Verification of Agency User Access to SWIFT, SEMA4, ELM, and EPM

Agency Name: _____

Agency Chief Financial Officer/Accounting Director

Check the appropriate statement:

☐ I have reviewed and verified agency users have the appropriate security role assignments in SWIFT and EPM and that compensating controls are in place for users with incompatible access.

OR

☐ With the role deletions indicated in the attached document, agency users have the appropriate security role assignments in SWIFT and EPM and compensating controls are in place for users with incompatible access.

_____	_____
Name (please print)	Job Title

_____	_____
Signature	Date

Agency Human Resource Director

Check the appropriate statement:

☐ I have reviewed and verified agency users have the appropriate security role assignments in SEMA4 and ELM and that compensating controls are in place for users with incompatible access.

OR

☐ With the role deletions indicated in the attached document, agency users have the appropriate security role assignments in SEMA4 and ELM and compensating controls are in place for users with incompatible access.

_____	_____
Name (please print)	Job Title

_____	_____
Signature	Date

Agency Security Administrator

Any security roles identified by financial/accounting director and human resource director have been deleted. I confirm that the agency has completed its review of SWIFT, EPM, SEMA4, and ELM user security.

_____	_____
Name (please print)	Job Title

_____	_____
Signature	Date

Agency Security Administrator

Any security roles identified by financial/accounting director and human resource director have been deleted. I confirm that the agency has completed its review of SWIFT, EPM, SEMA4, and ELM user security.

Name (please print)	Job Title

Signature	Date

If you have problems with this form, Please download it and save it to your computer to fill out.