)	(31,625)	92%	(34,503)	100%
617 - Fair & Expo Capital Reserve	1,149,827	1,113,829	97%	824,187	623,974	76%	657,158	80%
618 - RV Park	(81,566)	(81,566)	100%	128,436	131,059	102%	128,436	100%
619 - RV Park Reserve	261,750	261,566	100%	51,564	47,267	92%	51,564	100%
670 - Risk Management	(3,500)	(3,500)	100%	(153,500)	(121,201)	79%	(553,403)	361%
705 - 911	(59,900)	(59,900)	100%	-	-		-	
999 - Other	10,959,373	12,205,258	111%	15,348,586	13,294,645	87%	11,921,775	78%
<b>TOTAL TRANSFERS</b>	<b>9,745</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>-</b>		<b>-</b>	



# Budget to Actuals - Countywide Summary

## All Departments

FY24 YTD May 31, 2024 (unaudited)

06/24/2024 Item #13.

Year Complete

ENDING FUND BALANCE	Fiscal Year 2023			Fiscal Year 2024			
	Budget	Actuals	%	Budget	Actuals	Projection	%
001 - General Fund	11,239,637	13,984,330	124%	12,115,095	17,867,973	14,783,006	122%
030 - Juvenile	634,663	1,528,688	241%	710,902	1,409,743	1,275,876	179%
160/170 - TRT	4,000,000	4,527,362	113%	1,801,675	3,260,616	2,000,000	111%
200 - ARPA	-	401,204	999%	-	6,271,191	38,349	999%
220 - Justice Court	22,066	-	0%	67,858	89,125	73,016	108%
255 - Sheriff's Office	7,024,650	11,001,214	157%	7,295,992	20,280,702	12,409,496	170%
274 - Health Services	6,045,519	12,519,113	207%	7,480,011	19,937,889	11,116,534	149%
295 - CDD	1,627,134	1,322,717	81%	1,975,730	1,006,558	1,000,000	51%
325 - Road	2,262,898	7,351,679	325%	2,370,201	5,175,317	4,937,202	208%
355 - Adult P&P	1,925,640	3,010,934	156%	1,470,524	3,016,511	2,483,249	169%
465 - Road CIP	12,334,484	23,347,907	189%	9,918,979	17,574,377	14,704,038	148%
610 - Solid Waste	556,359	2,743,514	493%	2,303,600	6,188,331	4,513,656	196%
615 - Fair & Expo	315,960	547,764	173%	32,617	687,901	635,545	999%
616 - Annual County Fair	225,358	521,447	231%	228,205	628,848	587,821	258%
617 - Fair & Expo Capital Reserve	1,587,183	2,757,229	174%	2,391,825	3,164,186	2,545,755	106%
618 - RV Park	82,920	166,640	201%	135,220	333,766	253,512	187%
619 - RV Park Reserve	1,340,766	1,469,559	110%	1,284,317	1,512,987	1,391,083	108%
670 - Risk Management	5,107,351	9,323,307	183%	6,466,397	9,109,356	8,112,199	125%
675 - Health Benefits	3,815,139	6,107,998	160%	3,809,575	5,654,101	2,475,895	65%
705 - 911	8,926,080	13,393,950	150%	12,122,906	14,943,876	12,923,046	107%
999 - Other	56,596,539	109,244,434	193%	105,016,103	132,508,620	112,957,611	108%
<b>TOTAL FUND BALANCE</b>	<b>125,670,346</b>	<b>225,270,989</b>	<b>179%</b>	<b>178,997,732</b>	<b>270,621,974</b>	<b>211,216,889</b>	<b>118%</b>



# Budget to Actuals Report

## General Fund - Fund 001

FY24 YTD May 31, 2024 (unaudited)

06/24/2024 Item #13.

**91.7%**  
Year Complete

RESOURCES	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Property Taxes - Current	34,467,173	34,606,785	100%	37,400,000	38,071,283	102%	38,135,987	102%	735,987 A
Property Taxes - Prior	301,000	334,760	111%	318,000	356,025	112%	358,932	113%	40,932
Other General Revenues	3,591,874	4,310,996	120%	3,480,844	3,438,374	99%	3,833,614	110%	352,770
Assessor	964,246	713,767	74%	775,350	582,911	75%	775,350	100%	-
Clerk	2,298,566	1,451,801	63%	1,259,595	1,122,669	89%	1,259,595	100%	-
BOPTA	14,588	9,434	65%	10,200	7,543	74%	10,200	100%	-
District Attorney	1,183,942	1,089,499	92%	552,048	513,528	93%	552,048	100%	-
Tax Office	221,483	120,714	55%	136,000	116,278	85%	136,000	100%	-
Veterans	214,836	182,018	85%	261,179	145,836	56%	261,179	100%	- B
Property Management	215,000	215,058	100%	215,000	64,167	30%	70,000	33%	(145,000) C
Non-Departmental	-	-	-	-	6,735	-	7,000	-	7,000
<b>TOTAL RESOURCES</b>	<b>43,472,708</b>	<b>43,034,834</b>	<b>99%</b>	<b>44,408,216</b>	<b>44,425,350</b>	<b>100%</b>	<b>45,399,905</b>	<b>102%</b>	<b>991,689</b>

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Assessor	5,910,478	5,399,847	91%	6,189,597	5,005,507	81%	5,714,966	92%	474,631 D
Clerk	2,432,710	2,098,659	86%	2,351,515	1,886,144	80%	2,275,004	97%	76,511 E
BOPTA	92,177	82,488	89%	97,522	71,898	74%	84,240	86%	13,282 F
District Attorney	10,979,839	10,906,691	99%	11,636,672	9,972,887	86%	11,474,842	99%	161,830 G
Medical Examiner	438,702	320,660	73%	461,224	333,071	72%	461,224	100%	-
Tax Office	905,262	834,177	92%	940,770	793,426	84%	907,644	96%	33,126 H
Veterans	809,390	758,902	94%	919,283	791,700	86%	941,603	102%	(22,320) I
Property Management	508,359	418,433	82%	539,558	454,396	84%	513,056	95%	26,502 J
Non-Departmental	2,260,456	2,237,744	99%	2,019,666	2,076,761	103%	2,175,416	108%	(155,750)
<b>TOTAL REQUIREMENTS</b>	<b>24,337,373</b>	<b>23,057,601</b>	<b>95%</b>	<b>25,155,807</b>	<b>21,385,790</b>	<b>85%</b>	<b>24,547,995</b>	<b>98%</b>	<b>607,812</b>

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Transfers In	260,000	260,439	100%	103,790	95,677	92%	103,790	100%	- K
Transfers Out	(21,131,416)	(20,150,477)	95%	(21,067,104)	(19,251,594)	91%	(20,157,024)	96%	910,080 L
<b>TOTAL TRANSFERS</b>	<b>(20,871,416)</b>	<b>(19,890,038)</b>	<b>95%</b>	<b>(20,963,314)</b>	<b>(19,155,917)</b>	<b>91%</b>	<b>(20,053,234)</b>	<b>96%</b>	<b>910,080</b>

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Beginning Fund Balance	12,975,718	13,897,135	107%	13,826,000	13,984,330	101%	13,984,330	101%	158,330
Resources over Requirements	19,135,335	19,977,233	-	19,252,409	23,039,560	-	20,851,910	-	1,599,501
Net Transfers - In (Out)	(20,871,416)	(19,890,038)	-	(20,963,314)	(19,155,917)	-	(20,053,234)	-	910,080
<b>TOTAL FUND BALANCE</b>	<b>\$ 11,239,637</b>	<b>\$ 13,984,330</b>	<b>124%</b>	<b>\$ 12,115,095</b>	<b>\$ 17,867,973</b>	<b>147%</b>	<b>\$ 14,783,006</b>	<b>122%</b>	<b>\$2,667,911</b>

- A** Current year taxes received primarily in November, February and May; actual FY23-24 TAV is 5.59% over FY22-23 vs. 4.90% budgeted.
- B** Oregon Dept. of Veteran's Affairs grant reimbursed quarterly
- C** Due to the USSC Tyler v. Hennepin ruling on foreclosed property proceeds, Property Management will not receive the anticipated \$145,000.
- D** Projected Personnel savings based on FY24 average vacancy rate of 11.4%
- E** Projected Personnel based on vacancy savings to date
- F** Projected Personnel based on vacancy savings to date
- G** Projected Personnel savings based on FY24 average vacancy rate of 3.6%
- H** Projected Personnel based on vacancy savings to date
- I** Projected Personnel based on overage to date
- J** Projected Personnel based on vacancy savings to date
- K** Final payment to the General Fund from Finance Reserves for ERP Implementation
- L** Estimating Behavioral Health will return approximately \$850K of County General Funds in FY24.



# Budget to Actuals Report

## Juvenile - Fund 030

FY24 YTD May 31, 2024 (unaudited)

06/24/2024 Item #13.

**91.7%**  
Year Complete

RESOURCES	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
OYA Basic & Diversion	525,049	459,333	87%	476,611	334,513	70%	477,422	100%	811 A
ODE Juvenile Crime Prev	123,000	107,720	88%	106,829	73,988	69%	112,772	106%	5,943 B
Leases	86,000	90,228	105%	90,228	86,020	95%	90,228	100%	-
Gen Fund-Crime Prevention	89,500	89,500	100%	89,500	89,500	100%	89,500	100%	-
Inmate/Prisoner Housing	55,000	127,050	231%	75,000	70,380	94%	75,000	100%	- C
Miscellaneous	42,500	66,375	156%	56,500	41,121	73%	56,500	100%	-
DOC Unif Crime Fee/HB2712	49,339	50,462	102%	52,000	40,019	77%	52,000	100%	-
Interest on Investments	6,815	29,441	432%	37,500	49,170	131%	52,460	140%	14,960
OJD Court Fac/Sec SB 1065	15,000	12,420	83%	15,000	10,458	70%	13,000	87%	(2,000) D
Food Subsidy	10,000	13,116	131%	10,000	8,710	87%	10,000	100%	-
Contract Payments	8,000	5,285	66%	5,000	3,062	61%	5,000	100%	-
<b>TOTAL RESOURCES</b>	<b>1,010,203</b>	<b>1,050,931</b>	<b>104%</b>	<b>1,014,168</b>	<b>806,941</b>	<b>80%</b>	<b>1,033,882</b>	<b>102%</b>	<b>19,714</b>

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	6,292,271	5,995,923	95%	6,852,966	5,752,183	84%	6,432,818	94%
Materials and Services	1,527,992	1,394,956	91%	1,599,048	1,307,188	82%	1,502,624	94%	96,424 F
Capital Outlay	108,275	106,487	98%	29,265	29,265	100%	29,265	100%	- G
<b>TOTAL REQUIREMENTS</b>	<b>7,928,538</b>	<b>7,497,365</b>	<b>95%</b>	<b>8,481,279</b>	<b>7,088,637</b>	<b>84%</b>	<b>7,964,707</b>	<b>94%</b>	<b>516,572</b>

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In- General Funds	6,529,064	6,529,064	100%	6,798,630	6,232,061	92%	6,798,630	100%
Transfers Out	-	-	-	(45,000)	-	0%	(45,000)	100%	-
Transfers Out-Veh Reserve	(76,067)	(76,067)	100%	(75,617)	(69,311)	92%	(75,617)	100%	-
<b>TOTAL TRANSFERS</b>	<b>6,452,997</b>	<b>6,452,997</b>	<b>100%</b>	<b>6,678,013</b>	<b>6,162,750</b>	<b>92%</b>	<b>6,678,013</b>	<b>100%</b>	<b>-</b>

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	1,100,001	1,522,125	138%	1,500,000	1,528,688	102%	1,528,688	102%
Resources over Requirements	(6,918,335)	(6,446,434)	-	(7,467,111)	(6,281,696)	-	(6,930,825)	-	536,286
Net Transfers - In (Out)	6,452,997	6,452,997	100%	6,678,013	6,162,750	92%	6,678,013	100%	-
<b>TOTAL FUND BALANCE</b>	<b>\$ 634,663</b>	<b>\$ 1,528,688</b>	<b>241%</b>	<b>\$ 710,902</b>	<b>\$ 1,409,743</b>	<b>198%</b>	<b>\$ 1,275,876</b>	<b>179%</b>	<b>\$564,974</b>

- A** Final State Grant allocation for 23-25 Biennium
- B** Final State Grant allocation for 23-25 Biennium
- C** Out of county utilization increased and likely on track with budgeted revenue. Flucuates depending on other County needs.
- D** Based on fees and current trends.
- E** Projected Personnel savings based on FY24 average vacancy rate of 7.2%
- F** Materials and services projections based on current spending trends.
- G** Detention security upgrade project. Additional technology and upgrade requirements.



# Budget to Actuals Report

## TRT - Fund 160/170

FY24 YTD May 31, 2024 (unaudited)

06/24/2024 Item #13.

**91.7%**  
Year Complete

RESOURCES	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Room Taxes	13,580,874	12,652,871	93%	12,630,000	11,554,109	91%	12,220,000	97%	(410,000) <b>A</b>
Interest on Investments	50,408	95,656	190%	121,790	104,464	86%	114,583	94%	(7,207)
Miscellaneous	-	161		-	550		551		551
<b>TOTAL RESOURCES</b>	<b>13,631,282</b>	<b>12,748,688</b>	<b>94%</b>	<b>12,751,790</b>	<b>11,659,123</b>	<b>91%</b>	<b>12,335,134</b>	<b>97%</b>	<b>(416,656)</b>

REQUIREMENTS	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
COVA	3,675,886	3,417,576	93%	3,378,641	2,914,221	86%	3,265,822	97%	112,819 <b>B</b>
Grants & Contributions	5,600,000	4,600,000	82%	3,000,000	3,000,000	100%	3,000,000	100%	- <b>C</b>
Administrative	225,508	183,956	82%	262,395	213,310	81%	262,395	100%	-
Interfund Charges	3,574,573	3,574,573	100%	213,587	195,788	92%	213,587	100%	-
Software	47,251	46,125	98%	47,600	30,000	63%	47,600	100%	-
<b>TOTAL REQUIREMENTS</b>	<b>13,123,218</b>	<b>11,822,231</b>	<b>90%</b>	<b>6,902,223</b>	<b>6,353,319</b>	<b>92%</b>	<b>6,789,404</b>	<b>98%</b>	<b>112,819</b>

TRANSFERS	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Transfer Out - RV Park	(20,000)	(20,000)	100%	(20,000)	(18,326)	92%	(20,000)	100%	-
Transfer Out - Annual Fair	(75,000)	(75,000)	100%	(75,000)	(68,750)	92%	(75,000)	100%	-
Transfer Out - Justice Court	(263,217)	(224,696)	85%	(364,688)	(334,290)	92%	(364,688)	100%	-
Transfer Out - Health	(418,417)	(418,417)	100%	(368,417)	(337,711)	92%	(368,417)	100%	-
Transfer Out - F&E Reserve	(501,683)	(465,685)	93%	(462,119)	(423,599)	92%	(447,655)	97%	14,464 <b>D</b>
Transfer Out - General County Reserve	-	-		(723,720)	(663,410)	92%	(1,716,198)	237%	(992,478) <b>E</b>
Transfer Out - F&E	(1,091,342)	(1,019,042)	93%	(1,009,023)	(924,924)	92%	(975,271)	97%	33,752
Transfer Out - Courthouse Debt Service	-	-		(1,900,500)	(454,075)	24%	(454,076)	24%	1,446,424 <b>F</b>
Transfer Out - Sheriff	(3,651,787)	(3,651,787)	100%	(3,651,787)	(3,347,465)	92%	(3,651,787)	100%	-
<b>TOTAL TRANSFERS</b>	<b>(6,021,446)</b>	<b>(5,874,627)</b>	<b>98%</b>	<b>(8,575,254)</b>	<b>(6,572,550)</b>	<b>77%</b>	<b>(8,073,092)</b>	<b>94%</b>	<b>502,162</b>

FUND BALANCE	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Beginning Fund Balance	9,513,382	9,475,532	100%	4,527,362	4,527,362	100%	4,527,362	100%	0
Resources over Requirements	508,064	926,457		5,849,567	5,305,804		5,545,730		(303,837)
Net Transfers - In (Out)	(6,021,446)	(5,874,627)		(8,575,254)	(6,572,550)		(8,073,092)		502,162
<b>TOTAL FUND BALANCE</b>	<b>\$ 4,000,000</b>	<b>\$ 4,527,362</b>	<b>113%</b>	<b>\$ 1,801,675</b>	<b>\$ 3,260,616</b>	<b>181%</b>	<b>\$ 2,000,000</b>	<b>111%</b>	<b>\$198,325</b>

- A** Room tax revenue down 2.7% from FY23
- B** Payments to COVA based on a percent of TRT collections
- C** Includes contributions of \$2M to Sunriver Service District and \$1M to Mt. Bachelor
- D** The balance of the 1% F&E TRT is transferred to F&E reserves
- E** Includes the amount from the reduction in first year debt service and reserved for future debt payments, less adjustment for the decrease in revenues.
- F** First year debt service and bond issuance costs are lower than originally estimated during FY24 budget development.



# Budget to Actuals Report

## ARPA – Fund 200

FY24 YTD May 31, 2024 (unaudited)

06/24/2024 Item #13.

**91.7%**  
Year Complete

RESOURCES	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
State & Local Coronavirus Fiscal Recovery Funds	-	14,662,784		9,516,992	9,516,992	100%	9,516,992	100%	-
Local Assistance & Tribal Consistency	-	-		4,622,145	-	0%	-	0%	(4,622,145)
Interest on Investments	105,186	293,106	279%	319,460	268,333	84%	273,360	86%	(46,100)
<b>TOTAL RESOURCES</b>	<b>105,186</b>	<b>14,955,890</b>	<b>999%</b>	<b>14,458,597</b>	<b>9,785,325</b>	<b>68%</b>	<b>9,790,352</b>	<b>68%</b>	<b>(4,668,245)</b>

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Services to Disproportionately Impacted Communities	15,394,824	11,733,287	76%	6,538,263	2,075,045	32%	6,538,263	100%
Administrative	4,317,328	144,531	3%	1,719,694	128,661	7%	1,635,245	95%	84,449
Infrastructure	1,634,710	860,474	53%	766,410	806,219	105%	766,410	100%	-
Public Health	882,922	997,337	113%	560,926	355,413	63%	560,926	100%	-
Negative Economic Impacts	899,577	927,155	103%	252,363	150,000	59%	252,363	100%	-
<b>TOTAL REQUIREMENTS</b>	<b>23,129,361</b>	<b>14,662,784</b>	<b>63%</b>	<b>9,837,656</b>	<b>3,515,338</b>	<b>36%</b>	<b>9,753,207</b>	<b>99%</b>	<b>84,449</b>

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers Out	-	-		(5,022,145)	(400,000)	8%	(400,000)	8%
<b>TOTAL TRANSFERS</b>	<b>-</b>	<b>-</b>		<b>(5,022,145)</b>	<b>(400,000)</b>	<b>8%</b>	<b>(400,000)</b>	<b>8%</b>	<b>4,622,145</b>

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	23,024,175	108,098	0%	401,204	401,204	100%	401,204	100%
Resources over Requirements	(23,024,175)	293,106		4,620,941	6,269,987		37,145		(4,583,796)
Net Transfers - In (Out)	-	-		(5,022,145)	(400,000)		(400,000)		4,622,145
<b>TOTAL FUND BALANCE</b>	<b>-</b>	<b>\$ 401,204</b>	<b>999%</b>	<b>-</b>	<b>\$ 6,271,191</b>	<b>999%</b>	<b>\$ 38,349</b>	<b>999%</b>	<b>\$38,349</b>



# Budget to Actuals Report

## Justice Court - Fund 220

FY24 YTD May 31, 2024 (unaudited)

06/24/2024 Item #13.

**91.7%**  
Year Complete

RESOURCES	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Court Fines & Fees	525,000	517,489	99%	525,000	487,433	93%	525,000	100%	-
Interest on Investments	32	513	999%	540	1,637	303%	1,610	298%	1,070
<b>TOTAL RESOURCES</b>	<b>525,032</b>	<b>518,001</b>	<b>99%</b>	<b>525,540</b>	<b>489,069</b>	<b>93%</b>	<b>526,610</b>	<b>100%</b>	<b>1,070</b>

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	604,648	592,149	98%	651,767	580,007	89%	647,679	99%
Materials and Services	161,535	150,549	93%	170,603	154,227	90%	170,603	100%	-
<b>TOTAL REQUIREMENTS</b>	<b>766,183</b>	<b>742,697</b>	<b>97%</b>	<b>822,370</b>	<b>734,234</b>	<b>89%</b>	<b>818,282</b>	<b>100%</b>	<b>4,088</b>

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In - TRT	263,217	224,696	85%	364,688	334,290	92%	364,688	100%
<b>TOTAL TRANSFERS</b>	<b>263,217</b>	<b>224,696</b>	<b>85%</b>	<b>364,688</b>	<b>334,290</b>	<b>92%</b>	<b>364,688</b>	<b>100%</b>	<b>-</b>

Resources over Requirements	(241,151)	(224,696)		(296,830)	(245,165)		(291,672)		5,158
Net Transfers - In (Out)	263,217	224,696		364,688	334,290		364,688		-
<b>TOTAL</b>	<b>\$ 22,066</b>	<b>-</b>	<b>0%</b>	<b>\$ 67,858</b>	<b>\$ 89,125</b>	<b>131%</b>	<b>\$ 73,016</b>	<b>108%</b>	<b>\$ 5,158</b>

**A** One time yearly software maintenance fee paid in July for entire fiscal year



# Budget to Actuals Report

## Sheriff's Office - Fund 255

FY24 YTD May 31, 2024 (unaudited)

06/24/2024 Item #13.

**91.7%**  
Year Complete

RESOURCES	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
LED #1 Property Tax Current	30,282,049	30,424,303	100%	38,006,062	37,963,319	100%	38,110,562	100%	104,500 <b>A</b>
LED #2 Property Tax Current	13,400,541	13,405,210	100%	15,189,654	15,172,284	100%	15,231,154	100%	41,500 <b>B</b>
Sheriff's Office Revenues	5,307,630	6,093,977	115%	4,583,572	4,599,149	100%	4,754,752	104%	171,180
LED #1 Property Tax Prior	330,000	277,442	84%	330,000	306,781	93%	330,000	100%	-
LED #1 Interest	89,119	283,971	319%	264,000	478,786	181%	498,159	189%	234,159
LED #2 Property Tax Prior	145,000	114,469	79%	120,000	130,909	109%	131,100	109%	11,100
LED #2 Interest	22,716	73,353	323%	65,000	137,019	211%	143,568	221%	78,568
<b>TOTAL RESOURCES</b>	<b>49,577,055</b>	<b>50,672,726</b>	<b>102%</b>	<b>58,558,288</b>	<b>58,788,248</b>	<b>100%</b>	<b>59,199,295</b>	<b>101%</b>	<b>641,007</b>

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Digital Forensics	808,610	856,836	106%	1,221,145	1,129,842	93%	1,333,895	109%
Concealed Handgun Licenses	335,044	345,454	103%	624,277	394,979	63%	463,496	74%	160,781
Rickard Ranch	264,871	278,671	105%	334,232	278,558	83%	387,055	116%	(52,823)
Sheriff's Services	5,863,885	5,196,628	89%	5,771,949	4,762,057	83%	5,340,863	93%	431,086
Civil/Special Units	1,168,300	1,102,770	94%	1,019,021	967,003	95%	1,077,376	106%	(58,355)
Automotive/Communications	3,765,888	3,635,006	97%	4,574,918	3,582,191	78%	4,492,281	98%	82,637
Detective	3,583,825	4,105,995	115%	4,773,538	3,737,166	78%	4,283,807	90%	489,731
Patrol	14,880,315	14,858,735	100%	16,270,641	12,892,385	79%	15,837,610	97%	433,031
Records	904,493	687,442	76%	855,590	616,183	72%	710,403	83%	145,187
Adult Jail	22,809,320	20,842,708	91%	23,784,474	18,625,989	78%	20,562,118	86%	3,222,356
Court Security	424,769	598,098	141%	600,590	527,822	88%	580,920	97%	19,670
Emergency Services	829,997	545,477	66%	808,931	581,558	72%	712,922	88%	96,009
Special Services	2,047,792	2,374,496	116%	2,779,458	2,625,253	94%	2,857,618	103%	(78,160)
Training	1,907,588	1,986,740	104%	1,537,498	1,102,446	72%	1,394,231	91%	143,267
Other Law Enforcement	820,836	958,658	117%	634,835	762,160	120%	1,084,005	171%	(449,170)
Non - Departmental	-	-	0%	50,000	-	0%	50,000	100%	-
<b>TOTAL REQUIREMENTS</b>	<b>60,415,533</b>	<b>58,373,715</b>	<b>97%</b>	<b>65,641,097</b>	<b>52,585,592</b>	<b>80%</b>	<b>61,168,600</b>	<b>93%</b>	<b>4,472,497</b>

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfer In - TRT	3,651,787	3,651,787	100%	3,651,787	3,347,465	92%	3,651,787	100%
Transfer In - General Fund	70,000	70,000	100%	-	-	-	-	-	-
Transfers Out	-	-	-	(6,500)	(6,500)	100%	(6,500)	100%	-
Transfers Out - Debt Service	(273,200)	(272,678)	100%	(267,700)	(264,133)	99%	(267,700)	100%	-
<b>TOTAL TRANSFERS</b>	<b>3,448,587</b>	<b>3,449,109</b>	<b>100%</b>	<b>3,377,587</b>	<b>3,076,832</b>	<b>91%</b>	<b>3,377,587</b>	<b>100%</b>	<b>-</b>

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	14,414,541	15,253,094	106%	11,001,214	11,001,214	100%	11,001,214	100%
Resources over Requirements	(10,838,478)	(7,700,989)	-	(7,082,809)	6,202,656	-	(1,969,305)	-	5,113,504
Net Transfers - In (Out)	3,448,587	3,449,109	-	3,377,587	3,076,832	-	3,377,587	-	-
<b>TOTAL FUND BALANCE</b>	<b>\$ 7,024,650</b>	<b>\$ 11,001,214</b>	<b>157%</b>	<b>\$ 7,295,992</b>	<b>\$ 20,280,702</b>	<b>278%</b>	<b>\$ 12,409,496</b>	<b>170%</b>	<b>\$ 5,113,504</b>

- A** Current year taxes received primarily in November, February and May
- B** Current year taxes received primarily in November, February and May





# Budget to Actuals Report

## Health Services - Fund 274

FY24 YTD May 31, 2024 (unaudited)

06/24/2024 Item #13.

**91.7%**  
Year Complete

RESOURCES	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
State Grant	22,223,536	18,578,578	84%	23,757,820	23,548,921	99%	20,785,817	87%	(2,972,003)
OHP Capitation	12,882,624	12,088,181	94%	16,494,114	16,236,494	98%	17,416,057	106%	921,943
State Miscellaneous	8,901,719	7,751,386	87%	5,793,079	4,419,960	76%	5,326,827	92%	(466,252)
OHP Fee for Service	3,232,620	5,287,409	164%	4,947,581	5,017,924	101%	5,316,230	107%	368,649
Local Grants	2,332,031	2,054,936	88%	1,567,894	2,217,821	141%	2,074,226	132%	506,332
Environmental Health Fees	1,238,499	1,335,280	108%	1,478,906	1,420,262	96%	1,517,060	103%	38,154
Federal Grants	2,615,634	2,390,105	91%	1,440,560	952,286	66%	1,353,559	94%	(87,001)
Patient Fees	615,644	748,534	122%	1,087,790	777,497	71%	839,259	77%	(248,531)
Other	1,169,317	1,976,339	169%	1,061,371	2,115,266	199%	2,294,741	216%	1,233,370
State - Medicaid/Medicare	807,530	1,197,300	148%	1,034,491	1,013,839	98%	1,142,602	110%	108,111
Medicaid	430,863	746,146	173%	431,000	1,004,311	233%	1,000,818	232%	569,818
Vital Records	300,000	354,158	118%	315,000	293,921	93%	334,388	106%	19,388
Interest on Investments	97,750	390,781	400%	262,007	668,929	255%	651,590	249%	389,583
State - Medicare	337,614	234,401	69%	209,500	254,317	121%	266,394	127%	56,894
Liquor Revenue	177,574	161,412	91%	177,574	143,311	81%	177,574	100%	-
State Shared- Family Planning	125,000	152,985	122%	158,000	69,042	44%	67,054	42%	(90,946)
Interfund Contract- Gen Fund	127,000	127,000	100%	127,000	-	0%	127,000	100%	-
Divorce Filing Fees	173,030	63,178	37%	-	-	-	-	-	-
<b>TOTAL RESOURCES</b>	<b>57,787,985</b>	<b>55,638,108</b>	<b>96%</b>	<b>60,343,687</b>	<b>60,154,100</b>	<b>100%</b>	<b>60,691,196</b>	<b>101%</b>	<b>347,509</b>

REQUIREMENTS	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Administration Allocation	-	-	-	4,984	-	0%	-	0%	4,984
Personnel Services	50,658,752	48,187,764	95%	50,668,863	45,664,869	90%	51,641,176	102%	(972,313)
Materials and Services	19,393,800	14,220,207	73%	21,286,301	12,822,819	60%	16,437,107	77%	4,849,194
Capital Outlay	926,575	504,137	54%	347,500	168,600	49%	209,698	60%	137,802
<b>TOTAL REQUIREMENTS</b>	<b>70,979,127</b>	<b>62,912,108</b>	<b>89%</b>	<b>72,307,648</b>	<b>58,656,288</b>	<b>81%</b>	<b>68,287,981</b>	<b>94%</b>	<b>4,019,667</b>

TRANSFERS	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Transfers In- General Fund	6,608,245	5,648,912	85%	6,780,140	6,215,022	92%	5,923,314	87%	(856,826)
Transfers In- OHP Mental Health	1,473,586	345,442	23%	2,210,573	221,283	10%	830,397	38%	(1,380,176)
Transfers In - TRT	418,417	418,417	100%	368,417	337,711	92%	368,417	100%	-
Transfers Out	(492,306)	(562,306)	114%	(1,332,674)	(852,903)	64%	(927,923)	70%	404,751
<b>TOTAL TRANSFERS</b>	<b>8,007,942</b>	<b>5,850,465</b>	<b>73%</b>	<b>8,026,456</b>	<b>5,921,114</b>	<b>74%</b>	<b>6,194,205</b>	<b>77%</b>	<b>(1,832,251)</b>

FUND BALANCE	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Beginning Fund Balance	11,228,719	13,942,649	124%	11,417,516	12,519,113	110%	12,519,114	110%	1,101,598
Resources over Requirements	(13,191,142)	(7,274,000)	-	(11,963,961)	1,497,812	-	(7,596,785)	-	4,367,176
Net Transfers - In (Out)	8,007,942	5,850,465	73%	8,026,456	5,921,114	74%	6,194,205	77%	(1,832,251)
<b>TOTAL FUND BALANCE</b>	<b>\$ 6,045,519</b>	<b>\$ 12,519,113</b>	<b>207%</b>	<b>\$ 7,480,011</b>	<b>\$ 19,938,039</b>	<b>267%</b>	<b>\$ 11,116,534</b>	<b>149%</b>	<b>\$ 3,636,523</b>



# Budget to Actuals Report

## Health Services - Admin - Fund 274

FY24 YTD May 31, 2024 (unaudited)

06/24/2024 Item #13.

**91.7%**  
Year Complete

RESOURCES	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
OHP Capitation	367,074	367,074	100%	435,349	429,323	99%	435,349	100%	-
Interest on Investments	97,750	390,781	400%	262,007	668,929	255%	651,590	249%	389,583
State Grant	379,180	142,133	37%	160,000	337,634	211%	145,279	91%	(14,721) <b>A</b>
Other	160,495	33,725	21%	9,000	140,941	999%	141,613	999%	132,613 <b>B</b>
Federal Grants	454,405	592,179	130%	-	-	-	-	-	-
<b>TOTAL RESOURCES</b>	<b>1,458,904</b>	<b>1,525,892</b>	<b>105%</b>	<b>866,356</b>	<b>1,576,827</b>	<b>182%</b>	<b>1,373,831</b>	<b>159%</b>	<b>507,475</b>

REQUIREMENTS	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Personnel Services	6,738,820	6,093,176	90%	6,519,513	5,806,164	89%	6,657,527	102%	(138,014) <b>C</b>
Materials and Services	6,998,683	6,732,321	96%	7,571,421	6,939,775	92%	7,612,530	101%	(41,109)
Capital Outlay	12,000	-	0%	43,750	120	0%	21,670	50%	22,080
Administration Allocation	(11,228,846)	(11,228,846)	100%	(12,633,378)	-	0%	(12,633,378)	100%	-
<b>TOTAL REQUIREMENTS</b>	<b>2,520,656</b>	<b>1,596,650</b>	<b>63%</b>	<b>1,501,306</b>	<b>12,746,058</b>	<b>849%</b>	<b>1,658,349</b>	<b>110%</b>	<b>(157,043)</b>

TRANSFERS	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Transfers In- OHP Mental Health	80,771	80,771	100%	81,250	-	0%	81,250	100%	-
Transfers Out	(230,635)	(230,635)	100%	(300,174)	(290,154)	97%	(315,174)	105%	(15,000)
<b>TOTAL TRANSFERS</b>	<b>(149,864)</b>	<b>(149,864)</b>	<b>100%</b>	<b>(218,924)</b>	<b>(290,154)</b>	<b>133%</b>	<b>(233,924)</b>	<b>107%</b>	<b>(15,000)</b>

FUND BALANCE	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Beginning Fund Balance	3,884,332	4,007,465	103%	3,665,544	3,786,843	103%	3,786,844	103%	121,300
Resources over Requirements	(1,061,752)	(70,758)		(634,950)	(11,169,231)		(284,518)		350,432
Net Transfers - In (Out)	(149,864)	(149,864)		(218,924)	(290,154)		(233,924)		(15,000)
<b>TOTAL FUND BALANCE</b>	<b>\$ 2,672,716</b>	<b>\$ 3,786,843</b>	<b>142%</b>	<b>\$ 2,811,670</b>	<b>(\$ 7,672,542)</b>	<b>-273%</b>	<b>\$ 3,268,402</b>	<b>116%</b>	<b>\$456,732</b>

- A** Projection includes adjustment for anticipated unearned revenue. Amounts will be finalized at fiscal year-end.
- B** Includes carryforward of \$125k in unspent FY23 PacificSource Behavioral Health Workforce Diversity Grant.
- C** Personnel projections over budget due to increased health and benefit charges. Budget adjustment to move contingency to personnel services expected at fiscal year-end. Projections include anticipated 3% vacancy.



# Budget to Actuals Report

## Health Services - Behavioral Health - Fund 274

FY24 YTD May 31, 2024 (unaudited)

06/24/2024 Item #13.

**91.7%**  
Year Complete

RESOURCES	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
State Grant	15,718,843	12,660,784	81%	17,967,689	17,977,474	100%	14,642,992	81%	(3,324,697) A
OHP Capitation	12,515,550	11,721,107	94%	16,058,765	15,747,622	98%	16,886,708	105%	827,943 B
OHP Fee for Service	3,214,360	5,256,164	164%	4,927,331	4,990,325	101%	5,286,364	107%	359,033
State Miscellaneous	8,027,373	7,063,393	88%	4,924,368	4,105,333	83%	4,806,795	98%	(117,573) C
Local Grants	1,475,139	1,262,473	86%	1,348,943	1,570,198	116%	1,417,285	105%	68,342 D
Federal Grants	2,017,169	1,636,693	81%	1,285,560	860,103	67%	1,213,292	94%	(72,268) E
Other	719,670	730,175	101%	631,245	626,695	99%	679,167	108%	47,922
Patient Fees	519,344	607,872	117%	448,500	588,702	131%	637,574	142%	189,074 F
Medicaid	430,863	746,146	173%	431,000	1,004,311	233%	1,000,818	232%	569,818 G
State - Medicare	337,614	234,401	69%	209,500	254,317	121%	266,394	127%	56,894
Liquor Revenue	177,574	161,412	91%	177,574	143,311	81%	177,574	100%	-
Interfund Contract- Gen Fund	127,000	127,000	100%	127,000	-	0%	127,000	100%	-
Divorce Filing Fees	173,030	63,178	37%	-	-	-	-	-	-
<b>TOTAL RESOURCES</b>	<b>45,453,529</b>	<b>42,270,797</b>	<b>93%</b>	<b>48,537,475</b>	<b>47,868,391</b>	<b>99%</b>	<b>47,141,963</b>	<b>97%</b>	<b>(1,395,512)</b>

REQUIREMENTS	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Administration Allocation	8,265,132	8,265,132	100%	9,546,200	-	0%	9,546,200	100%	-
Personnel Services	32,453,031	31,307,705	96%	32,270,785	29,234,682	91%	33,089,180	103%	(818,395) H
Materials and Services	9,948,652	5,531,099	56%	11,390,566	4,204,868	37%	6,501,744	57%	4,888,822 I
Capital Outlay	497,443	312,691	63%	160,250	126,659	79%	119,290	74%	40,960
<b>TOTAL REQUIREMENTS</b>	<b>51,164,258</b>	<b>45,416,627</b>	<b>89%</b>	<b>53,367,801</b>	<b>33,566,209</b>	<b>63%</b>	<b>49,256,414</b>	<b>92%</b>	<b>4,111,387</b>

TRANSFERS	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Transfers In- General Fund	2,231,439	1,440,767	65%	2,231,439	2,045,428	92%	1,374,613	62%	(856,826) J
Transfers In- OHP Mental Health	1,392,815	264,671	19%	1,809,358	-	0%	429,182	24%	(1,380,176) K
Transfers Out	(152,921)	(196,921)	129%	(481,000)	(562,749)	117%	(562,749)	117%	(81,749) L
<b>TOTAL TRANSFERS</b>	<b>3,471,333</b>	<b>1,508,517</b>	<b>43%</b>	<b>3,559,797</b>	<b>1,482,679</b>	<b>42%</b>	<b>1,241,046</b>	<b>35%</b>	<b>(2,318,751)</b>

FUND BALANCE	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Beginning Fund Balance	4,788,795	6,317,144	132%	3,989,589	4,679,830	117%	4,679,830	117%	690,241
Resources over Requirements	(5,710,729)	(3,145,830)	-	(4,830,326)	14,302,182	-	(2,114,451)	-	2,715,875
Net Transfers - In (Out)	3,471,333	1,508,517	-	3,559,797	1,482,679	-	1,241,046	-	(2,318,751)
<b>TOTAL FUND BALANCE</b>	<b>\$ 2,549,399</b>	<b>\$ 4,679,830</b>	<b>184%</b>	<b>\$ 2,719,060</b>	<b>\$ 20,464,691</b>	<b>753%</b>	<b>\$ 3,806,425</b>	<b>140%</b>	<b>\$1,087,365</b>

06/24/2024 Item #13.

- A** Projections include estimated adjustments for anticipated unearned revenue. Exact amounts will be finalized at fiscal year-end.
- B** Capitation coming in higher than budgeted. OHP enrollment redetermination budgeted at 13%, and revised estimates projected to
- C** Projection less than budget primarily related to lower I/DD match anticipated than originally budgeted. Projections include estimated adjustments for anticipated unearned revenue. Exact amounts will be finalized at fiscal year-end.
- D** Additional funds received for COHC QIM (\$387K). Grant funds will be reconciled at end of year, and projections include estimated adjustments for anticipated unearned revenue, including: COHC Older Adults projected under budget by (\$211K) and City of Bend MCAT (\$68K). Exact amounts will be finalized at fiscal year-end.
- E** Projections include estimated adjustments for anticipated unearned revenue. Exact amounts will be finalized at fiscal year-end.
- F** Patient fees trending higher than budgeted.
- G** CCBHC rebased rates increasing revenue above budgeted amounts.
- H** Personnel projections over budget due to increased health and benefit charges, lower than budgeted vacancy rates, and workforce stipends. Budget adjustment to move contingency to personnel services expected at fiscal year-end.
- I** \$3.8 million originally budgeted for HB 5502 BH Housing Grant removed for FY24.
- J** An estimated \$856,826 of County General Fund allocated to Behavioral Health is anticipated to be returned. Final amounts will be calculated in July after all local match payments are solidified.
- K** Only \$165K of originally-budgeted \$1.4M for La Pine Community Health Clinic anticipated in FY24. Remainder expected to be incurred during FY25.
- L** Projections over budget includes \$150K transfer for expenses of North County originally budgeted in FY23.

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# Budget to Actuals Report

## Health Services - Public Health - Fund 274

FY24 YTD May 31, 2024 (unaudited)

06/24/2024 Item #13.

**91.7%**  
Year Complete

RESOURCES	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
State Grant	6,125,513	5,775,661	94%	5,630,131	5,233,812	93%	5,997,546	107%	367,415 A
Environmental Health Fees	1,238,499	1,335,280	108%	1,478,906	1,420,262	96%	1,517,060	103%	38,154
State - Medicaid/Medicare	807,530	1,197,300	148%	1,034,491	1,013,839	98%	1,142,602	110%	108,111 B
State Miscellaneous	874,346	687,993	79%	868,711	314,627	36%	520,032	60%	(348,679) C
Patient Fees	96,300	140,662	146%	639,290	188,795	30%	201,685	32%	(437,605) D
Other	289,152	1,212,439	419%	421,126	1,347,631	320%	1,473,961	350%	1,052,835 E
Vital Records	300,000	354,158	118%	315,000	293,921	93%	334,388	106%	19,388
Local Grants	856,892	792,463	92%	218,951	647,624	296%	656,941	300%	437,990 F
State Shared- Family Planning	125,000	152,985	122%	158,000	69,042	44%	67,054	42%	(90,946)
Federal Grants	144,060	161,233	112%	155,000	92,184	59%	140,267	90%	(14,733)
OHP Fee for Service	18,260	31,245	171%	20,250	27,598	136%	29,866	147%	9,616
OHP Capitation	-	-	-	-	59,549	-	94,000	-	94,000 G
<b>TOTAL RESOURCES</b>	<b>10,875,552</b>	<b>11,841,419</b>	<b>109%</b>	<b>10,939,856</b>	<b>10,708,882</b>	<b>98%</b>	<b>12,175,402</b>	<b>111%</b>	<b>1,235,546</b>

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Administration Allocation	2,963,714	2,963,714	100%	3,092,162	-	0%	3,087,178	100%	4,984
Personnel Services	11,466,901	10,786,883	94%	11,878,565	10,624,023	89%	11,894,469	100%	(15,904) H
Materials and Services	2,446,466	1,956,788	80%	2,324,314	1,678,176	72%	2,322,833	100%	1,481
Capital Outlay	417,132	191,446	46%	143,500	41,821	29%	68,738	48%	74,762
<b>TOTAL REQUIREMENTS</b>	<b>17,294,213</b>	<b>15,898,830</b>	<b>92%</b>	<b>17,438,541</b>	<b>12,344,020</b>	<b>71%</b>	<b>17,373,218</b>	<b>100%</b>	<b>65,323</b>

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Transfers In- General Fund	4,376,806	4,208,145	96%	4,548,701	4,169,594	92%	4,548,701	100%	-
Transfers In - TRT	418,417	418,417	100%	368,417	337,711	92%	368,417	100%	-
Transfers In- OHP Mental Health	-	-	-	319,965	221,283	69%	319,965	100%	-
Transfers Out	(108,750)	(134,750)	124%	(551,500)	-	0%	(50,000)	9%	501,500 I
<b>TOTAL TRANSFERS</b>	<b>4,686,473</b>	<b>4,491,812</b>	<b>96%</b>	<b>4,685,583</b>	<b>4,728,588</b>	<b>101%</b>	<b>5,187,083</b>	<b>111%</b>	<b>501,500</b>

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Beginning Fund Balance	2,555,592	3,618,039	142%	3,762,383	4,052,440	108%	4,052,440	108%	290,057
Resources over Requirements	(6,418,661)	(4,057,412)	-	(6,498,685)	(1,635,138)	-	(5,197,816)	-	1,300,869
Net Transfers - In (Out)	4,686,473	4,491,812	-	4,685,583	4,728,588	-	5,187,083	-	501,500
<b>TOTAL FUND BALANCE</b>	<b>\$ 823,404</b>	<b>\$ 4,052,440</b>	<b>492%</b>	<b>\$ 1,949,281</b>	<b>\$ 7,145,890</b>	<b>367%</b>	<b>\$ 4,041,707</b>	<b>207%</b>	<b>\$2,092,426</b>

- A** Projections over budget primarily related to carryforward of OHA COVID funds to be expended by June 2024. Projections include estimated adjustments for anticipated unearned revenue. Exact amounts will be finalized at fiscal year-end.
- B** Medicaid trending lower than budgeted.
- C** EISO Grant (\$369K) budgeted as state miscellaneous, but converted to a program element (PE73). Funding coming through state grant line item.
- D** Patient Insurance Fees trending lower than budgeted, primarily in the new Family Connects Oregon program.
- E** Projections include Opioid Settlement Payments.
- F** Includes funds from Central Oregon Health Council quality incentive metrics (\$267K). Projection includes adjustment for anticipated unearned revenue. Amounts will be finalized at fiscal year-end.
- G** As of April 2024, Health Services will receive a new Medicaid per member per month payment for perinatal care continuum (PCC) program.
- H** Projections include anticipated 3% vacancy.
- I** Courtney remodel project delayed into FY25 or FY26.



# Budget to Actuals Report

## Community Development - Fund 295

FY24 YTD May 31, 2024 (unaudited)

06/24/2024 Item #13.

**91.7%**  
Year Complete

RESOURCES	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Admin - Operations	153,445	154,886	101%	157,300	120,467	77%	141,200	90%	(16,100)
Code Compliance	1,171,592	915,867	78%	1,124,181	755,630	67%	844,452	75%	(279,729) A
Building Safety	4,821,160	4,118,192	85%	3,991,388	3,069,526	77%	3,440,742	86%	(550,646) A
Electrical	1,022,005	769,054	75%	902,175	724,788	80%	789,675	88%	(112,500) A
Onsite Wastewater	1,017,678	718,263	71%	923,880	817,816	89%	906,740	98%	(17,140) A
Current Planning	2,425,334	1,966,872	81%	2,304,562	1,489,897	65%	1,595,415	69%	(709,147) A
Long Range Planning	1,064,305	812,752	76%	1,057,354	686,528	65%	753,308	71%	(304,046) A
<b>TOTAL RESOURCES</b>	<b>11,675,519</b>	<b>9,455,886</b>	<b>81%</b>	<b>10,460,840</b>	<b>7,664,652</b>	<b>73%</b>	<b>8,471,532</b>	<b>81%</b>	<b>(1,989,308)</b>

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Admin - Operations	3,432,980	3,085,363	90%	3,241,288	2,664,805	82%	2,954,251	91%
Code Compliance	805,614	714,049	89%	743,931	575,492	77%	649,912	87%	94,019 B
Building Safety	2,538,721	1,866,742	74%	2,088,542	1,647,835	79%	1,840,484	88%	248,058 B
Electrical	641,837	538,383	84%	583,718	496,444	85%	559,355	96%	24,363 B
Onsite Wastewater	753,369	754,829	100%	865,670	663,098	77%	742,215	86%	123,455 B
Current Planning	2,062,044	1,613,571	78%	1,857,735	1,276,664	69%	1,468,101	79%	389,634 B
Long Range Planning	998,739	893,682	89%	888,677	643,539	72%	719,255	81%	169,422 B
<b>TOTAL REQUIREMENTS</b>	<b>11,233,304</b>	<b>9,466,620</b>	<b>84%</b>	<b>10,269,561</b>	<b>7,967,878</b>	<b>78%</b>	<b>8,933,573</b>	<b>87%</b>	<b>1,335,988</b>

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In - CDD Operating Fund	-	-		510,105	174,282	34%	286,084	56%
Transfers in - General Fund	160,000	139,916	87%	100,000	40,103	40%	100,000	100%	- C
Transfers In - CDD Electrical Reserve	-	108,670		86,721	53,519	62%	81,877	94%	(4,844)
Transfers Out	(112,619)	(112,619)	100%	(107,544)	(98,549)	92%	(107,544)	100%	-
Transfers Out - CDD Reserve	(958,966)	(971,472)	101%	(122,752)	(182,289)	149%	(221,093)	180%	(98,341) D
<b>TOTAL TRANSFERS</b>	<b>(911,585)</b>	<b>(835,505)</b>	<b>92%</b>	<b>466,530</b>	<b>(12,934)</b>	<b>-3%</b>	<b>139,324</b>	<b>30%</b>	<b>(327,206)</b>

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	2,096,504	2,168,956	103%	1,317,921	1,322,717	100%	1,322,717	100%
Resources over Requirements	442,215	(10,734)		191,279	(303,226)		(462,041)		(653,320)
Net Transfers - In (Out)	(911,585)	(835,505)		466,530	(12,934)		139,324		(327,206)
<b>TOTAL FUND BALANCE</b>	<b>\$ 1,627,134</b>	<b>\$ 1,322,717</b>	<b>81%</b>	<b>\$ 1,975,730</b>	<b>\$ 1,006,558</b>	<b>51%</b>	<b>\$ 1,000,000</b>	<b>51%</b>	<b>(\$975,730)</b>

- A** YTD revenue collection is lower than anticipated due to reduced permitting volumes
- B** Projections reflect unfilled positions and increased health benefits costs
- C** Quarterly transfer for hearings officer actual cost of service
- D** Transfer to reserves per ORS 455.210 and ORS 479.845



# Budget to Actuals Report

## Road - Fund 325

FY24 YTD May 31, 2024 (unaudited)

06/24/2024 Item #13.

**91.7%**  
Year Complete

RESOURCES	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Motor Vehicle Revenue	19,483,147	20,563,619	106%	20,648,483	19,209,254	93%	20,648,483	100%	-
Federal - PILT Payment	2,200,000	2,239,616	102%	2,240,000	2,394,054	107%	2,394,054	107%	154,054 <b>A</b>
Other Inter-fund Services	1,311,901	1,232,001	94%	1,450,015	628,862	43%	1,410,112	97%	(39,903)
Cities-Bend/Red/Sis/La Pine	403,731	969,028	240%	763,171	306,724	40%	1,002,906	131%	239,735
Federal Reimbursements	-	7,641		689,703	342,290	50%	367,290	53%	(322,413)
Sale of Equip & Material	426,000	385,036	90%	614,500	332,245	54%	476,000	77%	(138,500)
Interest on Investments	54,172	105,203	194%	138,031	181,851	132%	201,000	146%	62,969
Miscellaneous	77,610	65,385	84%	73,808	43,517	59%	46,948	64%	(26,860)
Mineral Lease Royalties	50,000	105,306	211%	50,000	128,833	258%	128,833	258%	78,833
Assessment Payments (P&I)	-	5,175		6,000	11,326	189%	18,000	300%	12,000
Forest Receipts	882,502	-	0%	-	-		-		-
State Miscellaneous	-	20,000		-	-		-		-
<b>TOTAL RESOURCES</b>	<b>24,889,063</b>	<b>25,698,009</b>	<b>103%</b>	<b>26,673,711</b>	<b>23,578,957</b>	<b>88%</b>	<b>26,693,626</b>	<b>100%</b>	<b>19,915</b>

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	7,802,271	7,346,958	94%	8,406,468	7,518,996	89%	8,393,090	100%
Materials and Services	8,246,700	6,385,588	77%	8,600,033	5,482,733	64%	7,948,168	92%	651,865
Capital Outlay	140,025	90,004	64%	118,260	53,591	45%	66,845	57%	51,415
<b>TOTAL REQUIREMENTS</b>	<b>16,188,996</b>	<b>13,822,550</b>	<b>85%</b>	<b>17,124,761</b>	<b>13,055,319</b>	<b>76%</b>	<b>16,408,103</b>	<b>96%</b>	<b>716,658</b>

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers Out	(12,330,136)	(12,330,136)	100%	(12,700,000)	(12,700,000)	100%	(12,700,000)	100%
<b>TOTAL TRANSFERS</b>	<b>(12,330,136)</b>	<b>(12,330,136)</b>	<b>100%</b>	<b>(12,700,000)</b>	<b>(12,700,000)</b>	<b>100%</b>	<b>(12,700,000)</b>	<b>100%</b>	<b>-</b>

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	5,892,967	7,806,356	132%	5,521,251	7,351,679	133%	7,351,679	133%
Resources over Requirements	8,700,067	11,875,459		9,548,950	10,523,638		10,285,523		736,573
Net Transfers - In (Out)	(12,330,136)	(12,330,136)		(12,700,000)	(12,700,000)		(12,700,000)		-
<b>TOTAL FUND BALANCE</b>	<b>\$ 2,262,898</b>	<b>\$ 7,351,679</b>	<b>325%</b>	<b>\$ 2,370,201</b>	<b>\$ 5,175,317</b>	<b>218%</b>	<b>\$ 4,937,202</b>	<b>208%</b>	<b>\$2,567,001</b>

**A** Actual payment higher than budget

**B** Projected Personnel savings based on FY24 average vacancy rate of 6.2%



# Budget to Actuals Report

## Adult P&P - Fund 355

FY24 YTD May 31, 2024 (unaudited)

06/24/2024 Item #13.

**91.7%**  
Year Complete

RESOURCES	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
DOC Grant in Aid SB 1145	4,734,453	4,734,453	100%	4,116,464	4,143,196	101%	4,143,986	101%	27,522
CJC Justice Reinvestment	892,038	943,172	106%	943,172	1,196,648	127%	1,196,648	127%	253,476
DOC Measure 57	244,606	271,606	111%	256,815	259,307	101%	259,307	101%	2,492
Interest on Investments	18,151	63,625	351%	75,230	79,546	106%	81,560	108%	6,330
Gen Fund/Crime Prevention	50,000	50,000	100%	50,000	50,000	100%	50,000	100%	-
Interfund- Sheriff	50,000	50,000	100%	50,000	45,833	92%	50,000	100%	-
State Miscellaneous	123,453	179,530	145%	22,607	111,969	495%	116,000	513%	93,393
Oregon BOPPPS	20,318	-	0%	20,318	-	0%	20,318	100%	-
Miscellaneous	500	2,099	420%	500	766	153%	766	153%	266
Electronic Monitoring Fee	500	889	178%	500	258	52%	500	100%	-
<b>TOTAL RESOURCES</b>	<b>6,134,018</b>	<b>6,295,372</b>	<b>103%</b>	<b>5,535,606</b>	<b>5,887,523</b>	<b>106%</b>	<b>5,919,085</b>	<b>107%</b>	<b>383,479</b>

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	5,683,822	5,042,967	89%	5,807,511	4,668,459	80%	5,148,960	89%
Materials and Services	1,883,614	1,739,432	92%	1,768,521	1,636,031	93%	1,808,760	102%	(40,239)
Capital Outlay	8,475	8,475	100%	-	-	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>7,575,910</b>	<b>6,790,874</b>	<b>90%</b>	<b>7,576,032</b>	<b>6,304,490</b>	<b>83%</b>	<b>6,957,720</b>	<b>92%</b>	<b>618,312</b>

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In- General Funds	536,369	536,369	100%	536,369	491,667	92%	536,369	100%
Transfers In- Health Services	-	-	-	50,000	-	0%	50,000	100%	-
Transfers Out	(199,560)	(199,560)	100%	-	-	-	-	-	-
Transfer to Vehicle Maint	(69,277)	(69,277)	100%	(75,419)	(69,124)	92%	(75,419)	100%	-
<b>TOTAL TRANSFERS</b>	<b>267,532</b>	<b>267,532</b>	<b>100%</b>	<b>510,950</b>	<b>422,543</b>	<b>83%</b>	<b>510,950</b>	<b>100%</b>	<b>-</b>

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	3,100,000	3,238,905	104%	3,000,000	3,010,934	100%	3,010,934	100%
Resources over Requirements	(1,441,892)	(495,502)	-	(2,040,426)	(416,966)	-	(1,038,635)	-	1,001,791
Net Transfers - In (Out)	267,532	267,532	100%	510,950	422,543	83%	510,950	100%	-
<b>TOTAL FUND BALANCE</b>	<b>\$ 1,925,640</b>	<b>\$ 3,010,934</b>	<b>156%</b>	<b>\$ 1,470,524</b>	<b>\$ 3,016,511</b>	<b>205%</b>	<b>\$ 2,483,249</b>	<b>169%</b>	<b>\$1,012,725</b>

- A** Final State Grant allocation for 23-25 Biennium
- B** Final State Grant allocation for 23-25 Biennium. We received competitive grant funds on top of formula allocation.
- C** Final State Grant allocation for 23-25 Biennium
- D** Final State Grant allocation for 23-25 Biennium. We received grant funding for house through contracted provider.
- E** Credit for firearm buyback from supplier and old restitution payment.
- F** Projected Personnel savings based on FY24 average vacancy rate of 16.6%
- G** Materials and services projections based on current spending trends.





# Budget to Actuals Report

## Road CIP - Fund 465

FY24 YTD May 31, 2024 (unaudited)

06/24/2024 Item #13.

**91.7%**  
Year Complete

RESOURCES	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
State Miscellaneous	1,818,500	127,458	7%	1,704,116	1,778,246	104%	2,374,169	139%	670,053
Interest on Investments	124,563	337,583	271%	475,310	538,060	113%	604,890	127%	129,580
Miscellaneous	-	317,508		-	19,241		19,241		19,241
<b>TOTAL RESOURCES</b>	<b>1,943,063</b>	<b>782,549</b>	<b>40%</b>	<b>2,179,426</b>	<b>2,335,547</b>	<b>107%</b>	<b>2,998,300</b>	<b>138%</b>	<b>818,874</b>

REQUIREMENTS	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Materials and Services	127,640	127,640	100%	132,770	121,706	92%	132,770	100%	-
Capital Outlay	28,259,526	16,769,496	59%	23,640,057	18,172,635	77%	24,009,399	102%	(369,342)
<b>TOTAL REQUIREMENTS</b>	<b>28,387,166</b>	<b>16,897,136</b>	<b>60%</b>	<b>23,772,827</b>	<b>18,294,341</b>	<b>77%</b>	<b>24,142,169</b>	<b>102%</b>	<b>(369,342)</b>

TRANSFERS	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Transfers In	14,230,313	12,238,662	86%	12,500,000	10,000,000	80%	12,500,000	100%	-
<b>TOTAL TRANSFERS</b>	<b>14,230,313</b>	<b>12,238,662</b>	<b>86%</b>	<b>12,500,000</b>	<b>10,000,000</b>	<b>80%</b>	<b>12,500,000</b>	<b>100%</b>	<b>-</b>

FUND BALANCE	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Beginning Fund Balance	24,548,274	27,223,832	111%	19,012,380	23,347,907	123%	23,347,907	123%	4,335,527
Resources over Requirements	(26,444,103)	(16,114,587)		(21,593,401)	(15,958,794)		(21,143,869)		449,532
Net Transfers - In (Out)	14,230,313	12,238,662		12,500,000	10,000,000		12,500,000		-
<b>TOTAL FUND BALANCE</b>	<b>\$ 12,334,484</b>	<b>\$ 23,347,907</b>	<b>189%</b>	<b>\$ 9,918,979</b>	<b>\$ 17,389,113</b>	<b>175%</b>	<b>\$ 14,704,038</b>	<b>148%</b>	<b>\$4,785,059</b>

- A** Actual payment higher than budget
- B** End of year budget adjustment will be done to move appropriation from contingency.



# Budget to Actuals Report

## Road CIP (Fund 465) - Capital Outlay Summary by Project

FY24 YTD May 31, 2024

06/24/2024 Item #13.

91.67%

Year Completed

	Fiscal Year 2023			Fiscal Year 2024					
	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Terrebonne Refinement Plan	\$ 7,319,310	\$ 2,200,000		\$ 5,119,310	6,639,405	130%	\$ 6,639,405	130%	\$ (1,520,095)
Hunnel Rd: Loco Rd to Tumalo Rd	4,265,216	2,562,129	60%	1,569,800	2,313,913	147%	2,693,318	172%	(1,123,518)
Transportation System Plan Update	-	51,980			20,450		20,450		(20,450)
Gribbling Rd Bridge	818,500	141,509	17%	704,116	539,539	77%	555,000	79%	149,116
Smith Rock Way Bridge Replace	985,000	122,938	12%	1,417,429	751,155	53%	1,020,900	72%	396,529
Deschutes Mkt Rd/Hamehook Round	1,663,000	750,822	45%	250,000	1,157,696	463%	1,157,696	463%	(907,696)
Powell Butte Hwy/Butler Market RB	785,000	250,902	32%	2,642,402	726,343	27%	1,950,000	74%	692,402
Wilcox Ave Bridge #2171-03 Replacement	160,000	-	0%	160,000	-	0%	-	0%	160,000
Paving of Rosland Rd: US 20 to Draf	380,000	260,811	69%		386,480		386,480		(386,480)
Hamehook Rd Bridge #16181 Rehabilitation	96,500	227	0%	595,000	323,233	54%	380,000	64%	215,000
NW Lower Bridge Way: 43rd St to Holmes Rd	100,000	10,825	11%	1,290,000	75,371	6%	159,140	12%	1,130,860
Northwest Way: NW Coyner Ave to NW Altmeter Wy	815,000	-	0%	556,000	-	0%	-	0%	556,000
Slurry Seal 2023	300,000	1,165	0%		357,325		357,325		(357,325)
Terrebonne Wastewater System Phase 1	1,000,000	-	0%	1,000,000	1,000,000	100%	1,000,000	100%	-
Tumalo Reservoir Rd: OB Riley to Sisemore Rd	100,000	-	0%	300,000	117,533	39%	180,000	60%	120,000
Local Road Pavement Preservation	200,000	-	0%	200,000	-	0%	-	0%	200,000
US20: Locust St	-	-		1,000,000	1,000,000	100%	1,000,000	100%	-
Paving Butler Market - Hamehook to Powell Butte	-	866		320,000	1,454,940	455%	1,454,940	455%	(1,134,940)
Old Bend Rdm Hwy - US 20 to Tumalo	-	-		1,210,000	1,272,506	105%	1,272,506	105%	(62,506)
Paving Of Horse Butte Rd	-	-		460,000	-	0%	-	0%	460,000
Paving Of Obr Hwy: Tumalo To Helmho	-	-		3,000,000	3,050	0%	2,600,000	87%	400,000
Paving Of Spring River Rd: S Centur	-	-		510,000	1,702	0%	901,332	177%	(391,332)
Slurry Seal 2024	-	-		300,000	843	0%	240,000	80%	60,000
La Pine Uic Stormwater Improvements	-	-		240,000	-	0%	-	0%	240,000
S Century Dr / Spring River Rd Roun	-	-		177,000	244	0%	10,000	6%	167,000
S Century Dr / Huntington Rd Rounda	-	-		169,000	-	0%	-	0%	169,000
Local Access Road Bridges	150,000	-		150,000	-	0%	-	0%	150,000
Radar Speed Sign Replacements	-	-		30,907	30,907	100%	30,907	100%	-
FY 23 Guardrail Improvements	-	-		150,000	-	0%	-	0%	150,000
Signage Improvements	-	97,156		119,093	-	0%	-	0%	119,093
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 28,259,526</b>	<b>\$ 16,491,988</b>	<b>58%</b>	<b>\$ 23,640,057</b>	<b>18,172,635</b>	<b>77%</b>	<b>\$ 24,009,399</b>	<b>102%</b>	<b>(\$ 369,342)</b>



# Budget to Actuals Report

## Solid Waste - Fund 610

FY24 YTD May 31, 2024 (unaudited)

06/24/2024 Item #13.

**91.7%**  
Year Complete

RESOURCES	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance	
	Budget	Actuals	%	Budget	Actuals	%				
Franchise Disposal Fees	7,210,000	7,006,324	97%	8,000,000	8,048,353	101%	8,859,000	111%	859,000	A
Private Disposal Fees	3,337,000	2,944,356	88%	3,450,000	2,896,464	84%	3,200,000	93%	(250,000)	A
Commercial Disp. Fee	3,234,000	3,026,577	94%	3,310,000	3,615,715	109%	3,950,000	119%	640,000	A
Franchise 5% Fees	305,000	363,105	119%	565,000	602,389	107%	645,000	114%	80,000	B
Yard Debris	290,000	305,516	105%	400,000	415,725	104%	465,000	116%	65,000	C
Miscellaneous	70,000	140,837	201%	173,000	240,135	139%	260,000	150%	87,000	D
Interest on Investments	30,498	43,342	142%	60,410	133,719	221%	148,000	245%	87,590	E
Special Waste	15,000	62,756	418%	30,000	99,716	332%	100,000	333%	70,000	F
Recyclables	12,000	7,060	59%	7,000	6,817	97%	7,400	106%	400	
Leases	1	1	100%	1	1	100%	1	100%	-	
<b>TOTAL RESOURCES</b>	<b>14,503,499</b>	<b>13,899,874</b>	<b>96%</b>	<b>15,995,411</b>	<b>16,059,035</b>	<b>100%</b>	<b>17,634,401</b>	<b>110%</b>	<b>1,638,990</b>	

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance	
	Personnel Services	3,277,684	3,139,678	96%	4,108,983	3,465,800	84%	3,977,608	97%	131,375
Materials and Services	6,473,358	5,716,762	88%	7,683,911	6,164,170	80%	7,615,966	99%	67,945	H
Capital Outlay	264,000	181,603	69%	309,000	257,940	83%	264,383	86%	44,617	H
Debt Service	1,739,630	1,731,017	100%	2,302,340	763,514	33%	2,302,340	100%	-	
<b>TOTAL REQUIREMENTS</b>	<b>11,754,672</b>	<b>10,769,061</b>	<b>92%</b>	<b>14,404,234</b>	<b>10,651,425</b>	<b>74%</b>	<b>14,160,297</b>	<b>98%</b>	<b>243,937</b>	

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance	
	Transfers In - SW Capital & Equipment Reserve	-	-	-	910,000	-	0%	910,000	100%	-
Transfers Out - SW Capital & Equipment Reserve	(5,299,665)	(3,453,962)	65%	(2,613,962)	(1,962,793)	75%	(2,613,962)	100%	-	
<b>TOTAL TRANSFERS</b>	<b>(5,299,665)</b>	<b>(3,453,962)</b>	<b>65%</b>	<b>(1,703,962)</b>	<b>(1,962,793)</b>	<b>115%</b>	<b>(1,703,962)</b>	<b>100%</b>	<b>-</b>	

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance	
	Beginning Fund Balance	3,107,198	3,066,662	99%	2,416,385	2,743,514	114%	2,743,514	114%	327,129
Resources over Requirements	2,748,827	3,130,814		1,591,177	5,407,610		3,474,104		1,882,927	
Net Transfers - In (Out)	(5,299,665)	(3,453,962)		(1,703,962)	(1,962,793)		(1,703,962)		-	
<b>TOTAL FUND BALANCE</b>	<b>\$ 556,359</b>	<b>\$ 2,743,514</b>	<b>493%</b>	<b>\$ 2,303,600</b>	<b>\$ 6,188,331</b>	<b>269%</b>	<b>\$ 4,513,656</b>	<b>196%</b>	<b>\$2,210,056</b>	

- A** Total disposal fee projections reflect management's best estimate of revenues to be collected. Disposal tons are typically higher in the summer with reductions in winter; fiscal YTD actual is running higher than the budgeted 3% reduction. July Commercial revenue includes payment for the prior Hwy 97 bypass disposal charges.
- B** Annual fees due April 15, 2024; received year-to-date monthly installments from Republic and the annual payment from Cascade Disposal
- C** Yard Debris revenue is seasonal with higher utilization in summer months; fiscal YTD volumes are running in line with last year-to-date
- D** Miscellaneous revenue exceeds expectation for rock, restitution, fire reimbursement and other revenue
- E** Investment Income projected to come in higher than budget
- F** Special Waste revenue source is unpredictable and dependent on special clean-up projects of contaminated soil and asbestos (i.e. stormwater control sediment and debris, remediation of tanker truck accident, Hwy 97 bypass asbestos, etc.)
- G** Delayed hiring of new positions and change from Personnel On Call to M&S Temp Labor for Sr. Advisor services positively impacted projection
- H** Backhoe and grader equipment originally budgeted as capital, but processed as M&S Road Dept. transfer



# Budget to Actuals Report

## Fair & Expo - Fund 615

FY24 YTD May 31, 2024 (unaudited)

06/24/2024 Item #13.

**91.7%**  
Year Complete

RESOURCES	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Events Revenue	745,759	948,145	127%	1,050,000	890,322	85%	1,001,720	95%	(48,280) <b>A</b>
Food & Beverage	745,000	1,048,507	141%	991,000	1,355,113	137%	1,386,422	140%	395,422 <b>B</b>
Rights & Signage	105,000	97,159	93%	105,000	91,416	87%	96,416	92%	(8,584)
Horse Stall Rental	49,000	78,825	161%	100,000	51,300	51%	63,075	63%	(36,925)
Storage	65,000	45,551	70%	50,000	51,099	102%	51,099	102%	1,099
Camping Fee	20,000	23,500	118%	22,500	18,287	81%	22,608	100%	108
Interest on Investments	5,221	15,485	297%	22,000	22,521	102%	20,391	93%	(1,609)
Miscellaneous	3,554	3,536	99%	3,000	5,843	195%	5,893	196%	2,893
<b>TOTAL RESOURCES</b>	<b>1,738,534</b>	<b>2,260,708</b>	<b>130%</b>	<b>2,343,500</b>	<b>2,485,902</b>	<b>106%</b>	<b>2,647,625</b>	<b>113%</b>	<b>304,125</b>

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	1,256,902	1,313,682	105%	1,748,441	1,319,723	75%	1,413,436	81%
Personnel Services - F&B	170,247	85,623	50%	148,510	73,534	50%	87,057	59%	61,453 <b>D</b>
Materials and Services	965,684	1,168,404	121%	1,222,986	1,088,177	89%	1,190,052	97%	32,934
Materials and Services - F&B	603,950	661,314	109%	514,200	750,758	146%	763,603	149%	(249,403) <b>E</b>
Debt Service	101,270	101,267	100%	100,190	56,119	56%	100,190	100%	-
<b>TOTAL REQUIREMENTS</b>	<b>3,098,054</b>	<b>3,330,291</b>	<b>107%</b>	<b>3,734,327</b>	<b>3,288,311</b>	<b>88%</b>	<b>3,554,338</b>	<b>95%</b>	<b>179,989</b>

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In - Room Tax	1,101,342	1,019,042	93%	1,009,023	924,924	92%	975,271	97%
Transfers In - Park Fund	30,000	30,000	100%	30,000	27,500	92%	30,000	100%	-
Transfers Out	(427,215)	(427,215)	100%	(163,342)	(9,878)	6%	(10,777)	7%	152,565
<b>TOTAL TRANSFERS</b>	<b>704,127</b>	<b>621,827</b>	<b>88%</b>	<b>875,681</b>	<b>942,546</b>	<b>108%</b>	<b>994,494</b>	<b>114%</b>	<b>118,813</b>

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	971,352	995,519	102%	547,763	547,764	100%	547,764	100%
Resources over Requirements	(1,359,520)	(1,069,583)		(1,390,827)	(802,409)		(906,713)		484,114
Net Transfers - In (Out)	704,127	621,827		875,681	942,546		994,494		118,813
<b>TOTAL FUND BALANCE</b>	<b>\$ 315,960</b>	<b>\$ 547,764</b>	<b>173%</b>	<b>\$ 32,617</b>	<b>\$ 687,901</b>	<b>999%</b>	<b>\$ 635,545</b>	<b>999%</b>	<b>\$602,928</b>

- A** Confirmed Contracted Revenue, may continue to grow as additional events are contracted through the end of FY. Some revenue budgeted in Event category earned in F&B category.
- B** Increase due to large events such as FairWell Festival, Cascade Equinox. Some revenue budgeted for Event revenue earned in this category.
- C** Projected Personnel savings based on FY23/FY24 average vacancy rate of 25.2%
- D** Projected Personnel based on vacancy savings to date
- E** F&B Expenses largely align with F&B revenue, due to the cost of good, labor and supplies required to generate revenues



# Budget to Actuals Report

## Annual County Fair - Fund 616

FY24 YTD May 31, 2024 (unaudited)

06/24/2024 Item #13.

**91.7%**  
Year Complete

RESOURCES	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Concessions and Catering	625,000	815,458	130%	790,000	834,968	106%	834,968	106%	44,968
Gate Receipts	710,000	782,364	110%	775,000	1,042,896	135%	1,042,896	135%	267,896
Carnival	385,000	433,682	113%	430,000	245,809	57%	245,809	57%	(184,191)
Commercial Exhibitors	80,000	117,100	146%	118,200	114,091	97%	114,091	97%	(4,109)
Fair Sponsorship	61,000	99,655	163%	92,500	76,527	83%	76,527	83%	(15,973)
State Grant	53,167	53,167	100%	53,167	53,167	100%	53,167	100%	-
Rodeo Sponsorship	24,000	22,430	93%	30,000	36,092	120%	36,092	120%	6,092
R/V Camping/Horse Stall Rental	20,000	17,520	88%	17,250	31,449	182%	31,449	182%	14,199
Interest on Investments	2,713	13,169	485%	13,500	23,605	175%	25,440	188%	11,940
Merchandise Sales	3,500	3,245	93%	2,500	1,899	76%	1,899	76%	(601)
Livestock Entry Fees	5,000	1,925	39%	2,000	1,940	97%	1,940	97%	(60)
Miscellaneous	-	75		-	39		39		39
<b>TOTAL RESOURCES</b>	<b>1,969,380</b>	<b>2,359,790</b>	<b>120%</b>	<b>2,324,117</b>	<b>2,462,482</b>	<b>106%</b>	<b>2,464,318</b>	<b>106%</b>	<b>140,201</b>

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Personnel Services	169,445	185,165	109%	276,531	164,747	60%	192,827	70%	83,704 <sup>A</sup>
Materials and Services	1,802,585	1,882,326	104%	2,306,325	2,158,708	94%	2,170,614	94%	135,711
<b>TOTAL REQUIREMENTS</b>	<b>1,972,030</b>	<b>2,067,492</b>	<b>105%</b>	<b>2,582,856</b>	<b>2,323,455</b>	<b>90%</b>	<b>2,363,441</b>	<b>92%</b>	<b>219,415</b>

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Transfer In - TRT 1%	75,000	75,000	100%	75,000	68,750	92%	75,000	100%	-
Transfers Out	(231,706)	(231,706)	100%	(109,503)	(100,375)	92%	(109,503)	100%	-
<b>TOTAL TRANSFERS</b>	<b>(156,706)</b>	<b>(156,706)</b>	<b>100%</b>	<b>(34,503)</b>	<b>(31,625)</b>	<b>92%</b>	<b>(34,503)</b>	<b>100%</b>	<b>-</b>

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Beginning Fund Balance	384,715	385,854	100%	521,447	521,447	100%	521,447	100%	0
Resources over Requirements	(2,650)	292,298		(258,739)	139,027		100,877		359,616
Net Transfers - In (Out)	(156,706)	(156,706)		(34,503)	(31,625)		(34,503)		-
<b>TOTAL FUND BALANCE</b>	<b>\$ 225,358</b>	<b>\$ 521,447</b>	<b>231%</b>	<b>\$ 228,205</b>	<b>\$ 628,848</b>	<b>276%</b>	<b>\$ 587,821</b>	<b>258%</b>	<b>\$359,616</b>

<sup>A</sup> Projected Personnel based on vacancy savings to date



# Budget to Actuals Report

## Annual County Fair - Fund 616

CY24 YTD May 31, 2024 (unaudited)

	Fair 2023	Fair 2024 Actuals to Date	2024 Projection
<b>RESOURCES</b>			
Gate Receipts	\$ 1,042,896	\$ -	\$ 780,000
Carnival	245,809	-	430,000
Commercial Exhibitors	436,160	-	430,000
Livestock Entry Fees	1,940	-	2,000
R/V Camping/Horse Stall Rental	31,449	-	18,500
Merchandise Sales	1,899	-	2,500
Concessions and Catering	512,899	-	482,500
Fair Sponsorship	117,183	(13,098)	115,902
<b>TOTAL FAIR REVENUES</b>	<b>\$ 2,390,235</b>	<b>\$ (13,098)</b>	<b>\$ 2,261,402</b>
<b>OTHER RESOURCES</b>			
State Grant	53,167	-	53,167
Interest	19,504	11,236	25,236
Miscellaneous	114	-	-
<b>TOTAL RESOURCES</b>	<b>\$ 2,463,020</b>	<b>\$ (1,863)</b>	<b>\$ 2,339,804</b>
<b>REQUIREMENTS</b>			
Personnel	175,531	80,617	196,874
Materials & Services	2,124,162	122,223	2,458,227
<b>TOTAL REQUIREMENTS</b>	<b>\$ 2,299,693</b>	<b>\$ 202,840</b>	<b>\$ 2,655,101</b>
<b>TRANSFERS</b>			
Transfer In - TRT 1%	75,000	31,250	75,000
Transfer Out - F&E Reserve	(170,608)	(45,625)	(109,500)
Transfer Out - Fair & Expo	-	-	-
<b>TOTAL TRANSFERS</b>	<b>\$ (95,608)</b>	<b>\$ (14,375)</b>	<b>\$ (34,500)</b>
<b>Net Fair</b>	<b>\$ 67,719</b>	<b>\$ (219,078)</b>	<b>\$ (349,797)</b>
<b>Beginning Fund Balance on Jan 1</b>	<b>\$ 952,421</b>	<b>\$ 1,020,140</b>	<b>\$ 1,020,140</b>
<b>Ending Balance</b>	<b>\$ 1,020,140</b>	<b>\$ 801,063</b>	<b>\$ 670,343</b>



# Budget to Actuals Report

## Fair & Expo Capital Reserve - Fund 617

FY24 YTD May 31, 2024 (unaudited)

06/24/2024 Item #13.

**91.7%**  
Year Complete

RESOURCES	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Interest on Investments	7,414	39,492	533%	64,800	85,567	132%	90,560	140%	25,760
Miscellaneous	-	-		-	130,809		130,809		130,809
Local Government Payments	-	277,777		-	-		-		-
<b>TOTAL RESOURCES</b>	<b>7,414</b>	<b>317,269</b>	<b>999%</b>	<b>64,800</b>	<b>216,375</b>	<b>334%</b>	<b>221,369</b>	<b>342%</b>	<b>156,569</b>

REQUIREMENTS	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Materials and Services	495,000	100,309	20%	343,555	266,290	78%	343,555	100%	-
Capital Outlay	375,000	383,000	102%	746,445	167,101	22%	746,445	100%	- <sup>A</sup>
<b>TOTAL REQUIREMENTS</b>	<b>870,000</b>	<b>483,310</b>	<b>56%</b>	<b>1,090,000</b>	<b>433,392</b>	<b>40%</b>	<b>1,090,000</b>	<b>100%</b>	<b>-</b>

TRANSFERS	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Transfers In - TRT 1%	501,683	465,685	93%	462,119	423,599	92%	447,655	97%	(14,464)
Transfers In - Fair & Expo	416,437	416,438	100%	152,565	-	0%	-	0%	(152,565)
Transfers In - Annual County Fair	231,706	231,706	100%	109,503	100,375	92%	109,503	100%	-
Transfers In - Fund 165	-	-		100,000	100,000	100%	100,000	100%	-
<b>TOTAL TRANSFERS</b>	<b>1,149,827</b>	<b>1,113,829</b>	<b>97%</b>	<b>824,187</b>	<b>623,974</b>	<b>76%</b>	<b>657,158</b>	<b>80%</b>	<b>(167,029)</b>

FUND BALANCE	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Beginning Fund Balance	1,299,942	1,809,440	139%	2,592,838	2,757,229	106%	2,757,229	106%	164,391
Resources over Requirements	(862,586)	(166,040)		(1,025,200)	(217,016)		(868,632)		156,569
Net Transfers - In (Out)	1,149,827	1,113,829		824,187	623,974		657,158		(167,029)
<b>TOTAL FUND BALANCE</b>	<b>\$ 1,587,183</b>	<b>\$ 2,757,229</b>	<b>174%</b>	<b>\$ 2,391,825</b>	<b>\$ 3,164,186</b>	<b>132%</b>	<b>\$ 2,545,755</b>	<b>106%</b>	<b>\$ 153,930</b>

<sup>A</sup> Capital Outlay appropriations are a placeholder should viable projects be recommended and approved for construction



# Budget to Actuals Report

## RV Park - Fund 618

FY24 YTD May 31, 2024 (unaudited)

06/24/2024 Item #13.

**91.7%**  
Year Complete

RESOURCES	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
RV Park Fees < 31 Days	605,000	548,219	91%	500,000	423,244	85%	431,944	86%	(68,056)
RV Park Fees > 30 Days	13,000	10,249	79%	12,500	21,682	173%	21,682	173%	9,182
Cancellation Fees	14,000	8,636	62%	7,000	10,727	153%	10,827	155%	3,827
Washer / Dryer	4,200	5,560	132%	5,000	4,229	85%	4,979	100%	(21)
Miscellaneous	3,750	2,907	78%	2,500	3,801	152%	4,161	166%	1,661
Interest on Investments	552	2,764	501%	2,300	7,627	332%	7,534	328%	5,234
Vending Machines	1,750	1,492	85%	1,500	1,078	72%	1,298	87%	(202)
<b>TOTAL RESOURCES</b>	<b>642,252</b>	<b>579,826</b>	<b>90%</b>	<b>530,800</b>	<b>472,388</b>	<b>89%</b>	<b>482,425</b>	<b>91%</b>	<b>(48,375)</b>

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	111,153	82,265	74%	91,328	79,807	87%	90,296	99%
Materials and Services	259,755	192,620	74%	303,173	190,204	63%	211,063	70%	92,110
Debt Service	223,273	223,272	100%	222,630	166,310	75%	222,630	100%	-
<b>TOTAL REQUIREMENTS</b>	<b>594,181</b>	<b>498,157</b>	<b>84%</b>	<b>617,131</b>	<b>436,322</b>	<b>71%</b>	<b>523,989</b>	<b>85%</b>	<b>93,142</b>

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In - Park Fund	160,000	160,000	100%	160,000	160,000	100%	160,000	100%
Transfers In - TRT Fund	20,000	20,000	100%	20,000	18,326	92%	20,000	100%	-
Transfer Out - RV Reserve	(261,566)	(261,566)	100%	(51,564)	(47,267)	92%	(51,564)	100%	-
<b>TOTAL TRANSFERS</b>	<b>(81,566)</b>	<b>(81,566)</b>	<b>100%</b>	<b>128,436</b>	<b>131,059</b>	<b>102%</b>	<b>128,436</b>	<b>100%</b>	<b>-</b>

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	116,415	166,536	143%	93,115	166,640	179%	166,640	179%
Resources over Requirements	48,071	81,669		(86,331)	36,067		(41,564)		44,767
Net Transfers - In (Out)	(81,566)	(81,566)		128,436	131,059		128,436		-
<b>TOTAL FUND BALANCE</b>	<b>\$ 82,920</b>	<b>\$ 166,640</b>	<b>201%</b>	<b>\$ 135,220</b>	<b>\$ 333,766</b>	<b>247%</b>	<b>\$ 253,512</b>	<b>187%</b>	<b>\$ 118,292</b>





# Budget to Actuals Report

## RV Park Reserve - Fund 619

FY24 YTD May 31, 2024 (unaudited)

06/24/2024 Item #13.

**91.7%**  
Year Complete

RESOURCES	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Interest on Investments	6,298	21,589	343%	34,300	41,413	121%	43,960	128%	9,660
<b>TOTAL RESOURCES</b>	<b>6,298</b>	<b>21,589</b>	<b>343%</b>	<b>34,300</b>	<b>41,413</b>	<b>121%</b>	<b>43,960</b>	<b>128%</b>	<b>9,660</b>

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Materials and Services	-	-		100,000	18,610	19%	100,000	100%
Capital Outlay	100,000	5,532	6%	74,000	26,642	36%	74,000	100%	- <sup>A</sup>
<b>TOTAL REQUIREMENTS</b>	<b>100,000</b>	<b>5,532</b>	<b>6%</b>	<b>174,000</b>	<b>45,252</b>	<b>26%</b>	<b>174,000</b>	<b>100%</b>	<b>-</b>

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfer In - RV Park Ops	261,750	261,566	100%	51,564	47,267	92%	51,564	100%
<b>TOTAL TRANSFERS</b>	<b>261,750</b>	<b>261,566</b>	<b>100%</b>	<b>51,564</b>	<b>47,267</b>	<b>92%</b>	<b>51,564</b>	<b>100%</b>	<b>-</b>

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	1,172,718	1,191,937	102%	1,372,453	1,469,559	107%	1,469,559	107%
Resources over Requirements	(93,702)	16,056		(139,700)	(3,839)		(130,040)		9,660
Net Transfers - In (Out)	261,750	261,566		51,564	47,267		51,564		-
<b>TOTAL FUND BALANCE</b>	<b>\$ 1,340,766</b>	<b>\$ 1,469,559</b>	<b>110%</b>	<b>\$ 1,284,317</b>	<b>\$ 1,512,987</b>	<b>118%</b>	<b>\$ 1,391,083</b>	<b>108%</b>	<b>\$106,766</b>

<sup>A</sup> Capital Outlay appropriations are a placeholder



# Budget to Actuals Report

## Risk Management - Fund 670

FY24 YTD May 31, 2024 (unaudited)

06/24/2024 Item #13.

**91.7%**  
Year Complete

RESOURCES	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Workers' Compensation	1,234,761	1,226,486	99%	1,111,585	1,061,859	96%	1,111,585	100%	-
General Liability	892,681	892,681	100%	935,832	857,846	92%	935,832	100%	-
Unemployment	430,179	344,950	80%	439,989	344,787	78%	439,989	100%	- <sup>A</sup>
Property Damage	419,566	419,566	100%	418,028	383,192	92%	418,028	100%	-
Vehicle	248,764	248,764	100%	226,710	207,818	92%	226,710	100%	-
Interest on Investments	49,346	148,514	301%	200,000	249,499	125%	263,480	132%	63,480
Claims Reimbursement	25,000	6,476	26%	20,000	399,903	999%	405,000	999%	385,000
Skid Car Training	10,000	8,899	89%	10,000	45,426	454%	47,000	470%	37,000
Process Fee- Events/ Parades	1,000	1,260	126%	2,000	1,540	77%	2,000	100%	-
Miscellaneous	180	-	0%	200	2,700	999%	3,000	999%	2,800
<b>TOTAL RESOURCES</b>	<b>3,311,477</b>	<b>3,297,596</b>	<b>100%</b>	<b>3,364,344</b>	<b>3,554,570</b>	<b>106%</b>	<b>3,852,624</b>	<b>115%</b>	<b>488,280</b>

REQUIREMENTS	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Workers' Compensation	1,580,000	1,493,702	95%	1,880,000	1,645,019	88%	1,756,583	93%	123,417
General Liability	3,000,000	470,875	16%	1,200,000	582,523	49%	1,051,078	88%	148,922
Insurance Administration	607,558	602,676	99%	714,197	605,703	85%	713,650	100%	547
Vehicle	200,000	194,089	97%	400,000	253,501	63%	389,015	97%	10,985
Property Damage	300,248	99,913	33%	300,250	451,138	150%	475,003	158%	(174,753)
Unemployment	200,000	54,473	27%	250,000	109,645	44%	125,000	50%	125,000
<b>TOTAL REQUIREMENTS</b>	<b>5,887,806</b>	<b>2,915,728</b>	<b>50%</b>	<b>4,744,447</b>	<b>3,647,529</b>	<b>77%</b>	<b>4,510,329</b>	<b>95%</b>	<b>234,118</b>

TRANSFERS	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Transfers Out - Claims Reimbursement	-	-	-	-	-	-	(399,903)	999%	(399,903)
Transfers Out - Vehicle Replacement	(3,500)	(3,500)	100%	(3,500)	(3,201)	91%	(3,500)	100%	-
Transfers Out - IT	-	-	-	(32,000)	-	0%	(32,000)	100%	- <sup>B</sup>
Transfers Out - IT Reserve	-	-	-	(118,000)	(118,000)	100%	(118,000)	100%	- <sup>B</sup>
<b>TOTAL TRANSFERS</b>	<b>(3,500)</b>	<b>(3,500)</b>	<b>100%</b>	<b>(153,500)</b>	<b>(121,201)</b>	<b>79%</b>	<b>(553,403)</b>	<b>361%</b>	<b>(399,903)</b>

FUND BALANCE	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Beginning Fund Balance	7,687,180	8,944,938	116%	8,000,000	9,323,307	117%	9,323,307	117%	1,323,307
Resources over Requirements	(2,576,329)	381,869	-	(1,380,103)	(92,959)	-	(657,705)	-	722,398
Net Transfers - In (Out)	(3,500)	(3,500)	-	(153,500)	(121,201)	-	(553,403)	-	(399,903)
<b>TOTAL FUND BALANCE</b>	<b>\$ 5,107,351</b>	<b>\$ 9,323,307</b>	<b>183%</b>	<b>\$ 6,466,397</b>	<b>\$ 9,109,146</b>	<b>141%</b>	<b>\$ 8,112,199</b>	<b>125%</b>	<b>\$1,645,802</b>

<sup>A</sup> Unemployment collected on first \$25K of employee's salary in fiscal year

<sup>B</sup> Transfer out to IT to support cyber-security work



# Budget to Actuals Report

## Health Benefits - Fund 675

FY24 YTD May 31, 2024 (unaudited)

06/24/2024 Item #13.

**91.7%**  
Year Complete

RESOURCES	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance	
	Budget	Actuals	%	Budget	Actuals	%				
Internal Premium Charges	19,908,221	20,496,601	103%	25,899,034	23,323,424	90%	26,140,505	101%	241,471	A
COIC Premiums	1,547,778	1,951,365	126%	1,963,363	1,814,926	92%	1,919,000	98%	(44,363)	A
Employee Co-Pay	1,282,015	1,247,607	97%	1,247,416	1,278,362	102%	1,379,000	111%	131,584	B
Retiree / COBRA Premiums	595,000	982,424	165%	1,019,288	740,522	73%	839,720	82%	(179,568)	A
Prescription Rebates	175,000	528,990	302%	280,000	382,550	137%	382,550	137%	102,550	C
Claims Reimbursement & Other	55,000	109,282	199%	124,944	317,060	254%	317,060	254%	192,116	
Interest on Investments	95,686	176,071	184%	120,000	192,052	160%	211,000	176%	91,000	
<b>TOTAL RESOURCES</b>	<b>23,658,700</b>	<b>25,492,341</b>	<b>108%</b>	<b>30,654,045</b>	<b>28,048,896</b>	<b>92%</b>	<b>31,188,835</b>	<b>102%</b>	<b>534,790</b>	

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance	
	Health Benefits	26,597,563	25,514,122	96%	26,697,663	23,298,096	87%	27,991,505	105%	(1,293,842)
Deschutes On-Site Pharmacy	3,779,608	3,807,986	101%	4,287,997	3,965,666	92%	5,213,997	122%	(926,000)	E
Deschutes On-Site Clinic	1,212,497	1,205,226	99%	1,415,279	1,126,811	80%	1,429,162	101%	(13,883)	F
Wellness	179,549	161,200	90%	186,274	112,009	60%	186,274	100%	-	F
<b>TOTAL REQUIREMENTS</b>	<b>31,769,217</b>	<b>30,688,534</b>	<b>97%</b>	<b>32,587,213</b>	<b>28,502,583</b>	<b>87%</b>	<b>34,820,938</b>	<b>107%</b>	<b>(2,233,725)</b>	

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	11,925,656	11,304,191	95%	5,742,743	6,107,998	106%	6,107,998	106%
Resources over Requirements	(8,110,517)	(5,196,193)		(1,933,168)	(453,686)		(3,632,103)		(1,698,935)
Net Transfers - In (Out)	-	-		-	-		-		-
<b>TOTAL FUND BALANCE</b>	<b>\$ 3,815,139</b>	<b>\$ 6,107,998</b>	<b>160%</b>	<b>\$ 3,809,575</b>	<b>\$ 5,654,311</b>	<b>148%</b>	<b>\$ 2,475,895</b>	<b>65%</b>	<b>(\$1,333,680)</b>

- A** Health Insurance costs were budgeted at an 11% increase, but the actual increase is 29.35%
- B** The Employee Co-Pay rates increased on January 1, 2024
- C** Budget estimate is based on claims which are difficult to predict
- D** Projection reflects unanticipated large claims
- E** Industry spike in quantity and cost of specific drug category. Amounts are paid 1 month in arrears
- F** Amounts are paid 1 month in arrears



# Budget to Actuals Report

## 911 - Fund 705 and 710

FY24 YTD May 31, 2024 (unaudited)

06/24/2024 Item #13.

**91.7%**  
Year Complete

RESOURCES	Fiscal Year 2023			Fiscal Year 2024			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Property Taxes - Current Yr	10,402,834	10,493,711	101%	10,932,000	10,989,230	101%	11,001,603	101%	69,603 A
Telephone User Tax	1,668,000	1,881,374	113%	1,827,530	1,467,581	80%	1,827,530	100%	- B
Interest on Investments	67,515	237,842	352%	312,321	422,926	135%	444,909	142%	132,588
Police RMS User Fees	237,221	244,437	103%	244,435	194,939	80%	244,435	100%	- C
Contract Payments	153,292	167,764	109%	167,765	172,636	103%	174,000	104%	6,235
User Fee	140,445	146,863	105%	148,820	151,203	102%	154,000	103%	5,180
Data Network Reimbursement	120,874	158,228	131%	145,852	78,109	54%	145,852	100%	-
State Reimbursement	810,000	622,177	77%	93,000	97,500	105%	97,500	105%	4,500 D
Property Taxes - Prior Yr	80,000	90,291	113%	90,000	99,896	111%	99,723	111%	9,723
Property Taxes - Jefferson Co.	39,497	38,104	96%	40,500	40,134	99%	40,500	100%	-
Miscellaneous	25,000	40,191	161%	32,100	25,776	80%	32,100	100%	-
<b>TOTAL RESOURCES</b>	<b>13,744,678</b>	<b>14,120,981</b>	<b>103%</b>	<b>14,034,323</b>	<b>13,739,929</b>	<b>98%</b>	<b>14,262,152</b>	<b>102%</b>	<b>227,829</b>

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	8,606,196	7,891,350	92%	9,032,045	7,740,448	86%	8,651,341	96%
Materials and Services	4,088,201	3,151,149	77%	4,250,715	3,115,277	73%	4,230,715	100%	20,000
Capital Outlay	5,015,100	2,347,522	47%	1,831,000	1,334,278	73%	1,851,000	101%	(20,000)
<b>TOTAL REQUIREMENTS</b>	<b>17,709,497</b>	<b>13,390,020</b>	<b>76%</b>	<b>15,113,760</b>	<b>12,190,003</b>	<b>81%</b>	<b>14,733,056</b>	<b>97%</b>	<b>380,704</b>

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In	1,750,000	1,750,000	100%	1,950,000	-	0%	1,950,000	100%
Transfers Out	(1,809,900)	(1,809,900)	100%	(1,950,000)	-	0%	(1,950,000)	100%	-
<b>TOTAL TRANSFERS</b>	<b>(59,900)</b>	<b>(59,900)</b>	<b>100%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	12,950,799	12,722,890	98%	13,202,343	13,393,950	101%	13,393,950	101%
Resources over Requirements	(3,964,819)	730,961		(1,079,437)	1,549,926		(470,904)		608,533
Net Transfers - In (Out)	(59,900)	(59,900)		-	-		-		-
<b>TOTAL FUND BALANCE</b>	<b>\$ 8,926,080</b>	<b>\$ 13,393,950</b>	<b>150%</b>	<b>\$ 12,122,906</b>	<b>\$ 14,943,876</b>	<b>123%</b>	<b>\$ 12,923,046</b>	<b>107%</b>	<b>\$800,140</b>

- A** Current year taxes received primarily in November, February and May
- B** Telephone tax payments are received quarterly
- C** Invoices are mailed in the Spring
- D** State GIS reimbursements are received quarterly
- E** Projected Personnel savings based on FY24 average vacancy rate of 8.8%