



# 2024-2025 Employment Schedule

The instructional school year begins August 1, 2024 and ends May 21, 2025. Pre-planning is scheduled for July 25-31, 2024, and post-planning is scheduled for May 22-23, 2025.

Calendar Description	Begins	Ends	Detailed Workdays
Annual Operational Employees	July 1, 2024	June 30, 2025	<p>Please refer to the 2024-2025 Annual Operational calendar for specific holidays and Administrative Rule GARK-R regarding earned vacation leave.</p> <p>* Specific dates may be impacted by summer work schedule</p>
<b>235 Days</b>			
Annual Administrative Employees High School Secretaries	July 1, 2024	June 30, 2025	<p>Please refer to the 2024-2025 Annual Administrative calendar for holidays and Administrative Rule GARK-R regarding earned vacation leave.</p> <p>* Specific dates may be impacted by summer work schedule</p>
<b>218 Days</b>			
Coordinators Consultants Psychologists Elementary & Middle School Secretaries	July 8, 2024	June 20, 2025	<p>177 School Days (August 1, 2024 - May 21, 2025)            13 Days Prior to Pre-Planning (July 8-24, 2024)            Pre-Planning (July 25-31, 2024)            November 5, 2024            January 2-3, 2025            Post-Planning (May 22-23, 2025)            18 Days After Post-Planning (May 27, 2025 - June 20, 2025)</p> <p>* Specific dates may be impacted by summer work schedule</p>



# 2024-2025 Employment Schedule

Calendar Description	Begins	Ends	Detailed Workdays
<b>218 Days</b>			
Campus Police Officers	July 15, 2024	June 27, 2025	177 School Days (August 1, 2024 - May 21, 2025) 8 Days Prior to Pre-Planning (July 15-24, 2024) Pre-Planning (July 25-31, 2024) November 5, 2024 January 2-3, 2025 Post-Planning (May 22-23, 2025) 23 Days After Post-Planning (May 27, 2025 - June 27, 2025)  * Specific dates may be impacted by summer work schedule
<b>208 Days</b>			
Assistant Principals Coordinators Psychologists	July 9, 2024	June 9, 2025	177 School Days (August 1, 2024 - May 21, 2025) 11 Days Prior to Pre-Planning (July 9-11 and 15-24, 2024) Pre-Planning (July 25-31, 2024) November 5, 2024 January 2-3, 2025 Post-Planning (May 22-23, 2025) 10 Days After Post-Planning (May 27, 2025 - June 9, 2025)  * Specific dates may be impacted by summer work schedule  High School Assistant Principals may be requested to work an additional three days between July 1, 2024 and June 30, 2025. These three days will be assigned by the High School Principal and reported to Payroll when worked.

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Calendar Description	Begins	Ends	Detailed Workdays
<b>208 Days</b>			
Support and Services Administrators	July 17, 2024	June 16, 2025	177 School Days (August 1, 2024 - May 21, 2025) 6 Days Prior to Pre-Planning (July 17-24, 2024) Pre-Planning (July 25-31, 2024) November 5, 2024 January 2-3, 2025 Post-Planning (May 22-23, 2025) 15 Days After Post-Planning (May 27, 2025 - June 16, 2025)  * Specific dates may be impacted by summer work schedule
<b>198 Days</b>			
Support and Services Administrators	July 17, 2024	June 2, 2025	177 School Days (August 1, 2024 - May 21, 2025) 6 Days Prior to Pre-Planning (July 17-24, 2024) Pre-Planning (July 25-31, 2024) November 5, 2024 January 2-3, 2025 Post-Planning (May 22-23, 2025) 5 Days After Post-Planning (May 27, 2025 - June 2, 2025)  * Specific dates may be impacted by summer work schedule
<b>198 Days</b>			
Bookkeepers Rank 3 Clerks Braille Clerks	July 18, 2024	June 3, 2025	177 School Days (August 1, 2024 - May 21, 2025) 5 Days Prior to Pre-Planning (July 18-24, 2024) Pre-Planning (July 25-31, 2024) November 5, 2024 January 2-3, 2025 Post-Planning (May 22-23, 2025) 6 Days After Post-Planning (May 27, 2025 - June 3, 2025)

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Calendar Description	Begins	Ends	Detailed Workdays
<b>198 Days</b>			
Psychologists	July 25, 2024	June 10, 2025	177 School Days (August 1, 2024 - May 21, 2025) Pre-Planning (July 25-31, 2024) November 5, 2024 January 2-3, 2025 Post-Planning (May 22-23, 2025) 11 Days After Post-Planning (May 27, 2025 - June 10, 2025)
<b>193 Days</b>			
High School Pupil Personnel Clerks Rank 3 High School Guidance Clerks Title I Classified Parent Facilitators	July 22, 2024	May 29, 2025	177 School Days (August 1, 2024 - May 21, 2025) 3 Days Prior to Pre-Planning (July 22-24, 2024) Pre-Planning (July 25-31, 2024) November 5, 2024 January 2-3, 2025 Post-Planning (May 22-23, 2025) 3 Days After Post-Planning (May 27-29, 2025)
<b>191 Days</b>			
Teachers New to Cobb County	July 16, 2024	May 23, 2025	177 School Days (August 1, 2024 - May 21, 2025) 4 Days Prior to Pre-Planning (July 16-19, 2024) Pre-Planning (July 25-31, 2024) November 5, 2024 January 2-3, 2025 Post-Planning (May 22-23, 2025)



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Calendar Description	Begins	Ends	Detailed Workdays
<b>188 Days</b>			
Rank 1 School Clerks (MS/HS) Rank 1 High School Guidance Clerks School Social Workers Occupational & Physical Therapists Occupational Therapy Assistants Special Education County-Wide Nurses Special Education School-Based Nurses	July 24, 2024	May 23, 2025	177 School Days (August 1, 2024 - May 21, 2025) 6 Days Prior to Start of School (July 24-31, 2024) November 5, 2024 January 2-3, 2025 Post-Planning (May 22-23, 2025)
<b>188 Days</b>			
School Food Service Managers Key Person, Food and Nutrition Services	July 22, 2024	May 22, 2025	177 School Days (August 1, 2024 - May 21, 2025) 8 Days Prior to the Start of School (July 22-31, 2024) November 5, 2024 January 3, 2025 1 Day Following the End of School (May 22, 2025)
<b>187 Days</b>			
Teachers School Counselors	July 25, 2024	May 23, 2025	177 School Days (August 1, 2024 - May 21, 2025) Pre-Planning (July 25-31, 2024) November 5, 2024 January 2-3, 2025 Post-Planning (May 22-23, 2025)



# 2024-2025 Employment Schedule

Calendar Description	Begins	Ends	Detailed Workdays
<b>183 Days</b>			
Consulting Nurses Local School Nurses	July 25, 2024	May 22, 2025	177 School Days (August 1, 2024 - May 21, 2025) 5 Days Prior to the Start of School (July 25-31, 2024) 1 Day Following the End of School (May 22, 2025)  Details of back-to-school dates will be designated on the 2024-2025 School Nurse Pre-Planning Schedule.
<b>181 Days</b>			
Paraprofessionals	July 25, 2024	May 21, 2025	177 School Days (August 1, 2024 - May 21, 2025) 4 Days Prior to the Start of School (between July 25-31, 2024)  Parapros must work July 29, 2024 and three additional days of pre-planning as designated by school principal.
<b>181 Days</b>			
School Bus Drivers	July 25, 2024	May 21, 2025	177 School Days (August 1, 2024 - May 21, 2025) 4 Days Prior to the Start of School (between July 25-31, 2024)  Bus Drivers must work July 29, 2024 and three additional days of pre-planning as designated by the Transportation Office.

# 2024-2025 Employment Schedule

Calendar Description	Begins	Ends	Detailed Workdays
<b>180 Days</b>			
School Food Service Assistants	July 29, 2024	May 22, 2025	176 School Days (August 1, 2024 - May 21, 2024) March 3, 2025 is a non-work day 3 Days Prior to the Start of School (July 29-31, 2024) May 22, 2025
<b>178 Days</b>			
School Bus Monitors	July 25, 2024	May 21, 2025	177 School Days (August 1, 2024 - May 21, 2025) 1 Day Prior to the Start of School (between July 25-31, 2024)  Bus Monitors must work one of the five pre-planning days as designated by the Transportation Office.

**Please Note: Employees are not permitted to work in excess of the number of contract or scheduled days without prior approval from Human Resources.**