

## Part One – Basic Federal Award Information

**Review Request Type:**      Fall 20-Day Review      20-Day Session Review      Urgent 10-Day Review

**State Agency:**

**State Legal Authority:**

**Federal Agency:**

**Assistance Listing Number (ALN):**

**Federal Award Title:**

**Federal Legislation Authorizing the Grant:**

**Application Status:**      Pre-Application      Application      Negotiation      Award

## Part Two – Award Type Information (Dollars in Thousands)

### New Award

Amount requiring approval in the current biennium:

**State FY:** \_\_\_\_\_ **Amt:** \$ \_\_\_\_\_

**State FY:** \_\_\_\_\_ **Amt:** \$ \_\_\_\_\_

Anticipated expenditures in the next biennium:

**State FY:** \_\_\_\_\_ **Amt:** \$ \_\_\_\_\_

**State FY:** \_\_\_\_\_ **Amt:** \$ \_\_\_\_\_

### Increase in Award Amount (include continuation and increase in award amount)

Original approval date for current biennium:

Incremental amount requiring approval:

**State FY:** \_\_\_\_\_ **Amt:** \$ \_\_\_\_\_

**State FY:** \_\_\_\_\_ **Amt:** \$ \_\_\_\_\_

Anticipated incremental expenditures in the next biennium:

**State FY:** \_\_\_\_\_ **Amt:** \$ \_\_\_\_\_

**State FY:** \_\_\_\_\_ **Amt:** \$ \_\_\_\_\_

Amount approved for the current biennium + Incremental amount requested = New total current biennium

### Change in Fiscal Years Spending Authority Only

Original approval date for current biennium:

Incremental amount requiring approval:

**State FY:** \_\_\_\_\_ **Amt:** \$ \_\_\_\_\_

**State FY:** \_\_\_\_\_ **Amt:** \$ \_\_\_\_\_

Anticipated incremental expenditures in the next biennium:

**State FY:** \_\_\_\_\_ **Amt:** \$ \_\_\_\_\_

**State FY:** \_\_\_\_\_ **Amt:** \$ \_\_\_\_\_

Amount approved for the current biennium + Incremental amount requested = New total current biennium

Other Revision Provide explain revision below.

Part Three – Grant Description

Provide a description of the federal award.

Describe the nature of the urgency for a 10-day review or describe any implications if the spending authorization for a 20-day review request is delayed.

Part Four – Short and Long-Term Commitments (Dollars in Thousands)

Provide a narrative description of the short and long-term commitments.

Maintenance of Effort (MOE)

Does the award contain a maintenance of effort requirement? Yes No  
If yes, please provide the following:

FY	FUND	AppropID	Amount
FY	FUND	AppropID	Amount
FY	FUND	AppropID	Amount
FY	FUND	AppropID	Amount

Narrative description of MOE including the program and budget activity from where cash originates, length of MOE, and consequences if MOE is not met.

**Match requirement:**

Is a hard (cash contributions) or soft (in-kind contributions) match required?                      Yes                      No  
If yes, please provide the following:

- 1. An estimate of the total project amount by state fiscal year for each year of the award; also indicate what amount is cash contributions (hard match) and what amount is in-kind contributions (soft match). If the award runs longer than two years, include information for each additional year.

State FY	Federal portion	Hard match	Soft match	Total project amount
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- 2. Account information:      

FY	FUND	AppropriID
FY	FUND	AppropriID
FY	FUND	AppropriID
FY	FUND	AppropriID

- 3. Description of the program and budget activity from where cash contributions will originate.

**FTE**

How many FTE(s) are needed to carry out this project/proposal?                      New                      Existing  
Is the continuation of positions a condition of receiving the federal award?                      Yes                      No  
If yes, please describe.

**Indirect Costs**

- Are indirect costs included in the proposal?                      Yes                      No
- 1. If yes, indicate the rate and on what base that rate is applied.
  - 2. If no, provide justification and supporting documentation for not including it.

Please use the space below to respond to the questions above as they apply to your proposal.

**Agency Contact and Email:**

**Date Submitted:**

**MMB Contact and Email:**