



BOARD OF COMMISSIONERS

FY 2024-25 BUDGET COMMITTEE MEETING

9:00 AM, WEDNESDAY, MAY 22, 2024

Barnes Sawyer Rooms - Deschutes Services Building - 1300 NW Wall St – Bend

(541) 388-6570 | www.deschutes.org

MEETING FORMAT: In accordance with Oregon state law, this meeting is open to the public and can be accessed and attended in person or remotely, with the exception of any executive session.

Members of the public may view the meeting in real time via YouTube using this link: <http://bit.ly/3mmlnzy>. To view the meeting via Zoom, see below.

Public Comment: There will be time specified each day for public comment.

Zoom Meeting Information: This meeting may be accessed via Zoom using a phone or computer.

- To join the meeting from a computer, copy and paste this link: bit.ly/3h3oqdD.
- To join by phone, call 253-215-8782 and enter webinar ID # 899 4635 9970 followed by the passcode 013510.

AGENDA AND MATERIALS

1. FY 2024-25 Budget Committee Agenda
2. FY 2024-25 Budget Committee PowerPoint Presentations
3. FY 2024-25 Budget Committee Supplemental Materials



Deschutes County encourages persons with disabilities to participate in all programs and activities. This event/location is accessible to people with disabilities. If you need accommodations to make participation possible, call (541) 388-6572 or email brenda.fritsvold@deschutes.org.



FY 2024-25 BUDGET COMMITTEE AGENDA

Day 3 - Wednesday, May 22, 2024

9:00 - 9:10 AM **Reconvene Deschutes County Budget Meeting** Chair
 Review agenda changes and follow-up items
 Public Comment

PUBLIC SAFETY CONTINUED

9:10 - 9:40 AM **Deschutes County 911 Service District** Sara Crosswhite
 Funds 705, 710 (Page 207/357, 364)
 Open Public Meeting Chair
 Introductions
 Budget Discussion
 Public Comment
 Motions to:
 1. Approve Deschutes County 9-1-1 Service District
 budget of \$20,145,250 and set tax rate at \$0.3618 per
 \$1,000 of assessed valuation (Fund 705).
 2. Approve Deschutes County 9-1-1 Service District
 Equipment Reserve budget of \$8,263,724 (Fund 710).
 Motions seconded
 Budget Committee votes
 Close Public Meeting Chair

DIRECT SERVICES

9:40 - 10:55 AM **Health Services** Janice Garceau
 Fund 270, 274, 276 (Page 145, 152, 153/130, 132, 170)

10:55 - 11:00 AM **Recess**

11:00 - 11:15 AM **Natural Resources** Kevin Moriarty
 Fund 326 (Page 135/235)

11:15 - 12:10 PM **Community Development** Peter Gutowsky
 Funds 295-303 (Page 115/172)

12:10 - 12:40 PM **Lunch**

12:40 - 1:35 PM **Fair & Expo Center** Geoff Hinds
 Funds 615-619 (Page 123, 126/287,293, 299, 301, 305)

1:35 - 1:55 PM **Clerk's Office** Steve Dennison, County Clerk
 Fund 001-05, 001-06, 218 (Page 111/9, 15, 110)

1:55 - 2:00 PM **Recess**

2:00 - 2:35 PM **Assessor's Office** Scot Langton, County Assessor
 Fund 001-02 (Page 107/3)

2:35 - 3:20 PM **Solid Waste** Tim Brownell
 Funds 610-614 (Page 139/272, 280, 282, 283, 285)

3:20 - 3:30 PM **Debrief** Dan Emerson
 Request for any department(s) to return Thursday
**At conclusion of presentation, continue the Deschutes
 County budget meeting to Thursday, May 23, 2024.** Chair

FY24-25 Proposed Budget Presentation

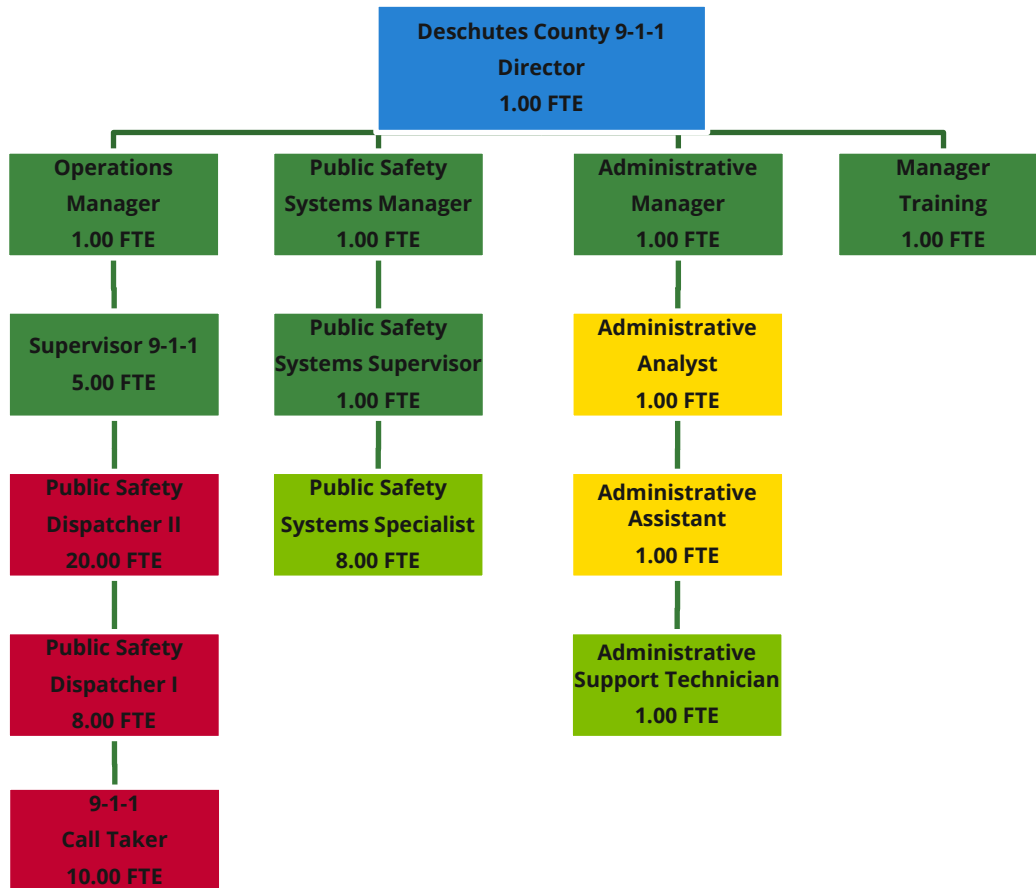
Deschutes County 9-1-1

Presenter(s):

Sara Crosswhite, Chris Perry
and Jonathan Spring



Department Overview



Mission: To provide prompt service in a caring, resourceful, and professional manner to those we serve.



Department Accomplishments

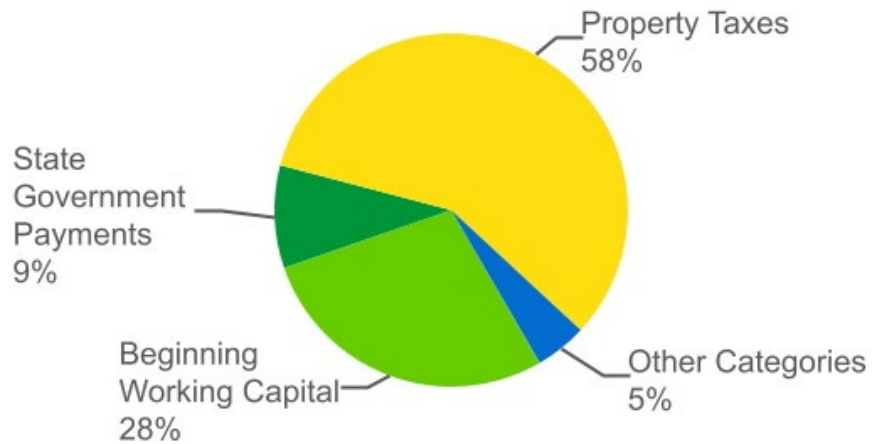


- Successful implementation and collaboration of program between 911 and Deschutes County Behavioral Health.
- Completion of three radio sites in north and west county.
- New security camera system for the 911/OSP campus installed in January 2024.
- Live911 software implementation partnership with Bend PD



FY 24-25 911 Budget Details

Deschutes County 9-1-1 Resources



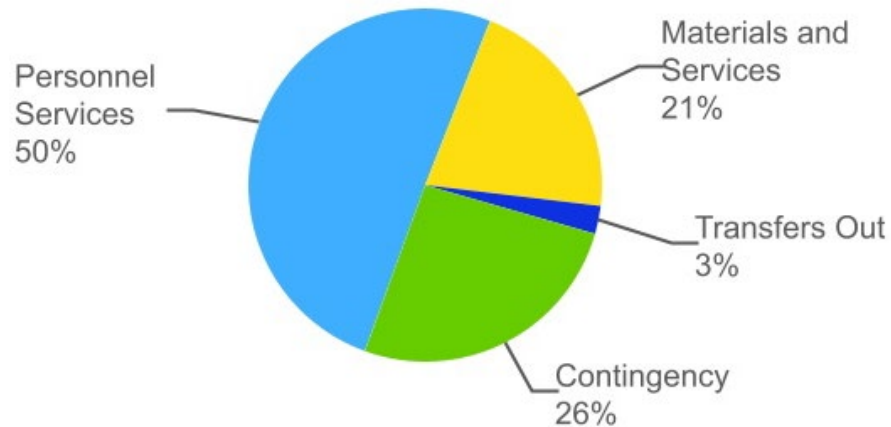
24-25 RESOURCES

- Maintaining current tax levy rate of \$.3618, for the 9th year in a row.
- Statewide Telephone Tax received quarterly from OEM.
- IT/Radio- Service Level Agreements with police, fire, non-public safety partner agencies.



FY 24-25 911 Budget Details

Deschutes County 9-1-1 Requirements



24-25 REQUIREMENTS

- There are no significant changes to current M&S expenses from last fiscal. As we continue to hire, we expect to have less in personnel savings in the FY25 fiscal year.
- 1.00 new Operations Supervisor FTE included in the proposed budget.



FY 24-25 Fiscal Issues

Short-term Fiscal Issues

- Our agency works hard to plan out technology costs. Sometimes factors outside of our control will impact project schedule or scope which could carry a fiscal impact.
- Supply Chain Issues
 - In FY24 the supply chain challenges generally improved, but there can still be delays for complex system components used in our telecommunications and radio site equipment.

Long-term Fiscal Issues

- Delays to technology updates that impact us and user agencies.
- Recruiting and retaining lateral employees with a high cost of living in the region.
- Continued investments into infrastructure and technology to improve service district redundancy and resilience
- Interior/Exterior building expansion needs for the 9-1-1 facility.



Current Challenges and Future Initiatives

Challenges

- Ongoing changes to technology and expectations of the telecommunicator job.
 - Bringing recognition at the national level of the importance of the work that telecommunicators do, and that they are a first responder.
 - Technology advancements are occurring often. As Systems become more complex, that has an impact on day-to-day operations.
- Recruitment/Job Applicants
 - Qualified applications for open positions continue to be low.

Future Initiatives

- Pub Ed and Outreach for expanded recruitment opportunities.
- Long-Term Radio Plan Completion, what's next in the future outside of ongoing maintenance.
- Dispatch floor re-design, new consoles, sound absorption.
- Execution of cloud migration initiatives for various telecommunications software applications to include CAD/RMS.



710 Capital- Future Expenditures

See Attachment: DC911 Capital Reserves Plan –Details Sheet

FY25 Capital Projects	Total: \$2,700,500
FY26 Capital Projects	Total: \$2,140,000
FY27 Capital Projects	Total: \$745,000
FY28 Capital Projects	Total: \$865,000
FY29 Capital Projects	Total: \$2,265,000



Fund 705 Five-Year Forecast

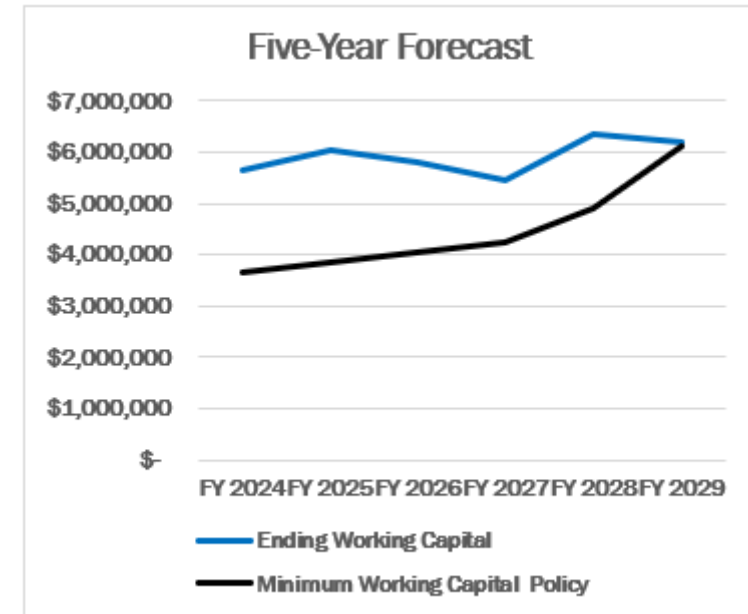
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Ending Working Capital	\$ 5,645,350	\$ 6,044,712	\$ 5,807,979	\$ 5,464,290	\$ 6,332,411	\$ 6,186,971

Revenue

Beginning Working Capital	\$ 6,056,573	\$ 5,645,350	\$ 6,044,712	\$ 5,807,979	\$ 5,464,290	\$ 6,332,411
All other Revenues	13,640,899	14,499,900	15,030,215	15,550,056	17,554,150	18,399,171
Total Revenue	\$ 19,697,472	\$ 20,145,250	\$ 21,074,927	\$ 21,358,035	\$ 23,018,440	\$ 24,731,582

Expenditures

Personnel	\$ 8,397,752	\$ 9,622,867	\$ 10,761,085	\$ 11,399,457	\$ 12,115,161	\$ 12,780,859
Materials and Services	3,527,240	3,789,070	3,816,912	3,809,834	3,886,031	3,963,752
Capital	-	-	-	-	-	-
Debt Service	177,130	173,600	173,952	169,453	169,837	-
Transfers Out	1,950,000	515,000	515,000	515,000	515,000	1,800,000
Total Expenditures	\$ 14,052,122	\$ 14,100,538	\$ 15,266,948	\$ 15,893,744	\$ 16,686,030	\$ 18,544,611
Ending Working Capital	\$ 5,645,350	\$ 6,044,712	\$ 5,807,979	\$ 5,464,290	\$ 6,332,411	\$ 6,186,971



Five Year Levy Rate Projections -705

Deschutes County 9-1-1 Levy Rate Projections											
Fund 705	Actuals	Actuals	Actuals	Projection	Budget	Projected	Projected	Projected	Projected	Projected	Projected
DESCRIPTION	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Beg Net Working Capital	6,015,808	5,964,818	4,855,508	6,056,572	5,645,350	6,044,712	5,807,979	5,464,290	6,332,411	6,186,971	7,165,799
Annual Revenue	12,035,967	13,451,484	13,991,532	13,640,899	14,499,900	15,030,215	15,550,056	17,554,150	18,399,171	19,132,910	19,990,318
Total Resources	18,051,775	19,416,301	18,847,040	19,697,472	20,145,250	21,074,927	21,358,035	23,018,440	24,731,582	25,319,881	27,156,117
Expenses											
Operations (w/ 94% spend rate)	9,773,699	10,036,165	10,730,923	11,924,992	13,411,938	14,577,996	15,209,291	16,001,193	16,744,611	17,639,082	18,555,540
Transfer for Series 2019 Debt Service	316,001	311,524	309,545	177,130	173,600	173,952	169,453	169,837	-	-	-
Transfer to Reserves	1,997,257	4,213,104	1,750,000	1,950,000	515,000	515,000	515,000	515,000	1,800,000	515,000	515,000
Total Expenses	12,086,957	14,560,793	12,790,468	14,052,122	14,100,538	15,266,948	15,893,744	16,686,030	18,544,611	18,154,082	19,070,540
Ending Fund Balance (Contingency)	5,964,818	4,855,508	6,056,572	5,645,350	6,044,712	5,807,979	5,464,290	6,332,411	6,186,971	7,165,799	8,085,577
		33.35%	47.35%	40.17%	42.87%	38.04%	34.38%	37.95%	33.36%	39.47%	42.40%
<i>Fund Balance Requirement - 4 months Property Taxes</i>											
	3,116,716	3,310,581	3,497,904	3,667,201	3,852,000	4,044,557	4,246,785	4,902,818	6,119,722	5,990,847	6,293,278
Balance Above / (Below) Requirement	2,848,102	1,544,927	2,558,669	1,978,149	2,192,712	1,763,421	1,217,505	1,429,592	67,250	1,174,952	1,792,299
Tax Rate (max levy = .4250)	0.3618	0.3618	0.3618	0.3618	0.3618	0.3618	0.3618	0.3618	0.3978	0.3978	0.3978
Tax Increase	-	-	-	-	-	-	-	0.0360	-	-	-
New Levy	0.3618	0.3618	0.3618	0.3618	0.3618	0.3618	0.3618	0.3978	0.3978	0.3978	0.3978
FTE	60.00	60.00	60.00	60.00	61.00	61.00	61.00	61.00	61.00	61.00	61.00



Five Year Levy Rate Projections -710

Fund 710 Reserve Projection											
	<i>Actuals</i>	<i>Actuals</i>	<i>Actuals</i>	<i>Projection</i>	<i>Budget</i>	<i>Projected</i>	<i>Projected</i>	<i>Projected</i>	<i>Projected</i>	<i>Projected</i>	<i>Projected</i>
DESCRIPTION	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Beg Net Working Capital	3,147,087	4,744,254	7,867,381	7,337,378	7,514,725	5,450,725	3,934,739	3,763,760	3,470,217	3,057,270	3,103,129
Interest	44,459	36,758	129,449	186,360	234,000	109,014	59,021	56,456	52,053	45,859	46,547
Transfer In - 705	1,997,257	4,213,104	1,750,000	1,950,000	515,000	515,000	515,000	515,000	1,800,000	515,000	515,000
Total Resources	5,188,803	8,994,116	9,746,830	9,473,738	8,263,725	6,074,739	4,508,760	4,335,217	5,322,270	3,618,129	3,664,676
Expenses											
Operations	-	16,202	103,817	317,000	112,500						
Capital	444,549	518,824	2,305,635	1,642,013	2,700,500	2,140,000	745,000	865,000	2,265,000	515,000	515,000
Transfer Out - 705	-	591,709	-								
Reserve for Future	-	-	-								
Total Expenses	444,549	1,126,735	2,409,452	1,959,013	2,813,000	2,140,000	745,000	865,000	2,265,000	515,000	515,000
Ending Fund Balance	4,744,254	7,867,381	7,337,378	7,514,725	5,450,725	3,934,739	3,763,760	3,470,217	3,057,270	3,103,129	3,149,676





Thank you

Any Questions?



FY 24-25 Proposed Budget Presentation

Health Services

Janice Garceau, HS Director

Holly Harris, BH Director

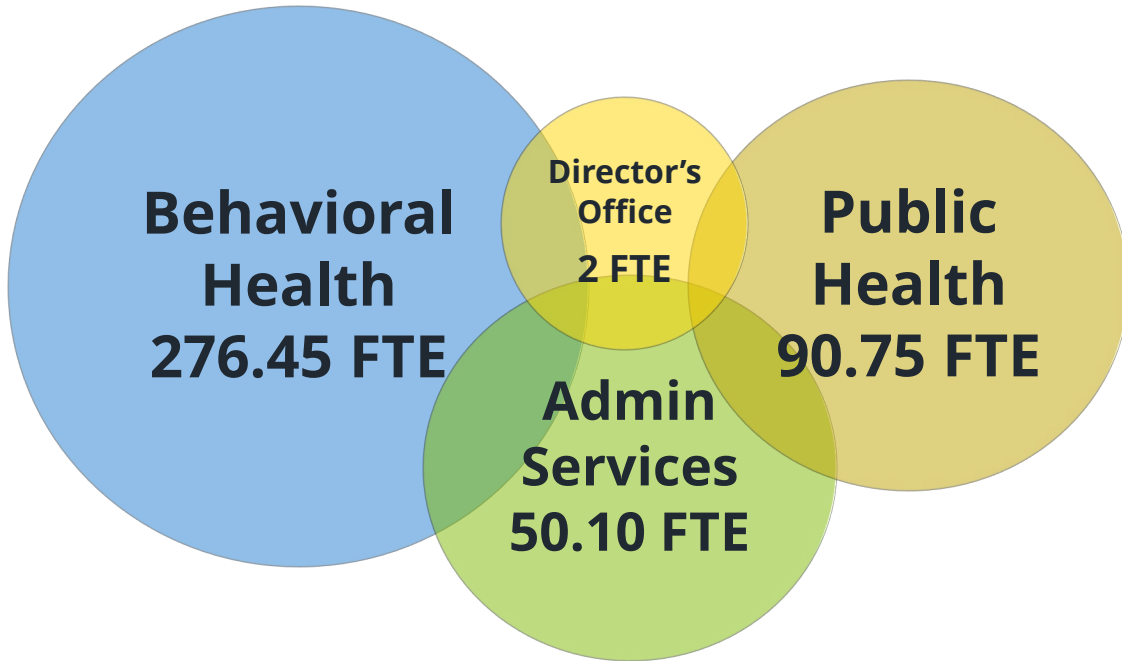
Heather Kaisner, PH Director

Cheryl Smallman, Business Officer



May 22, 2024

Health Services Overview



Mission:

To promote and protect the health and safety of our community.

FY 2025 Proposed: 419.30 FTE

- +1.0 FTE PHE I extended for Immunizations
- +1.0 FTE BHS II anticipated for Deflection



FY 24-25 Department Fiscal Issues

Short-term Fiscal Issues

- Increasing personnel costs
- Increasing indirect expenses
- Expiring funds
 - COVID-19
 - Crisis Program - CJC IMPACTS, HB 5204, DCSO funding uncertain, COHC
 - ARPA
 - BH Workforce

Long-term Fiscal Issues

- Public Health funding
- Crisis Program – After-hours Stabilization Center services
- Space in Downtown Area
- Client acuity and team-based service model impact on billable hours



FY25 Challenges



Limited Resources to Cover Overhead

- Grants expand services to community and allow DCHS to innovate; however...
- Grant funding restricted on administrative costs

CMHP & LPHA Stretched Thin

- Increasing pressure to address unmet basic needs that exceed scope of Health Services capacity, mandates, and resources

Administrative Staffing Constrained

- Increasing costs, ISFs and indirect cost allocation limitations constrain adequate administrative staffing



FY25 Initiatives



Integration

- Maximize on Behavioral Health, Public Health & Primary Care co-location and integration to improve client outcomes
- Expansion of Non-law enforcement response

Refocus Efforts on Core Services

- Evaluate and focus on mandated and core services

Administrative

- Explore federally negotiated indirect cost rate to capture full cost of program
- Reduce administrative burden for clinicians

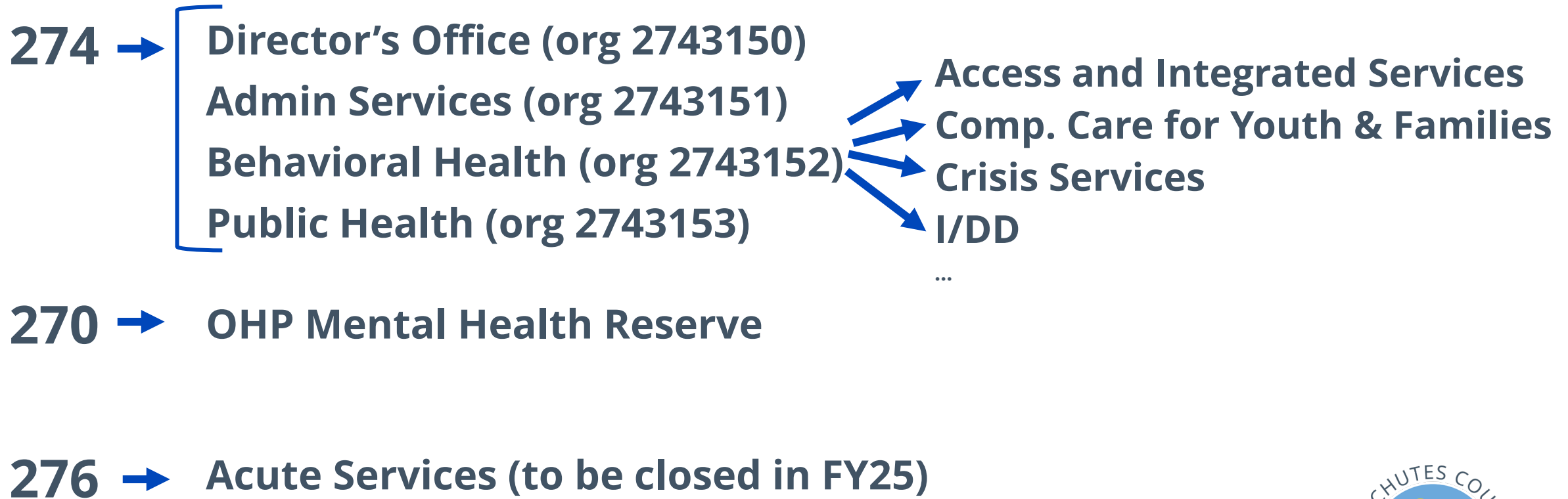


Behavioral Health Outlook

Health Services Fund Structure

Department Level Financials

Program Level Financials



FY 24-25 BH Five-Year Forecast

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Ending Working Capital	\$ 26,719,144	\$ 25,279,052	\$ 19,615,324	\$ 14,894,912	\$ 9,637,461	\$ 3,261,596

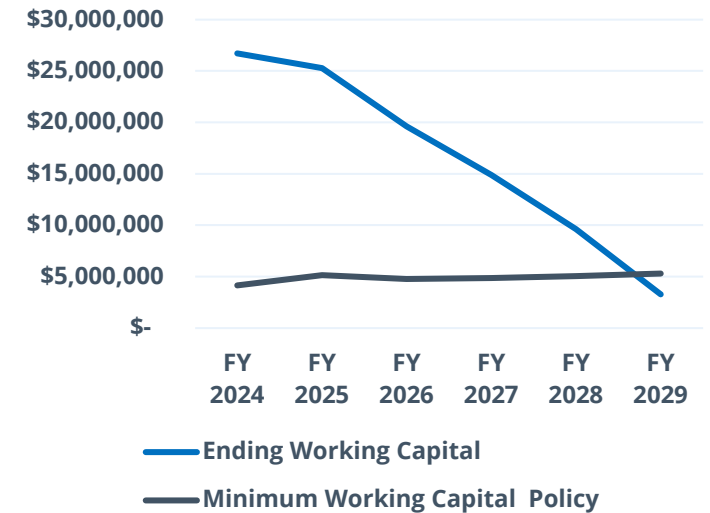
Revenue

Beginning Working Capital	\$ 27,154,851	\$ 26,719,144	\$ 25,279,052	\$ 19,615,324	\$ 14,894,912	\$ 9,637,461
All other Revenues	51,277,180	62,872,587	54,146,990	56,191,597	58,034,330	59,954,169
Total Revenue	\$ 78,432,031	\$ 89,591,731	\$ 79,426,042	\$ 75,806,921	\$ 72,929,242	\$ 69,591,630

Expenditures

Personnel	\$ 37,770,765	\$ 43,009,524	\$ 44,530,527	\$ 46,990,678	\$ 49,340,211	\$ 51,807,222
Materials and Services	9,467,465	13,932,881	7,507,098	7,640,722	7,777,018	7,916,041
Capital	106,908	1,885,000	2,380,000	510,000	-	-
Debt Service	-	-	-	-	-	-
Transfers Out	4,367,749	5,485,274	5,393,093	5,770,609	6,174,552	6,606,771
Total Expenditures	\$ 51,712,887	\$ 64,312,679	\$ 59,810,718	\$ 60,912,009	\$ 63,291,781	\$66,330,034
Ending Working Capital	\$ 26,719,144	\$ 25,279,052	\$ 19,615,324	\$ 14,894,912	\$ 9,637,461	\$ 3,261,596

Five-Year Forecast



FY 24-25 BH Five-Year Forecast – Cont.

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Ending Working Capital	\$ 26,719,144	\$ 27,729,052	\$ 24,560,324	\$ 22,361,912	\$ 19,653,461	\$ 15,853,596

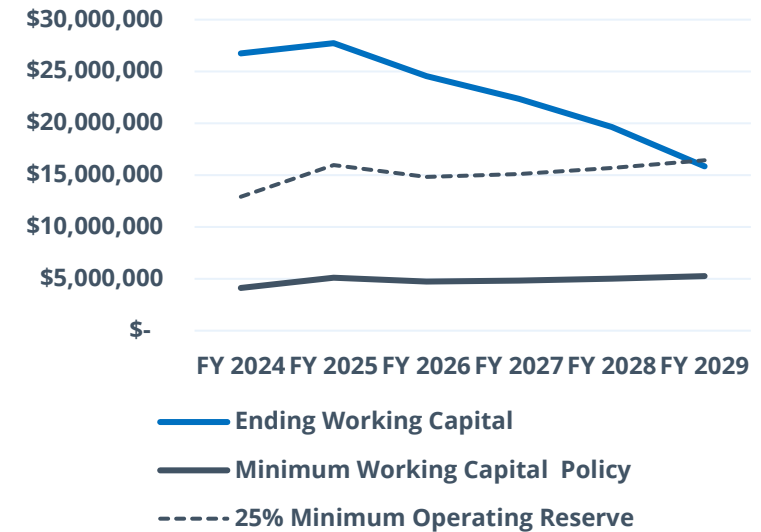
Revenue

Beginning Working Capital	\$ 27,154,851	\$ 26,719,144	\$ 27,729,052	\$ 24,560,324	\$ 22,361,912	\$ 19,653,461
All other Revenues	51,277,180	62,872,587	54,146,990	56,191,597	58,034,330	59,954,169
3% Surprise	-	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
Total Revenue	\$ 78,432,031	\$ 91,591,731	\$ 83,876,042	\$ 82,751,921	\$ 82,396,242	\$ 81,607,630

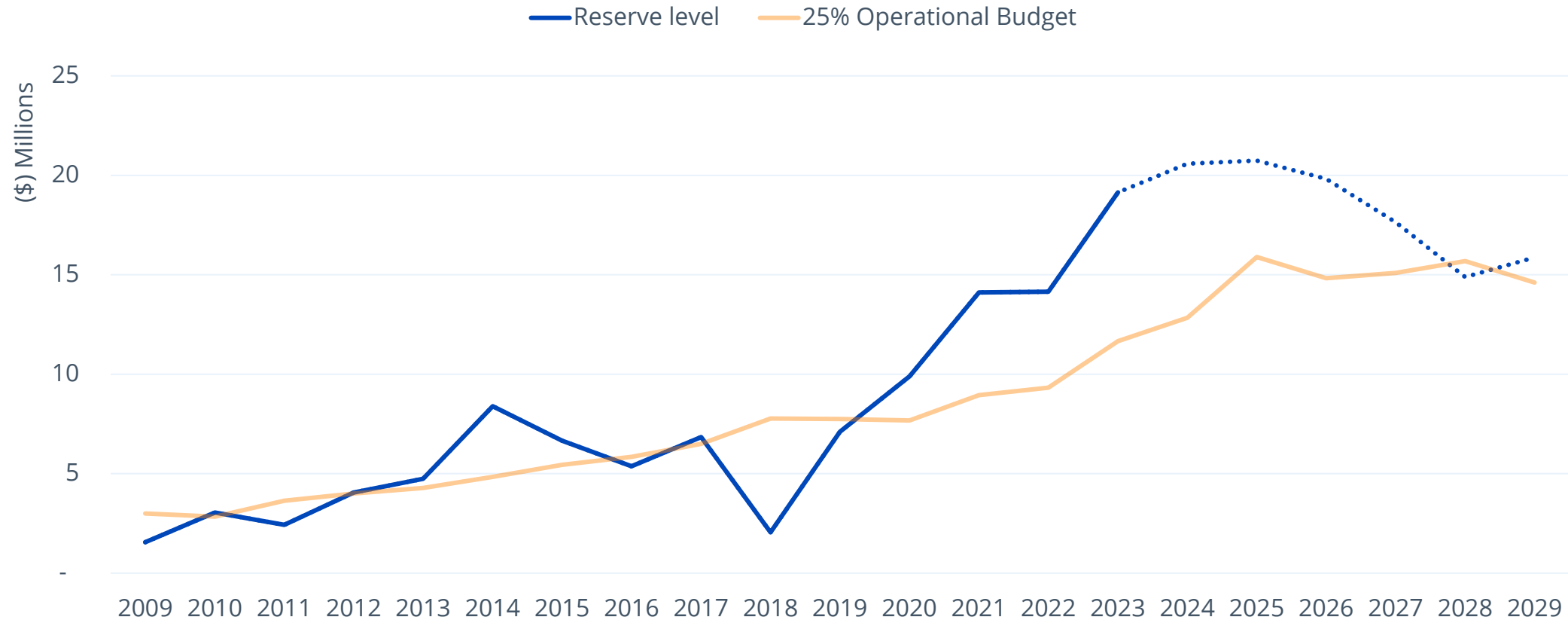
Expenditures

Personnel	\$ 37,770,765	\$ 43,009,524	\$ 44,530,527	\$ 46,990,678	\$ 49,340,211	\$ 51,807,222
Materials and Services	9,467,465	13,932,881	7,507,098	7,640,722	7,777,018	7,916,041
Capital	106,908	1,885,000	2,380,000	510,000	-	-
Debt Service	-	-	-	-	-	-
Transfers Out	4,367,749	5,485,274	5,393,093	5,770,609	6,174,552	6,606,771
Cost Savings	-	(450,000)	(495,000)	(522,000)	(549,000)	(576,000)
Total Expenditures	\$ 51,712,887	\$ 63,862,679	\$ 59,315,718	\$ 60,390,009	\$ 62,742,781	\$ 65,754,034
Ending Working Capital	\$ 26,719,144	\$ 27,729,052	\$ 24,560,324	\$ 22,361,912	\$ 19,653,461	\$ 15,853,596

Five-Year Forecast



OHP Mental Health Reserve



Special Request – I/DD Admin Support



KEY FACTS:

- Average supervision ratio is 1:10.
- I/DD leadership without direct admin support leading to inefficiencies.
- Adding a dedicated support would increase supervisor efficiency while maintaining supervision ratios.

ASK: Add 1.0 FTE to regular

COST: \$109,618

FUNDING: \$33,000 in CGF; in Proposed.



Public Health Outlook

FY 24-25 PH Five-Year Forecast

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Ending Working Capital	\$ 4,521,461	\$ 2,227,567	\$ 1,187,885	\$ 180,280	\$ (577,697)	\$ (1,519,812)

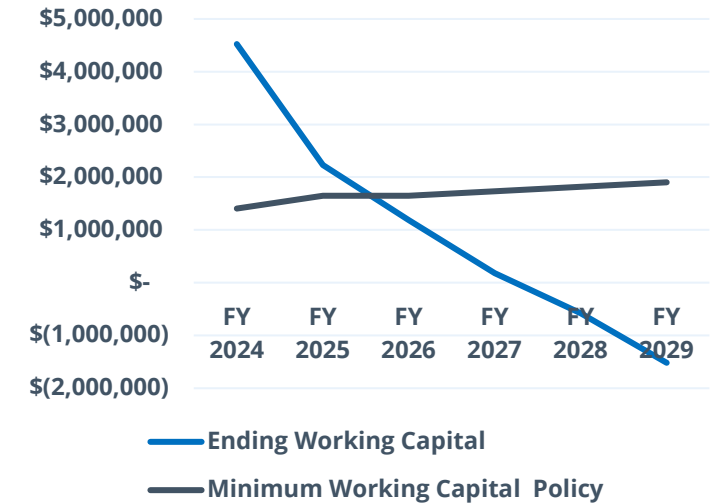
Revenue

Beginning Working Capital	\$ 5,112,756	\$ 4,521,461	\$ 2,227,567	\$ 1,187,885	\$ 180,280	\$ (577,697)
All other Revenues	16,975,570	18,327,166	19,525,075	20,675,128	21,953,162	22,849,729
Total Revenue	\$ 22,088,326	\$ 22,848,627	\$ 21,752,642	\$ 21,863,013	\$ 22,133,442	\$ 22,272,032

Expenditures

Personnel	\$ 13,714,877	\$ 14,910,103	\$ 15,578,201	\$ 16,503,313	\$ 17,328,479	\$ 18,194,903
Materials and Services	2,247,494	2,892,224	3,123,906	3,186,385	3,250,112	3,315,115
Capital	74,772	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers Out	1,529,722	2,818,733	1,862,650	1,993,035	2,132,548	2,281,826
Total Expenditures	\$ 17,566,865	\$ 20,621,060	\$ 20,564,757	\$ 21,682,733	\$ 22,711,139	\$ 23,791,844
Ending Working Capital	\$ 4,521,461	\$ 2,227,567	\$ 1,187,885	\$ 180,280	\$ (577,697)	\$ (1,519,812)

Five-Year Forecast



FY 24-25 PH Five-Year Forecast – Cont.

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Ending Working Capital	\$ 4,521,461	\$ 2,227,567	\$ 1,982,885	\$ 1,797,280	\$ 1,888,303	\$ 1,822,188

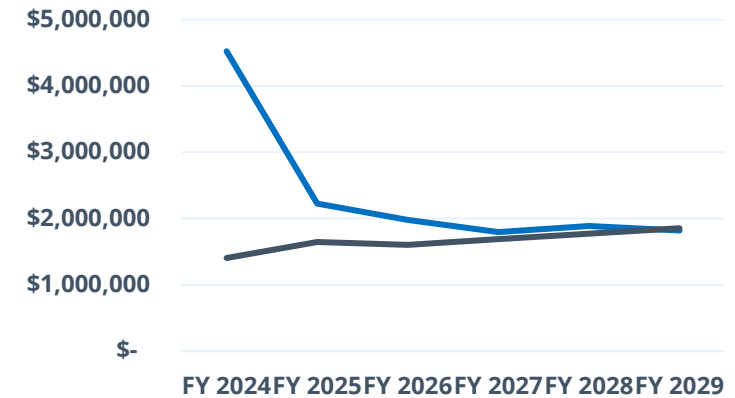
Revenue

Beginning Working Capital	\$ 5,112,756	\$ 4,521,461	\$ 2,227,567	\$ 1,982,885	\$ 1,797,280	\$ 1,888,303
All other Revenues	16,975,570	18,327,166	19,525,075	20,675,128	21,953,162	22,849,729
2% Surprise			300,000	300,000	300,000	300,000
Total Revenue	\$ 22,088,326	\$ 22,848,627	\$ 22,052,642	\$ 22,958,013	\$ 24,050,442	\$ 25,038,032

Expenditures

Personnel	\$ 13,714,877	\$ 14,910,103	\$ 15,578,201	\$ 16,503,313	\$ 17,328,479	\$ 18,194,903
Materials and Services	2,247,494	2,892,224	3,123,906	3,186,385	3,250,112	3,315,115
Capital	74,772	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers Out	1,529,722	2,818,733	1,862,650	1,993,035	2,132,548	2,281,826
Cost Savings			(495,000)	(522,000)	(549,000)	(576,000)
Total Expenditures	\$ 17,566,865	\$ 20,621,060	\$ 20,069,757	\$ 21,160,733	\$ 22,162,139	\$ 23,215,844
Ending Working Capital	\$ 4,521,461	\$ 2,227,567	\$ 1,982,885	\$ 1,797,280	\$ 1,888,303	\$ 1,822,188

Five-Year Forecast



— Ending Working Capital
 — Minimum Working Capital Policy



FY 24-25 PH Opportunities & Unknowns

- Revenue generating services
- Public Health Modernization
- Community partner collaboration
- Longterm Prevention funding



Changes from Proposed Budget

Updates from the Proposed Budget

- Immunization Funding (+222,328; extends 1.0 FTE limited)
- Women Infants and Children (WIC) (+69,336)
- IMPACTS Funding (+200,143)
- City of Bend MCAT (+120,000; existing 1.0 FTE)
- Reduction of Aid and Assist Funding (-79,000)
- Deflection Program (+\$378,336; +1.0 FTE BHS II)



Thank you



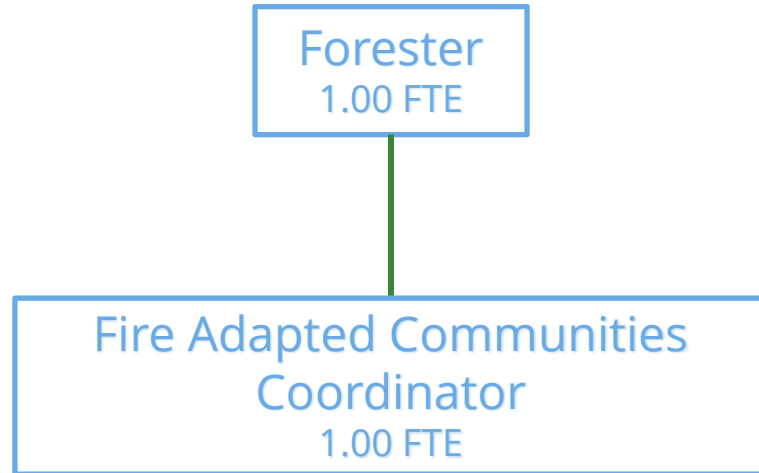
FY24-25 Proposed Budget Presentation

Natural Resources

Presenter:
Kevin Moriarty



Natural Resources Overview



The Natural Resource Department provides leadership, technical expertise and assistance to protect and enhance natural resources while reducing risks to life and property.



Natural Resources Overview (cont.)

- Project Wildfire
- FireFree
- Firewise USA™
- Deschutes County Noxious Weed Advisory Committee
- Deschutes Forest Collaborative Project
- Oregon Living with Fire
- Deschutes Soil and Water Conservation District



Natural Resources Accomplishments



FIREWISE USA[®]
RESIDENTS REDUCING WILDFIRE RISKS



Odin Falls Ranch Fuel Reduction Project: Before



Odin Falls Ranch Fuel Reduction Project: After

- Awarded 27 Firewise USA™ Communities grant funding totaling \$72,000.
- FEMA (HMGP) Grant Agreement
 - Completed Odin Falls Ranch Fuel Reduction Project (22 Properties).
- BLM Community Fire Assistance Agreement
 - Completed Whychus Canyon Estates Fuel Reduction Project (28 properties).



Natural Resources Accomplishments

FREE YARD DEBRIS DISPOSAL

During a wildfire, most homes are lost when falling embers smolder and ignite vulnerable areas around homes.

Reduce the risk of losing your home to wildfire and take advantage of FREE yard debris disposal at local collection sites.



For more information, call 541-322-7129 or visit www.FireFree.org.

DISPOSE OF YOUR NEEDLES, LEAVES, BRANCHES AND BRUSH FOR FREE!

- Grass clippings, brush, plant prunings, pine needles, pine cones, weeds, trimmings and branches, stumps or trees (no larger than 12" diameter). **COVER YOUR LOADS!**
- NOT Accepted: Sod, dirt, rocks, lumber, metal, trash or plastics of any kind, including plastic bags, and any stumps or trees larger than 12" diameter.

FREE YARD DEBRIS DISPOSAL WILL BE ACCEPTED AT THE FOLLOWING DESCHUTES COUNTY COLLECTION SITES IN SPRING 2024.

BEND: KNOTT LANDFILL

May 3 - May 12 7 days/week
7 AM - 4:30 PM
61050 SE 27th Street, Bend

LA PINE: SOUTHWEST TRANSFER STATION

May 31 - June 8 Monday - Saturday
8 AM - 4 PM
54580 Highway 97, La Pine

REDMOND: NEGUS TRANSFER STATION

May 31 - June 8 Monday - Saturday
8 AM - 4 PM
2400 NE Maple Way, Redmond

SISTERS: NORTHWEST TRANSFER STATION

May 31 - June 8 Wed - Saturday
8 AM - 4 PM
68200 Fryrear Road, Sisters

SUNRIVER: SUNRIVER COMPOST SITE

May 3-4
8 AM - 4 PM
18305 Cottonwood Road, Sunriver



To request this information in an alternate format, please call 541-322-7129 or send an email to forester@deschutes.org.

- OSFM Community Wildfire Risk Reduction Agreement.
 - Funded 19 Communities with Dumpsters for 2024 Spring FireFree.
- Awarded ODA/OWEB Noxious Weed Grant, \$29,768.



Natural Resources Accomplishments



The flyer is divided into three main sections. The top left section, on a yellow background, is titled 'What is the Project Wildfire Neighborhood Coalition'. The top right section, on a yellow background, is titled 'Become a mentor' and includes contact information. The bottom left section, on an orange background, lists the organization's focus areas: Recruiting, Educating, and Mentoring. The bottom right section, on a dark red background, features the Project Wildfire Neighborhood Coalition logo and a mission statement. The bottom of the flyer has a decorative border with stylized trees and houses.

What is the Project Wildfire Neighborhood Coalition

At PWNC, our focus is on:

- **Recruiting**
 - Supporting communities in becoming Firewise recognized
 - Expanding communities existing Firewise capabilities and effectiveness
 - Achieving objectives through experience, expertise and mentoring
- **Educating**
 - Providing communities with the most recent research on wildfire safety best practices, defensible space, and state codes
- **Mentoring**
 - Experienced Firewise HOA members and agency advisors aiding communities in becoming recognized by Firewise USA

Become a mentor

Already a Firewise community and want to help other HOA's or Neighborhood Associations?

Contact Us

541-322-7129
Projectwildfire.pw@gmail.com
www.projectwildfire.org

To request this information in an alternate format, please call 541-322-7117 or send an email to forester@deschutes.org.



PROJECT WILDFIRE
NEIGHBORHOOD COALITION

Our mission:

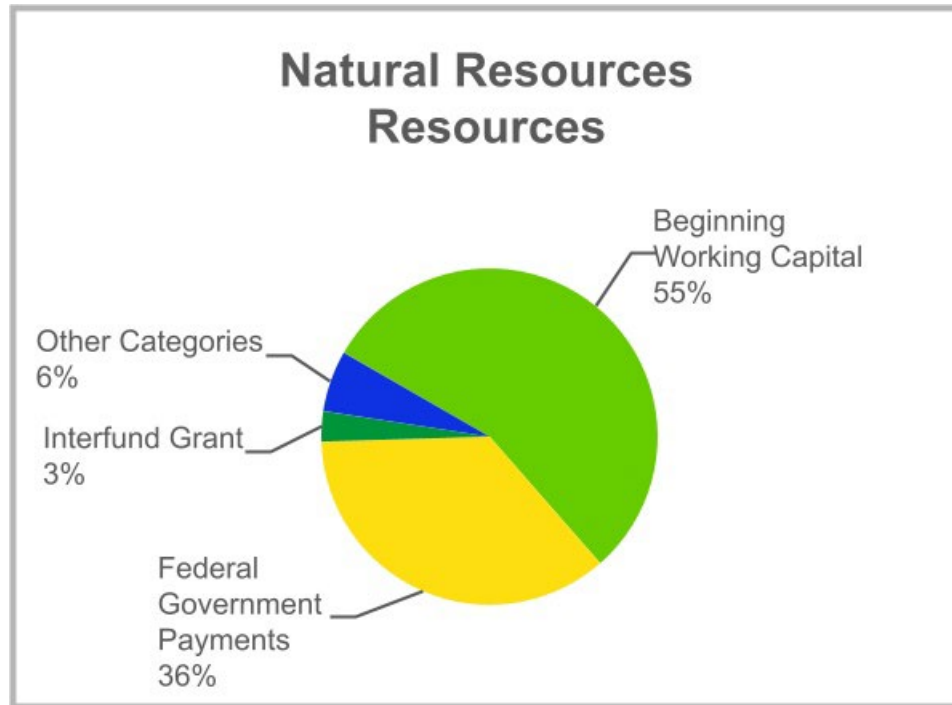
"To support Project Wildfire's mission by improving fire-adapted readiness one neighborhood a time"

Established Project Wildfire Neighborhood Coalition

- Mentorship Program
- 43 Communities participating



FY 24-25 Natural Resources Budget Details

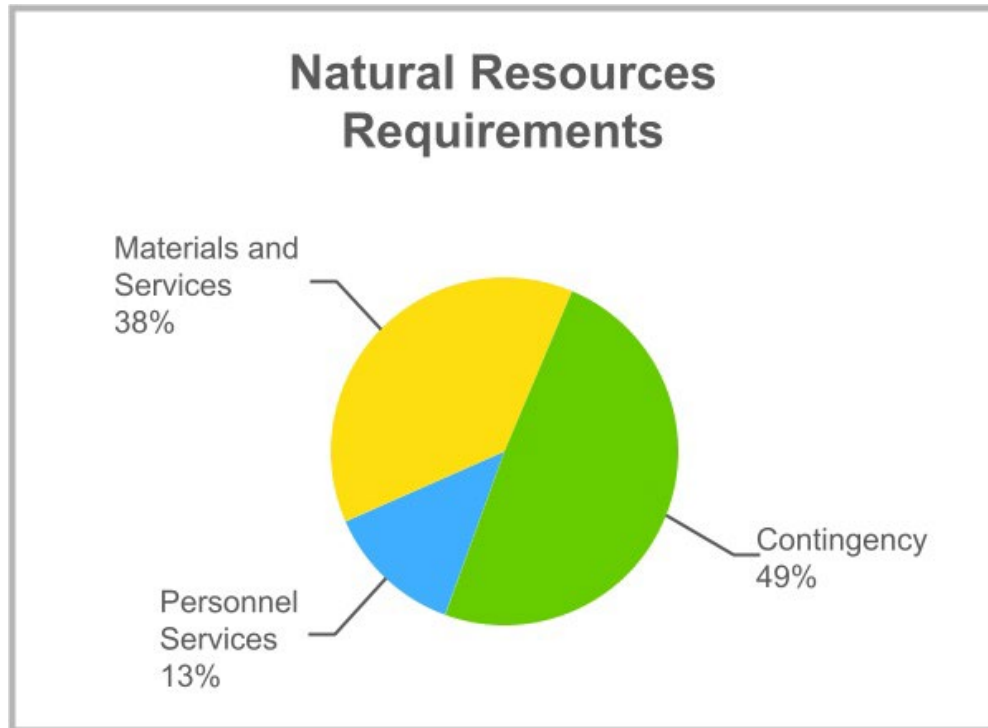


24-25 RESOURCES

- Natural Resources staff is funded by PILT and Title III.
- The majority of revenues come from grants and agreements.



FY 24-25 Natural Resources Budget Details



24-25 REQUIREMENTS

- 1.00 FTE included in proposed budget for grant administration.
- Need for personal services to administer fuel reduction and noxious weed contracts.



FY 24-25 Fiscal Issues

Short-term Fiscal Issues

- Title III funding is ending 2025.
- Limited funding for treating Deschutes County properties.

Long-term Fiscal Issues

- Keeping up with pace and scale of Deschutes County natural resource issues.
 - Fire/fuels
 - Juniper encroachment
 - Drought
 - Climate change
 - Noxious weeds



Current Challenges and Future Initiatives

Challenges

- Contract administration capacity.
- Population growth and increased fire risk increase need for funding and capacity.
- Increased presence of noxious weeds and need for noxious weed control.

Future Initiatives

- Streamline Deschutes County fuel reduction and noxious weed grant process.
- Increase pace and scale of fuel reduction and noxious weed control.
- Consider Noxious Weed Coordinator.



FY 24-25 Special Requests

- Special Request Priority #1 for FY24-25
 - Increase 1.00 *Natural Resources* FTE to assist with grants, agreements and fuel reduction/noxious weed service contracts.
 - Firewise USA™ Communities have more than doubled since 2018.
 - Deschutes County has grown 30% in the the last 12 years, yet staffing levels have remained the same.
 - Natural Resources Department needs to build capacity to increase the pace and scale of fuel reduction and noxious weed control.
 - Initial funding would be from contingency and grant administration revenue. PILT funding or other funding would need to increase after 5 years to offset contingency.



Thank you



FY24-25 Proposed Budget Presentation

Community Development

Presenter(s):
Peter Gutowsky, Director
Sherri Pinner, Sr. Mgmt. Analyst



Budget Committee Meeting | May 22, 2024

Department Overview

Community Development Divisions

- Building Safety & Electrical
- Code Compliance
- Coordinated Services/Admin
- Onsite Wastewater
- Planning
 - Current & Long Range

Mission: Facilitates orderly growth & development ... through coordinated programs & education & service to the public.



Department Accomplishments

Safe Communities – Protect the community through planning, preparedness, and delivery of coordinated services.

- Voluntary code compliance.



Service Delivery – Provide solution-oriented service that is cost-effective and efficient.

- Achieve 8 to 12 inspection stops per day.
- Issue onsite septic permits within 12 days of completed application.
- Issue administrative decisions with notice within 45 days of completed application.
- Issue administrative decisions without notice within 21 days of completed application.



Department Accomplishments

A Resilient County – Promote policies and actions that sustain and stimulate economic resilience and strong regional workforce.

- Implement statewide legislation:
 - SB391 – Rural Accessory Dwelling Units – Dec 2023.
 - Wildfire Hazard Building Code Amendment to incorporate new state standards.
- Comprehensive Plan Update
 - Extensive Community engagement.
 - Received the *Achievement in Community Engagement Award* from Oregon's Citizen Involvement Advisory Committee.
 - Initiated May '22 – in final phase of project



Rural ADUs

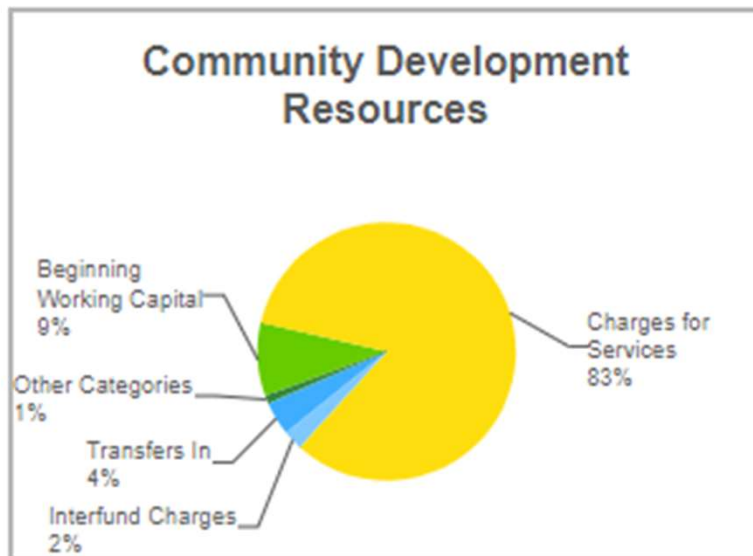


A PLAN FOR THE FUTURE



FY 24-25 Department Budget Details

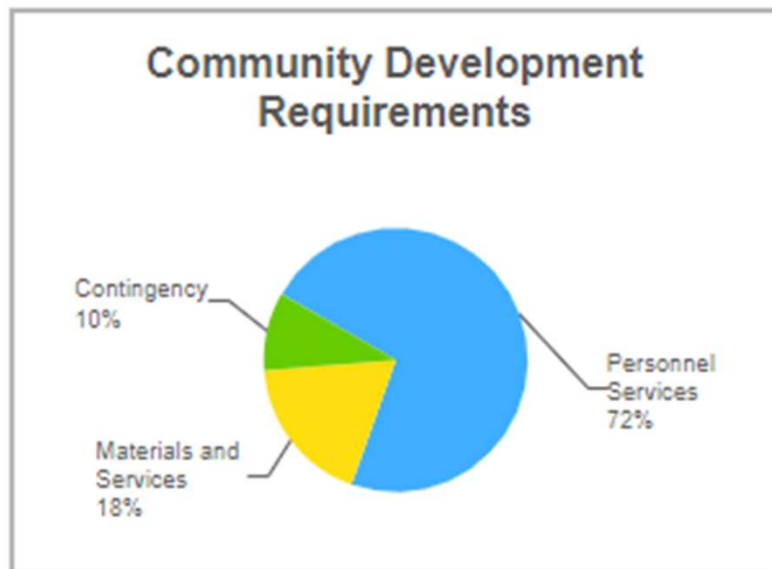
24-25 RESOURCES



- Anticipate slight increase in permit volumes
- Includes fee increases:
 - Electrical & Land Use - 18%
 - Onsite - 14%
 - Code Comp. - .07%; Planning - .09%
- ICC building valuation decrease - 1%
- \$100K GF for Hearings Officer
- \$20K MJ revenue
- Special Request - \$100K TRT



FY 24-25 Department Budget Details



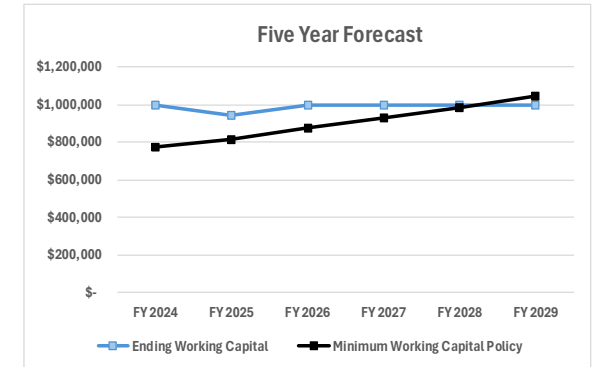
24-25 REQUIREMENTS

- Includes 50 FTE
- Personnel increases:
 - COLA, step increases, HBT, Internal Service increases
- Budget for hearings officer services



FY 24-25 Department Five-Year Forecast

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Ending Working Capital	\$ 1,000,000	\$ 940,985	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Revenue						
Beginning Working Capital	\$ 1,322,717	\$ 1,000,000	\$ 940,985	\$ 1,000,000	\$ 1,000,000	\$ 999,999
Charges for Services	\$ 7,852,676	\$ 9,037,033	\$ 9,701,717	\$ 10,116,462	\$ 10,549,835	\$ 11,002,703
Inter-fund Charges	\$ 202,156	\$ 266,448	\$ 290,428	\$ 304,950	\$ 320,197	\$ 336,207
All other Revenues	\$ 114,700	\$ 97,756	\$ 102,644	\$ 102,644	\$ 102,644	\$ 102,644
General Fund	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Transfers-In - TRT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In - General CDD	\$ 571,971	\$ 131,502	\$ 157,991	\$ 212,525	\$ 338,330	\$ 477,443
Transfers In - Building Safety	\$ -	\$ 68,628	\$ 203,466	\$ 292,721	\$ 389,938	\$ 495,700
Transfers In - Electrical	\$ 126,799	\$ 61,413	\$ 36,225	\$ 42,235	\$ 49,027	\$ 56,680
Total Revenue	\$ 10,291,019	\$ 10,762,780	\$ 11,533,456	\$ 12,171,537	\$ 12,849,971	\$ 13,571,376
Expenditures						
Personnel	\$ 7,362,321	\$ 7,838,984	\$ 8,364,196	\$ 8,924,597	\$ 9,522,545	\$ 10,160,556
Materials and Services	\$ 1,802,727	\$ 1,982,811	\$ 2,052,209	\$ 2,124,037	\$ 2,198,378	\$ 2,275,321
Transfers Out - Vehicle Fund	\$ 107,544	\$ -	\$ 117,051	\$ 122,903	\$ 129,048	\$ 135,501
Transfers Out - Building Safety	\$ 18,427	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out - Electrical	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 9,291,019	\$ 9,821,795	\$ 10,533,456	\$ 11,171,537	\$ 11,849,971	\$ 12,571,378
Ending Working Capital	\$ 1,000,000	\$ 940,985	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000



FY 24-25 Department Fiscal Issues

Short-term Fiscal Issues

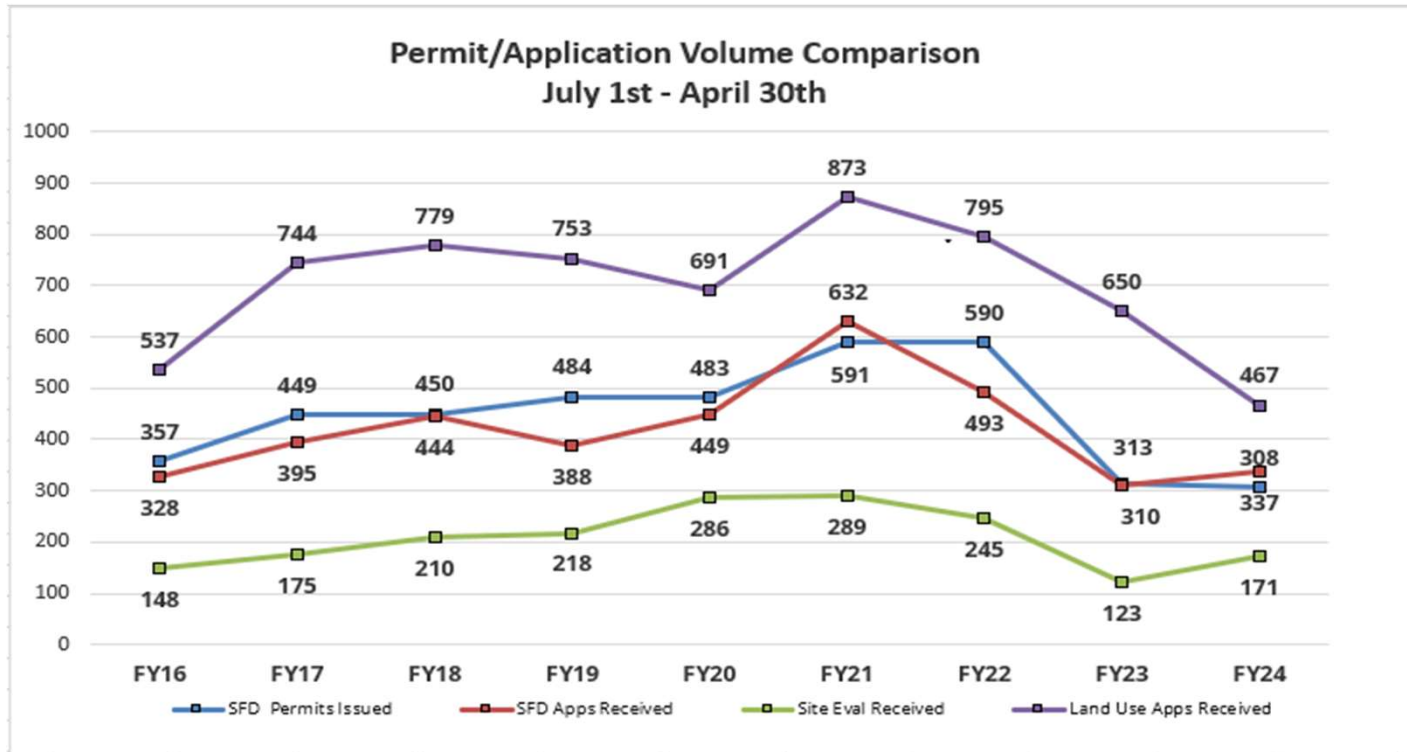
- Permitting volumes reduced 21% to 30% in calendar 2023.
- Non-fee generating work consumes limited resources.
- Staff turnover – training, obtaining certifications, retention challenges.

Long-term Fiscal Issues

- Contingency plan for decrease in reserve funds.
- Staff recruitment and retention strategies.
- Succession planning.



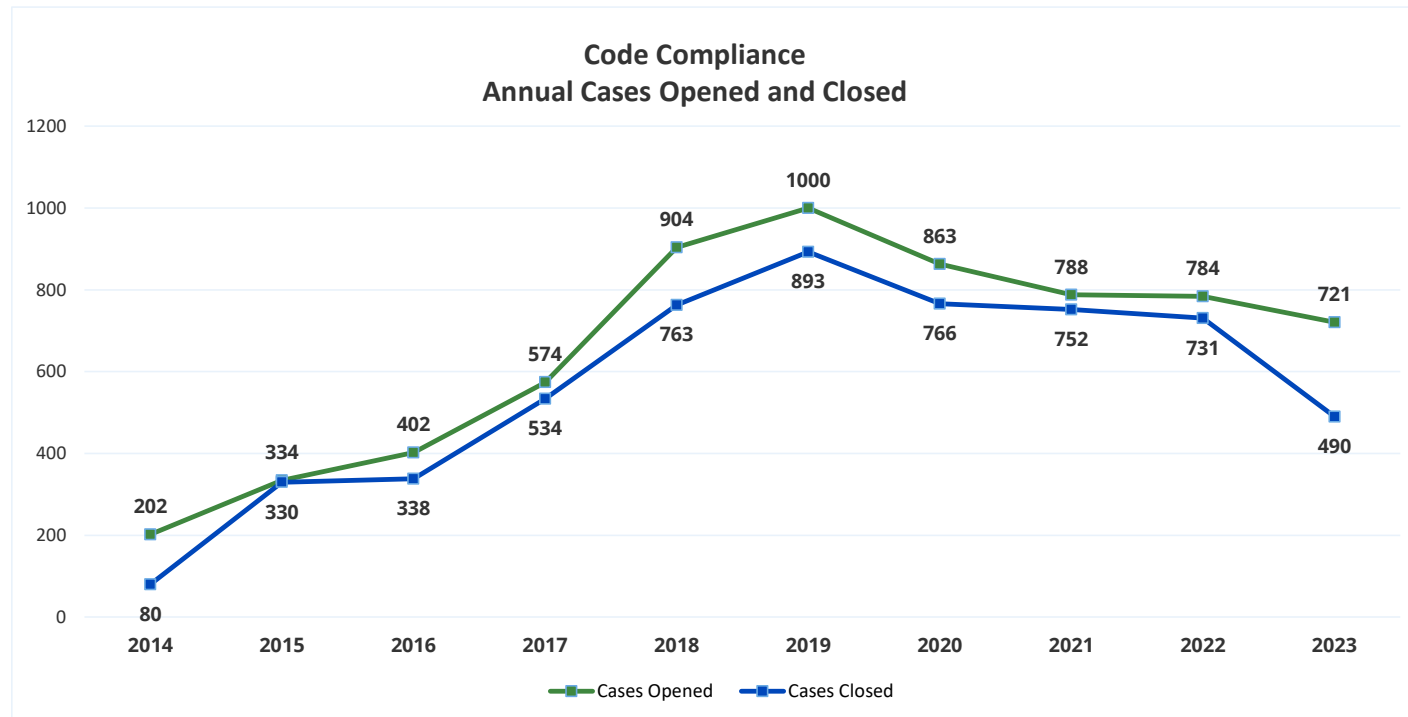
FY 24-25 Department Fiscal Issues



Land Use -28.8%
SFD Issued -1.6%
SFD Apps Received 8.7%
Site Evaluations 39.0%



FY 24-25 Department Fiscal Issues



Cases Opened -8.0%

Cases Closed -32.9%



Current Challenges and Future Initiatives

Challenges

- Maintaining productivity while experiencing staff turnover.
- Complexity of applications and code compliance cases.
- Succession planning – next 3 to 8 years 22% staff eligible for retirement based on length of service.
- Est. 40% current staff have 5 years or less experience with the department.

Future Initiatives

- Coordinate with Human Resources to implement strategies to retain staff.
- Explore opportunities to increase efficiencies in CDD's business practices.
- Continue website improvements with goal of improving content and customer experience.



CDD Reserve Funds (Funds 300-303)

Ensure the financial stability and ongoing department operations; reduce risk of being unable to fulfill service delivery commitments; provide workforce continuity; and provide source of funds for organizational priorities.

- Fund 300 – CDD General Reserve
- Fund 301 – Building Safety Reserve
- Fund 302 – Electrical Reserve
- Fund 303 – Capital Improvement



FY 24-25 Reserve Fund Budget Details



24-25 RESOURCES

- Transfers from/to Fund 295
- Anticipated balances:
 - Fund 300 - \$2.31M - 5.1 mos.
 - Fund 301 - \$6.95M - 23.9 mos.
 - Fund 302 - \$736K - 9 mos.
 - Fund 303 - \$160K
- Fund 301 & 302 ORS. requirements



FY 24-25 Reserve Fund Budget Details



24-25 REQUIREMENTS

- Transfers to Fund 295
- Anticipated transfers:
 - Fund 300 - \$132K
 - Fund 301 - \$68K
 - Fund 302 - \$61K



Other Funds



- Fund 020 – Code Abatement – resources for enforcement of County solid waste and sanitation codes. Funding provided by Solid Waste Department - \$200K



Other Funds

- Fund 296 – Groundwater Partnership – prior years' proceeds from land sales and Reserve in the Pines Pollution Reduction Credits.
- Fund 297 – Newberry Neighborhood – prior years' proceeds from land sales to ensure groundwater quality in S. County.



Questions?

Thank you



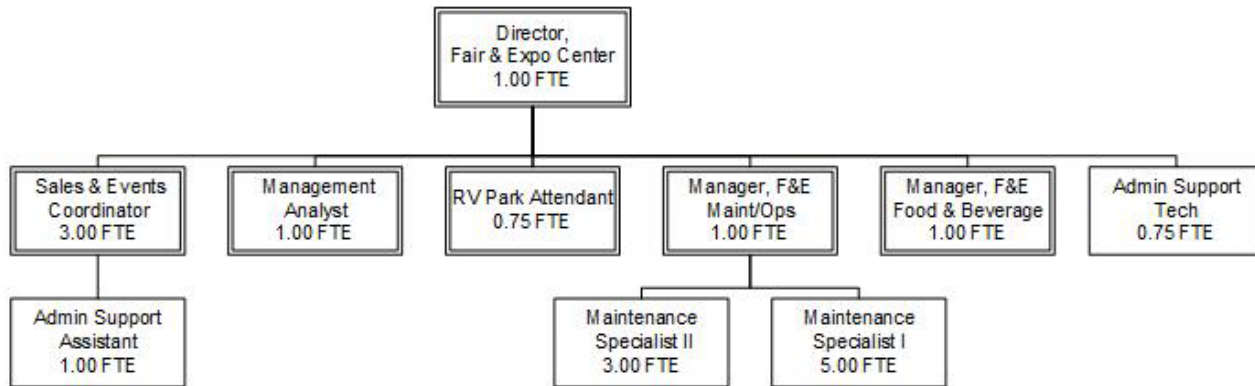
FY24-25 Proposed Budget Presentation

Fair & Expo Center

Presenter:
Geoff Hinds



Fair & Expo Overview



17.5 FTE

Mission:

To provide and operate a premiere multi-purpose facility offering exceptional customer service and an environment of fun while maximizing the economic potential of the facilities, as well as the economic impact for Deschutes County.



Fair & Expo Overview (continued)

Administration – 6.75 FTE

Administrative &
Financial Coordination

Sales & Events
Coordination

Marketing & Economic
Impact Support

Annual Fair Production



Operations/Food & Beverage – 9 FTE

Building & Grounds
Maintenance

Capital Improvement
Support

Food & Beverage
Coordination

Annual Fair Production



R.V. Park– 0.75 FTE

R.V. Park Office
Coordination

Event Production
Support



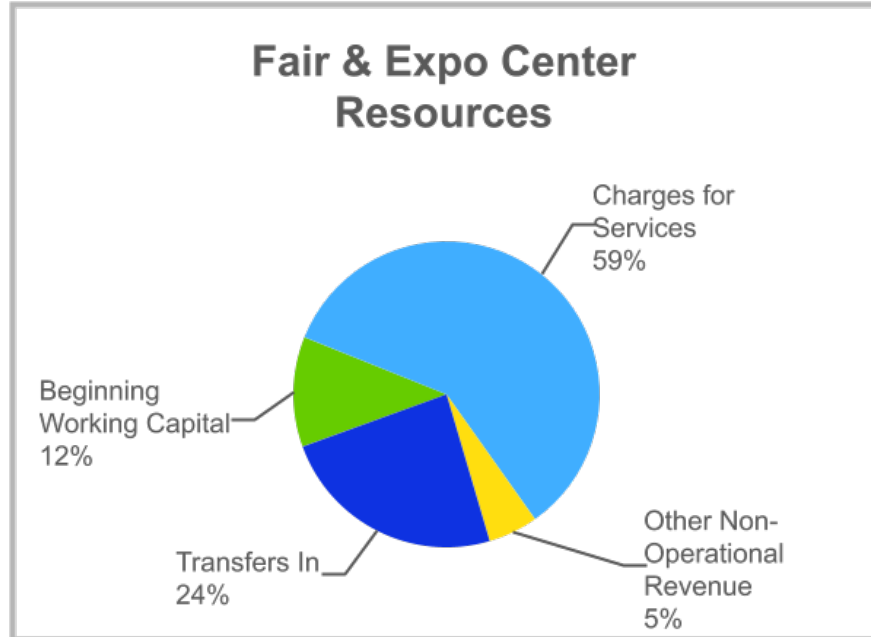
Fair & Expo Accomplishments



- Produced a highly successful 2023 Deschutes County Fair & Rodeo, with record attendance on Saturday and highest recorded revenue in Food & Beverage and Carnival sales.
- Played host to the inaugural Fairwell Festival, bringing up to 50,000 visitors to the region over a 3-day span, and providing an estimated \$120,000,000 economic impact.
- Continued to play an important role in emergency response as an evacuation center for fires and other local disasters, as well as a staging area in preparation for incidents.



FY 24-25 Fair & Expo Budget Details

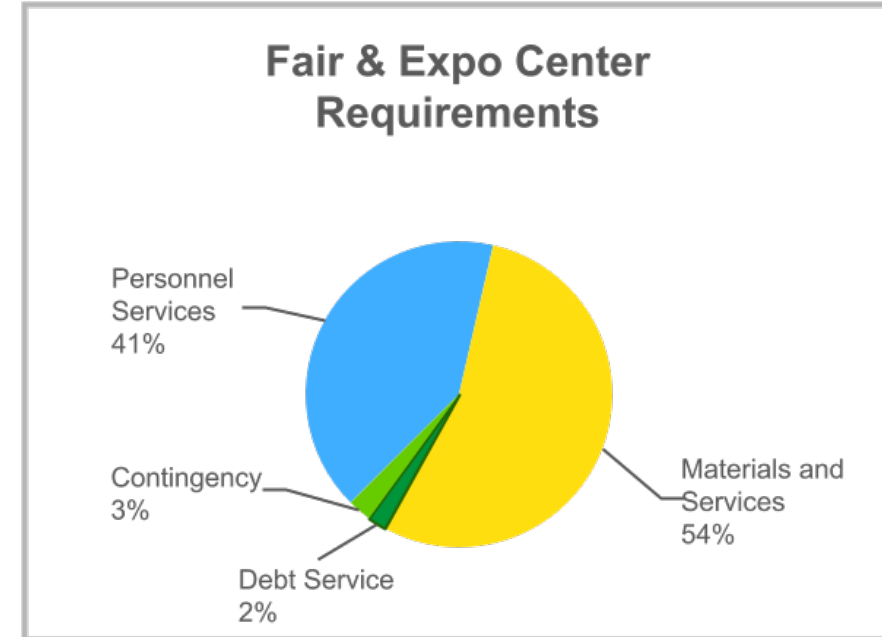


Fair & Expo is an enterprise fund, with multiple business lines across several funds. Resources are generated through the short-term leasing of space, Food & Beverage sales, and equipment rental

- Revenues from all funds are expected to increase significantly due to the recruitment of multiple new/large events

Funding is also received from Transient Lodging Tax (TLT) funding, spread across all funds including Capital Reserve funds

- TLT funding is anticipated to be reduced from FY22 and FY23 amounts by a small amount



- Increases in number of FTE's and inflation will be the largest drivers of additional expense for all Fair & Expo funds.
- Addition of up to 4 new positions in order to meet demand of multiple new large contracts, and to continue to provide repair of an aging facility



FY 24-25 Fair & Expo Five-Year Forecast

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Ending Working Capital	\$ 577,865	\$ 217,405	\$ (221,024)	\$ (367,164)	\$ (47,023)	\$ 440,420

Revenue

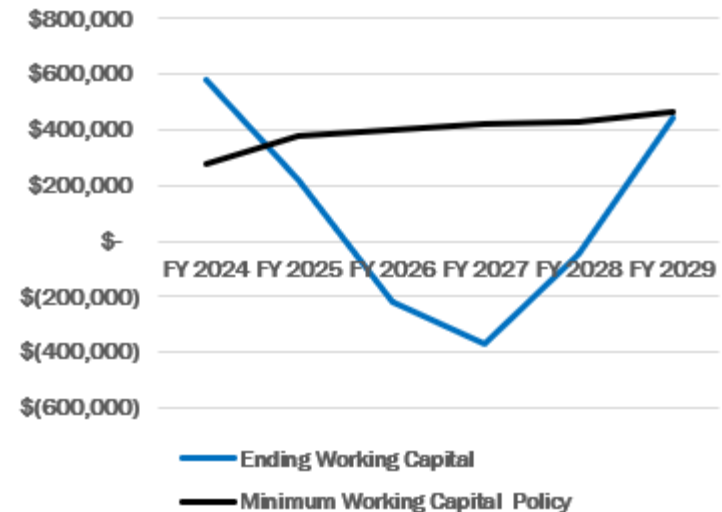
Beginning Working Capital	\$ 547,764	\$ 577,865	\$ 217,405	\$ (221,024)	\$ (367,164)	\$ (47,023)
Events Revenue	\$ 2,445,835	\$ 3,190,000	\$ 3,568,115	\$ 4,043,099	\$ 4,601,739	\$ 5,260,607
TRT Revenue	\$ 975,271	\$ 963,000	\$ 982,260	\$ 1,001,905	\$ 1,021,943	\$ 1,042,382
All other Revenues	53,270	242,900	35,435	30,000	30,000	30,000
Total Revenue	\$ 4,022,140	\$ 4,973,765	\$ 4,803,215	\$ 4,853,980	\$ 5,286,518	\$ 6,285,967

Expenditures

Personnel	\$ 1,468,659	\$ 1,946,444	\$ 2,150,725	\$ 2,278,912	\$ 2,395,468	\$ 2,534,152
Materials and Services	1,864,649	2,699,439	2,780,422	2,849,933	2,921,181	2,994,211
Capital	-	-	-	-	-	-
Debt Service	100,190	99,700	81,992	80,921	5,229	5,230
Transfers Out	10,777	10,777	11,100	11,378	11,662	311,954
Total Expenditures	\$ 3,444,275	\$ 4,756,360	\$ 5,024,239	\$ 5,221,144	\$ 5,333,540	\$ 5,845,547
Ending Working Capital	\$ 577,865	\$ 217,405	\$ (221,024)	\$ (367,164)	\$ (47,023)	\$ 440,420

Fiscal year	Ending Working Capital	Minimum Working Capital Policy
FY 2024	\$ 577,865	\$ 275,542
FY 2025	\$ 217,405	\$ 380,509
FY 2026	\$ (221,024)	\$ 401,939
FY 2027	\$ (367,164)	\$ 417,691
FY 2028	\$ (47,023)	\$ 426,683
FY 2029	\$ 440,420	\$ 467,644

Five-Year Forecast



Fund 615 Five Year Projection



FY 24-25 Fair & Expo Five-Year Forecast

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Ending Working Capital	\$ 600,000	\$ 156,866	\$ 29,235	\$ 141,934	\$ 269,255	\$ 279,664

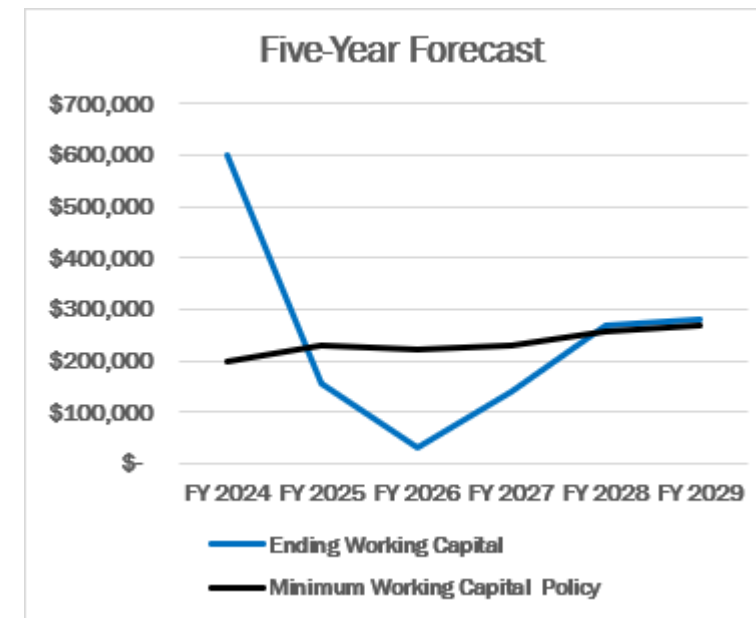
Revenue

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Beginning Working Capital	\$ 521,447	\$ 600,000	\$ 156,866	\$ 29,235	\$ 141,934	\$ 269,255
Fair Revenue	\$ 2,453,696	\$ 2,327,667	\$ 2,563,562	\$ 2,885,974	\$ 3,255,196	\$ 3,268,249
TRT Revenue	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
All other Revenues	25,440	23,000	3,922	731	3,548	6,731
Total Revenue	\$ 3,075,583	\$ 3,025,667	\$ 2,799,350	\$ 2,990,941	\$ 3,475,678	\$ 3,619,235

Expenditures

Personnel	\$ 203,941	\$ 229,798	\$ 254,748	\$ 270,756	\$ 288,717	\$ 305,797
Materials and Services	2,162,139	2,442,103	2,515,366	2,578,250	2,642,706	2,708,774
Capital	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers Out	109,503	196,900	-	-	275,000	325,000
Total Expenditures	\$ 2,475,583	\$ 2,868,801	\$ 2,770,114	\$ 2,849,006	\$ 3,206,424	\$ 3,339,571
Ending Working Capital	\$ 600,000	\$ 156,866	\$ 29,235	\$ 141,934	\$ 269,255	\$ 279,664

Fiscal year	Ending Working Capital	Minimum Working Capital Policy
FY 2024	\$ 600,000	\$ 198,047
FY 2025	\$ 156,866	\$ 229,504
FY 2026	\$ 29,235	\$ 221,609
FY 2027	\$ 141,934	\$ 227,921
FY 2028	\$ 269,255	\$ 256,514
FY 2029	\$ 279,664	\$ 267,166



Fund 616 Five Year Projection



FY 24-25 Fair & Expo Fiscal Issues

Short and long-term Fiscal Issues

- Significant increase in operational costs including cost of personnel, equipment, supplies and materials in FY 25, and additional increases projected for future years creates challenges
- Continued repair and replacement of aged equipment across the 320-acre Fair & Expo Campus is increasing both in size and scope

Despite best efforts and significant growth of the Reserve fund over the past 5 years, current Reserve funds remain underfunded to address current and future repair; by a significant amount. With increase in expenses, ability to infuse cash into Reserve funds becomes limited



Current Challenges and Future Initiatives

Challenges

- While still the premier facility of its type in the Northwest, the Fair & Expo complex is now approaching 25 years of age. Continued increase in repair and maintenance items is expected in order to keep the facility both first class and operational.
- Increase in expenses challenges the ability to provide a balanced budget, and invest into reserve funds, while still providing an affordable price for facility users

Future Initiatives

- Well and Irrigation repairs/replacements
- Roof repair/replacements
- Asphalt repair/replacement/enhancement
- Interior drop ceiling repairs/replacement
- Sidewalk repair/replacement
- Plumbing upgrade/replacement
- Facility exterior and interior fence repair/replacement
- Facility exterior siding repairs/replacement
- Flooring repairs/replacements
- North Sister/HDAC/Arena/Barns
- Exterior landscape repair/replacement
- R.V. Park Expansion
- On Grounds and Park Expansion



FY 24-25 Fair & Expo Budget Details

- **FUND 616 - Annual Fair & Rodeo**



- **Build on success of 2023 Fair**

- Expect slightly lower attendee spending due to cooling discretionary spending
- Significant cost increases across all areas of operation including Labor, Supplies, Materials, and Entertainment

- **Continue to invest in brand building and creation of experience**

- Significant increase in headline entertainment drove up expenses, and enhances our need to diversify type and scope of entertainment offerings
- Focus on providing relevant community focused entertainment and experiences
- Determination of key target growth demographics

- **Outreach to new markets**

- Continue to reach out to new markets with additional cultural celebration including a headline Spanish language concert

- **Investment in education**

- Future development of Agricultural based education offerings for our community



FY 24-25 Fair & Expo Budget Details

- **FUND 617 – Fair & Expo Capital Reserve**



- **Investment into the property based on “S.C.A.R.” needs: Safety-Comfort-Aesthetics-Replace/Repair**
 - Investments into projects that have partnership/payback
 - LED Lighting/Controls through EnergyTrust
 - Investments designed to address/mitigate risk
 - Investments that maintain or increase facility
- **Continued Focus on Contribution to Fund Balance/Growth**
 - As facility ages additional facility failures expected; preparing the fund to be able to address these
 - Between 2020 and 2030 virtually every item on the F&E Campus will reach the end of its original useful life



FY 24-25 Fair & Expo Budget Details

- **FUND 618 – RV Park**



- **Operations**

- **Adjustment in organizational staffing levels**
 - 1 0.75 FTE positions filled in FY 22-23, 1 remaining to be filled
 - Additional On-Call staff to supplement as needed
- **Additional competition in market and economic impacts**
 - Appears to have impacted Winter business, Spring, Summer, and Fall appear unaffected to date
- **Change in consumer behavior and visitation continues**
 - Cost of fuel, and discretionary income may reduce the number of visitors; although they may stay longer



FY 24-25 Fair & Expo Budget Details

- **FUND 619 – RV Park Capital Reserve**



- **Investments based on “S.C.A.R.” needs, focused on enhanced guest experience**
 - Example: WI-FI Buildout
 - Funds allocated for catastrophic failure or damage
- **Fund building**
 - Continue to build the fund for future needs including the possibility of park expansion or remodel
 - Capital reserve program on track for current repair and replacement schedules



FY 24-25 Special Requests

- *No special requests are made for FY25*





Thank you

Deschutes County Fair & Rodeo: July 31-August 4, 2024.

See you at the Fair!



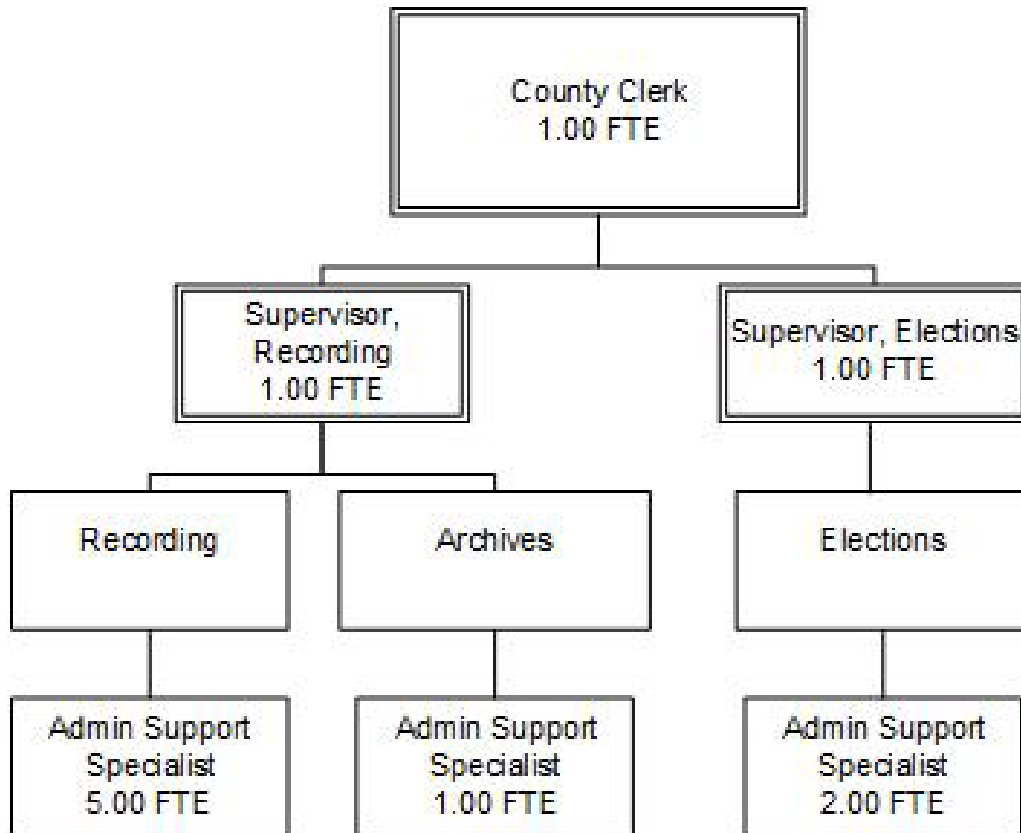
FY24-25 Proposed Budget Presentation

County Clerk's Office

Presenters:
Steve Dennison
Jeff Sageser
Michael Lui



Clerk's Office Overview



A professional, knowledgeable and friendly team that takes pride in its work, providing excellent and timely service to customers while embracing and actively meeting change.



Clerk's Office Overview (cont.)

- Archive / Records Center
- Recording of Real Property Records
- Marriage Licenses
- Passport Applications
- Deschutes County Business Licenses
- Finders Keepers (Finding item valued over \$250)
- Property Value Appeals Board (PVAB, formerly known as BOPTA)
- Elections and Voting



Clerk's Office Accomplishments

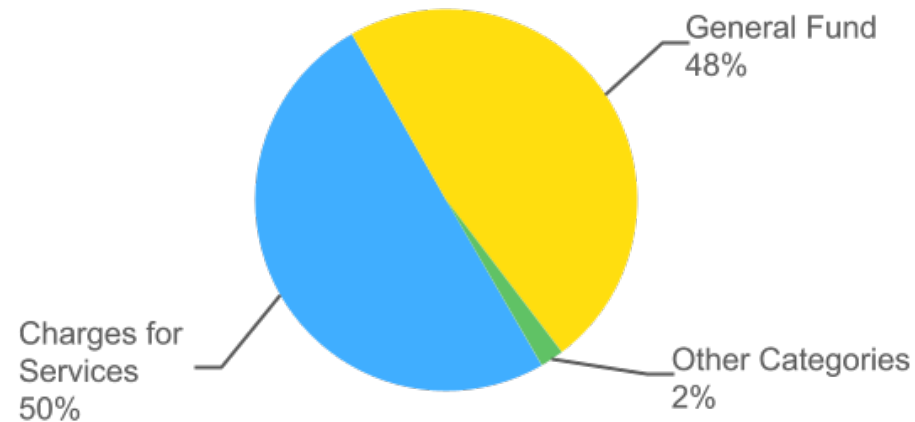


- In partnership with several county departments, County Records Center and Archives has reduced over 30% of a backlog that were beyond retention and destruction in accordance with Oregon Administrative Rule 166.150. The result will be reflected as a savings in department budgets relating to records retention.
- The Oregon Secretary of State is implementing a new statewide voter registration system in 2025. Elections staff has been heavily involved in testing and configuration of this new system.



FY 24-25 Clerk's Office Budget Details

Clerk's Office Resources



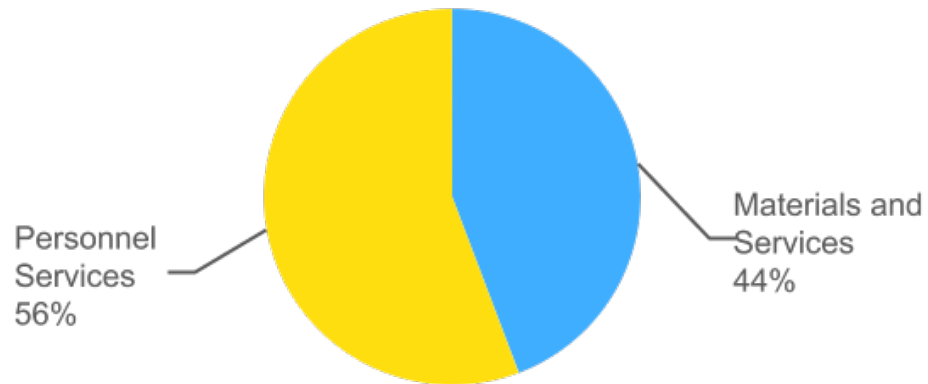
24-25 RESOURCES

- Accepting passport applications
- Issuing marriage licenses
- Recording real property transactions
- Reimbursement for some election costs



FY 24-25 Clerk's Office Budget Details

Clerk's Office Requirements



24-25 REQUIREMENTS

- Personnel
- Software and maintenance agreement increases
- Paper costs (ballots and envelopes)
- Postage for ballot mailings



FY 24-25 Clerk's Office Fiscal Issues

Short-term Fiscal Issues

- The primary revenue source for the Clerk's Office is recording fees. Recording revenues remain below the 10-year average. The primary driver for the reduction in revenue has been the increases in interest rates over the last few years.
- Cyclical election revenues.

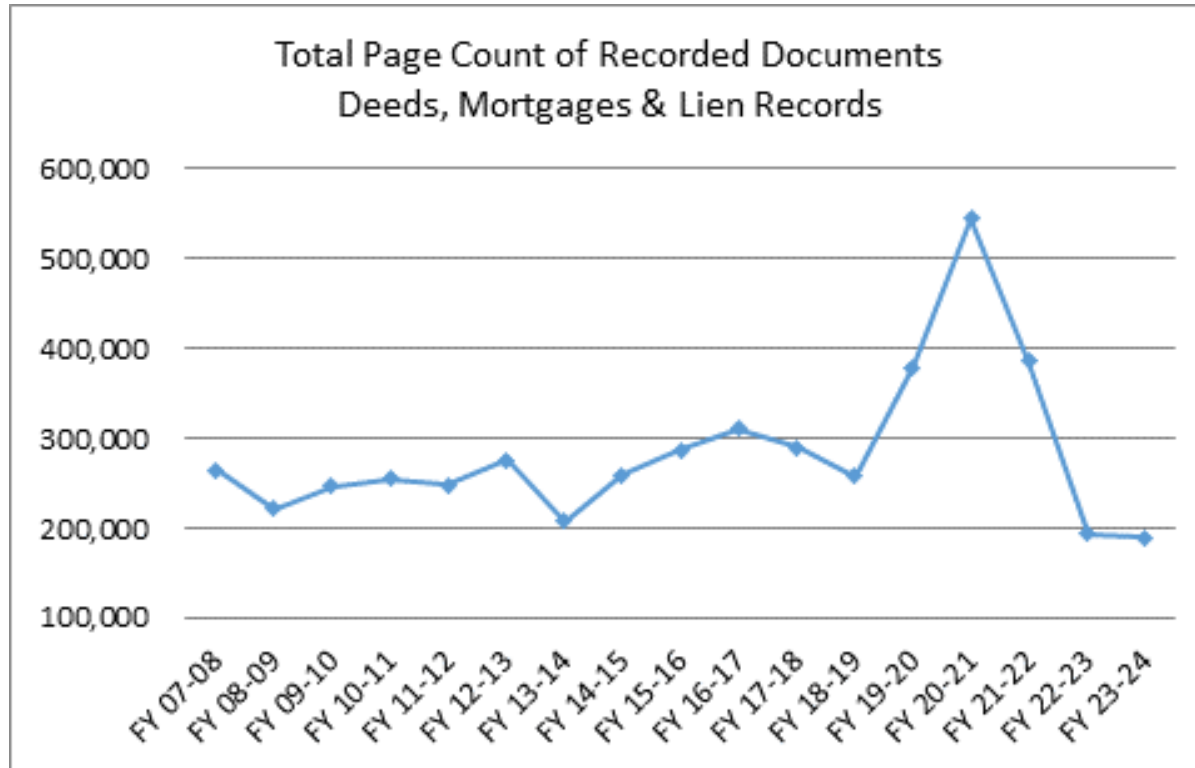
Long-term Fiscal Issues

- Sustained higher interest rates could lead to long-term impact on revenue.
- Increased costs relating to new statewide voter registration system.
- Some state legislation, if passed, could have significant long-term financial impact.



FY 24-25 Clerk's Office Fiscal Issues (cont.)

Short-term Fiscal Issues and Long-term Fiscal Issues Continued



- Recording fees are directly related to the number of pages the County Clerk's Office records.
- Mortgage records are the main revenue driver to page count.
- As the cost of borrowing money increases due to higher interest rates the Clerk's Office is projecting a 47% decrease in page county year over year.



Current Challenges and Future Initiatives

Challenges

- Space needs for elections operations are critically inefficient and pose risks.
- Some state legislation, if passed, would have significant impact on how elections are conducted.
- Succession planning continues to be reevaluated by the Clerk's Office

Future Initiatives

- Work with county to provide solution to space needs for conducting elections safely and securely.
- Consideration of subscription-based access to real property records online.
- Increase voter outreach, education and engagement.



Thank you

We welcome any questions or comments.



FY24-25 Proposed Budget Presentation

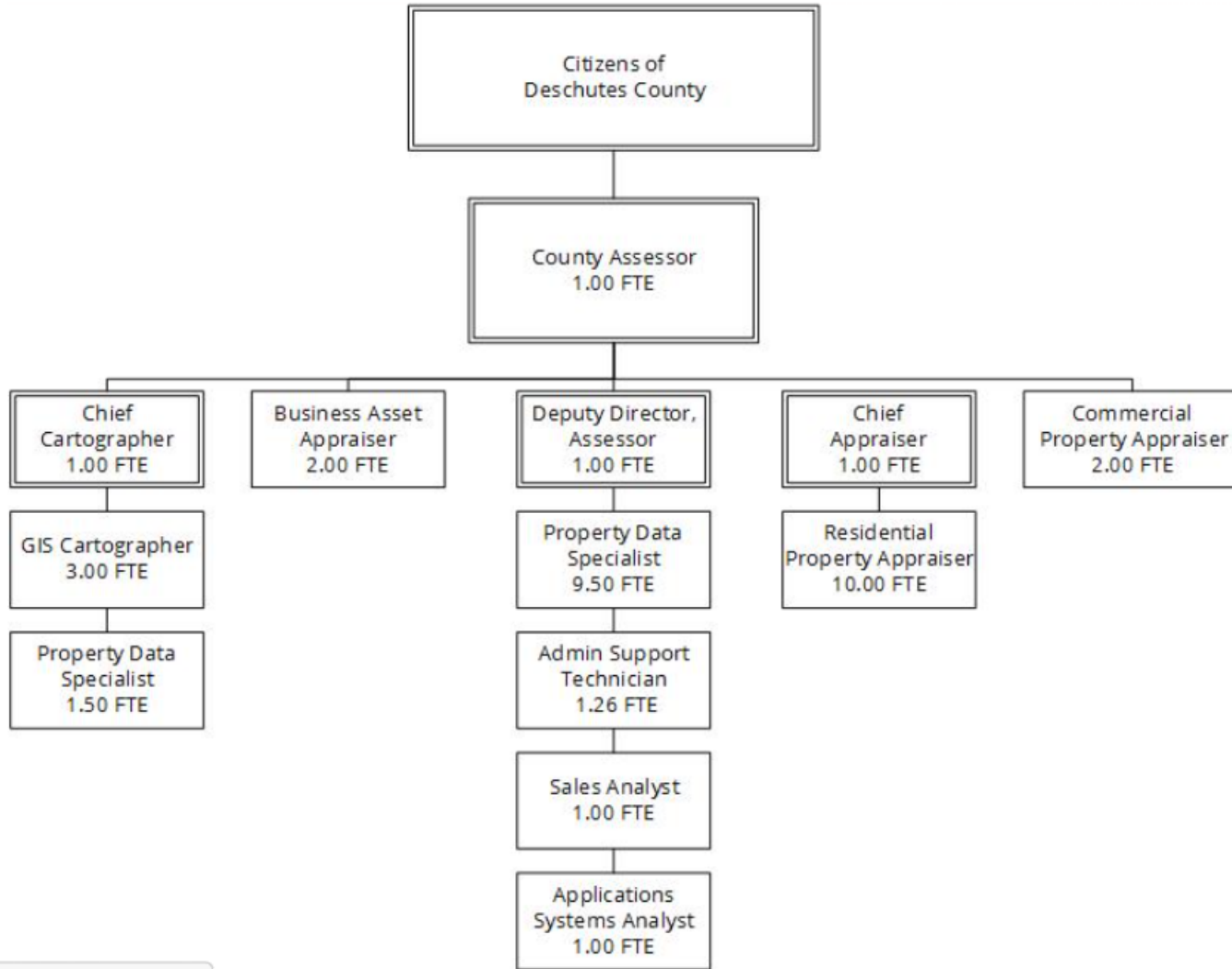
Assessor's Office

Scot Langton, County Assessor



Budget Committee Meeting | May 2024

Department Overview



Mission Statement

To provide quality customer service through the appraisal and assessment of all taxable property as mandated by the State of Oregon in a manner that merits the highest degree of confidence in our integrity, efficiency and fairness.

On Behalf of ALL
Citizens and Taxing
Districts



Department Accomplishments

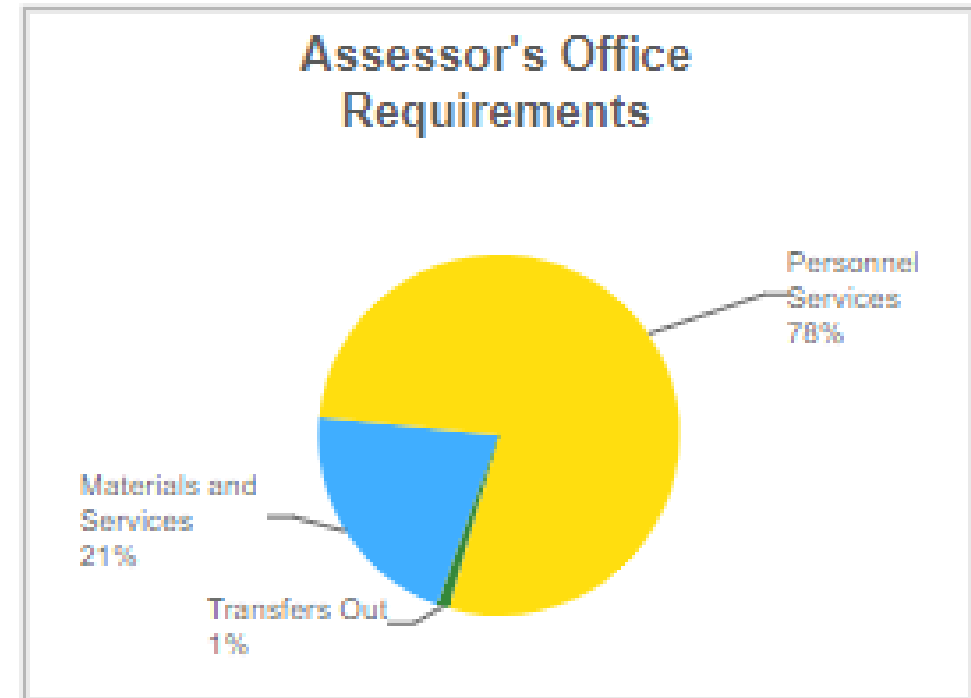
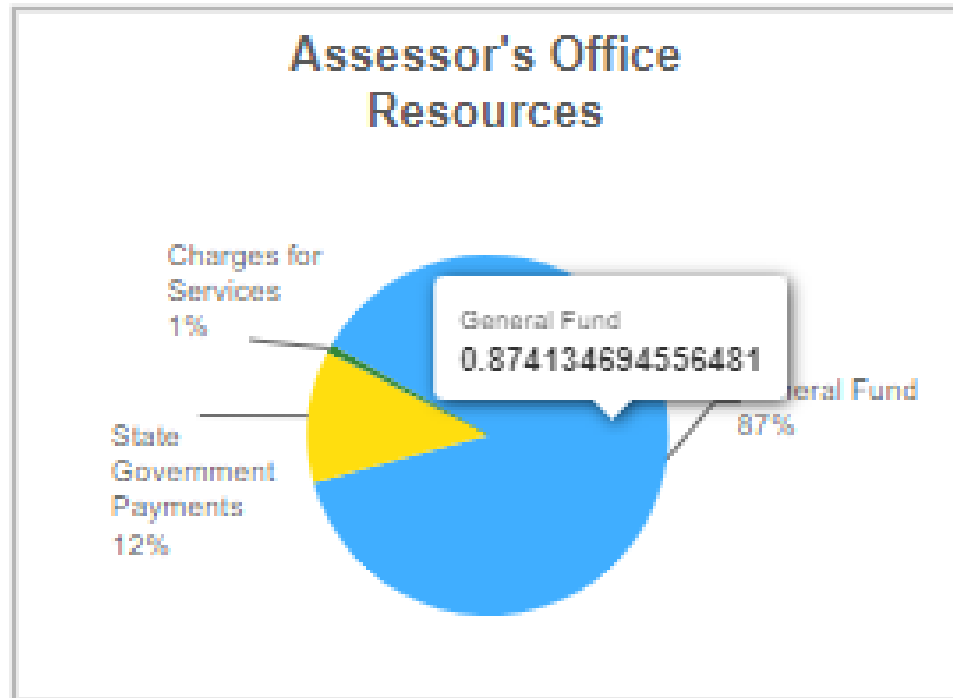
SUCSESSES & CHALLENGES

Significant Accomplishments

- Have been able to maintain the same number of FTE's for a number of years without having to add additional positions. This has been accomplished in spite of the continued large annual growth in new construction by continually examining and altering business processes and leveraging technology without lowering quality.
- Improved staff knowledge, skills, resources and tools necessary to deliver top-quality products.
- Ensured all appraisal staff are current on state-required continuing education hours to maintain appraisal registration.
- Conducted other staff trainings, in topics that include: customer service, deed and real estate law, exemptions, and other related courses to stay current on Oregon property tax laws, practices and standards.
- Completed assigned work timely and accurately:
 - All new construction and new land partition appraisals completed timely.
 - Assessment and map records updated and completed timely.
 - Annual tax rolls completed and mailed timely adhering to statutory requirements.
 - Maximized usefulness and accuracy of GIS data ensuring quality products and services.



FY 24-25 Department Budget Details



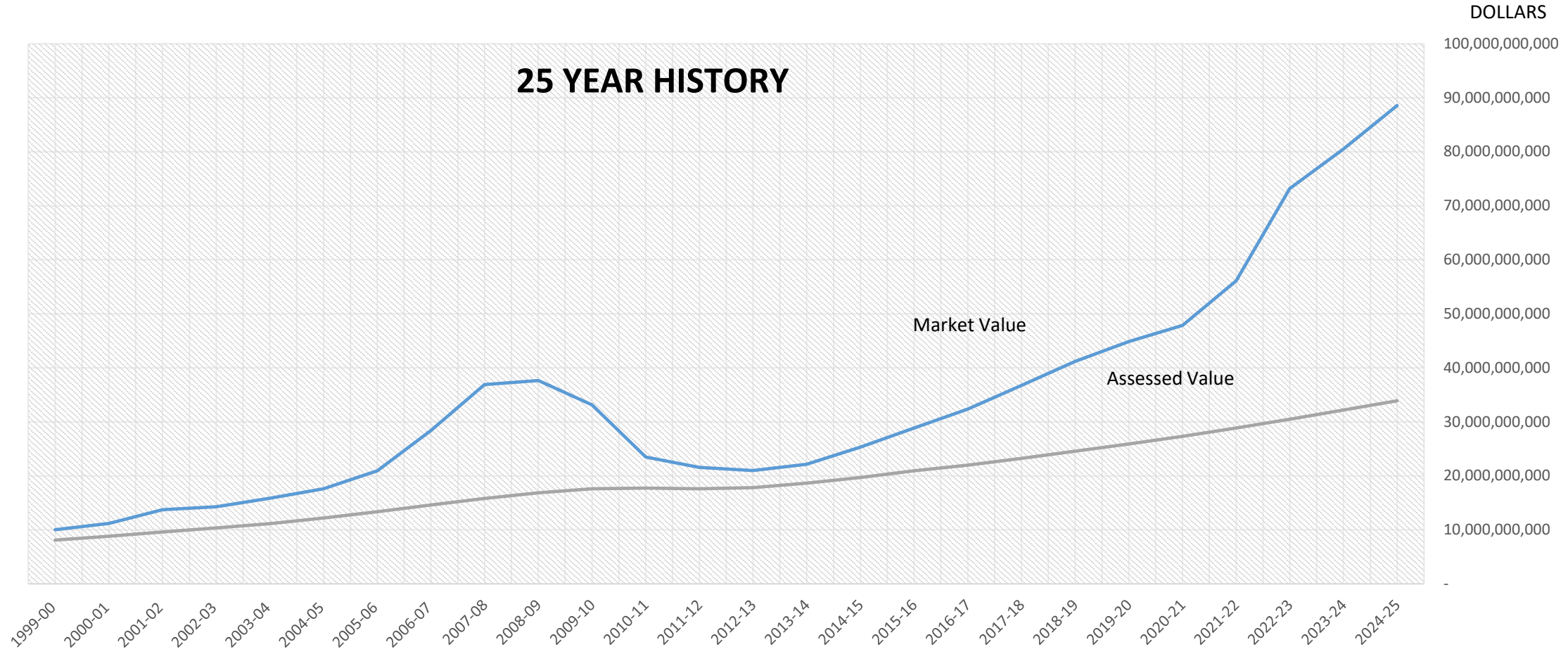
FY 24-25 Department Budget Details

24-25 REQUIREMENTS

- Status Quo Budget
- No changes in FTE
- 8.38% Budget increase
 - 24.4% Indirects / ISF
 - 7.3% Personnel
 - 5.0% Department Controlled Materials and Services
 - 6.5% software, 3.5% other M&E



25 YEAR HISTORY



	Current FY23/24	Increase Last 24 Years	
FTE	35.26	+ 2.51 FTE	107.7%
Mkt Value	80,510,072,345	+ 71.9 Billion	802.6%
Assessed Value	32,203,360,893	+ 24.1 Billion	398.0%
Taxes Imposed	511,492,182	+ 401 Million	464.8%
Number of Accounts	113,350	+ 31.8 Thousand	139.1%



Current and Future Challenges

- Recruiting and retaining trained staff
 - Significant number of retirements
 - Time/cost to train staff
 - One to two years to fully work independently
 - Very expensive to lose them
- Keeping current with rapid growth and volatile real estate market
- With larger commercial/industrial properties come more complex appeals
 - Tax reps – Contingency Basis
 - No harm/ no foul – see what sticks
- Voter Approved Measures
 - Bend LaPine School Levy
 - Other voter request – Bonds, Local Options
 - Increased customer inquires and appeals

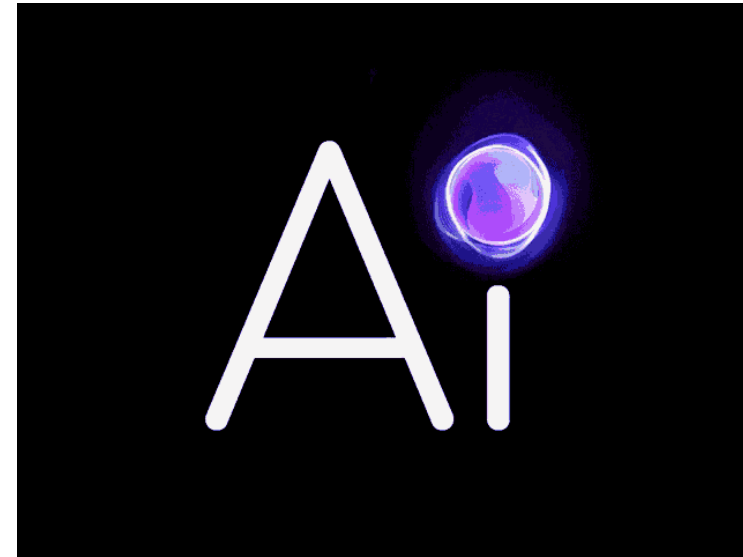


Current and Future Initiatives

Current

- Maximize use of technology
 - iPads
 - Dedicated IT Staff
- Cross-Train staff
 - Transition Management

Near Future



Final Thought

- What is most likely the single largest financial asset in a taxing district's portfolio?
-

Thank you



FY 24-25 Proposed Budget Presentation

Solid Waste

Presenter:
Tim Brownell



Solid Waste Overview

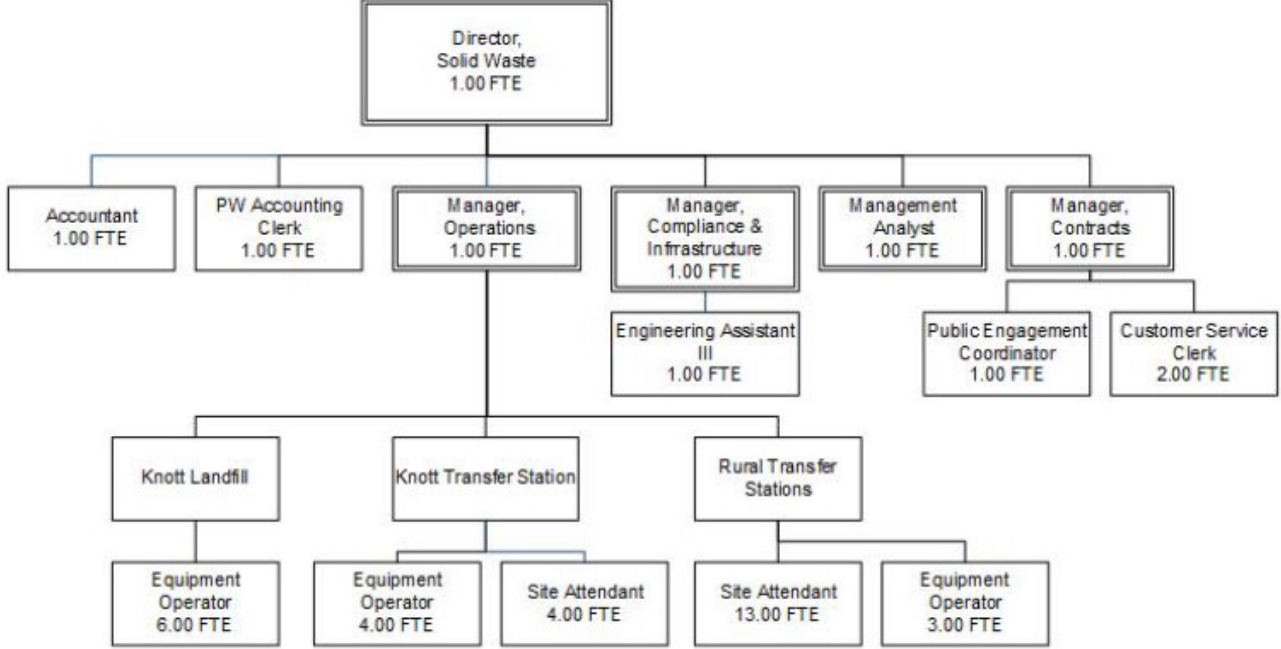


Mission: Provide environmentally sound and cost-effective solid waste management services that are in compliance with all laws and regulations to the citizens of Deschutes County.



Solid Waste Overview (cont.)

- Fund 610 Operations
- Fund 611 Landfill Closure
- Fund 612 Landfill Post Closure
- Fund 613 Capital Reserve
- Fund 614 Equipment



Solid Waste Accomplishments

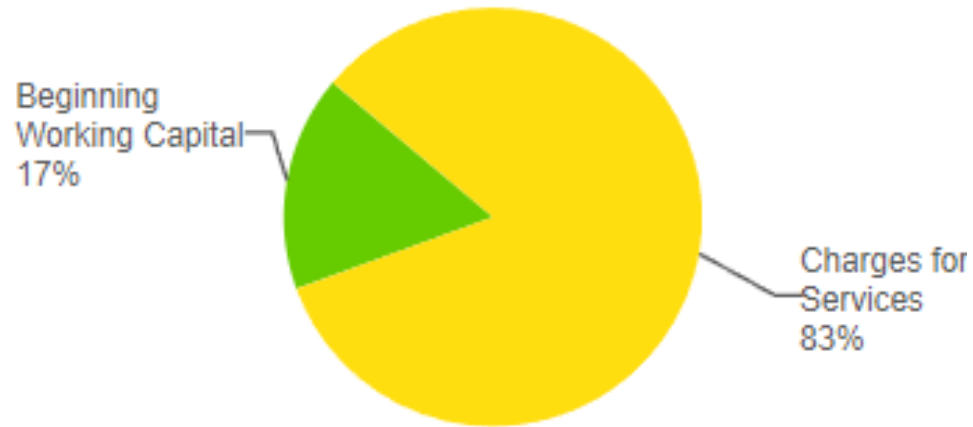


- **Negus Transfer Station improvements project set for completion in FY 24**
- **Solid Waste Advisory Committee (SWAC) selected the top landfill candidate site for Board consideration**
- **Designed and started permitting the construction of a renewable natural gas (RNG) recovery facility at Knott Landfill**
- **Constructed Cell 9 to provide disposal capacity for the next three or four years**
- **Completed a waste characterization study**



FY 24-25 Solid Waste Budget Details

Solid Waste Resources



24-25 RESOURCES

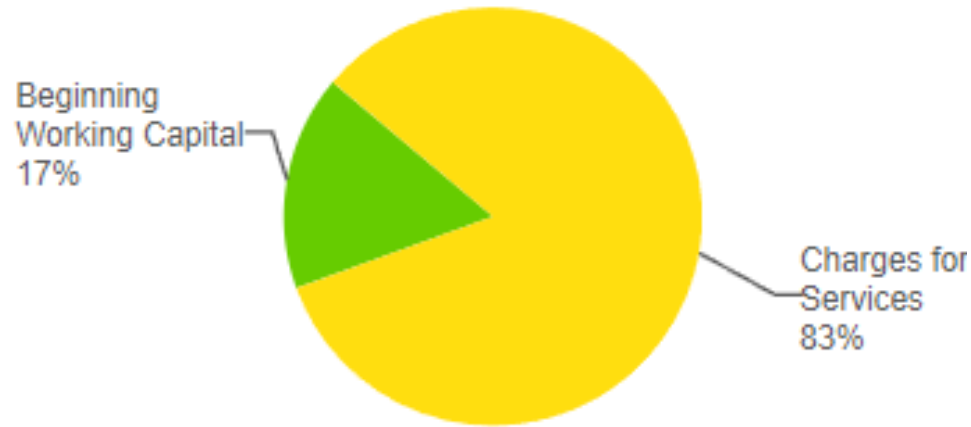
Disposal Fees:

- Assume 0% change in waste tonnage
- Disposal tip fee increase from \$70/ton to \$80/ton
- Change in tip fee for a total disposal revenue increase of 21% year-over-year



FY 24-25 Solid Waste Budget Details

Solid Waste Resources



24-25 RESOURCES (cont.)

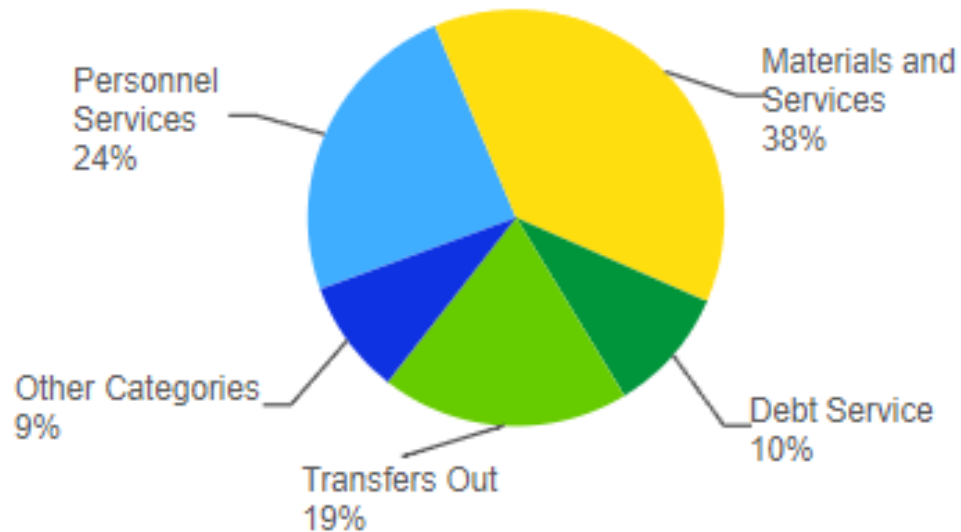
Other Revenue (fee increases):

- Special Waste:
 - Asbestos \$100 to \$125 0-2,000 pounds, \$0.06 each additional pound
 - Alternative Daily Cover (ADC) – Contaminated Soil, Sweepings, Overs \$40/ton
 - Non-ADC Contaminated Soil \$40/ton
 - Special Waste Material Processing Fee \$50/transaction



FY 24-25 Solid Waste Budget Details

Solid Waste Requirements



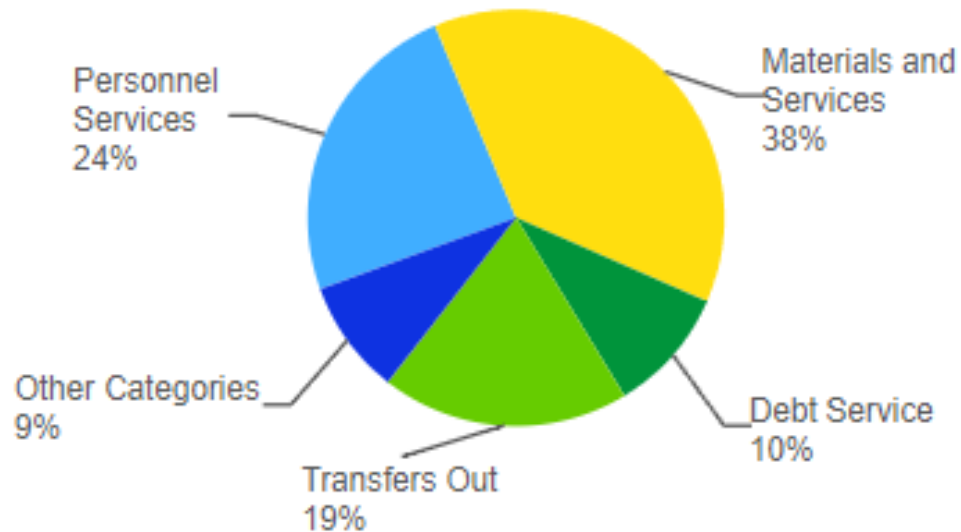
24-25 REQUIREMENTS

- 39% personnel budget increase
 - COLA, FY 24 +11 FTE (Negus attendants/operators, Diversion Franchise Manager and customer service outreach staff), +3 FY 25 FTE Special Requests
- 17% M&S budget increase (15% excluding ISF charges)
 - Planning initiatives (i.e. landfill siting), transfer hauls, fuel, general increases in utilities and services



FY 24-25 Solid Waste Budget Details

Solid Waste Requirements



24-25 REQUIREMENTS (cont.)

- Capital:
 - \$27,000 Fencing
 - \$80,000 Ford F-350 flatbed pickup
 - \$10,000 Welder
 - \$20,000 GPS survey equipment
 - \$15,000 Sander insert
 - \$30,000 Security system & cameras
 - \$100,000 Cost accounting system
- \$4.55 million transferred to reserves



FY 24-25 Solid Waste Five-Year Forecast

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Ending Working Capital	\$ 3,941,745	\$ 1,824,861	\$ 1,877,882	\$ 2,031,891	\$ 2,182,166	\$ 2,338,606

Revenue

Beginning Working Capital	\$ 2,743,514	\$ 3,941,745	\$ 1,824,861	\$ 1,877,882	\$ 2,031,891	\$ 2,182,166
All other Revenues	18,108,091	19,769,001	22,534,580	24,382,690	26,185,987	28,063,270
Total Revenue	\$ 20,851,605	\$ 23,710,746	\$ 24,359,441	\$ 26,260,572	\$ 28,217,878	\$ 30,245,436

Expenditures

Personnel	\$ 4,020,900	\$ 5,739,145	\$ 6,083,494	\$ 6,448,503	\$ 6,835,414	\$ 7,245,538
Materials and Services	7,706,802	8,994,999	9,403,849	9,369,714	9,342,806	9,598,340
Capital	265,856	282,000	290,000	299,000	308,000	317,000
Debt Service	2,302,340	2,305,600	2,301,562	2,303,572	1,771,517	6,084,201
Transfers Out	2,613,962	4,564,141	4,402,654	5,807,892	7,777,975	4,661,751
Total Expenditures	\$ 16,909,860	\$ 21,885,885	\$ 22,481,559	\$ 24,228,681	\$ 26,035,712	\$ 27,906,830
Ending Working Capital	\$ 3,941,745	\$ 1,824,861	\$ 1,877,882	\$ 2,031,891	\$ 2,182,166	\$ 2,338,606



FY 24-25 Solid Waste Fiscal Issues

Short-term Fiscal Issues

- Construct a new flare meeting State's new Title V requirements for Knott Landfill
- Enter Phase III of the solid waste management facility (landfill) siting process, focusing on permitting and entitlements

Long-term Fiscal Issues

- Identified \$50-\$65M in capital needs for upgrades to transfer stations and a new landfill
- Integrate diversion infrastructure plan with long-term capital needs assessment
- Monitor tip fees for potential recessionary impacts on overall waste quantities



Current Challenges and Future Initiatives

Challenges

- Integrate the Waste Characterization Study findings to identify areas for increased diversion
- New RNG facility will require changes to facility permitting and monitoring programs
- Continue efforts identifying a new landfill site
- Transition hazardous waste disposal program to in-house operations

Future Initiatives

- Diversion plan to meet State goals and solid waste management plan recommendations
- Inter-governmental agreement (IGA) for administration of franchise agreements and implementation of the Recycling Modernization Act (RMA) by Department personnel



FY 24-25 Fund 611 Landfill Closure

24-25 RESOURCES

- \$900,000 transfer from 610 Operations

24-25 REQUIREMENTS

- Continue to budget \$500,000 for potential Demolition Landfill remediation cost share



FY 24-25 Fund 611 Five-Year Forecast

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Ending Working Capital	\$ 7,725,891	\$ 8,324,391	\$ 9,310,879	\$ 10,315,096	\$ 4,536,398	\$ 5,639,126

Revenue

Beginning Working Capital	\$ 6,796,747	\$ 7,725,891	\$ 8,324,391	\$ 9,310,879	\$ 10,315,096	\$ 4,536,398
All other Revenues	947,724	1,148,000	1,066,488	1,086,217	1,306,302	1,190,728
Total Revenue	\$ 7,744,471	\$ 8,873,891	\$ 9,390,879	\$ 10,397,096	\$ 11,621,398	\$ 5,727,126

Expenditures

Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Materials and Services	18,580	549,500	80,000	82,000	85,000	88,000
Capital	-	-	-	-	7,000,000	-
Debt Service	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-
Total Expenditures	\$ 18,580	\$ 549,500	\$ 80,000	\$ 82,000	\$ 7,085,000	\$ 88,000
Ending Working Capital	\$ 7,725,891	\$ 8,324,391	\$ 9,310,879	\$ 10,315,096	\$ 4,536,398	\$ 5,639,126



FY 24-25 Fund 612 Landfill Post Closure

24-25 RESOURCES

- \$350,000 transfer from 610 Operations

24-25 REQUIREMENTS

- Fund balance will build through the remaining life of Knott Landfill; funds will be used for monitoring and maintenance for 30 years post closure



FY 24-25 Fund 612 Five-Year Forecast

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Ending Working Capital	\$ 1,927,279	\$ 2,339,279	\$ 2,736,065	\$ 3,640,786	\$ 4,563,602	\$ 5,504,874

Revenue

Beginning Working Capital	\$ 1,531,684	\$ 1,927,279	\$ 2,339,279	\$ 2,736,065	\$ 3,640,786	\$ 4,563,602
All other Revenues	395,595	412,000	396,786	904,721	922,816	941,272
Total Revenue	\$ 1,927,279	\$ 2,339,279	\$ 2,736,065	\$ 3,640,786	\$ 4,563,602	\$ 5,504,874

Expenditures

Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Materials and Services	-	-	-	-	-	-
Capital	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Working Capital	\$ 1,927,279	\$ 2,339,279	\$ 2,736,065	\$ 3,640,786	\$ 4,563,602	\$ 5,504,874



FY 24-25 Fund 613 Capital Reserve

24-25 RESOURCES

- \$2.3M transfer from 610 Operations

24-25 REQUIREMENTS

- \$1.5M New landfill land purchase earnest deposit
- \$820,000 Paving Knott chipseal and Negus asphalt
- \$800,000 Gas flare
- \$300,000 Hazardous waste expansion
- \$250,000 Decommission MW-1 water well
- \$250,000 Attendant booth replacement (NWTS) & remodels (SWTS, Negus)
- \$250,000 New mobile litter and perimeter fencing



FY 24-25 Fund 613 Five-Year Forecast

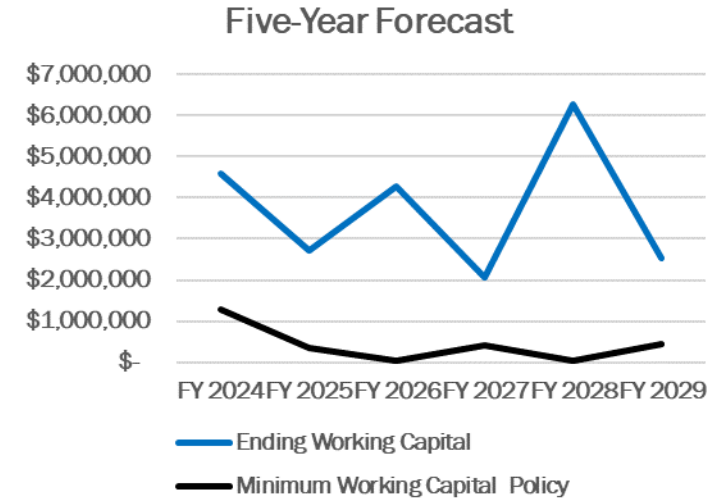
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Ending Working Capital	\$ 4,604,212	\$ 2,731,916	\$ 4,284,643	\$ 2,073,225	\$ 6,276,213	\$ 2,532,812

Revenue

Beginning Working Capital	\$ 19,425,645	\$ 4,604,212	\$ 2,731,916	\$ 4,284,643	\$ 2,073,225	\$ 6,276,213
All other Revenues	1,211,062	2,508,000	1,902,727	2,838,582	4,563,988	1,628,599
Total Revenue	\$ 20,636,707	\$ 7,112,212	\$ 4,634,643	\$ 7,123,225	\$ 6,637,213	\$ 7,904,812

Expenditures

Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Materials and Services	563,695	210,296	50,000	50,000	61,000	72,000
Capital	14,558,800	4,170,000	300,000	5,000,000	300,000	5,300,000
Debt Service	-	-	-	-	-	-
Transfers Out	910,000	-	-	-	-	-
Total Expenditures	\$ 16,032,495	\$ 4,380,296	\$ 350,000	\$ 5,050,000	\$ 361,000	\$ 5,372,000
Ending Working Capital	\$ 4,604,212	\$ 2,731,916	\$ 4,284,643	\$ 2,073,225	\$ 6,276,213	\$ 2,532,812



FY 24-25 Fund 614 Equipment



24-25 RESOURCES

- \$1M transfer from 610 Operations

24-25 REQUIREMENTS

- \$200,000 Trailers (2)
- \$165,000 Transport truck/tractor
- \$150,000 Baker (water) tank
- \$100,000 Grader GPS
- \$85,000 Hazardous waste box truck



FY 24-25 Fund 614 Five-Year Forecast

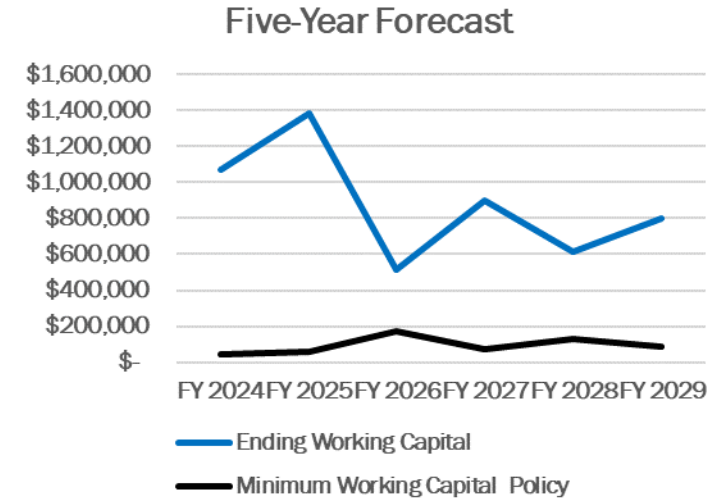
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Ending Working Capital	\$ 1,072,146	\$ 1,380,757	\$ 512,372	\$ 897,620	\$ 617,572	\$ 798,923

Revenue

Beginning Working Capital	\$ 866,600	\$ 1,072,146	\$ 1,380,757	\$ 512,372	\$ 897,620	\$ 617,572
All other Revenues	772,220	1,041,000	1,317,615	1,300,248	1,307,952	1,302,351
Total Revenue	\$ 1,638,820	\$ 2,113,146	\$ 2,698,372	\$ 1,812,620	\$ 2,205,572	\$ 1,919,923

Expenditures

Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Materials and Services	21,597	32,389	34,000	35,000	36,000	37,000
Capital	545,077	700,000	2,152,000	880,000	1,552,000	1,084,000
Debt Service	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-
Total Expenditures	\$ 566,674	\$ 732,389	\$ 2,186,000	\$ 915,000	\$ 1,588,000	\$ 1,121,000
Ending Working Capital	\$ 1,072,146	\$ 1,380,757	\$ 512,372	\$ 897,620	\$ 617,572	\$ 798,923



FY 24-25 Solid Waste Forecasting Model

- **Operating Expenses:**

- Assumed increase of 6% for personnel and 3% other costs; includes FTE special requests
- Additional cost for siting efforts, future new landfill hauling costs; reduction for recycling market benefits under RMA
- Debt – Outlines existing and proposed new debt projects

- **Projects:**

- Debt (row 8): \$45M New Landfill and \$18M Southwest Transfer Station
- Reserve (row 7): Flare, Cell 10, Closure B&C, Closure D&E, New Landfill Cells

- **Revenue:**

- Waste Flows: assumed FY 25 0% change with 1.5-2.5% growth thereafter
- Tip Fee (row 35): FY 25 from \$70/ton to \$80/ton (for all customers)
- Other (row 38): factors tip fee adjustments, RMA funding starting in FY 26, LFG project proceedings starting FY 27



FY 24-25 Solid Waste Forecasting Model

- **Comparable Tip Fees**

County/City	Per Ton Rate
Crook	\$60.00 / \$70.00 Out of County (MSW or C/D) \$75.00 / \$85.00 Out of County (Mixed Load)
Klamath	\$83.75
Lane	\$95.16
Marion	\$107.45
Pendleton	\$73.50
Portland Metro	\$137.30
Washington	\$146.50



FY 24-25 Solid Waste Special Requests

- **Hazardous Waste (HW) Supervisor/Chemist:**

- 1) **Addition of 1 FTE HW Supervisor/Chemist** (staff and operate expanded hazardous waste programs; cost is budgeted at step 3 starting July 2024, requires \$3K in M&S costs)
 - **Need:** With population growth and expanding hazardous waste material generation and recovery, staff wants to expand facility operating hours and events. This will be 1 of 3 positions, supervising two technician positions.
 - **Justification:** With expanded offerings and hours, it becomes more cost effective to transition from contracted services to a County staffed operation. This allows the Department to continue to expand operating hours and programs to residents and businesses throughout the County as it continues to grow.
 - **Funding:** Position would be funded as an ongoing portion of the Solid Waste personnel costs within Fund 610.



FY 24-25 Solid Waste Special Requests

- **Hazardous Waste (HW) Lead Technician:**

- 2) **Addition of 1 FTE HW Lead Technician** (staff and operate expanded hazardous waste programs; cost is budgeted at step 3 starting July 2024, does not require any additional M&S costs)

- **Need:** With population growth and expanding hazardous waste material generation and recovery, staff wants to expand facility operating hours and events. This lead position will have expanded OSHA certified hazardous material training and oversee operations in the absence of the supervisor when necessary.

- **Justification:** With expanded offerings and hours, it becomes more cost effective to transition from contracted services to a County staffed operation. This allows the Department to continue to expand operating hours and programs to residents and businesses throughout the County as it continues to grow.

- **Funding:** Position would be funded as an ongoing portion of the Solid Waste personnel costs within Fund 610.



FY 24-25 Solid Waste Special Requests

- **Hazardous Waste (HW) Technician:**

- 3) **Addition of 1 FTE HW Technician** (staff and operate expanded hazardous waste programs; cost is budgeted at step 1 starting July 2024, does not require any additional M&S costs)

- **Need:** With population growth and expanding hazardous waste material generation and recovery, staff wants to expand facility operating hours and events. This lead position will have OSHA certified hazardous material training.
 - **Justification:** With expanded offerings and hours, it becomes more cost effective to transition from contracted services to a County staffed operation. This allows the Department to continue to expand operating hours and programs to residents and businesses throughout the County as it continues to grow.
 - **Funding:** Position would be funded as an ongoing portion of the Solid Waste personnel costs within Fund 610.



Thank you

Tim Brownell

Department of Solid Waste



DC911 710 CAPITAL RESERVES PLAN

updated 03/21/2024

FY25 PROJECTS	COST/ESTIMATED COST	STATUS
9-1-1 Backup Center Phased Technology Improvements	\$100,000	FY Project
Remodel of training area/offices	\$200,000	FY Project
Fat Pot CAD 2 CAD Project	\$100,000	FY Project
Battery Replacment Project -Radio Sites	\$50,000	FY Project
Radio Enhancment Construction North County/Road Dept.	\$700,000	FY Project
Fixed radio generator (two sites)	\$50,000	FY Project
FY24 Carry-Over Mezzanine Garage Bay	\$425,000	FY Carry-Over
FY24 Carry-Over 9-1-1 Back Up Center	\$220,000	FY Carry-Over
L3 Harris (2 new sites/core)	\$805,500	FY Project - Contract Signed by BOCC
Overlay P25 Refresh (over 5 years) Change out base stations	\$50,000	Equipment Lifecycle Replacment
Fees & Permits/ Architecture	not included total \$12,500	710 Budget Line
Total	\$2,700,500	
FY26 PROJECTS	COST/ESTIMATED COST	STATUS
9-1-1 Dispatch Console Replacement (24 Total)	\$500,000	FY Project
9-1-1 Dispatch Floor Interior Remodel/New Console Design	\$1,000,000	FY Project
9-1-1 Console Monitor Replacements	\$200,000	Equipment Lifecycle Replacement
9-1-1 Backup Center Phased Technology Improvements	\$100,000	FY Project
Blue Ford Explorer Replacement	\$60,000	Replacement Vehicle
9-1-1 CAD Computer Replacements	\$230,000	FY Project
Overlay P25 Refresh (over 5 years) Change out base stations	\$50,000	Equipment Lifecycle Replacement
Total	\$2,140,000	
FY27 PROJECTS	COST/ESTIMATED COST	STATUS
9-1-1 Backup Center Phased Technology Improvements	\$100,000	FY Project
Overlay P25 Refresh (over 5 years) Change out base stations	\$50,000	FY Project
Tracked Snow Side by Side - Radio Site Access	\$80,000	New Purchase
Technology Improvements	\$515,000	FY Project
Total	\$745,000	
FY28 PROJECTS	COST/ESTIMATED COST	STATUS
9-1-1 Backup Center Phased Technology Improvements	\$100,000	FY Project
911 Bend Server/Storage/Network Refresh	\$200,000	5 year Lifecycle Replacement
Overlay P25 Refresh (over 5 years) Change out base stations	\$50,000	Equipment Lifecycle Replacement
Technology Improvements	\$515,000	FY Project
Total	\$865,000	
FY29 PROJECTS	COST/ESTIMATED COST	STATUS
Overlay P25 Refresh (over 5 years) Change out base stations	\$50,000	FY Project
Technology Improvements	\$515,000.00	FY Project
7-Year 9-1-1 Phone Replacement (contract ending)	\$1,700,000.00	Equipment Lifecycle Replacement
Total	\$2,265,000.00	

