

LABORER GENERAL

KIND OF WORK

Unskilled labor work.

NATURE AND PURPOSE

Under immediate supervision, an employee in this class performs routine labor, operating both hand and power tools, requiring strenuous physical work outdoors under unfavorable conditions. Performs related work as required.

The Laborer General differs from the Laborer, Trades and Equipment in that only limited skill is required to perform the duties of this class; whereas the Laborer, Trades and Equipment performs semi-skilled work to assist skilled craft employees (e.g., Electricians, Plumbers, Carpenters, etc.) in the construction, maintenance, and repair of state facilities or semiskilled work in the operation of increasingly specialized equipment and motorized vehicles.

EXAMPLES OF WORK (A position may not include all the work examples given, nor does the list include all that may be assigned.)

Dig, extract, pick up, and haul dirt, rocks, and other debris to ensure that construction and repair operations are performed in a safe and efficient manner by digging trenches; laying cable; backfilling holes and excavations; operating jackhammers, saws, and other equipment necessary to extract debris from work areas.

Operate small pickups and other equipment so that work assignments can be carried out effectively by driving pickups to worksites; operating lane control devices for detours; providing daily routine maintenance for assigned vehicles; lubricating and changing oil on motorized equipment.

Lift, load, stack, pick up, and store equipment and supplies so that these are available when needed by counting stock for inventory purposes; sorting, maintaining, and arranging materials; reporting status of supplies for reorder; delivering supplies to designated places; shipping and receiving items necessary for operation of the agency; restocking parts necessary for equipment function; sorting and bagging grain; chopping, splitting, and sawing wood.

Clean and organize work areas, facilities, and outdoor areas so that inventory, equipment, and other items are available for use and service by providing safe assistance to work crews and facilities maintenance; keeping equipment clean; placing damaged equipment and parts in designated areas; sorting and preparing old items for shredding; lifting and moving furniture; performing daily and weekly housekeeping tasks as necessary; picking up trash; mowing grass; clearing and cutting brush and debris; removing snow and ice; cleaning culverts and catch basins, drop inlets, and right-of-way.

Repair and replace equipment and facilities so that services can be offered in a timely and effective manner by replacing screens; repairing routine mechanical equipment.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

Knowledge of:

Methods, tools, and equipment used in maintenance and construction work sufficient to carry out detailed work directions.

Ability to:

Understand oral directions sufficient to carry out verbal assignments in a safe and efficient manner.

Perform heavy manual labor work sufficient to complete assignments.

SPECIAL WORK CONDITIONS

Strength and agility necessary to bend, lift, dig, reach, and load heavy materials.

Endurance necessary to perform tasks under extreme environmental conditions, such as heat, cold, rain, snow, and wind.

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Rev.: 01/47, 10/51, 11/60
02/77, 02/77, 06/78
09/91
Ckd.: 01/68

T.C.: 07/77, 07/89
Former Title(s): Laborer 1,
Monthly Tenure
Laborer 1, Tenured