

SEWING MACHINE OPERATOR

KIND OF WORK

Sewing and mending.

NATURE AND PURPOSE

Under limited supervision, sews, alters and repairs clothing and linens at a state institution; instructs and oversees residents in this work; may provide leadwork to other employees; performs related work as required.

EXAMPLES OF WORK (A position may not include all the work examples given, nor does the list include all that may be assigned.)

Mends, repairs and alters residents clothing.

Sews pillow slips, sheets, towels, curtains, draperies, aprons and other cloth articles used in the institution.

Takes measurements, makes patterns, cuts garments and sews them by hand or on power machines.

Instructs residents in sewing and mending.

Cleans, oils and makes minor repairs on sewing machines.

May requisition supplies such as needles, thread, buttons, thimbles, etc.; keeps records and makes reports.

Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

Knowledge of:

Methods, materials and equipment used in sewing.

Sewing Machine Operator
Class Specification
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Ability to:

Do hand sewing and mending and to operate sewing machines, buttonholers and stitchers.

Cut material according to patterns.

Instruct and supervise residents.

Est.: 9/40T.C.: 4/72
Rev.: 11/60, 6/78, 1/84

Former Title(s): Tailor Shop
Supervisor
(Merger)