

LAUNDRY WORKER

KIND OF WORK

Semi-skilled, routine laundry work in an institutional laundry.

NATURE AND PURPOSE

Under immediate supervision, an employee in this class is responsible for performing a variety of routine laundry processing tasks in a Regional Treatment Center, State University or Veterans Home. Performs related work as required.

EXAMPLES OF WORK (A position may not include all the work examples given, nor does the list include all that may be assigned.)

Collects, unloads and marks soiled laundry, such as: clothing, blankets, bedspreads, sheets floor mat covers, mattress pads, cleaning rags, pillow cases, shower curtains, drapes, towels, aprons, napkins and diapers, in order to clean and return items in an accurate manner.

Sorts laundry to be cleaned, in order to determine the method and manner to clean soiled items and to select and apply the correct washing formula, conditioning formula or chemical solution, by following established methods and techniques.

Loads, unloads and monitors the operation of washers, extractors and dryers, so that machines are evenly packed and balanced by weight by considering the size of the machine by identifying and setting the correct temperature settings, and by following established procedures.

Operates flatwork ironers, presses hand ironers, mangles or steamers, so that the finishing of laundry is completed by following established production and finishing standards.

Sorts, folds, stacks, stocks and/or packs laundry in order to assure that laundered items are ready for distribution.

Cleans laundry equipment and work area in order to assure a clean and safe environment by sweeping, dusting, mopping, vacuuming and disinfecting, and by cleaning lint traps, laundry baskets, grease dryers, blowing dust out of the motors, dusting laundry machines, and changing press pads and covers. Inspect and/or assist supervisor in the inspection of machines and equipment to determine if non-routine maintenance, repairs and adjustments are necessary by cleaning, greasing oiling belts, inspecting steamers and ironers for adequate pressure, inspecting iron covers for rips, holes and wear.

Performs minor patching and mending of flatwork using thread, needle, patches, etc.

Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

Knowledge of:

Laundry processing sufficient to operate machines and following procedures.

Ability to:

Ability to follow written and oral instructions.

Ability to operate laundry equipment.

Ability to transmit instructions to resident helpers.

Ability to count laundry items.

Ability to lift and carry laundry items.

SPECIAL WORKING CONDITIONS

Ability to work under conditions of high temperatures and humidity.

Ability to frequently lift and carry between 34 and 50 pounds.

Est.: 04/40
Rev.: 07/67; 1978; 06/93

T.C.: 07/29/85
Former Title(s): Laundry
Assistant