

COMPENSATION ATTORNEY

KIND OF WORK

Difficult legal work in the unemployment or worker's compensation areas.

NATURE AND PURPOSE

An employee in this class is responsible for providing legal representation and counsel service to injured employees or their heirs, or for presiding at hearings to determine the eligibility for benefits of employees under the Unemployment Compensation Law.

Work is normally performed under the direction of a higher-level attorney but the employee has considerable latitude for the exercise of independent judgment.

EXAMPLES OF WORK (A position may not include all the work examples given, nor does the list include all that may be assigned.)

Maintains a proper record of issues in each case.

Maintains a schedule of hearings and notifies participants when delays are unavoidable.

Conducts hearings in such a manner as to solve that hearing record contains all testimony and evidence available at the hearing which is relevant to the issue or issues of the case.

Provides legal representation and counsel to injured employees or their heirs in obtaining worker's compensation benefits.

Procures voluntary payment on worker's compensation benefits for injured employees from insurance carriers.

Enters into legal negotiations and settlements and agreements with insurance carriers and their attorneys concerning disputed worker's compensation claims.

Provides legal representation to injured employees and dependents at formal hearings.

Provides competent legal representation to injured employees before the Worker's Compensation Court of Appeals or the Supreme Court.

Serves as legal advisor to the Rehabilitation Review Panel.

Determines the adequacy of the file prior to hearings and requests or subpoenas records or persons as necessary to assure that all facts are presented.

Grants or denies subpoenas submitted by interested parties to an appeal.

Conducts legal research in areas of new issues or new areas of law, law as the basis for policy change or in preparation for the presentation of appeals.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

Knowledge of:

Extensive knowledge of statute, rule, regulation and precedent in a specific area of compensation.

Thorough knowledge of common and statutory law.

Extensive knowledge of judicial procedures and the rules of evidence.

Skill in:

Presenting complex and difficult cases involving major issues before quasi-judicial bodies.

Ability to:

Conduct hearings, ascertain facts and write logical, easily understood conclusions.

NECESSARY SPECIAL QUALIFICATIONS

Admitted to the practice of law in the State of Minnesota.

Est.: 8/81
Rev.:
Ckd.: 10/91

T.C.:
Former Title(s):