

SECURITY GUARD – ARMED

KIND OF WORK

Journeyman level security work serving the Capitol Complex, a state agency, or a MnSCU campus.

NATURE AND PURPOSE

Under general supervision, provides armed protection and uniformed security services for the protection of state property and some or all of the following: dignitaries, elected officials, students and faculty, general public and state employees at the assigned location. The work involves regulating movement in and out of buildings, enforcing regulations and rules, guarding against vandalism and burglary, searching for and detecting explosives, operating screening devices, assisting in building evacuation, and applying first-aid when required.

This class differs from the Security Guard and the Campus Security Officer classifications in the requirement for carrying a concealed firearm and eligible to be licensed as a Minnesota Peace Officer (POST eligible) or have held an active MN POST license.

EXAMPLES OF WORK (A position may not include all the work examples given, nor does the list include all that may be assigned.)

Protects life and property, detects and prevents crime through patrol presence and observation in an assigned work area in accordance with prescribed policies and procedures; and monitoring, investigating and/or reporting unusual or suspicious conditions or incidents.

Regulate movement in and out of assigned buildings and grounds to ensure admittance of only authorized persons by checking for identification and/or passes, operating of screening devices (such as a magnetometer and X-ray) for detection of prohibited items, recording and verifying information as directed, remaining knowledgeable of acceptable on-site activity, locking/unlocking doors and windows, and monitoring alarm systems.

Reduces the loss of life, injury and property through providing education and information to the public, students and/or other state employees on applicable rules and regulations, office and facility locations, general crime prevention techniques and available programs, and related issues.

Respond to emergencies in order to protect persons and property by going to the appropriate location; assessing the situation; following prescribed instructions; applying basic knowledge of first aid, CPR and other emergency procedures as appropriate; and requesting additional assistance when needed.

Assists in the apprehension of criminals. Assists and provides assets to other law enforcement agencies during critical incidents.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

Knowledge of:

State and Federal laws and local ordinances. Administrative rules, regulations and procedures governing security for assigned buildings and grounds sufficient to follow, enforce and explain them.

Criminal rules of procedure, criminal law, and civil case law.

Skill in:

Use of firearms and defensive tactics.

Public safety, including First Responder and CPR proficiency.

Ability to:

React quickly and appropriately in emergency situations.

Prepare incident reports and maintain log records accurately and concisely.

Observe, evaluate and report hazardous weather in order to provide early warning to those at risk.

Listen well and correctly interpret non-verbal cues.

Speak persuasively in potentially life-threatening situations where use of force/arrest is not an option.

Recognize and appropriately respond to human and cultural diversity.

Appropriately interact with high level officials.

LEGAL OR LICENSURE REQUIREMENTS

Must be capable of becoming qualified to carry a concealed firearm as prescribed by the Minnesota State Patrol.

Eligible to be licensed as a Minnesota Peace Officer (POST eligible) or must have held an active MN POST license.

First Responder and CPR certification.

Est.: 9/08
Rev.:
Ckd.:

T.C.:
Former Title(s):