



Date: May 4, 2021

To: Legislative Advisory Commission Members

Senator Paul Gazelka
Senate Majority Leader

Representative Melissa Hortman
Speaker of the House

Senator Julie Rosen, Chair
Senate Finance Committee

Representative Rena Moran, Chair
Ways and Means Committee

Senator Roger Chamberlain, Chair
Education Finance and Policy Committee

Representative Jim Davnie, Chair
Education Finance Committee

Senator Michelle Benson, Chair
Health and Human Services Finance and Policy
Committee

Representative Tina Liebling, Chair
Health Finance and Policy Committee

Senator Abeler, Chair
Human Services Reform Finance and Policy
Committee

From: Jim Schowalter, Secretary Legislative Advisory Commission 

RE: Request for 10-Day Review of Federal Funds

Under the provisions of Minnesota Laws of 2020, Chapter 66 and Minnesota Statutes 3.3005, subdivision 4 and 5, the Department of Education, Health and Human Services are submitting to the Legislative Advisory Commission (LAC) federal grants for a 10-day review.

If no request for further review are received from the six LAC members by Friday, May 14, 2021, I will approve the requests for spending. To expedite the LAC review process during this critical time, LAC members may respond to this review request directly, recommending their approval or request for further review, instead of waiting the 10-day period.

Attached to this memo are details for the Department of Education, Health and Human Services federal fund review requests.

Agency	Federal Fund Review Request	FY 2021	FY 2022
Education	Homeless Children and Youth - American Rescue Plan Elementary and Secondary Schools Emergency Relief Fund	\$1,622,051	\$7,028,884
Health	Epidemiology and Laboratory Capacity for Infectious Disease (ELC) – Funding to Support Reopening Schools	\$90,000,000	\$79,862,951

Agency	Federal Fund Review Request	FY 2021	FY 2022
Health	Epidemiology and Laboratory Capacity for Infectious Disease (ELC) – Funding to Support Advanced Molecular Development Technologies, Public Health Laboratory Preparedness, and Travelers' Health	\$300,000	\$952,000
Health	FEMA Funding for Vaccination – Disaster Grants – Public Assistance	\$17,000,000	\$0
Health	Women, Infants, and Children (WIC) – Cash-Value Voucher/Benefit	\$2,021,000	\$6,164,811
Human Services	Aging and Disability Resource Center/ No Wrong Door System COVID–19 Vaccine Access Supplemental Funding	\$100,000	\$295,291
Human Services	Expanding Access to COVID-19 Vaccines via the Aging Network	\$150,000	\$586,000
Human Services	FEMA-Disaster Grants - Public Assistance (Presidentially Declared Disasters)	\$948,500	\$0

If you require additional information about these requests, please contact the requesting agency.

cc: Bill Marx, House Chief Fiscal Analyst
Eric Nauman, Senate Lead Fiscal Analyst
Chris McCall, House Ways and Means Committee Administrator
Dallas Fischer, Senate Finance Committee Administrator

Federal Funds for Legislative Advisory Commission (LAC) Review

May 4, 2021

Department of Education

Homeless Children and Youth – American Rescue Plan (ARP)

Amount: FY 2021 – \$1,622,051; FY 2022 - \$7,028,884

Urgency: Funds are needed to provide services in the coming months to meet the immediate needs of students experiencing homelessness. These funds were not included in a previous ARP submission because the specific amounts of funding available to states were not announced until April 2021.

Flexibility: Funds must be spent on providing homeless children and youth wraparound services and assistance to attend school and participate fully in school activities.

Summary: These funds are for the purposes of identifying homeless children and youth, providing wraparound services in light of the impact of the COVID-19 pandemic, and providing assistance needed to enable homeless children and youth to attend school and participate fully in school activities, including in-person instruction this spring and summer learning and enrichment programs that begin in the coming months.

Department of Health

Epidemiology and Laboratory Capacity for Infections Disease (ELC) – Funding to Support Reopening Schools

Amount: FY 2021 – \$90,000,000; FY 2022 – \$79,862,951

Urgency: The funds support the immediate needs to safely reopen schools and the ongoing efforts to keep schools operating safely. Funds must be spent immediately and in coming months to jump start the ability for jurisdictions to implement school testing through the close of the present school year (estimated May 1, 2021, to June 30, 2021), and later for safe operation during the 2021-2022 school year.

Flexibility: A minimum of 85% of the award must be allocated to support public or private schools that cover all or some K-12 grades.

Summary: Funding is planned to be expended on school-based screening testing.

Epidemiology and Laboratory Capacity for Infections Disease (ELC) – Funding to Support Advanced Molecular Development Technologies, Public Health Laboratory Preparedness, and Travelers' Health

Amount: FY 2021 – \$300,000; FY 2022 – \$952,000

Urgency: Funds must be spent immediately and in coming months to ensure Minnesota remains in a position to respond to the COVID-19 pandemic, particularly in the areas of submitting genomic sequencing samples to the CDC, ensuring the public health laboratory is well-equipped, and meeting the ever changing rules around travel, isolation, and quarantine as the nation and the world becomes more mobile.

Flexibility: Provided funding is restricted to use on the three identified award components of advanced molecular development technologies, public health laboratory preparedness, and travelers' health.

Summary: Funding is planned to be expended on advanced molecular development technologies, public health laboratory preparedness, and travelers' health.

FEMA Funding for Vaccination – Disaster Grants – Public Assistance

Amount: FY 2021 – \$17,000,000. FEMA will advance 50% of these funds and then reimburse MDH for the remaining amount after expenditures have been made.

Urgency: Funds must be spent immediately and in coming months to support the distribution and administration of COVID-19 vaccines.

Flexibility: Funds may be spent on certain COVID-19 vaccination efforts, though there are FEMA restrictions on eligibility of expenditures.

Summary: Funding is planned to be expended on local public health, tribes, and health care coalition grants, mass vaccination sites, community vaccinators and coordinators, communications, call centers, technology, and materials, supplies and equipment for vaccine sites.

Women, Infants and Children (WIC) Cash-Value Voucher/Benefit

Amount: FY 2021 – \$2,021,000; FY 2022 – \$6,164,811

Urgency: Implementation of this temporary increase in the Cash-Value Voucher/Benefit (CVB) for Fruit and Vegetable purchases is only authorized between now and September 30, 2021 for a maximum of 4 months of WIC benefit issuance.

Flexibility: Funds must be used to supplement nutritional food costs associated with this temporary Cash-Value Voucher/Benefit increase.

Summary: Funding is planned to be expended on covering the increased costs associated with this temporary Cash-Value Voucher/Benefit increase.

Department of Human Services/Minnesota Board on Aging

Aging and Disability Resource Center/ No Wrong Door System COVID–19 Vaccine Access Supplemental Funding

Amount: FY 2021 - \$100,000; FY 2022 - \$295,291

Urgency: Funding needed to support vaccination efforts

Flexibility: Award provided to assist vaccination efforts

Summary: This award will be used for three purposes. \$170,251 will be allocated to third party contracts to transport people with disabilities to vaccinations sites. \$100,000 will be allocated for translation and other communication assistance for older adults and people with disabilities for vaccine education and awareness including appointment registration. \$125,000 will be used for a temporary full time equivalent staff at the Minnesota Board on Aging for 15 months.

Department of Human Services

Expanding Access to COVID-19 Vaccines via the Aging Network

Amount: FY 2021 - \$150,000; FY 2022 - \$586,000; FY 2023 - \$90,149

Urgency: Funding needed to support vaccination for older Minnesotans

Flexibility: Award must be spent expanding vaccine access

Summary: Awards to the Department of Human Services and Area Agencies on Aging will be used to provide services to older Minnesotans. This includes identifying people who may need help getting a COVID-19 vaccination, help with scheduling appointments and assistance with transportation to those appointments. This award can also be used to provide technical assistance to local public health departments and providing peer support.

FEMA-Disaster Grants - Public Assistance (Presidentially Declared Disasters)

Amount: FY 2021 - \$948,500

Urgency: Needed to sustain vaccination activities among vulnerable populations

Flexibility: Award to be spent in accordance with request made to the federal government

Summary: The state is seeking reimbursement from the FEMA Public Assistance program to support the distribution and administration of COVID-19 vaccines. This award is designed to allow the Department of Human Services to support vaccination efforts among at-risk populations including providing vaccine information and assistance to those enrolled in Medicaid or receiving Older Americans Act-funded long-term services and supports, those experiencing housing instability, and staff serving those populations. This funding will support vaccine assistance contracts with third party nonprofit organizations, expanded vaccination education, and additional administrative costs for DHS, MDH, and the Minnesota Board on Aging. The state is requesting \$948,500 from FEMA to cover expenses from March 1st to June 30th. Half of this award will be an advanced payment, with the rest coming after expenses have been incurred.

Part One – Basic Federal Award Information

Review Request Type: Fall 20-Day Review 20-Day Session Review Urgent 10-Day Review

State Agency: Minnesota Department of Education (MDE)

State Legal Authority: M.S. 4.07 3

Federal Agency: U.S. Department of Education

CFDA#: 84.425W

Federal Award Title:

American Rescue Plan Elementary and Secondary Schools

Emergency Relief Fund – Homeless Children and Youth

Federal Legislation Authorizing the Grant:

PL ARP OF 2021, PUBLIC LAW 117-2 N/A AMERICAN RESCUE PLAN

ACT OF 2021

Application Status: Pre-Application Application Negotiation Award

Start Date: 04/23/2021 **End Date:** 09/30/2024 **Total Federal Award Amount:** \$ 8,650,935

Part Two – Award Type Information

New Award

Amount requiring approval in the current biennium:

State FY: 2021 **Amt:** \$ 1,622,051

State FY: _____ **Amt:** \$ _____

Anticipated federal grant expenditures in the planning years (next biennium)

State FY: 2022 **Amt:** \$ 7,028,884

State FY: 2023 **Amt:** \$ _____

Increase in Award Amount (includes continuation and increase in award amount)

Date the current biennium amount was originally approved?

Incremental amount requiring approval in the current biennium

State FY: _____ **Amt:** \$ _____

State FY: _____ **Amt:** \$ _____

Anticipated federal grant expenditures in the planning years (next biennium):

State FY: _____ **Amt:** \$ _____

State FY: _____ **Amt:** \$ _____

Amount originally approved + Incremental amount requested = New total current biennium amount

_____ + _____ = \$ 0

Change in Fiscal Years Spending Authority Only

Date the current biennium amount was originally approved?

Incremental amount requiring approval in the current biennium

State FY: _____ **Amt:** \$ _____

State FY: _____ **Amt:** \$ _____

Anticipated federal grant expenditures in the planning years (next biennium):

State FY: _____ **Amt:** \$ _____

State FY: _____ **Amt:** \$ _____

Amount originally approved + Incremental amount requested = New total current biennium amount

_____ + _____ = \$ 0

Part Three – Grant Description

Narrative Description of the Federal Award

The purpose of this award is to support the specific and urgent needs of homeless children and youth in recognition of the extraordinary impact of the pandemic on students experiencing homelessness. States can address urgent needs of homeless children and youth including academic, social, emotional, and mental health needs, and so States and local educational agencies (LEAs) can increase capacity by hiring staff, dedicating resources, and planning partnerships with community-based organizations, among other strategies.

Funding will be dispersed by USDE in two parts, ARP Homeless I and ARP Homeless II. ARP Homeless I funds supplement the McKinney-Vento Education of Homeless Children and Youth program, and all allowable EHCY uses apply to these funds. These funds must be distributed as soon as possible to LEAs so that funding can be used for students experiencing homelessness in spring and summer 2021. These activities may include any expenses necessary to facilitate the identification, enrollment, retention, and educational success of homeless children and youth, such as:

- providing wraparound services (which could be provided in collaboration with and/or through contracts with community-based organizations, and could include academic supports, trauma [1] informed care, social-emotional support, and mental health services);
- purchasing needed supplies (e.g., PPE, eyeglasses, school supplies, personal care items);
- providing transportation to enable children and youth to attend classes and participate fully in school activities;
- purchasing cell phones or other technological devices for unaccompanied youth to enable the youth to attend and fully participate in school activities;
- providing access to reliable, high-speed internet for students through the purchase of internet[1] connected devices/equipment, mobile hotspots, wireless service plans, or installation of Community Wi-Fi Hotspots (e.g., at homeless shelters), especially in underserved communities;
- paying for short-term, temporary housing (e.g., a few days in a motel) when such emergency housing is the only reasonable option for COVID-safe temporary housing and when necessary to
- enable the homeless child or youth to attend school and participate fully in school activities (including summer school); and
- providing store cards/prepaid debit cards to purchase materials necessary for students to participate in school activities.

ARP Homeless II funds will be available as soon as June 2021 and will be distributed on a formula basis to LEAs.

10-Day Urgent Request – Describe the nature of the urgency.

These funds are for the purposes of identifying homeless children and youth, providing wraparound services in light of the impact of the COVID-19 pandemic, and providing assistance needed to enable homeless children and youth to attend school and participate fully in school activities, including in-person instruction this spring and summer learning and enrichment programs that begin in the coming months. 25% of Minnesota's award or \$2,162,734 has already been awarded for immediate needs with the remaining 75% to be available in June.

20-Day Review - Describe any implications if the spending authorization is delayed.

[Empty text area for 20-Day Review]

Part Four – Short and Long-Term Commitments

Provide a narrative description of the short and long-term commitments.

MDE is committed to this project through September 2024 as described above. There is no long term commitment required.

Maintenance of Effort (MOE)

Does the award contain a maintenance of effort requirement? Yes No

If yes, please provide the following:

FY	FUND	AppropID	FinDeptID	Amount

Narrative description of MOE including the program and budget activity from where cash originates, **length of MOE, and** consequences if MOE is not met

State shall maintain support for elementary and secondary education, and for higher education in each of fiscal years 2022 and 2023 at least at the proportional levels of such State's support for elementary and secondary education and for higher education relative to such State's overall spending, averaged over fiscal years 2017, 2018, and 2019.

Match requirement:

Is a hard (cash contributions) or soft (in-kind contributions) match required? Yes No

If yes, please provide the following:

1. An estimate of the total project amount by state fiscal year for each year of the award; also indicate what amount is cash contributions (hard match) and what amount is in-kind contributions (soft match). If the award runs longer than two years, include information for each additional year.

State FY	Federal portion	Hard match	Soft match	Total project amount
				\$ 0
				\$ 0
				\$ 0
				\$ 0

2. Account information: **FY** _____ **FUND** _____ **AppropID** _____ **FinDeptID** _____
FY _____ **FUND** _____ **AppropID** _____ **FinDeptID** _____
FY _____ **FUND** _____ **AppropID** _____ **FinDeptID** _____

3. Description of the program and budget activity from where cash contributions will originate.

FTE

How many FTE(s) are needed to carry out this project/proposal? 1.5 **New** 0 **Existing**

Is the continuation of positions a condition of receiving the federal award? **Yes** **No**
If yes, please describe.

Indirect Costs

Are indirect costs included in the proposal? **Yes** **No**

1. If yes, indicate the rate. If this rate is different from the agency’s approved rate, explain why.
2. If no, provide justification and supporting documentation for not including it.
3. To what base is the indirect cost rate applied?
4. How much of the grant is indirect costs?

Please use the space below to respond to the questions above as they apply to your proposal.

MDE’s current federally approved rate is 17.5%.

Indirect costs are calculated on total modified direct costs as described in the approved agreement at the current federally approved rate.

Part-Five – Signatures

Andre Prahl

Digitally signed by Andre Prahl
Date: 2021.04.29 15:36:55 -05'00'

Agency Finance Director’s Signature

Date

Denise M. Anderson

Digitally signed by Denise M. Anderson
Date: 2021.04.29 15:41:44 -05'00'

Department Head’s Signature

Date

Jeffrey Schnobrich

Digitally signed by Jeffrey Schnobrich
Date: 2021.04.29 17:27:30 -05'00'

Executive Budget Officer’s Signature

Date

Part Three – Grant Description

Narrative Description of the Federal Award

This federal award is to support safe, in-person instruction in kindergarten through grade 12 (K-12) schools, screening testing can provide another layer of prevention to protect students, teachers, and staff and slow the spread of SARS-CoV-2, the virus that causes Coronavirus Disease 2019 (COVID-19). While it is critical for schools to open as soon as possible (and remain open) for academic, social, and emotional benefits, it is equally important to do so safely.

The federal government is providing financial resources to enable and expand school-based screening testing. This award will enable schools to establish COVID-19 screening testing programs to support and maintain in-person learning. Screening guidance must be implemented in ways consistent with CDC guidance.

The goal of the ELC Reopening Schools funds are for states to set up comprehensive programs of weekly test screening in K-12 schools (public and private) across their entire jurisdiction (i.e., state, local, and territorial).

The objectives and goals of this funding are primarily focused on providing needed resources to implement screening testing programs in schools aligned with the CDC recommendations for K-12. Therefore, a minimum of 85% of the award must be allocated to directly fund school districts or provide materials (e.g., test kits, PPE, staffing, etc.) and services (e.g., sample collection, laboratory testing, etc.) to increase screening testing in all K-12 schools (public or private) within the recipient's jurisdiction. These testing efforts will support determination of appropriate modifications to school quarantine guidance.

A key goal of this initiative is to establish screening testing programs in schools around the country in April 2021, extending through the end of the school year and into summer activities and subsequent school year, through June 2022. In short, these funds are focused to increase testing, access to testing and support to K-12 schools so that they can reopen and/or remain opened.

Recipients will need to support school district implementation with technical assistance and monitoring, as well as identifying public health actions needed based on school screening testing information. Recipients should assure that school districts and private/charter schools have adequate plans for action when they identify a positive test result.

Coinciding with the heightened testing period and into Summer 2021, assessment of appropriate testing modalities and methods, and research into less expensive testing options will be explored through a request for information and subsequent vendor selection process that aligns with the goals of this effort and its related funding.

10-Day Urgent Request – Describe the nature of the urgency.

The department is seeking approval under the Minnesota Laws of 2020, chapter 66. The funds are focused around three main activities that are designed to meet the immediate needs to safely reopen schools and the ongoing efforts to keep schools operating safely. The focus for Activity 1 is to jump start the ability for jurisdictions to implement school testing (estimated April 1, 2021, to June 30, 2021). A minimum of 85% of the award must be allocated to support public or private schools that cover all or some K-12 grades within the recipient’s jurisdiction. Because this time frame for this first activity focuses on the current school year, we need the funds approved as quickly as possible.

20-Day Review - Describe any implications if the spending authorization is delayed.

[Empty text area for 20-Day Review]

Part Four – Short and Long-Term Commitments

Provide a narrative description of the short and long-term commitments.

This award has three (3) required overarching activities. The focus for Activity 1 is to jump start the ability for jurisdictions to implement school testing (estimated time frame April 1, 2021, to June 30, 2021). Activity 2 involves development of K-12 screening testing implementation plan, where Minnesota will develop a comprehensive screening testing plan to support SARS-CoV-2 screening testing in K-12 schools for the 2021-2022 school year. Activity 3 is implementation of a screening action plan.

Maintenance of Effort (MOE)

Does the award contain a maintenance of effort requirement? Yes No

If yes, please provide the following:

FY	FUND	AppropID	FinDeptID	Amount

Narrative description of MOE including the program and budget activity from where cash originates, **length of MOE, and** consequences if MOE is not met

[Empty text area for MOE narrative description]

Match requirement:

Is a hard (cash contributions) or soft (in-kind contributions) match required? Yes No

If yes, please provide the following:

1. An estimate of the total project amount by state fiscal year for each year of the award; also indicate what amount is cash contributions (hard match) and what amount is in-kind contributions (soft match). If the award runs longer than two years, include information for each additional year.

State FY	Federal portion	Hard match	Soft match	Total project amount
				\$ 0
				\$ 0
				\$ 0
				\$ 0

2. Account information: FY _____ FUND _____ AppropID _____ FinDeptID _____
 FY _____ FUND _____ AppropID _____ FinDeptID _____
 FY _____ FUND _____ AppropID _____ FinDeptID _____

3. Description of the program and budget activity from where cash contributions will originate.

[Empty text area for description of program and budget activity]

FTE

How many FTE(s) are needed to carry out this project/proposal? TBD **New** _____ **Existing** _____

Is the continuation of positions a condition of receiving the federal award? **Yes** **No**
 If yes, please describe.

[Empty text area for describing conditions of receiving the federal award]

Indirect Costs

Are indirect costs included in the proposal? **Yes** **No**

1. If yes, indicate the rate. If this rate is different from the agency's approved rate, explain why.
2. If no, provide justification and supporting documentation for not including it.
3. To what base is the indirect cost rate applied?
4. How much of the grant is indirect costs?

Please use the space below to respond to the questions above as they apply to your proposal.

The department's indirect rate of 21.7% is applied to relevant expenses such as salary, supplies, and operating costs. Indirect costs are not applied to the portion of contracts and grants above \$25,000 and equipment with a value of \$5,000 and a useful life of longer than one year. Indirect costs will depend on the approved budget plan.

Part-Five – Signatures

Joshua Bunker Digitally signed by Joshua Bunker
 Date: 2021.04.21 17:06:11 -05'00'

Agency Finance Director's Signature

 Date

Margaret Kelly Digitally signed by Margaret Kelly
 Date: 2021.04.29 09:28:18 -05'00'

Department Head's Signature

 Date

Lindsay Dean Digitally signed by Lindsay Dean
 Date: 2021.04.30 11:29:08 -05'00'

Executive Budget Officer's Signature

04/30/2021
 Date

Part One – Basic Federal Award Information

Review Request Type: Fall 20-Day Review 20-Day Session Review Urgent 10-Day Review

State Agency: Minnesota Department of Health

State Legal Authority: M.S. 144.074

Federal Agency: Centers for Disease Control and Prevention

CFDA#: 93.323

Federal Award Title:

Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Disease - COVID-19 Supplement

Federal Legislation Authorizing the Grant:

PHS 301(a), 307, 317 as amended [42 U.S.C. 214, 242l, & 247b]

Application Status: Pre-Application Application Negotiation Award

Start Date: 12/16/2020 **End Date:** 06/30/2022 **Total Federal Award Amount:** \$ 1,252,000

Part Two – Award Type Information

New Award

Amount requiring approval in the current biennium:
300,000

State FY: _____ **Amt:** \$ _____

State FY: 2021 **Amt:** \$ 300,000

Anticipated federal grant expenditures in the
planning years (next biennium)

State FY: 2022 **Amt:** \$ 952,000

State FY: _____ **Amt:** \$ _____

Increase in Award Amount (includes continuation and increase in award amount)

Date the current biennium amount was originally approved?

Incremental amount requiring approval in the current biennium

State FY: _____ **Amt:** \$ _____

State FY: _____ **Amt:** \$ _____

Anticipated federal grant expenditures in the
planning years (next biennium):

State FY: _____ **Amt:** \$ _____

State FY: _____ **Amt:** \$ _____

Amount originally approved + Incremental amount requested = New total current
for the current biennium biennium amount
\$ 0

Change in Fiscal Years Spending Authority Only

Date the current biennium amount was originally approved?

Incremental amount requiring approval in the current biennium

State FY: _____ **Amt:** \$ _____

State FY: _____ **Amt:** \$ _____

Anticipated federal grant expenditures in the
planning years (next biennium):

State FY: _____ **Amt:** \$ _____

State FY: _____ **Amt:** \$ _____

Amount originally approved + Incremental amount requested = New total current
for the current biennium biennium amount
\$ 0

Part Three – Grant Description

Narrative Description of the Federal Award

This award is supplemental for three specific projects: advanced molecular development (AMD) technologies, public health laboratory preparedness, and travelers' health:

Project 1: AMD Technologies: The advent of high throughput DNA sequencing, or next-generation sequencing (NGS), has greatly expanded the use of AMD technologies in public health. This funding is being made available to Epidemiology and Laboratory Capacity (ELC) grant recipients to increase the amount of SARS-CoV-2 sequencing being performed in the United States and facilitate the use of microbial genomic sequence data in the response to SARS-CoV-2 and other emerging pathogens. MDH will use this funding to:

- Sequence at least 1,500 specimens that tested positive for COVID-19 from August 1, 2020-July 31, 2021
- Send COVID positive specimens to the CDC weekly in addition to conducting NGS activity in the MDH lab
- Provide associated metadata (important testing information that is critical for investigations) when available
- Use tools, including Nextstrain, to integrate genomic and epidemiologic data
- Continue our relationship with the University of Minnesota to aid with COVID sequencing and to leverage their supercomputing capacity
- Hire additional staff to facilitate and improve the use of our laboratory information management system (LIMS) and the electronic submission of data and test resulting to improve overall data quality, decrease staff time, and improve efficiency

Project 2: Public Health Laboratory Preparedness: The goals and objectives of this funding include strengthening state and local public health laboratory preparedness and response capabilities by building a robust, flexible, and scalable infrastructure and enhancing and modernizing data pipelines, analysis, and laboratory data reporting. MDH will

- Purchase equipment that will produce high quality testing results more efficiently, including instruments to aid with nucleic acid extraction, NGS, and service contracts for the MDH matrix-assisted laser desorption/ionization mass spectrometry
- Continue shipping activities of biothreat agents to appropriate partners

Project 3: Travelers Health: ELC is awarding COVID-19 supplemental funds for:

- 1) Developing streamlined approaches for the collection and reporting of traveler-related data, as well as building capacity for data-sharing among public health networks, including sharing with CDC.
- 2) Identifying, developing, and implementing innovative solutions for communicating with travelers.
- 3) Providing guidance for public health activities at travel hubs and among travel industry stakeholders.

With this funding, MDH will:

- Continue to work closely with CDC and the Minneapolis/St. Paul Quarantine Station on traveler health related issues. This partnership includes the notification between partners of traveler-related data and follow-up related to travel-associated cases. Protocols on collecting information on travel and reports on travel-associated cases will be formalized. Activities will include improvement of IT systems to more efficiently communicate between groups and develop timely and accurate ways of reporting. Systems will be developed to accurately report relevant traveler testing and vaccination data between groups.

- Explore and develop collaborative partnerships with various travel stakeholders including community-based travel agents, travel clinics, community clinics. Resource materials and information will be provided, including new resources developed with their input to improve how the resources will resonate and impact community members.

10-Day Urgent Request – Describe the nature of the urgency.

The department is seeking approval under the Minnesota Laws of 2020, chapter 66. These funds were awarded in December 2020 for this work and are critical to ensuring Minnesota remains in a position to respond to the COVID-19 response, particularly in the areas of submitting genomic sequencing samples to the CDC per the requirements; ensuring the public health laboratory is well-equipped by supplying funds for staff, supplies and new lab equipment to meet the increased capacity demands; and meeting the ever changing rules around travel, isolation, and quarantine especially as the nation and the world becomes more mobile.

20-Day Review - Describe any implications if the spending authorization is delayed.

[Empty text area for 20-Day Review]

Part Four – Short and Long-Term Commitments

Provide a narrative description of the short and long-term commitments.

Short term commitments include submitting samples per the required schedule, purchasing equipment in a timely manner, and improving communications about COVID-19 to international travelers. Longer term, we are required to ensure our genomic sequencing can meet the needs of future pandemics, expand laboratory information sharing, and ensure best practices around public health activities at travel hubs and among travel industry stakeholders.

Maintenance of Effort (MOE)

Does the award contain a maintenance of effort requirement? Yes No

If yes, please provide the following:

FY	FUND	AppropID	FinDeptID	Amount

Narrative description of MOE including the program and budget activity from where cash originates, **length of MOE, and** consequences if MOE is not met

[Empty text area for MOE narrative description]

Match requirement:

Is a hard (cash contributions) or soft (in-kind contributions) match required? Yes No

If yes, please provide the following:

1. An estimate of the total project amount by state fiscal year for each year of the award; also indicate what amount is cash contributions (hard match) and what amount is in-kind contributions (soft match). If the award runs longer than two years, include information for each additional year.

State FY	Federal portion	Hard match	Soft match	Total project amount
				\$ 0
				\$ 0
				\$ 0
				\$ 0

2. Account information: FY _____ FUND _____ AppropID _____ FinDeptID _____
 FY _____ FUND _____ AppropID _____ FinDeptID _____
 FY _____ FUND _____ AppropID _____ FinDeptID _____

3. Description of the program and budget activity from where cash contributions will originate.

FTE

How many FTE(s) are needed to carry out this project/proposal? 7 **New** 1 **Existing**

Is the continuation of positions a condition of receiving the federal award? **Yes** **No**
 If yes, please describe.

Indirect Costs

Are indirect costs included in the proposal? **Yes** **No**

1. If yes, indicate the rate. If this rate is different from the agency's approved rate, explain why.
2. If no, provide justification and supporting documentation for not including it.
3. To what base is the indirect cost rate applied?
4. How much of the grant is indirect costs?

Please use the space below to respond to the questions above as they apply to your proposal.

The department's indirect rate of 21.7% is applied to relevant expenses such as salary, supplies, and operating costs. Indirect costs are not applied to the portion of contracts and grants above \$25,000 and equipment with a value of \$5,000 and a useful life of longer than one year. Indirect costs will depend on the approved budget plan.

Part-Five – Signatures

Joshua Bunker

Digitally signed by Joshua Bunker
 Date: 2021.04.21 16:19:04 -05'00'

Agency Finance Director's Signature

Margaret Kelly

Digitally signed by Margaret Kelly
 Date: 2021.04.29 09:48:36 -05'00'

Department Head's Signature

Lindsay Dean

Digitally signed by Lindsay Dean
 Date: 2021.04.30 11:08:12 -05'00'

Executive Budget Officer's Signature

Date

Date

04/30/2021

Date

Part One – Basic Federal Award Information

Review Request Type: Fall 20-Day Review 20-Day Session Review Urgent 10-Day Review

State Agency: Minnesota Department of Health

State Legal Authority: Minnesota Statutes, Section 144.074

Federal Agency: Federal Emergency Management Agency (FEMA)

CFDA#: 97.036

Federal Award Title:

Disaster Grants - Public Assistance (Presidentially Declared Disasters)

Federal Legislation Authorizing the Grant:

42 U.S.C. sec. 5121 to 5208 - Disaster Relief

Application Status: Pre-Application Application Negotiation Award

Start Date: 01/21/2021 **End Date:** 06/30/2021 **Total Federal Award Amount:** \$ 53,000,000

Part Two – Award Type Information

New Award

Amount requiring approval in the current biennium:

State FY: _____ **Amt:** \$ _____

State FY: _____ **Amt:** \$ _____

Anticipated federal grant expenditures in the planning years (next biennium)

State FY: _____ **Amt:** \$ _____

State FY: _____ **Amt:** \$ _____

Increase in Award Amount (includes continuation and increase in award amount)

Date the current biennium amount was originally approved?
February 24, 2021

Incremental amount requiring approval in the current biennium

State FY: _____ **Amt:** \$ _____

State FY: 2021 **Amt:** \$ 17,000,000

Anticipated federal grant expenditures in the planning years (next biennium):

State FY: _____ **Amt:** \$ _____

State FY: _____ **Amt:** \$ _____

Amount originally approved +	Incremental amount requested	=	New total current biennium amount
for the current biennium			
\$ 36,000,000	\$ 17,000,000		\$ 53,000,000

Change in Fiscal Years Spending Authority Only

Date the current biennium amount was originally approved?

Incremental amount requiring approval in the current biennium

State FY: _____ **Amt:** \$ _____

State FY: _____ **Amt:** \$ _____

Anticipated federal grant expenditures in the planning years (next biennium):

State FY: _____ **Amt:** \$ _____

State FY: _____ **Amt:** \$ _____

Amount originally approved +	Incremental amount requested	=	New total current biennium amount
for the current biennium			
			\$ 0

Part Three – Grant Description

Narrative Description of the Federal Award

Federal Emergency Management Agency's (FEMA) Public Assistance grant program is a mechanism for states to seek reimbursement for certain costs incurred during a major disaster or emergency declared by the president. Minnesota is seeking reimbursement from the FEMA Public Assistance Program for costs to support the distribution and administration of COVID-19 vaccines, in accordance with guidance from the Centers for Disease Control and Prevention.

Eligible costs for reimbursement include temporary leased space, facility support costs, equipment, supplies and materials, and communications, among other costs. The cost of the vaccine dose itself is not supported by FEMA reimbursement. In order for the costs to be eligible for reimbursement, they must be performed by, or at the direction of, public health officials.

For eligible expenses incurred during the authorization period, FEMA will reimburse 100% of costs and provide 50% in advance. The department is submitting anticipated expenses for 1/21/2021 to 6/30/2021 of \$53M.

Total allowable FEMA vaccination costs for the above award (\$53M) are as follows:

- Local public health, tribes, and healthcare coalition grants: \$5.0M
- Vaccination sites and miscellaneous costs: \$12.0M
- Community vaccinators/vaccinate homeless and other congregate living facilities contracts: \$3.5M
- Communication (vaccine messaging & media buys)/ community outreach/diverse media contracts: \$8.3M
- COVID immunization community coordinators, federally qualified health centers, and community based organization contracts: \$12M
- Call center contract: \$5.2M
- Technology services/MN.IT: \$5.5M
- Transportation: \$1M
- Materials, supplies, and equipment for vaccine sites: \$0.5M

10-Day Urgent Request – Describe the nature of the urgency.

The department is seeking approval under Minnesota Laws of 2020, chapter 66 and Minnesota Statutes, section 3.3005, subdivision 4. The FEMA project period began on January 21, 2021, and ends on June 30, 2021. All work must be completed during the project period in order to be reimbursed by FEMA. Delays in approving the federal award could result in the department not being able to maximize the full amount available for reimbursement.

20-Day Review - Describe any implications if the spending authorization is delayed.

[Empty text area for 20-Day Review]

Part Four – Short and Long-Term Commitments

Provide a narrative description of the short and long-term commitments.

Recipients have until the end of the period to complete work eligible for reimbursement, which is June 30, 2021. Reimbursed funds will be subject to federal auditing and review. There are no state obligations beyond the project period.

Maintenance of Effort (MOE)

Does the award contain a maintenance of effort requirement? Yes No

If yes, please provide the following:

FY	FUND	AppropID	FinDeptID	Amount

Narrative description of MOE including the program and budget activity from where cash originates, **length of MOE, and** consequences if MOE is not met

[Empty text area for MOE narrative description]

Match requirement:

Is a hard (cash contributions) or soft (in-kind contributions) match required? Yes No

If yes, please provide the following:

1. An estimate of the total project amount by state fiscal year for each year of the award; also indicate what amount is cash contributions (hard match) and what amount is in-kind contributions (soft match). If the award runs longer than two years, include information for each additional year.

State FY	Federal portion	Hard match	Soft match	Total project amount
				\$ 0
				\$ 0
				\$ 0
				\$ 0

2. Account information: **FY** _____ **FUND** _____ **AppropID** _____ **FinDeptID** _____
FY _____ **FUND** _____ **AppropID** _____ **FinDeptID** _____
FY _____ **FUND** _____ **AppropID** _____ **FinDeptID** _____

3. Description of the program and budget activity from where cash contributions will originate.

[Empty text area for description of program and budget activity]

FTE

How many FTE(s) are needed to carry out this project/proposal? 0 **New** 0 **Existing**

Is the continuation of positions a condition of receiving the federal award? **Yes** **No**
If yes, please describe.

[Empty text area for describing conditions of receiving the federal award]

Indirect Costs

Are indirect costs included in the proposal? **Yes** **No**

1. If yes, indicate the rate. If this rate is different from the agency's approved rate, explain why.
2. If no, provide justification and supporting documentation for not including it.
3. To what base is the indirect cost rate applied?
4. How much of the grant is indirect costs?

Please use the space below to respond to the questions above as they apply to your proposal.

Indirect costs are not eligible for FEMA reimbursement.

[Empty text area for responding to indirect cost questions]

Part-Five – Signatures

Joshua Bunker

Digitally signed by Joshua Bunker
Date: 2021.04.21 17:17:03 -05'00'

Agency Finance Director's Signature

Margaret Kelly

Digitally signed by Margaret Kelly
Date: 2021.04.29 09:29:00 -05'00'

Department Head's Signature

Lindsay Dean

Digitally signed by Lindsay Dean
Date: 2021.04.30 11:04:12 -05'00'

Executive Budget Officer's Signature

Date

Date

04/30/2021

Date

Part Three – Grant Description

Narrative Description of the Federal Award

On March 11, 2021, President Biden signed the American Rescue Plan Act of 2021 (ARPA) into law. Under section 1105 of Subtitle B, Title I of ARPA, the USDA may temporarily increase the Cash-Value Voucher/Benefit (CVB) for Fruit and Vegetable purchases up to \$35 for the time period of June 2021 - September 2021, during the federally declared COVID-19 public health emergency. Minnesota Department of Health received \$8,185,811 to cover the increased costs associated with this temporary Cash-Value Voucher/Benefit increase.

The voucher benefit increase will be applied to invoices for costs incurred for eligible purchases in both FY2021 and FY2022, and are received as a supplement to existing WIC disbursements. Vouchers will be paid by MDH against costs submitted by vendors that, in turn, reimburse retail locations for vouchers redeemed by WIC program participants. None of the costs are used for administration at the department.

10-Day Urgent Request – Describe the nature of the urgency.

The department is seeking approval under the Minnesota Laws of 2020, chapter 66. The implementation of this temporary increase in the Cash-Value Voucher/Benefit (CVB) for Fruit and Vegetable purchases up to \$35 is time sensitive since it is only authorized between now and September 30, 2021 for a maximum of 4 months of WIC benefit issuance. Minnesota WIC will begin offering this increase in benefits for June 1, 2021 to fully utilize the authorized 4 months of increased benefits. WIC food benefits are typically issued for 3 months at a time, thus WIC Local Agencies must already start to issue food benefits for the 3 months including June 2021.

20-Day Review - Describe any implications if the spending authorization is delayed.

[Empty text area for 20-Day Review]

Part Four – Short and Long-Term Commitments

Provide a narrative description of the short and long-term commitments.

This grant funding will require changes to the monthly issuance of WIC food benefits during the 4 months authorized (June 2021 - September 2021). These changes necessitate additional oversight of WIC Local Agencies by the department along with reporting of the monthly food redemptions exceeding the normal levels of Cash-Value Voucher/Benefit (CVB) to USDA. We do not expect any long-term commitments for this temporary WIC activity.

Maintenance of Effort (MOE)

Does the award contain a maintenance of effort requirement? Yes No

If yes, please provide the following:

FY	FUND	AppropID	FinDeptID	Amount

Narrative description of MOE including the program and budget activity from where cash originates, **length of MOE, and** consequences if MOE is not met

[Empty text area for MOE narrative description]

Match requirement:

Is a hard (cash contributions) or soft (in-kind contributions) match required? Yes No

If yes, please provide the following:

1. An estimate of the total project amount by state fiscal year for each year of the award; also indicate what amount is cash contributions (hard match) and what amount is in-kind contributions (soft match). If the award runs longer than two years, include information for each additional year.

State FY	Federal portion	Hard match	Soft match	Total project amount
				\$ 0
				\$ 0
				\$ 0
				\$ 0

2. Account information: FY _____ FUND _____ AppropID _____ FinDeptID _____
 FY _____ FUND _____ AppropID _____ FinDeptID _____
 FY _____ FUND _____ AppropID _____ FinDeptID _____

3. Description of the program and budget activity from where cash contributions will originate.

FTE

How many FTE(s) are needed to carry out this project/proposal? 0 **New** 0 **Existing**

Is the continuation of positions a condition of receiving the federal award? Yes No
 If yes, please describe.

Indirect Costs

Are indirect costs included in the proposal? Yes No

- If yes, indicate the rate. If this rate is different from the agency's approved rate, explain why.
- If no, provide justification and supporting documentation for not including it.
- To what base is the indirect cost rate applied?
- How much of the grant is indirect costs?

Please use the space below to respond to the questions above as they apply to your proposal.

Part-Five – Signatures

Joshua Bunker

Digitally signed by Joshua Bunker
 Date: 2021.04.22 16:41:52 -05'00'

Agency Finance Director's Signature

Margaret Kelly

Digitally signed by Margaret Kelly
 Date: 2021.04.29 09:27:10 -05'00'

Department Head's Signature

Lindsay Dean

Digitally signed by Lindsay Dean
 Date: 2021.04.30 11:27:11 -05'00'

Executive Budget Officer's Signature

	Date
	Date
04/30/2021	Date
	Date

Part One – Basic Federal Award Information

Review Request Type: Fall 20-Day Review 20-Day Session Review Urgent 10-Day Review

State Agency: Department of Human Services/Minnesota Board on Aging

State Legal Authority: Minnesota Statutes Chapter 256.011

Federal Agency: Administration for Community Living (ACL)

CFDA#: 93.048

Federal Award Title:

Aging and Disability Resource Center/ No Wrong Door System COVID-19 Vaccine Access Supplemental Funding

Federal Legislation Authorizing the Grant:

Title II of the Older Americans Act of 1965 (OAA)

Title II Section 202b(8), the Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020, and the Coronavirus Response and Relief Supplemental Appropriations Act, 2021.

Application Status: Pre-Application Application Negotiation Award

Start Date: 04/01/2021 End Date: 09/30/2020 Total Federal Award Amount: \$ 395,251

Part Two – Award Type Information

New Award

Amount requiring approval in the current biennium:
\$395,251

State FY: 2020 Amt: \$ 0

State FY: 2021 Amt: \$ 100,000

Anticipated federal grant expenditures in the planning years (next biennium)

State FY: 2022 Amt: \$ 295,251

State FY: 2023 Amt: \$ 0

Increase in Award Amount (includes continuation and increase in award amount)

Date the current biennium amount was originally approved?

Incremental amount requiring approval in the current biennium

State FY: Amt: \$

State FY: Amt: \$

Anticipated federal grant expenditures in the planning years (next biennium):

State FY: Amt: \$

State FY: Amt: \$

Amount originally approved + Incremental amount requested = New total current biennium amount
\$ 0

Change in Fiscal Years Spending Authority Only

Date the current biennium amount was originally approved?

Incremental amount requiring approval in the current biennium

State FY: Amt: \$

State FY: Amt: \$

Anticipated federal grant expenditures in the planning years (next biennium):

State FY: Amt: \$

State FY: Amt: \$

Amount originally approved + Incremental amount requested = New total current biennium amount
\$ 0

Part Three – Grant Description

Narrative Description of the Federal Award

DHS staff, on behalf of the MBA, will use \$395,251 in ACL funding, allocated as follows:

- \$170,251 will be allocated to third party contracts for transportation for people with disabilities to vaccination sites.
- \$100,000 will be allocated to third party contracts for translation and other communication assistance for older adults and people with disabilities necessary for vaccine education and awareness raising, including vaccine hesitancy, as well as to register for and access vaccines.
- \$125,000 will be allocated as temporary administrative expenses for a full time equivalent staff at MBA for 15 months.

10-Day Urgent Request – Describe the nature of the urgency.

The project period started on April 1, 2021, and ends on September 30, 2022. This is one-time funding to support expanding access to COVID-19 vaccines during the project period. Delays in approving the federal award could result department not being able to maximize the full amount available to expand access to COVID-19 vaccines.

20-Day Review - Describe any implications if the spending authorization is delayed.

Part Four – Short and Long-Term Commitments

Provide a narrative description of the short and long-term commitments.

DHS/MBA have until the end of the project period to support expanding access to COVID-19 vaccines. There is no state obligation beyond the project period. The funds are expected to be used during the project period. ACL requires semi-annual and annual progress report on the activities conducted, challenges, successes, and lessons learned.

Maintenance of Effort (MOE)

Does the award contain a maintenance of effort requirement? Yes No

If yes, please provide the following:

FY	FUND	AppropID	FinDeptID	Amount

Narrative description of MOE including the program and budget activity from where cash originates, **length of MOE, and** consequences if MOE is not met

Match requirement:

Is a hard (cash contributions) or soft (in-kind contributions) match required? Yes No

If yes, please provide the following:

1. An estimate of the total project amount by state fiscal year for each year of the award; also indicate what amount is cash contributions (hard match) and what amount is in-kind contributions (soft match). If the award runs longer than two years, include information for each additional year.

State FY	Federal portion	Hard match	Soft match	Total project amount
				\$ 0
				\$ 0
				\$ 0
				\$ 0

2. Account information: FY _____ FUND _____ AppropID _____ FinDeptID _____
 FY _____ FUND _____ AppropID _____ FinDeptID _____
 FY _____ FUND _____ AppropID _____ FinDeptID _____

3. Description of the program and budget activity from where cash contributions will originate.

FTE

How many FTE(s) are needed to carry out this project/proposal? 1.0 **New** 0.0 **Existing**

Is the continuation of positions a condition of receiving the federal award? Yes No
 If yes, please describe.

Indirect Costs

Are indirect costs included in the proposal? Yes No

1. If yes, indicate the rate. If this rate is different from the agency's approved rate, explain why.
2. If no, provide justification and supporting documentation for not including it.
3. To what base is the indirect cost rate applied?
4. How much of the grant is indirect costs?


Please use the space below to respond to the questions above as they apply to your proposal.

Part-Five – Signatures

David Greeman Digitally signed by David Greeman
 Date: 2021.04.30 15:54:08 -05'00'

Agency Finance Director's Signature

Date

 Digitally signed by Ahna Minge
 Date: 2021.04.30 12:32:13 -05'00'

Department Head's Signature

Date

Josh Riesen Digitally signed by Josh Riesen
 Date: 2021.05.03 12:09:12 -05'00'

Executive Budget Officer's Signature

Date

Part One – Basic Federal Award Information

Review Request Type: Fall 20-Day Review 20-Day Session Review Urgent 10-Day Review

State Agency: Department of Human Services

State Legal Authority: Minnesota Statutes Chapter 4.07, Subd 3

Federal Agency: Administration for Community Living (ACL)

CFDA#: 93.044

Federal Award Title:

Expanding Access to COVID-19 Vaccines via the Aging Network

Federal Legislation Authorizing the Grant:

Older Americans Act (OAA) Title IV

Application Status: Pre-Application Application Negotiation Award

Start Date: 04/01/2021 **End Date:** 09/30/2022 **Total Federal Award Amount:** \$ 826,149

Part Two – Award Type Information

New Award

Amount requiring approval in the current biennium: \$150,000	Anticipated federal grant expenditures in the planning years (next biennium)
State FY: 2020 Amt: \$ 0	State FY: 2022 Amt: \$ 586,000
State FY: 2021 Amt: \$ 150,000	State FY: 2023 Amt: \$ 90,149

Increase in Award Amount (includes continuation and increase in award amount)

Date the current biennium amount was originally approved?	Anticipated federal grant expenditures in the planning years (next biennium):
Incremental amount requiring approval in the current biennium	
State FY: _____ Amt: \$ _____	State FY: _____ Amt: \$ _____
State FY: _____ Amt: \$ _____	State FY: _____ Amt: \$ _____

Amount originally approved + Incremental amount requested = New total current biennium amount
 _____ + _____ = \$ 0

Change in Fiscal Years Spending Authority Only

Date the current biennium amount was originally approved?	Anticipated federal grant expenditures in the planning years (next biennium):
Incremental amount requiring approval in the current biennium	
State FY: _____ Amt: \$ _____	State FY: _____ Amt: \$ _____
State FY: _____ Amt: \$ _____	State FY: _____ Amt: \$ _____

Amount originally approved + Incremental amount requested = New total current biennium amount
 _____ + _____ = \$ 0

Part Three – Grant Description

Narrative Description of the Federal Award

The grant is issued in order for the grantee and the Area Agencies on Aging in its jurisdiction to serve older adults for the following purposes:

- Disseminating credible information about COVID-19 vaccines and help direct those with questions to additional sources of information
- Identifying people who may need help getting a COVID-19 vaccination, including those who are unable to independently travel to a vaccination site
- Helping with scheduling a COVID-19 vaccination appointment for those who need help
- Arranging or providing accessible transportation to COVID-19 vaccination sites
- Providing technical assistance to local health departments and other entities on vaccine accessibility,
- Providing personal support if needed (e.g., peer support), and
- Reminding the person of their second vaccination appointment if needed.

10-Day Urgent Request – Describe the nature of the urgency.

The project period started on April 1, 2021, and ends on September 30, 2022. This is one-time funding to support expanding access to COVID-19 vaccines during the project period. Delays in approving the federal award could result department not being able to maximize the full amount available to expand access to COVID-19 vaccines.

20-Day Review - Describe any implications if the spending authorization is delayed.

Part Four – Short and Long-Term Commitments

Provide a narrative description of the short and long-term commitments.

DHS/MBA have until the end of the project period to support expanding access to COVID-19 vaccines. There is no state obligation beyond the project period. There is a required annual performance report for this grant.

Maintenance of Effort (MOE)

Does the award contain a maintenance of effort requirement? Yes No

If yes, please provide the following:

FY	FUND	AppropID	FinDeptID	Amount

Narrative description of MOE including the program and budget activity from where cash originates, **length of MOE, and** consequences if MOE is not met

Match requirement:

Is a hard (cash contributions) or soft (in-kind contributions) match required? Yes No

If yes, please provide the following:

1. An estimate of the total project amount by state fiscal year for each year of the award; also indicate what amount is cash contributions (hard match) and what amount is in-kind contributions (soft match). If the award runs longer than two years, include information for each additional year.

State FY	Federal portion	Hard match	Soft match	Total project amount
				\$ 0
				\$ 0
				\$ 0
				\$ 0

2. Account information: FY _____ FUND _____ AppropID _____ FinDeptID _____
 FY _____ FUND _____ AppropID _____ FinDeptID _____
 FY _____ FUND _____ AppropID _____ FinDeptID _____

3. Description of the program and budget activity from where cash contributions will originate.

FTE

How many FTE(s) are needed to carry out this project/proposal? 0 **New** 2.0 **Existing**

Is the continuation of positions a condition of receiving the federal award? Yes No
 If yes, please describe.

Indirect Costs

Are indirect costs included in the proposal? Yes No

1. If yes, indicate the rate. If this rate is different from the agency's approved rate, explain why.
2. If no, provide justification and supporting documentation for not including it.
3. To what base is the indirect cost rate applied?
4. How much of the grant is indirect costs?

Please use the space below to respond to the questions above as they apply to your proposal.

Part-Five – Signatures

David Greeman Digitally signed by David Greeman
 Date: 2021.04.30 15:56:28 -05'00'

Agency Finance Director's Signature

Date

 Digitally signed by Ahna Minge
 Date: 2021.04.30 12:29:22 -05'00'

Department Head's Signature

Date

Josh Riesen Digitally signed by Josh Riesen
 Date: 2021.05.03 09:00:25 -05'00'

Executive Budget Officer's Signature

Date

Part Three – Grant Description

Narrative Description of the Federal Award

Federal Emergency Management Agency's (FEMA) Public Assistance grant program is a mechanism for states to seek reimbursement for certain costs occurred during a major disaster or emergency declared by the President. Minnesota is seeking reimbursement from the FEMA Public Assistance Program for costs to support the distribution and administration of COVID-19 vaccines, in accordance with guidance from the Centers for Disease Control and Prevention. This award, specifically, will allow DHS to support vaccination efforts for at-risk populations, including to provide vaccine information and assistance to people enrolled in Medicaid or receiving Older Americans Act-funded long-term services and supports, those experiencing housing instability, and staff serving those populations. DHS vaccine assistance efforts are happening, in addition to vaccination efforts by the Minnesota Department of Health and local public health, due to statutory restrictions on data sharing between the welfare system and public health data systems.

This funding will support vaccine assistance contracts with third party nonprofit organizations, expanded vaccination education, and additional administrative costs for DHS, MDH, and Minnesota Board on Aging.

For eligible expenses incurred during the authorization period, FEMA will reimburse 100% of costs and provide 50% in advance. DHS is submitting anticipated expenses for 3/1/2021 to 6/30/2021 of \$948,500. FEMA has provided an advance payment of \$474,250, with the remainder to be paid after expenses are incurred.

10-Day Urgent Request – Describe the nature of the urgency.

The FEMA project period began on March 1, 2021, and ends on June 30, 2021. All work must be completed during the project period in order to be reimbursed by FEMA. Delays in approving the federal award could result department not being able to maximize the full amount available for reimbursement.

20-Day Review - Describe any implications if the spending authorization is delayed.

Part Four – Short and Long-Term Commitments

Provide a narrative description of the short and long-term commitments.

Recipients have until the end of the 90-day period to complete work eligible for reimbursement, the latter of which is June 30, 2021. Reimbursed funds will be subject to federal auditing and review. There are no state obligations beyond the project period.

Maintenance of Effort (MOE)

Does the award contain a maintenance of effort requirement? Yes No

If yes, please provide the following:

FY	FUND	AppropID	FinDeptID	Amount

Narrative description of MOE including the program and budget activity from where cash originates, **length of MOE, and** consequences if MOE is not met

Match requirement:

Is a hard (cash contributions) or soft (in-kind contributions) match required? Yes No

If yes, please provide the following:

1. An estimate of the total project amount by state fiscal year for each year of the award; also indicate what amount is cash contributions (hard match) and what amount is in-kind contributions (soft match). If the award runs longer than two years, include information for each additional year.

State FY	Federal portion	Hard match	Soft match	Total project amount
				\$ 0
				\$ 0
				\$ 0
				\$ 0

2. Account information: FY _____ FUND _____ AppropID _____ FinDeptID _____
 FY _____ FUND _____ AppropID _____ FinDeptID _____
 FY _____ FUND _____ AppropID _____ FinDeptID _____

3. Description of the program and budget activity from where cash contributions will originate.

FTE

How many FTE(s) are needed to carry out this project/proposal? 1.25 **New** 0 **Existing**

Is the continuation of positions a condition of receiving the federal award? Yes No
 If yes, please describe.

Indirect Costs

Are indirect costs included in the proposal? Yes No

1. If yes, indicate the rate. If this rate is different from the agency's approved rate, explain why.
2. If no, provide justification and supporting documentation for not including it.
3. To what base is the indirect cost rate applied?
4. How much of the grant is indirect costs?

Please use the space below to respond to the questions above as they apply to your proposal.

Part-Five – Signatures

David Greeman

Digitally signed by David Greeman
 Date: 2021.04.30 15:55:31 -05'00'

Agency Finance Director's Signature

Date



Digitally signed by Ahna Minge
 Date: 2021.04.30 12:32:59 -05'00'

Department Head's Signature

Date

Josh Riesen

Digitally signed by Josh Riesen
 Date: 2021.05.03 09:02:05 -05'00'

Executive Budget Officer's Signature

Date