



## BOARD OF COMMISSIONERS

### BOARD OF COUNTY COMMISSIONERS MEETING

9:00 AM, WEDNESDAY, MAY 1, 2024

Barnes Sawyer Rooms - Deschutes Services Building - 1300 NW Wall Street – Bend  
(541) 388-6570 | [www.deschutes.org](http://www.deschutes.org)

#### AGENDA

**MEETING FORMAT:** In accordance with Oregon state law, this meeting is open to the public and can be accessed and attended in person or remotely, with the exception of any executive session.

Members of the public may view the meeting in real time via YouTube using this link: <http://bit.ly/3mmlnzy>. **To attend the meeting virtually via Zoom, see below.**

**Citizen Input:** The public may comment on any topic that is not on the current agenda. Alternatively, comments may be submitted on any topic at any time by emailing [citizeninput@deschutes.org](mailto:citizeninput@deschutes.org) or leaving a voice message at 541-385-1734.

When in-person comment from the public is allowed at the meeting, public comment will also be allowed via computer, phone or other virtual means.

**Zoom Meeting Information:** This meeting may be accessed via Zoom using a phone or computer.

- To join the meeting via Zoom from a computer, use this link: <http://bit.ly/3h3oqdD>.
- To join by phone, call 253-215-8782 and enter webinar ID # 899 4635 9970 followed by the passcode 013510.
- If joining by a browser, use the raise hand icon to indicate you would like to provide public comment, if and when allowed. If using a phone, press \*9 to indicate you would like to speak and \*6 to unmute yourself when you are called on.
- When it is your turn to provide testimony, you will be promoted from an attendee to a panelist. You may experience a brief pause as your meeting status changes. Once you have joined as a panelist, you will be able to turn on your camera, if you would like to.



Deschutes County encourages persons with disabilities to participate in all programs and activities. This event/location is accessible to people with disabilities. If you need accommodations to make participation possible, call (541) 388-6572 or email [brenda.fritsvold@deschutes.org](mailto:brenda.fritsvold@deschutes.org).

**Time estimates:** The times listed on agenda items are estimates only. Generally, items will be heard in sequential order and items, including public hearings, may be heard before or after their listed times.

## CALL TO ORDER

## PLEDGE OF ALLEGIANCE

**CITIZEN INPUT:** Citizen Input may be provided as comment on any topic that is not on the agenda.

**Note:** In addition to the option of providing in-person comments at the meeting, citizen input comments may be emailed to [citizeninput@deschutes.org](mailto:citizeninput@deschutes.org) or you may leave a brief voicemail at 541.385.1734.

## CONSENT AGENDA

1. Approval of GA-25 Volunteer Email Policy
- [2.](#) Approval of Audit Committee member reappointments
- [3.](#) Approval of Board Signature of Order No. 2024-014 appointing Health Services Director's Designees
4. Approval of minutes of the BOCC April 10, 2024 meeting

## ACTION ITEMS

- [5.](#) **9:00 AM** Proclamation: Stroke Awareness Month
- [6.](#) **9:10 AM** Public Hearing and Order Considering Skyline Ranch annexation to Rural Fire Protection District #2
- [7.](#) **9:15 AM** Resolution No. 2024-014, adopting recreational immunity as provided by ORS and SB 1576
- [8.](#) **9:25 AM** Consideration of American Rescue Plan Act (ARPA) Funding Request – Mountain View Community Development Safe Parking Program
- [9.](#) **9:40 AM** FY 2025 Video Lottery Fund Allocation
- [10.](#) **9:50 AM** FY 2024 Q3 & Q4 Discretionary Grant Application Review

## **OTHER ITEMS**

*These can be any items not included on the agenda that the Commissioners wish to discuss as part of the meeting, pursuant to ORS 192.640.*

## **EXECUTIVE SESSION**

*At any time during the meeting, an executive session could be called to address issues relating to ORS 192.660(2)(e), real property negotiations; ORS 192.660(2)(h), litigation; ORS 192.660(2)(d), labor negotiations; ORS 192.660(2)(b), personnel issues; or other executive session categories.*

*Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media.*

## **ADJOURN**



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: May 1, 2024

SUBJECT: Approval of GA-25 Volunteer Email Policy

RECOMMENDED MOTION:

Move approval of County Administrator signature on GA-25, Volunteer Email Policy.

BACKGROUND AND POLICY IMPLICATIONS:

Following the Board’s work session discussion on April 15, 2024, staff seeks Board consideration of GA-25, Volunteer Email Policy.

This new proposed policy would require volunteer board/committee members to use a County-provided e-mail account for all communication related to the work of their respective board, commission, or committee.

Administration is proposing that initially, this policy would apply to the following boards/committees:

- Deschutes County Audit Committee – Internal Audit
• Deschutes County Budget Committee - Finance
• Dog Control Board of Supervisors - Administration
• Facility Project Review Committee - Facilities
• Fair Board – Fair & Expo
• Planning Commission – Community Development
• Statewide Transportation Improvement Fund Advisory Committee – Road
• Wolf Depredation Compensation and Financial Assistance Committee

BUDGET IMPACTS:

The cost of implementation is estimated at \$14 per user per month.

ATTENDANCE:

Whitney Hale, Deputy County Administrator

**Deschutes County Administrative Policy No. GA-25**

Effective Date:

**Volunteer Boards, Commissions, and Committees – Public Records**

**In General**

Deschutes County appreciates the valuable contributions of volunteers who serve on County committees and boards. Through their work, they play a vital role in supporting County government.

Volunteers serving on designated County boards, commissions, and committees must use a County-provided e-mail for any e-mail communication related to matters associated with the work of said board, commission, or committee.

The County Administrator will determine which boards, commissions and committees this policy applies to. The designated list will be communicated to departments/offices annually.

Use of County-provided e-mail ensures that the County can access public records for production in a timely and thorough manner as required for compliance with associated public records requests.

The use of private e-mail accounts by a volunteer serving on a designated County board, commission, or committee and concerning a matter(s) associated with the work of said board, commission, or committee is deemed misconduct and is strictly prohibited. Such actions support immediate removal from said board, commission or committee. County staff who serve as committee liaisons are permitted to send informational emails (meeting notifications, etc.) to a secondary email provided by volunteers.

**E-mail Use**

E-mail should be used as a tool by County volunteers only for County business purposes. Users should not expect privacy and shall observe courtesy and good security practices. There are a variety of ways an e-mail communication can be disclosed to people other than the intended recipient.

Deschutes County has the right to monitor the usage of volunteer’s e-mail. All e-mail sent to or from the County’s e-mail systems are public records, whether in printed or electronic form, and are subject to the disclosure and inspection provisions of ORS 192 as it currently exists or may from time to time be amended.

**Use of Email**

Volunteers should be mindful that emails associated with board/committee work are public record and those conversations are subject to public meetings laws.

A series of emails can violate public meetings law if they are used for the purpose of deliberation toward a decision. Volunteers should refer to the public meetings training provided by County Legal Counsel for additional information on this topic.

**Multi-Factor Authentication**

In order to access the County's e-mail system, volunteers can download an application on their personal cell phone or request a physical token.

**Passwords**

Volunteers must take prudent and reasonable steps to prohibit access to accounts and passwords. Passwords and accounts must remain confidential to that volunteer and should not be disclosed to any other person. If a volunteer's password is disclosed to another person, the volunteer must change their password immediately.

Passwords should not be kept in written form or in a manner that would enable access to it by another person. Passwords should be changed frequently. When changing a password, common personally related words, such as family member or pet names, should be avoided. Each volunteer shall immediately change their password if the volunteer believes any unauthorized person may have gained access to the volunteer's password information.

In the event that a volunteer becomes aware of, or suspects, that (a) any information contained in their email has been accessed by an unauthorized individual or otherwise compromised, or (b) any security system has been breached or compromised (including, without limitation, the unauthorized disclosure or use of any password), the volunteer shall immediately notify the County staff member assigned to the committee or Board they serve on.

No volunteer shall leave their e-mail open and unattended in a manner that would allow unauthorized use of such Resource. Passcodes are required to be on personal devices that access County resources.

**County Records**

Unless otherwise specified by written agreement, all electronic documents and data generated by a volunteer using the County's e-mail system are County property. The County reserves the right to access and disclose all messages sent over the e-mail system for any purpose, including the right to disclose e-mail messages to law enforcement officials without prior notice. E-mail messages may be accessed and reviewed at any time by the Department Head, the County Administrator, the Information Technology Director or County Legal Counsel; they may also be accessed and reviewed by computer support

staff for the limited purpose of providing support services. The County further retains the discretion to assert any applicable privileges and objections if a public records request or discovery request is made for any County e-mail. Volunteers will be notified if their emails are responsive to a public records request. A volunteer desiring the County assert a privilege or objection under the Public Records law with respect to County e-mail shall notify the staff member assigned to the committee or Board they serve on, who will coordinate with Legal Counsel to make a final determination.

**Volunteer Attestation and Training**

Volunteers serving on designated County boards, commissions, and committees are required to sign a *Volunteer Acknowledgement* addressing the use of County-provided e-mail for communication related to matters associated with the work of said board, commission or committee.

Volunteers will also be required to attend virtual Cybersecurity and Public Records trainings.



# BOARD OF COMMISSIONERS

## AGENDA REQUEST & STAFF REPORT

**MEETING DATE:** May 1, 2024

**SUBJECT:** Approval of Audit Committee member reappointments

**RECOMMENDED MOTION:**

Move approval of reappointments to the Audit Committee for:

- Joe Healy, Public Member (term ending 6/30/26)
- Daryl Parish, Public Member (term ending 6/30/26)
- Lee Randall, County Member (term ending 6/30/26).

**BACKGROUND AND POLICY IMPLICATIONS:**

The Deschutes County Audit Committee provides oversight to the external and internal audit functions of the County. It helps ensure the audit function retains organizational independence from political and administrative pressures. The Audit Committee’s organizational documents are codified in the Deschutes County Code Chapter 2.15.

The Audit Committee consists of:

- One representative from the Board of County Commissioners
- Six public members (two positions are optional)
- Two Department heads (traditionally, one of the Department head positions is held by an elected official)

Audit Committee terms are two years and the expiration dates are staggered so that not all positions expire in any given year. Members may be reappointed to successive terms. The County Administrator and Finance Director are precluded from serving on the committee.

Of the four Audit Committee members whose terms expire at the end of June 2024, three have indicated their desire to be reappointed:

- Joe Healy, Public Member since September 2022
- Daryl Parish, Public Member since September 2016
- Lee Randall, Department Head Member since September 2021.

These members have provided valuable contributions to the committee.



Stan Turel, Public Member since May 2019, has shared his desire to not be reappointed. His service was greatly appreciated. The County will open a recruitment for a new committee member to replace him.

**BUDGET IMPACTS:**

None

**ATTENDANCE:**

Elizabeth Pape, County Internal Auditor



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: May 1, 2024

SUBJECT: Approval of Board Signature of Order No. 2024-014 appointing Health Services Director's Designees

RECOMMENDED MOTION:

Move approval of Order No. 2024-014, appointing Health Services Director's Designees.

(Please note that after this Order was approved by the Board on April 17th, necessary corrections were made. The revised Order requires formal Board approval.)

BACKGROUND AND POLICY IMPLICATIONS:

Oregon Revised Statute (ORS) 426.233 (3) provides that the Director may authorize a qualified individual to perform certain acts listed in ORS 426.233 (3) including, without limitation, accepting custody of a person from a peace officer, taking custody of a person, removing a person in custody to an approved hospital or nonhospital facility, transferring a person in custody to another individual authorized under this resolution or a peace officer, transferring a person in custody from a hospital or nonhospital facility to another hospital facility or nonhospital facility, and retaining a person in custody. The Director has confirmed that each of the individuals identified in Sections 2 and 3 of the attached Board Order are qualified mental health professionals as that term is defined under Oregon law and meet applicable standards established by the Oregon Health Authority.

Board Order 2023-042 was signed October 4th, 2023. Since that time, 10 mental health professionals have been removed from the list and 4 additional qualified mental health professionals who meet the applicable standards have been added. The authorization to provide custody and secure transportation services for allegedly mentally ill persons is being updated to reflect these staff changes through the attached Board Order 2024-014.

BUDGET IMPACTS:

None

ATTENDANCE:

Adam Goggins, Program Manager

REVIEWED  

---

LEGAL COUNSEL

05/01/2024 Item #3.

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

An Order Repealing Order No. 2023 - 042 dated \*  
October 4,2023; and Authorizing Designated \* ORDER NO. 2024-014  
Persons to Provide Custody and Secure \*  
Transportation Services for Allegedly Mentally Ill \*  
Persons \*

WHEREAS, on October 4, 2023, the Deschutes County Board of Commissioners signed Order No. 2023 - 042, “An Order Repealing Order No. 2023-030; and Authorizing Designated Persons to Provide Custody and Secure Transportation Services for Allegedly Mentally Ill Persons”; and

WHEREAS ORS 426.070 through 426.395 authorize or require the Community Mental Health Program Director (“Director”) to take certain actions in matters pertaining to the custody, transport and involuntary commitment of mentally ill persons; and

WHEREAS, OAR 309-033-0210 includes, within the definition of the term “community mental health director,” a person who has been authorized by the Director to act in the Director’s capacity for the purpose of this rule; and

WHEREAS, the Director has authorized each of those individuals identified in Section 2, below, to act as the Director’s designee and in the Director’s capacity for purposes of OAR 309-033-0210; and

WHEREAS, ORS 426.233(3) provides that the Director may authorize a qualified individual to perform certain acts listed in ORS 426.233(3) including, without limitation, accepting custody of a person from a peace officer, taking custody of a person, removing a person in custody to an approved hospital or nonhospital facility, transferring a person in custody to another individual authorized under this resolution or a peace officer, transferring a person in custody from a hospital or nonhospital facility to another hospital facility or nonhospital facility, and retaining a person in custody; and

WHEREAS, the Director has recommended to the Deschutes County governing body that each of those individuals identified in Section 3, below, be authorized to perform those acts listed in ORS 426.233(3); and

WHEREAS, the Director has confirmed that each of the individuals identified in Sections 2 and 3 below is a qualified mental health professional as that term is defined under Oregon law and meets applicable standards established by the Oregon Health Authority; now therefore,

Based upon the foregoing recitals and pursuant to ORS 426.233 and OAR 309-033-0210, THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, HEREBY ORDERS as follows:

Section 1. An Order Repealing Order No. 2023 - 042 dated October 4,2023, “An Order Repealing Order No. 2023-030; and Authorizing Designated Persons to Provide Custody and Secure Transportation Services for Allegedly Mentally Ill Persons” is hereby repealed;

Section 2. The following persons, all of whom are part of the Deschutes County Health Services Department’s Community Assessment Team/Mobile Crisis Team, and all of whom are Qualified Mental Health Professionals, are hereby recognized as designees of the Director and are authorized to act in the capacity of the Director with regard to any action permitted or required to be performed by the Director under ORS 426.070 through ORS 426.395:

- Holly Harris, M.Ed., LPC
- Adam Goggins, MA, LPC, Crisis Program Services Manager
- Zoe Bartlett, MS, LMFT
- Rebecca Battleson, MSW, LCSW
- Susanna M. Gallagher, MSW, CSWA
- Meredith Haddan, MA, LPCi, CADC-R
- Jill Kaufmann, MS, LMFT
- Hanako Kubori, MS, LPCi
- Taylor McGowan, MSW, LCSW
- Megan Sergi-Sosa, MSW, LMSW, CADC
- Nicole Von Laven, MA, LPCi
- Megan Weaver, MSW, CSWA
- Hailey Clark, MA, LPC
- Briana Schulte, LPC
- Martina Krupinski, M.Ed, LPC
- Leah Lewis, MSW, CSWA
- Anna Valencia, M.S., LPC-intern
- Darla Fletcher, LIC, BHS II
- Katie Nikkel, BHS II
- Maryssa Nohr MA
- Kelsey Hulbert, LPC
- Sierra Schlundt, MSW
- TJ Helou, QMHP
- Rebekah Bricker, LCSW
- Georgia Glazebrook, QMHP
- Gregg Logan, MA

Section 3. The following persons, all of whom are part of the Deschutes County Health Services Department’s Community Assessment Team/Mobile Crisis Team, and all of whom are Qualified Mental Health Professionals, are hereby authorized to perform any act set forth in ORS 426.233(3):

- Holly Harris, M.Ed., LPC
- Adam Goggins, MA, LPC, Crisis Program Services Manager
- Zoe Bartlett, MS, LMFT
- Rebecca Battleson, MSW, LCSW
- Susanna M. Gallagher, MSW, CSWA
- Meredith Haddan, MA, LPCi, CADC-R
- Jill Kaufmann, MS, LMFT
- Hanako Kubori, MS, LPCi
- Taylor McGowan, MSW, LCSW
- Megan Sergi-Sosa, MSW, LMSW, CADC
- Nicole Von Laven, MA, LPCi
- Megan Weaver, MSW, CSWA
- Hailey Clark, MA, LPC

Briana Schulte, LPC  
Martina Krupinski, M.Ed, LPC  
Leah Lewis, MSW, CSWA  
Anna Valencia, M.S., LPC-intern  
Darla Fletcher, LIC, BHS II  
Katie Nikkel, BHS II  
Maryssa Nohr MA  
Kelsey Hulbert, LPC  
Sierra Schlundt, MSW  
TJ Helou, QMHP  
Rebekah Bricker, LCSW  
Georgia Glazebrook, QMHP  
Gregg Logan, MA

Section 4. Each individual identified herein in Sections 2 and 3 shall retain the authority granted by this order so long as he or she continuously meets applicable standards established by the Oregon Health Authority and is employed with the County in the Health Services Department except as may otherwise be ordered by the Board of County Commissioners.

Dated this \_\_\_\_\_ of \_\_\_\_\_, 20\_\_

BOARD OF COUNTY COMMISSIONERS  
OF DESCHUTES COUNTY, OREGON

\_\_\_\_\_  
PATTI ADAIR, Chair

\_\_\_\_\_  
ANTHONY DeBONE, Vice Chair

ATTEST:

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
PHIL CHANG, Commissioner



BOARD OF  
COMMISSIONERS

# AGENDA REQUEST & STAFF REPORT

**MEETING DATE:** May 1, 2024

**SUBJECT:** Proclamation: Stroke Awareness Month

**RECOMMENDED MOTION:**

Move approval of a proclamation declaring the month of May, 2024 as Stroke Awareness Month in Deschutes County.

**BUDGET IMPACTS:**

None

**ATTENDANCE:**

Carol Stiles, Stroke Awareness Oregon



For Recording Stamp Only

BEFORE THE BOARD OF COMMISSIONERS OF DESCHUTES COUNTY, OREGON

**PROCLAMATION**

**Whereas**, stroke is the 4th leading cause of death and serious long-term disability in Oregon, with thousands of Oregonians suffering a stroke each year; and

**Whereas**, public awareness of the urgent need for immediate medical attention at the onset of stroke symptoms can significantly improve outcomes and reduce the impact of stroke; and

**Whereas**, recognizing the signs of stroke can be remembered by the acronym B.E. F.A.S.T.: (Balance, Eye Face drooping, Arm weakness, Speech difficulty, Time to call 911); and

**Whereas**, risk factors for stroke include high blood pressure, heart disease, smoking, diabetes, and high cholesterol, many of which are controllable or treatable; and

**Whereas**, Deschutes County is committed to reducing the incidence and impact of stroke through public education, improved healthcare policy, and community-based initiatives; and

**Whereas**, Stroke Awareness Oregon and numerous local organizations work tirelessly to increase awareness, provide education, and support survivors and their families; and

**Whereas**, the health and safety of all Oregonians is a responsibility shared by both the healthcare community and the public, and it is imperative to raise awareness about stroke prevention, recognition, and response;

**Now, therefore** the Deschutes County Board of Commissioners proclaims the month of May, 2024 to be

**"Stroke Awareness Month"**

in Deschutes County, and encourages all citizens to familiarize themselves with the signs and symptoms of stroke, to understand the risk factors, and to adopt healthier lifestyles to prevent strokes.

Dated this \_\_\_\_ day of \_\_\_\_\_ 2024 by the Deschutes County Board of Commissioners.

\_\_\_\_\_  
Patti Adair, Chair

\_\_\_\_\_  
Anthony DeBone, Vice Chair

\_\_\_\_\_  
Phil Chang, Commissioner

ATTEST:

\_\_\_\_\_  
Recording Secretary





BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

**MEETING DATE:** May 1, 2024

**SUBJECT:** Public Hearing and Order Considering Skyline Ranch annexation to Rural Fire Protection District #2

**RECOMMENDED MOTION:**

Following the public hearing, move approval of Order No. 2024-015.

**BACKGROUND AND POLICY IMPLICATIONS:**


Skyline Ranch Development, Inc. filed a petition to annex property into Deschutes County Rural Fire Protection District #2. The District approved the petition. The Assessor's Office and County Clerk certified the petition and verified that the number of landowners and voters signing the petition meets the threshold requirements in ORS 198 for dispensing any challenge for an election. Community Development also reviewed the petition for land use compatibility.

**BUDGET IMPACTS:**

None

**ATTENDANCE:**

Dave Doyle, Legal

REVIEWED  
  
LEGAL COUNSEL

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

Order Approving Skyline Ranch annexation \*  
into Rural Fire Protection District #2 \* ORDER NO. 2024-015  
\*

WHEREAS, Skyline Ranch Development Inc. (“Petitioner”) submitted a petition requesting annexation of the property identified in Exhibit A in the petition attached to this Order, into Deschutes County Rural Fire Protection District #2 (“District”); and

WHEREAS, the Deschutes County Clerk’s Office and Assessor’s Office verified that the petition was signed by a registered voter or a landowner, respectively, for the property as indicated in Exhibit B in the petition attached to this Order; and

WHEREAS, pursuant to ORS 198.857(4), the Deschutes County Community Development Department reviewed the petition regarding the land use compatibility statement in Exhibit C in the petition attached to this Order; and

WHEREAS, Oregon Department of Revenue reviewed the petition and granted preliminary approval, as indicated in Exhibit D in the petition attached to this Order; and

WHEREAS, the Board held a duly noticed public hearing on May 1, 2024, to determine whether, in accordance with the County Comprehensive Plan, any applicable service agreement between a local government and the affected district, and the criteria prescribed by ORS 197.175, the affected area would benefit by annexation of said territory into the District; now, therefore

THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, HEREBY ORDAINS as follows:

Section 1. The petition for annexation and all exhibits attached to this Order are hereby incorporated by reference.

Section 2. The petition for annexation is hereby approved, and the property identified in Exhibit A is declared annexed and included in the District.

Section 3. A copy of the signed Order will be forwarded to the Oregon Department of Revenue, Oregon Secretary of State Archives Division, Deschutes County Assessor’s Office and County Clerk’s Office, and the District.

Section 4. The purpose of this District is to provide fire services.

Dated this \_\_\_ day of \_\_\_\_\_, 2024.

BOARD OF COUNTY COMMISSIONERS  
OF DESCHUTES COUNTY, OREGON

\_\_\_\_\_  
PATTI ADAIR, CHAIR

\_\_\_\_\_  
ANTHONY DeBONE, VICE CHAIR

ATTEST:

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
PHIL CHANG, COMMISSIONER

**PETITION TO ANNEX PROPERTY TO DESCHUTES COUNTY RURAL FIRE PROTECTION DISTRICT #2**

To: The Board of County Commissioners Deschutes County, Oregon

The undersigned, in support of this petition, state as follows:

1. This Petition for Annexation is filed pursuant to ORS 198.705 to 198.955
2. This annexation Petition affects only Deschutes County and Deschutes County Rural Fire Protection District #2 (DCRFPD #2)
3. The principal act for DCRFPD #2 is ORS 478.0-01, et seq.
4. The territory that is subject to this petition for annexation is primarily inhabited. The attached petitions in support of this annexation are signed by land owners and registered voters in the area proposed to be annexed as indicated opposite their respective signatures, and that all signatures were obtained on or after the 14<sup>th</sup> day of February, 2024.
5. It is requested that the proceedings be taken for the annexation of said territory to Deschutes County Rural Fire Protection District #2, Deschutes County, Oregon. A description of the boundaries of the territory to be annexed is attached hereto and marked Exhibit "A".
6. That said petition has been signed by 15 percent of the electors, or 100 electors whichever number is lesser, or 15 owners or owners of 10 percent of the land, (whichever is greater) within the area proposed to be annexed.

Dated this 14<sup>th</sup> day of February, 2024.

NAME: Skyline Ranch Development, inc.  
 ADDRESS: P.O. Box 5143  
 Bend, OR 97708  
 PHONE: 541-410-8168

Approved by the Board of directors of Deschutes County Rural Fire Protection District #2 this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Approved by City of Bend

Board of Directors DCRFPD #2

By: \_\_\_\_\_

By: Ray M. [Signature]

DESCHUTES COUNTY RURAL FIRE PROTECTION DISTRICT #2

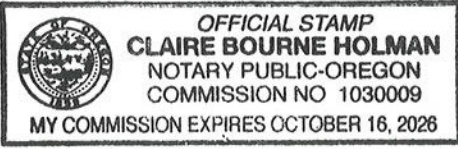
| PRINT NAME  | DATE SIGNED                                    | PROPERTY ADDRESS/RESIDENCE ADDRESS (If Different)   | LANDOWNER IN THE PROPOSED TERRITORY/<br>REGISTERED VOTER IN THE PROPOSED TERRITORY                       |
|---|--|---|--|
| Skyline Ranch Development, Inc.<br><br>Signature: Robin Coats   | <br><br>Date<br>2/14/24                        | 62984 LEVINS LN, BEND, OR 97703<br><br>PROPERTY ADDRESS<br><br>RESIDENCE ADDRESS (If Different) | Landowner<br>Yes <u>X</u><br>No _____<br>Acreage: 131.49<br>Registered Voter<br>Yes <u>X</u><br>No _____ |
| Dustin Whitaker<br><br>Signature<br><br>Jennifer Treber<br><br>Signature  | <br><br>Date<br>2/15/24<br><br>Date<br>2/15/24 | 62819 OSTROM DR, BEND, OR 97703<br><br>PROPERTY ADDRESS<br><br>RESIDENCE ADDRESS (If Different) | Landowner<br>Yes <u>X</u><br>No _____<br>Acreage: 3.03<br>Registered Voter<br>Yes <u>X</u><br>No _____   |
| Pahl Living Trust dated July 15, 1997<br><br>Signature: William G. Pahl, Trustee of the Pahl Living Trust dated July 15, 1997 | <br><br>Date<br>2/19/24                        | 62826 IMBLER DR, BEND, OR 97703<br><br>PROPERTY ADDRESS<br><br>RESIDENCE ADDRESS (If Different) | Landowner<br>Yes <u>X</u><br>No _____<br>Acreage: 2.52<br>Registered Voter<br>Yes <u>X</u><br>No _____   |

County of Deschutes            )  
  )  
State of Oregon                 )        ss.

SUBSCRIBED AND SWORN to before me this 19<sup>th</sup> day of February, 2024.  
I, Claire Holman, certify that I circulated this petition, and every person who signed this petition did so in my presence.



\_\_\_\_\_  
Notary Public for Oregon



DESCHUTES COUNTY RURAL FIRE PROTECTION DISTRICT #2

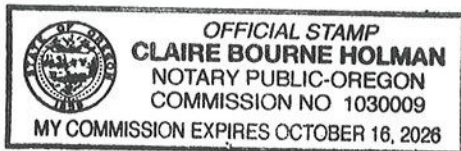
|  |                                   |  |  |
|--|-----------------------------------|--|--|
| <p>Khuri Revocable Trust U/T/A dated March 4, 2021</p> <p><b>Signature:</b> Mark Khuri, Co-Trustee of the Khuri Revocable Trust U/T/A dated March 4, 2021</p>  | <p><u>2/19/24</u></p> <p>Date</p> | <p>62846 IMBLER DR, BEND, OR 97703</p> <p>PROPERTY ADDRESS</p> | <p>Landowner<br/>Yes <u>X</u><br/>No _____</p> <p>Acreage: 2.50<br/>Registered Voter<br/>Yes <u>X</u><br/>No _____</p> |
| <p><b>Signature:</b> Christina Cruz Khuri, Co-Trustee of the Khuri Revocable Trust U/T/A dated March 4, 2021</p>   | <p>Date</p> <p><u>2/19/24</u></p> | <p>RESIDENCE ADDRESS (If Different)</p>                        |  |
| <p>The Allen H. Schacter and R. Durelle Schacter 1998 Trust dated 12/14/1998</p> <p><b>Signature:</b> Alan H. Schacter, Trustee of The Allen H. Schacter and R. Durelle Schacter 1998 Trust dated 12/14/1998</p> | <p><u>2/19/24</u></p> <p>Date</p> | <p>62917 LEVINS LN, BEND, OR 97703</p> <p>PROPERTY ADDRESS</p> | <p>Landowner<br/>Yes <u>X</u><br/>No _____</p> <p>Acreage: 2.63<br/>Registered Voter<br/>Yes <u>X</u><br/>No _____</p> |
| <p><b>Signature:</b> R. Durelle Schacter, Trustee of The Allen H. Schacter and R. Durelle Schacter 1998 Trust dated 12/14/1998</p>   | <p>Date</p> <p><u>2/19/24</u></p> | <p>RESIDENCE ADDRESS (If Different)</p>                        |  |

County of Deschutes            )  
   )  
 State of Oregon                 )        ss.

SUBSCRIBED AND SWORN to before me this 19<sup>th</sup> day of February, 2024.  
 I, Claire Holman, certify that I circulated this petition, and every person who signed this petition did so in my presence.



Notary Public for Oregon



**Exhibit A  
Skyline Ranch  
Deschutes County Rural Fire Protection District #2  
Annexation**

All those lands within the Southeast Quarter of Section 23, and the West half of Section 24, Township 17 South, Range 11 East, Willamette Meridian, Deschutes County, Oregon, more particularly described as follows:

PARCEL 1: Skyline Ranch Phase I as per Plat recorded February 3, 2021, as Instrument No. 2021-07240, Official Records, Deschutes County, Oregon;

PARCEL 2: Skyline Ranch Phase II as per Plat recorded March 24, 2022 as Instrument No. 2022-12291, Official Records, Deschutes County, Oregon;

PARCEL 3: Skyline Ranch Phase III as per Plat recorded February 27, 2024 as Instrument No. 2024-04533, Official Records, Deschutes County, Oregon;

PARCEL 4: All that portion of the Southwest Quarter of the Southwest Quarter of said Section 24, Township 17 South, Range 11 East lying east of said Skyline Ranch Phase III, and Skyline Ranch Phase I.

PARCEL 5: All that portion of the Northwest Quarter of the Southwest Quarter of said Section 24, Township 17 South, Range 11 East lying east of Skyline Ranch Phase III.

PARCEL 6: The following described portion of the South half of the Northwest Quarter of said Section 24, Township 17 South, Range 11 East;  
Commencing at the West One-Quarter (1/4) corner of said Section 24;  
Thence North 47°06'15" East 157.56 feet along the boundary of said Skyline Ranch Phase III to the point of Beginning of PARCEL 6;  
Thence North 47°06'15" East 1002.19 feet;  
Thence South 57°36'20" East 581.92 feet to the East line of the land described in Bargain and Sale Deed recorded April 17, 2017 as Document No. 2017-14430, Deschutes County Official Records;  
Thence South 12°35'15" West 88.49 feet along said East line, to the East line of the Southwest Quarter of the Northwest Quarter of said Section 24;  
Thence South 00°08'38" West 391.14 feet along said East line of the Southwest Quarter of the Northwest Quarter of said Section 24 to the South line of said Southwest Quarter;  
Thence South 89°59'34" West 1079.89 feet along said South line to the boundary of said Skyline Ranch Phase III;  
Thence along said boundary of Skyline Ranch Phase III the following two courses;  
North 59°20'24" West 66.64 feet;  
Thence North 42°53'45" West 100.00 feet to the point of Beginning of PARCEL 6.

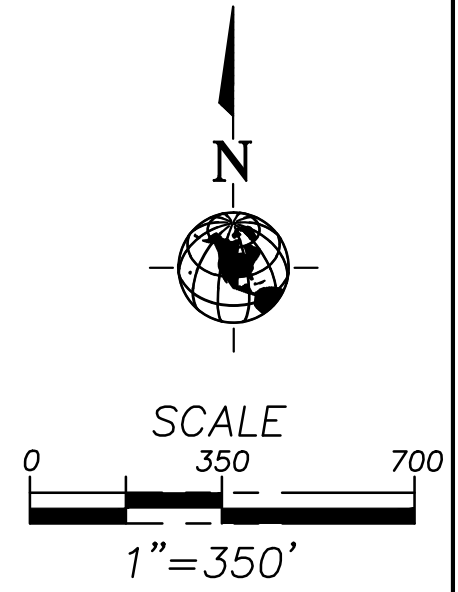
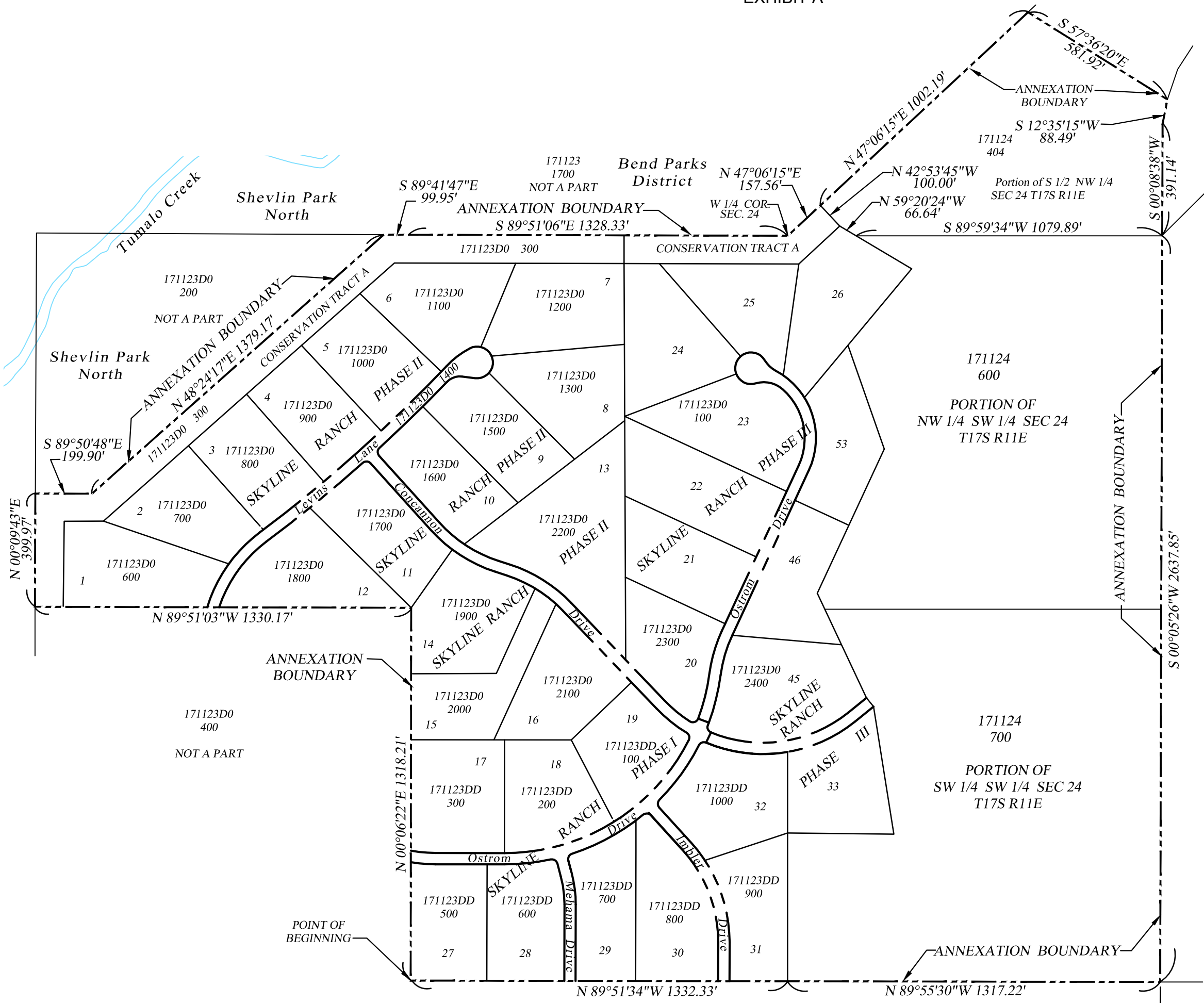
**All of the above PARCELS 1 through 6 being further described as follows:**

**Beginning** at the Southwest corner of said Skyline Ranch Phase I;  
Thence along the boundaries of said Skyline Ranch Phases I, II, and III, the following eight courses;  
North 00°06'22" East 1318.21 feet;  
Thence North 89°51'03" West 1330.17 feet;

Thence North 00°09'43" East 399.97 feet;  
Thence South 89°50'48" East 199.90 feet;  
Thence North 48°24'17" East 1379.17 feet;  
Thence South 89°41'47" East 99.95 feet;  
Thence South 89°51'06" East 1328.33 feet;  
Thence North 47°06'15" East 157.56 feet;  
Thence leaving said boundaries of Skyline Ranch Phases I,II, and III, and along the boundary of land described in Statutory Bargain and Sale Deed, recorded July 1, 2020, as Instrument No. 2020-33149, Deschutes County Official Records the following four courses;  
North 47°06'15" East 1002.19 feet;  
Thence South 57°36'20" East 581.92 feet;  
Thence South 12°35'15" West 88.49 feet;  
Thence South 00°08'38" West 391.14 feet along said East line of the Southwest Quarter of the Northwest Quarter of said Section 24 to the South line of said Southwest Quarter;  
Thence South 00°05'26" West 2637.85 feet along the East line of the West half of the Southwest Quarter of said Section 24 to the South line of said Southwest Quarter;  
Thence North 89°55'30" West 1317.22 feet along said South line of said Southwest Quarter to the Southeast corner of said Skyline Ranch Phase I;  
Thence North 89°51'34" West 1332.33 feet along the boundary of said Skyline Ranch Phase I to the Point of Beginning.







D'Agostino Parker, LLC  
 CIVIL ENGINEERING / LAND DEVELOPMENT SERVICES  
 61278 King Jeroboam Ave.  
 BEND, OR 97702  
 P: (541) 683-4134

REGISTERED  
 PROFESSIONAL  
 LAND SURVEYOR  
*Keith S. D'Agostino*  
 OREGON  
 JUNE 1, 1998  
 KEITH S. DAGOSTINO  
 2885  
 RENEWAL DATE: 12-31-25

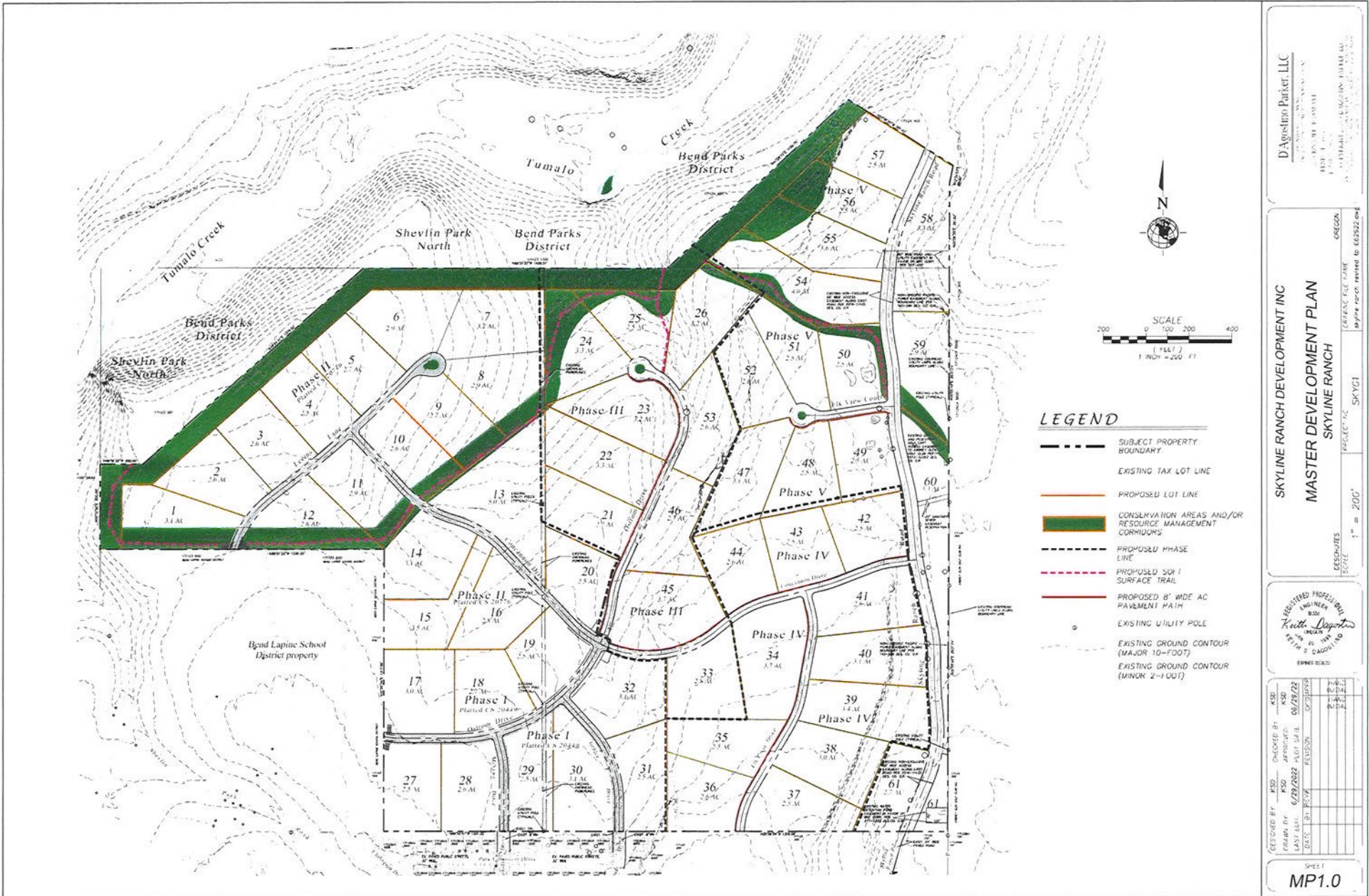
SKYLINE RANCH  
 RFPD #2 ANNEXATION MAP  
 DESCHUTES  
 PROJECT: COAT001  
 DRAWING FILE NAME: RFPDANNEXMAP031324.DWG  
 OREGON

DRAWN BY: KSD  
 LAST EDIT: 031324  
 PLOT DATE: 031324  
 SCALE: 1" = 350'

EXHIBIT A

| Tax Map & Lot | Owner                                    | Assessed Value | Real Market Value | Acreage | Development | Distance from Fire Station |
|---------------|--|----------------|-------------------|---------|-------------|----------------------------|
| 171123D000100 | Skyline Ranch Development Inc            | \$1,113,740    | \$3,043,000       | 17.00   | Vacant      | 3 miles                    |
| 171123D000300 | Skyline Ranch Development Inc            | \$1,830        | \$5,000           | 6.26    | Vacant      | 3 miles                    |
| 171123D000600 | Estatly Ventures LLC                     | \$408,000      | \$1,200,000       | 3.12    | Vacant      | 3 miles                    |
| 171123D000700 | Alan H& R Durelle Schacter 1998 Trust    | \$606,340      | \$1,783,340       | 2.63    | Yes         | 3 miles                    |
| 171123D000800 | Mark A Hutchinson Revocable Trust et al  | \$442,000      | \$1,300,000       | 2.57    | Yes         | 3 miles                    |
| 171123D000900 | Kristen M. Giacomini Trust               | \$374,000      | \$1,100,000       | 2.52    | Vacant      | 3 miles                    |
| 171123D001000 | Redden, Hilary & Andrew                  | \$289,000      | \$850,000         | 2.68    | Vacant      | 3 miles                    |
| 171123D001100 | Cavanagh, Stephen & Janice               | \$340,000      | \$1,000,000       | 2.94    | Vacant      | 3 miles                    |
| 171123D001200 | Beekman Trust                            | \$340,000      | \$1,000,000       | 3.16    | Vacant      | 3 miles                    |
| 171123D001300 | Skyline Ranch Development Inc            | \$282,200      | \$830,000         | 2.88    | Vacant      | 3 miles                    |
| 171123D001500 | Bjerk, Christian David & Haley Berman    | \$275,400      | \$810,000         | 2.72    | Vacant      | 3 miles                    |
| 171123D001600 | Kebet, Zachariah & Nieves, Nicole        | \$280,500      | \$825,000         | 2.57    | Vacant      | 3 miles                    |
| 171123D001700 | Vandenbos Revocable Trust                | \$297,500      | \$875,000         | 2.88    | Vacant      | 3 miles                    |
| 171123D001800 | John P & Courtney A Hurwitz 2014 Family  | \$306,000      | \$900,000         | 2.85    | Yes         | 3 miles                    |
| 171123D001900 | Ripley, John Justin II & McDonald, Wendy | \$212,500      | \$625,000         | 3.09    | Vacant      | 3 miles                    |
| 171123D002000 | McClain, Regina Sky & Ranes, Evan        | \$238,000      | \$700,000         | 2.50    | Yes         | 3 miles                    |
| 171123D002100 | Youngs, Stacy & Nathan                   | \$204,000      | \$600,000         | 2.81    | Yes         | 3 miles                    |
| 171123D002200 | Skyline Ranch Development Inc            | \$299,200      | \$880,000         | 5.00    | Vacant      | 3 miles                    |
| 171123D002300 | Skyline Ranch Development Inc            | \$293,780      | \$864,050         | 2.50    | Yes         | 3 miles                    |
| 171123D002400 | Skyline Ranch Development Inc            | \$183,000      | \$500,000         | 3.20    | Vacant?     | 3 miles                    |
| 171123DD00100 | Devlin, Daniel & Karen                   | \$204,940      | \$567,000         | 2.52    | Vacant      | 3 miles                    |
| 171123DD00200 | Jeffrey W Wiggan Revocable Living Trust  | \$253,740      | \$702,000         | 2.74    | Vacant      | 3 miles                    |
| 171123DD00300 | Whitaker, Dustin & Treber, Jennifer      | \$618,900      | \$1,775,340       | 3.03    | Yes         | 3 miles                    |
| 171123DD00500 | Wilson, Jeremiah & Renee                 | \$210,790      | \$583,200         | 2.55    | Vacant      | 3 miles                    |
| 171123DD00600 | Schumacher, Robert & Sunny               | \$557,180      | \$1,601,980       | 2.59    | Yes         | 3 miles                    |
| 171123DD00700 | Khuri Revocable Trut                     | \$198,690      | \$549,720         | 2.50    | Yes         | 3 miles                    |
| 171123DD00800 | Koback, Christopher & Elizabeth          | \$234,220      | \$648,000         | 3.12    | Yes         | 3 miles                    |
| 171123DD00900 | Pahl Living Trust                        | \$325,530      | \$910,760         | 2.52    | Yes         | 3 miles                    |
| 171123DD01000 | James T Imper 2007 Revocable Trust       | \$361,240      | \$1,016,210       | 3.07    | Yes         | 3 miles                    |
| 1711240000404 | Skyline Ranch Development Inc            | \$1,347        | \$561,660         | 14.65   | Vacant      | 3 miles                    |
| 1711240000600 | Skyline Ranch Development Inc            | \$368,160      | \$1,374,930       | 40.00   | Yes         | 3 miles                    |
| 1711240000700 | Skyline Ranch Development Inc            | \$19,560       | \$776,000         | 40.00   | Yes         | 3 miles                    |







**Petition for Annexation to  
Deschutes County Rural Fire Protection District #2  
(Multiple Addresses)**

***Clerk's Certification***

I, Steve Dennison, Deschutes County Clerk, do hereby certify that of the eight (8) signatures submitted on the petition, there are five (5) registered voters. Details of each address are listed below.

- 62984 Levins Ln, Bend, OR 97703: Petition signer is not registered to vote at this address.
- 62819 Ostrom Dr, Bend, OR 97703: Both petition signers are registered to vote at this address.
- 62826 Imbler Dr, Bend, OR 97703: Petition signer is registered to vote at this address.
- 62846 Imbler Dr, Bend, OR 97703: Petition signers are not registered to vote at this address.
- 62917 Levins Ln, Bend, OR 97703: Both petition signers are registered to vote at this address.

**Dated this 9<sup>th</sup> day of April, 2024.**

Steve Dennison  
Deschutes County Clerk



County Clerk

**Petition for Annexation to  
Deschutes County Rural Fire Protection District #2  
(Multiple Taxlots)**

***Clerk's Certification***

I, Steve Dennison, Deschutes County Clerk, do hereby certify that five (5) of the signatures on the attached petition sheets are registered voters within the proposed area to be annexed. There are a total of eight (8) registered voters within the proposed area to be annexed and the taxlots listed below.

| Map and Taxlot | Map and Taxlot | Map and Taxlot | Map and Taxlot |
|----------------|----------------|----------------|----------------|
| 171123D000300  | 171123D002000  | 171123D000700  | 171123DD00600  |
| 171123D001600  | 171123D002100  | 171123D000800  | 171123DD00500  |
| 171123D001700  | 171123D002300  | 171123D000900  | 171123DD00300  |
| 171123D002400  | 171123DD00900  | 171123D001000  | 171123DD00200  |
| 171123DD00100  | 171123DD00800  | 171123D001500  | 171123DD00700  |
| 1711240000404  | 171123DD01000  | 171123D001100  | 171123D000100  |
| 171123D001900  | 171123D001800  | 171123D001300  | 1711240000700  |
| 171123D002200  | 171123D000600  | 171123D001200  | 1711240000600  |

**Dated this 12<sup>th</sup> day of April, 2024.**

Steve Dennison  
Deschutes County Clerk

EXHIBIT B



**DESCHUTES COUNTY ASSESSOR'S OFFICE  
CARTOGRAPHY DEPARTMENT**

1300 NW Wall Street, Suite 204 | Bend, Oregon 97703

**Office:** (541) 388-6508 | **Fax:** (541) 382-1692

**Website:** <https://www.deschutes.org/assessor>

**Property Info:** <https://dial.deschutes.org/>

April 3, 2024

Steve Dennison

Deschutes County Clerk

**Re: DC Rural Fire Protection Distrct #2 (Skyline Ranch Dev Inc ET AL)**

Please be advised the attached petition meets the requirements of ORS 198.

Sincerely,

*Gregg Rossi*



**Gregg Rossi | Chief Cartographer**

**Deschutes County Assessor's Office, Cartography Dept.**

**1300 NW Wall St. Suite 204 | Bend, Oregon 97703 PO Box 6005 | Bend, Oregon 97708**

**Tel: (541) 617-4703 | Fax: (541) 382-1692**



COMMUNITY DEVELOPMENT

---

**TO:** Deschutes County Board of Commissioners

**FROM:** Will Groves, Planning Manager

**DATE:** April 1, 2024

**SUBJECT:** Land Use Compatibility, Skyline Ranch - Deschutes County Rural Fire Protection District #2 Annexation

---

The materials contained in the petition propose to annex lands to the Deschutes County Rural Fire Protection District #2

This annexation is consistent with Title 18, Deschutes County Zoning Ordinance, and Title 23, Deschutes County Comprehensive Plan. There are no local land use regulations or policies that specifically address this annexation<sup>1</sup>.

---

<sup>1</sup> Policy 3.6.1 “encourages the formation of special service districts to serve rural needs rather than have the County serve those needs.” Policy 3.8.1 recognizes the importance to “cooperate with public agencies and local park districts to provide park and recreation lands, facilities and opportunities.”



**Boundary Change Preliminary Review****DOR 9-P123-** 05/01/2024 Item #6.

Cadastral Information Systems Unit  
PO Box 14380  
Salem, OR 97309-5075  
fax 503-945-8737  
boundary.changes@dor.oregon.gov

Deschutes County Legal Counsel  
Attn: David Doyle  
1300 NW Wall Street, Suite 200  
Bend OR 97701

---

March 21, 2024

Documents received: 2/29/2024, 3/13/2024  
From: Pauline Word

This letter is to inform you that the Description and Map for your planned Annexation to the Deschutes RFPD No 2 (Skyline Petition) in Deschutes County have been reviewed per your request. They MEET the requirements of ORS 308.225 for use with an Order, Ordinance, or Resolution which must be submitted to the Deschutes County Assessor and the Department of Revenue in final approved form before March 31 of the year in which the change will become effective.

Exhibit A  
Parcel 6 line 5  
Th N47°06'15"E 1002.19, is a typo should be 1102.19  
Please fix in the final

If you have any questions please contact Robert Ayers, 503-983-3032



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

**MEETING DATE:** May 1, 2024

**SUBJECT:** Approval of Resolution No. 2024-014, adopting recreational immunity as provided by ORS and SB 1576 (2024).

**RECOMMENDED ACTION:**  
Board adoption of Resolution No. 2024-014.

**BACKGROUND AND POLICY IMPLICATIONS:**  
Recent court decisions have greatly limited recreational immunity from civil lawsuits that public entities in Oregon have relied upon. In the 2024 session, the Legislature enacted SB 1576 which reinstates historic recreational immunity through January 2, 2026. In order to avail itself of the immunity protection, the County must adopt a Resolution.

**BUDGET IMPACTS:**  
Unknown

**ATTENDANCE:**  
Legal

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

A Resolution Adopting Immunity from Liability \*  
Provided in ORS 105.668, as Amended by SB \* RESOLUTION NO. 2024-014  
1576 (2024) \*

WHEREAS, the 2024 Oregon Legislature enacted SB 1576 during its regular session; and

WHEREAS, as amended by SB 1576, ORS 105.668(3) authorizes a county with a population of less than 500,000 people to opt-in to the immunities identified in ORS 105.668(2); and

WHEREAS, Deschutes County desires to opt-in to the immunities identified in ORS 105.668; now therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON as follows:

Section 1. Immunity. Pursuant to ORS 105.668(3)(a) and (b), on behalf of the County, its elected officials, officers, employees and agents, Deschutes County hereby opts-in to the immunity from liability for injury or property damage arising from the use of trails or structures in public easements and/or unimproved rights of way and other public property located within Deschutes County as provided in ORS 105.668 as amended by SB 1576 (2024).

Section 2. Extended Immunity. Pursuant to ORS 105.668(3)(c) and (d), Deschutes County further opts to extend the immunity adopted in Section 1 of this Resolution to:

- a. The owner(s) of land abutting public easements and unimproved right of ways and other public property located within unincorporated Deschutes County; and
- b. Any nonprofit entity and its volunteers for the construction and maintenance of trails or structures in a public easement, unimproved right of way, or other public property located within unincorporated Deschutes County.

**Section 3. Effective Date.** This Resolution shall take effect immediately from and after its adoption.

BOARD OF COUNTY COMMISSIONERS  
OF DESCHUTES COUNTY, OREGON

Dated this \_\_\_\_\_ of \_\_\_\_\_, 2024

\_\_\_\_\_  
PATTI ADAIR, Chair

\_\_\_\_\_  
ANTHONY DeBONE, Vice Chair

ATTEST:

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
PHIL CHANG, Commissioner



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

**MEETING DATE:** May 1, 2024

**SUBJECT:** Consideration of American Rescue Plan Act (ARPA) Funding Request – Mountain View Community Development Safe Parking Program

**BACKGROUND AND POLICY IMPLICATIONS:**

Mountain View Community Development has requested \$250,000 in American Rescue Plan Act (ARPA) funds in support of administrative and operational costs. The attached request from Mountain View Community Development includes additional information about the request.

Mountain View Community Development currently provides shelter for an average of 50 people, including 17 children through its Safe Parking program. The County previously allocated \$200,000 in ARPA funds in support of the Safe Parking Program.

**BUDGET IMPACTS:**

The Board previously allocated \$2 million of American Rescue Plan Act (ARPA) funds in support of projects associated with homeless response. \$1.5 million was set aside for the Coordinated Houseless Response Office (CHRO) managed camp RFP process. The remaining \$500,000 was set aside. If approved, staff would recommend that the Board use the remaining \$500,000 as the funding source for this request.

**ATTENDANCE:**

Erik Kropp, Deputy County Administrator  
Dan Emerson, Budget & Financial Planning Manager  
Laura Skundrick, Management Analyst

**From:** Rick Russell <rick@mvfredmond.org>  
**Sent:** Monday, April 15, 2024 3:47 PM  
**To:** Erik Kropp <Erik.Kropp@deschutes.org>  
**Cc:** Patti Adair <Patti.Adair@deschutes.org>  
**Subject:** ARPA Support for Safe Parking

[EXTERNAL EMAIL]

---

Erik,

I am writing to request ARPA funding support for Safe Parking operations. We are requesting \$250,000 for administration and operations of the program.

As I have discussed with the commissioners, the funding we were expecting from our Pacific Source contract has been significantly less than expected. We are retraining staff to increase funding from Pacific Source, but it will take several months to accomplish that. We expect a deficit of \$350,000 in calendar year 2024 and the same amount in 2025. We currently have funding requests with COIC/MAC and COHC to help cover that gap, but their funding rollout may take several months.

MVCD has responded to the RFQ/RFP for alternative sheltering. We intend offer expanded Safe Parking sites in Redmond, and propose mobile case management that could support managed camps (likely Redmond & Juniper Ridge.) However, I need to stabilize our current operations before expanding to something new.

Currently, MVCD provides shelter for an average of 50 people, 17 of whom are children. Families prefer Safe Parking to congregate shelters. In 2023 we served 96 individuals, 30 moved on to a positive destination (18 to permanent housing, 12 to transitional space like shelter or a family property. 14 left unsuccessfully. Through March of 2024, we helped 7 people get into permanent housing and 2 more moved to positive destination. Our case managers meet weekly with participants to help them access housing options. We continue to have a waiting list for entry into the program.

Thank you,  
Rick

Rick Russell  
rick@mvfredmond.org  
Executive Director  
Mountain View Community Development  
Lead Pastor  
Mountain View Fellowship  
541-325-2582



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

**MEETING DATE:** May 1, 2024

**SUBJECT:** FY 2025 Video Lottery Fund Allocation

**RECOMMENDED MOTION:**

Move approval of FY 2025 Video Lottery fund allocations as determined by the Board on April 22<sup>nd</sup>.

**BACKGROUND AND POLICY IMPLICATIONS:**

During its April 22, 2024 meeting, the Board of Commissioners reviewed proposals and made allocations for FY25 video lottery proceeds. The attached worksheet reflects the allocations made and projected remaining balance of the fund.

**BUDGET IMPACTS:**

Planned expenditures will be included in the FY 2025 budget.

**ATTENDANCE:**

Laura Skundrick, Management Analyst

|   |           |                     |
|---|-----------|---------------------|
| State Video Lottery Revenue Anticipated | \$        | 1,370,000.00        |
| ISF Fees                                | \$        | (42,334.00)         |
| Grant Program Administration            | \$        | (15,500.00)         |
| Contingency                             | \$        | (1,100,808.00)      |
| <b>Total Resources Available</b>        | <b>\$</b> | <b>1,319,767.00</b> |
| <b>Remaining Balance</b>                | <b>\$</b> | <b>-</b>            |

| PROGRAM                                      | FY 2024 ALLOCATIONS  | FY 2025 REQUESTS     | % Change  | FY 2025 ALLOCATIONS  |
|--|----------------------|----------------------|-----------|----------------------|
| <b>Economic Development</b>                  |                      |                      |           |                      |
| EDCO Regional Capacity / Operational Support | \$ 151,905.00        | \$ 161,128.00        | 6%        | \$ 161,128.00        |
| Local Capacity: Bend                         | \$ 16,520.00         | \$ 17,346.00         | 5%        | \$ 17,346.00         |
| Local Capacity: Sunriver/La Pine             | \$ 38,545.00         | \$ 41,072.00         | 7%        | \$ 41,072.00         |
| Local Capacity: Redmond                      | \$ 16,520.00         | \$ 18,246.00         | 10%       | \$ 18,246.00         |
| Local Capacity: Sisters                      | \$ 38,545.00         | \$ 40,472.00         | 5%        | \$ 40,472.00         |
| Venture Catalyst Program                     | \$ 44,050.00         | \$ 46,253.00         | 5%        | \$ 46,253.00         |
| <b>Sub-Total</b>                             | <b>\$ 306,085.00</b> | <b>\$ 324,517.00</b> | <b>6%</b> | <b>\$ 324,517.00</b> |

|   |                      |                      |             |                      |
|---|----------------------|----------------------|-------------|----------------------|
| <b>Support for County Core Services</b>   |                      |                      |             |                      |
| District Attorney's Office Remodel Design | \$ -                 | \$ 200,000.00        | NEW         | \$ 100,000.00        |
| Environmental Health Fee Subsidy          | \$ -                 | \$ 526,572.00        | NEW         | \$ 250,000.00        |
| Fair & Expo Master Plan Support           | \$ 100,000.00        | \$ 250,000.00        | 150%        | \$ 150,000.00        |
| <b>Sub-Total</b>                          | <b>\$ 100,000.00</b> | <b>\$ 976,572.00</b> | <b>877%</b> | <b>\$ 500,000.00</b> |

|  |                      |                      |             |                     |
|--|----------------------|----------------------|-------------|---------------------|
| <b>Chamber Support</b>                 |                      |                      |             |                     |
| Bend Chamber Workforce Housing Program | \$ -                 | \$ 75,000.00         | NEW         | \$ -                |
| La Pine Chamber                        | \$ -                 | \$ 60,000.00         | NEW         | \$ -                |
| Redmond Chamber                        | \$ -                 | \$ 60,000.00         | NEW         | \$ -                |
| Sisters Country Chamber                | \$ 50,000.00         | \$ 60,000.00         | 20%         | \$ -                |
| Sunriver Chamber Baseline Support      | \$ 45,000.00         | \$ 45,000.00         | 0%          | \$ 45,000.00        |
| Sunriver Chamber - Additional Funds    | \$ 5,000.00          | \$ 20,000.00         | 300%        | \$ -                |
| <b>Sub-Total</b>                       | <b>\$ 100,000.00</b> | <b>\$ 320,000.00</b> | <b>220%</b> | <b>\$ 45,000.00</b> |

|  |                     |                      |            |                     |
|--|---------------------|----------------------|------------|---------------------|
| <b>Special Project Support</b>         |                     |                      |            |                     |
| Shop-with-a-Cop Program                | \$ 5,000.00         | \$ 5,000.00          | 0%         | \$ 2,500.00         |
| Deschutes Cultural Coalition           | \$ 25,000.00        | \$ 25,000.00         | 0%         | \$ 15,000.00        |
| Deschutes Basin Water Collaborative    | \$ 20,000.00        | \$ 30,000.00         | 50%        | \$ 15,000.00        |
| Deschutes Collaborative Forest Project | \$ 20,000.00        | \$ 20,000.00         | 0%         | \$ 10,000.00        |
| Friends of the Children                | \$ 20,000.00        | \$ 25,000.00         | 25%        | \$ 12,500.00        |
| Newberry Regional Partnership          | \$ -                | \$ 10,000.00         | NEW        | \$ 5,000.00         |
| <b>Sub-Total</b>                       | <b>\$ 90,000.00</b> | <b>\$ 115,000.00</b> | <b>28%</b> | <b>\$ 60,000.00</b> |

|   |                      |                      |            |                      |
|---|----------------------|----------------------|------------|----------------------|
| <b>Service Partners</b>   |                      |                      |            |                      |
| <b>Central Oregon Council on Aging (COCOA) - Meals on Wheels and Congregate Dining</b>                    | \$ 42,500.00         | \$ 50,000.00         | 18%        | \$ 30,000.00         |
| <b>MountainStar Family Relief Nursery - Therapeutic Early Childhood Classroom and Safety Net Projects</b> | \$ 21,600.00         | \$ 22,500.00         | 4%         | \$ 16,250.00         |
| <b>J-Bar-J / Cascade Youth and Family Services</b>  | \$ 20,000.00         | \$ 20,000.00         | 0%         | \$ 15,000.00         |
| <b>Redmond Senior Center - Meals on Wheels &amp; Congregate Meals Project</b>                             | \$ 12,000.00         | \$ 15,500.00         | 29%        | \$ 12,750.00         |
| <b>KIDS Center - Child Abuse Medical Evaluation Project</b>   | \$ 30,000.00         | \$ 35,000.00         | 17%        | \$ 22,500.00         |
| <b>Latino Community Association - Healthy Families &amp; Family Empowerment Programs</b>                  | \$ 35,000.00         | \$ 45,000.00         | 29%        | \$ 27,500.00         |
| <b>Bethlehem Inn - Volunteer Coordination of Emergency Meals</b>  | \$ 42,500.00         | \$ 45,000.00         | 6%         | \$ 27,500.00         |
| <b>Family Access Network (FAN) - Juniper Elementary FAN Advocate Project</b>                              | \$ 17,500.00         | \$ 17,500.00         | 0%         | \$ 13,750.00         |
| <b>Saving Grace- Mary's Place Supervised Visitation &amp; Safe Exchange Center</b>                        | \$ 30,000.00         | \$ 40,000.00         | 33%        | \$ 25,000.00         |
| <b>Central Oregon Veterans' Outreach (COVO) - Homeless Outreach Coordinator</b>                           | \$ 30,000.00         | \$ 30,000.00         | 0%         | \$ 30,000.00         |
| <b>Court Appointed Special Advocates (CASA)</b>   | \$ 35,000.00         | \$ 40,000.00         | 14%        | \$ 25,000.00         |
| <b>Healthy Beginnings- Preschool Developmental Screening</b>  | \$ -                 | \$ -                 |            | \$ -                 |
| <b>Upper Deschutes Watershed Council</b>  | \$ 20,000.00         | \$ 20,000.00         | 0%         | \$ 15,000.00         |
| <b>Sub-Total</b>  | <b>\$ 336,100.00</b> | <b>\$ 380,500.00</b> | <b>13%</b> | <b>\$ 260,250.00</b> |

|  |                      |                      |            |                      |
|--|----------------------|----------------------|------------|----------------------|
| <b>Grant Programs</b>  |                      |                      |            |                      |
| Fuels Reduction Grant Program  | \$ 45,000.00         | \$ 100,000.00        | 122%       | \$ 50,000.00         |
| Discretionary Grants   | \$ 45,000.00         | \$ 45,000.00         | 0%         | \$ 22,500.00         |
| Fundraising Grants   | \$ 15,000.00         | \$ 15,000.00         | 0%         | \$ 7,500.00          |
| Arts and Culture Grants  | \$ -                 | \$ -                 |            | \$ -                 |
| Event Sponsorship  | \$ -                 | \$ 20,000.00         | NEW        | \$ 10,000.00         |
| <b>United Way of Central Oregon -Emergency Food, Clothing, and Shelter</b> | \$ 80,000.00         | \$ 80,000.00         | 0%         | \$ 40,000.00         |
| <b>Sub-Total</b>   | <b>\$ 185,000.00</b> | <b>\$ 260,000.00</b> | <b>41%</b> | <b>\$ 130,000.00</b> |

|                           |                     |                        |             |                        |
|---------------------------|---------------------|------------------------|-------------|------------------------|
| <b>TOTAL REQUIREMENTS</b> | <b>\$ 1,117,185</b> | <b>\$ 2,376,589.00</b> | <b>113%</b> | <b>\$ 1,319,767.00</b> |
| <b>REMAINING BALANCE</b>  |                     |                        |             | <b>\$ -</b>            |





**BOARD OF  
COMMISSIONERS**

**AGENDA REQUEST & STAFF REPORT**

**MEETING DATE:** May 1, 2024

**SUBJECT:** FY 2024 Q3 & Q4 Discretionary Grant Application Review

**RECOMMENDED MOTION:**

Determine allocations.

**BACKGROUND AND POLICY IMPLICATIONS:**

Each quarter, the Board of Commissioners reviews applications submitted to the Deschutes County Discretionary Grant Program and determines award amounts. Quarters three and four have been combined for the Board's consideration on April 24, 2024.

**BUDGET IMPACTS:**

Discretionary Grants are made available through the Video Lottery Fund, which is supported by state lottery proceeds. Discretionary Grant funds available during the third and fourth quarters were budgeted for FY 2023-24.

**ATTENDANCE:**

Laura Skundrick, Management Analyst